



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, JUNE 1, 2020

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed to the public at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:

<https://www.youtube.com/CuyahogaCounty>

**Public comment for this meeting may be submitted in writing via email to the Assistant Deputy Clerk of Council at arjohnson@cuyahogacounty.us no later than 11:00 a.m. on Monday, June 1, 2020

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:04 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Simon, Gallagher, Schron, Brown and Baker were in attendance and a quorum was determined. Councilmember Conwell was also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

[Clerk's Note: Mr. Miller addressed the Committee regarding the death of Mr. George Floyd, racism, his support of peaceful demonstration, his opposition of destruction and violence and requested a moment of silence in the memory of Mr. Floyd.]

4. APPROVAL OF MINUTES FROM THE MAY 18, 2020 MEETING

A motion was made by Ms. Brown, seconded by Mr. Schron and approved by unanimous vote to approve the minutes from the May 18, 2020 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) None

There were no matters referred to Committee.

6. DISCUSSION

- a) Review of the Enterprise Resource Planning (ERP) system

Mr. Jack Rhyne, Enterprise Resource Planning (ERP) System Project Manager for Infor; addressed the Committee regarding the ERP system and provided updates and information on the program schedule and progress, accomplishments, challenges, program financing and budget, appropriations, change orders, Coronavirus impacts and actions, go-live issues and resolutions, training updates, payroll status, staffing updates and OnBase maintenance. Discussion Ensued.

Committee members and Councilmembers asked questions of Mr. Rhyne pertaining to the item, which he answered accordingly.

Mr. John Sheffler, Administrator with the Department of Information Technology; addressed the Committee regarding Request for Proposal (RFP) # 47694; an OnBase maintenance contract; and provided the Committee with a summary of the RFP, the vendor responses, the evaluation and selection process, purchase justification and the budget schedule. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Sheffler pertaining to the item, which he answered accordingly.

- b) Enterprise Resource Planning (ERP) System Project Update – Zig Berzins, ZCo Consulting, LLC

Mr. Zig Berzins, Managing Principal of Zco Consulting, LLC, addressed the Committee regarding the Enterprise Resource Planning System Project. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Berzins pertaining to the item, which he answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 3:23 p.m., without objection.