



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, NOVEMBER 29, 2021

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Baker and Turner were in attendance and a quorum was determined. Committee member Jones entered the meeting shortly after the roll call was taken.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 7, 2021 MEETING

A motion was made by Mr. Tuma, seconded by Ms. Baker and approved by unanimous vote to approve the minutes from the October 7, 2021 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2021-0282: A Resolution authorizing an amendment to Contract No. CE1900330 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$2,571,470.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.

There was no legislative action taken by the Committee on Resolution No. R2021-0282.

6. DISCUSSION

[Clerk's Note: Item No. 6.b) was taken out of order and considered before Item Nos. 6.a) and 6.c).]

- a) Review of the Enterprise Resource Planning (ERP) system

Mr. Andy Johnson, Chief Information Officer, and Ms. Connie Geddis, Administrator for the Program Management Office with the Department of Information Technology, addressed the Committee and provided the Committee with an overview of the Enterprise Resource Planning (ERP) system as well as presented information relating to parallel testing, Go-Live status and readiness, project timeline, new time system engagement, overall project status, project milestones, work force management pay rule testing, ERP staff changes, and ERP project financials. Discussion ensued.

Committee members asked questions of Mr. Johnson and Ms. Geddis pertaining to the item, which they answered accordingly.

- b) Enterprise Resource Planning (ERP) System Project Update – Zig Berzins, ZCo Consulting, LLC

Mr. Zig Berzins, Managing Principal of Zco Consulting, LLC, addressed the Committee regarding the Enterprise Resource Planning System Project. Discussion ensued.

Committee members asked questions of Mr. Berzins pertaining to the item, which he answered accordingly.

- c) Review of Harris System

Ms. Debbie Davtovich, Administrator with the Department of Information Technology; provided the Committee with an update on the Harris Property Tax System installation and provided an update on the program status and timeline, functional and user acceptance testing, finances, change orders and staffing. Discussion ensued.

Committee members asked questions of Ms. Davtovich pertaining to the item, which she answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:46p.m., without objection.