



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, OCTOBER 12, 2021**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
  - a) September 28, 2021 Committee of the Whole Meeting [See Page 14]
  - b) September 28, 2021 Regular Meeting [See Page 17]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION**
    - 1) R2021-0191: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become [See Page 36]

immediately effective.

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2021-0196: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 39]

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

## **10. LEGISLATION INTRODUCED BY EXECUTIVE**

### **a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2021-0228: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0032 dated 1/26/2021; and declaring the necessity that this Resolution become immediately effective. [See Page 45]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2021-0229: A Resolution approving a Memorandum of Understanding between Cuyahoga County and the Ohio Patrolmen's Benevolent Association, representing employees in the classifications of Correction Officer and Protective Services Officer for the period 10/1/2021 – 04/1/2022, allowing for the use of Protective Services Officers to work in the Cuyahoga County Corrections Center when additional corrections staffing is needed; directing that funds necessary

to implement the Memorandum of Understanding be budgeted and appropriated; authorizing the County Executive to execute the Memorandum of Understanding and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: County Executive Budish/County Sheriff and Department of Law

- 3) R2021-0230: A Resolution approving a proposed settlement in the matter of De’Von Bean v. Cuyahoga County, et al., Northern District of Ohio Case No. 1:19-CV-01000; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. [See Page 61]

Sponsor: County Executive Budish/Department of Law

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2021-0231: A Resolution confirming the County Executive’s appointment of Cheryl Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for an unexpired term ending 12/31/2021; and declaring the necessity that this Resolution become immediately effective. [See Page 63]

Sponsor: County Executive Budish

- 2) R2021-0232: A Resolution confirming the County Executive’s reappointment of Sam Thomas III to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsor: County Executive Budish

- 3) R2021-0233: A Resolution authorizing the appropriation of real property for replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for

public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective. [See Page 93]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 4) R2021-0234: A Resolution authorizing an amendment to Agreement No. 968 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 - 12/31/2020 to extend the time period to 8/31/2022 and for additional funds in the amount not-to-exceed \$700,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 99]

Sponsor: County Executive Budish/Department of Information Technology

- 5) R2021-0235: A Resolution making awards on RQ4810 to various providers in the total amount not-to-exceed \$1,720,659.34 for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 107]

- a) Contract No. 1813 with Raven House in the amount not-to-exceed \$654,641.67
- b) Contract No. 1814 with Life's Right Direction, Inc. in the amount not-to-exceed \$735,829.11
- c) Contract No. 1815 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$330,188.56

Sponsor: County Executive Budish/on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

- 6) R2021-0236: A Resolution making an award on RQ6987 to Schwarz Uniform Corporation in the amount not-to-exceed \$875,000.00 for furnishing uniforms for Cuyahoga County Correction Officers for the period 1/1/2022 – 12/31/2024; authorizing the County Executive to execute Contract No. 1828 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 123]

Sponsor: County Executive Budish/Sheriff's Department

- 7) R2021-0237: A Resolution authorizing an amendment to a Master Contract with various municipalities and providers for various services for the Community Social Services Program for the period 1/1/2019 - 12/31/2021 to remove Eldercare Services Institute, LLC, effective 11/9/2021 and for additional funds in the total amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 131]
- a) Agreement No. 13 with City of Bedford Heights for Transportation services in the amount not-to-exceed \$12,000.00
  - b) Agreement No. 127 with City of Olmsted Falls for Adult Development services in the amount not-to-exceed \$10,000.00
  - c) Agreement No. 1142 formerly No. 23 with City of Strongsville for Adult Development and Transportation services in the amount not-to-exceed \$7,000.00
  - d) Contract No. 130 with Community Partnership on Aging for Adult Development and Transportation services; no additional funds required
  - e) Agreement No. 116 with City of Euclid for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$5,000.00
  - f) Agreement No. 115 with City of Lakewood for Adult Development, Home Delivered Meals and

Transportation services in the amount not-to-exceed \$24,748.11

- g) Agreement No. 145 with City of Maple Heights for Home Delivered Meals and Transportation services in the amount not-to-exceed \$25,000.00
- h) Agreement No. 125 with City of Parma Heights for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$29,000.00
- i) Contract No. 126 with Eliza Bryant Village for Adult Day, Home Delivered Meals and Transportation services in the amount not-to-exceed \$5,000.00
- j) Contract No. 993 formerly No. 32 with The Phillis Wheatley Association of Cleveland, Ohio for Home Delivered Meals in the amount not-to-exceed \$38,000.00
- k) Agreement No. 34 with City of Berea for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$43,000.00
- l) Agreement No. 36 with City of Solon for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$23,000.00
- m) Contract No. 31 with Catholic Charities Corporation on behalf of the Fatima Family Center for Adult Development and Home Delivered Meals in the amount not-to-exceed \$23,000.00
- n) Contract No. 40 with Catholic Charities Corporation on behalf of the Hispanic Senior Center for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$12,000.00
- o) Contract No. 79 with Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center

for Adult Development, Home Delivered Meals and Transportation services; no additional funds required

- p) Contract No. 20 with Catholic Charities Corporation on behalf of the St. Philip-Neri Family Center for Adult Development and Home Delivered Meals; no additional funds required.
- q) Contract No. 995 formerly No. 46 with The East End Neighborhood House Association for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$42,000.00
- r) Contract No. 55 with The Harvard Community Services Center for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$49,000.00
- s) Contract No. 27 with The Mandel Jewish Community Center of Cleveland for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$16,000.00
- t) Contract No. 57 with Murtis Taylor Human Services System for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$51,451.89
- u) Contract No. 1284 formerly No. 65 with Rose Centers for Aging Well, LLC for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$52,000.00
- v) Contract No. 138 with The Salvation Army for Adult Development, Home Delivered Meals and Transportation services; no additional funds required
- w) Contract No. 56 with Senior Citizen Resources, Inc. for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$67,000.00
- x) Contract No. 49 with University Settlement, Incorporated for Adult Development, Home

Delivered Meals and Transportation services in the amount not-to-exceed \$55,800.00

- y) Contract No. 58 with West Side Community House for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$10,000.00

and to remove (1) provider, effective 11/9/2021

- z) Contract No. 30 with Eldercare Services Institute, LLC for Adult Day and Transportation services

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

- 8) R2021-0238: A Resolution adopting the 2022/2023 Biennial Operating Budget and Capital Improvements Program; and declaring the necessity that this Resolution become immediately effective. [See Page 231]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2021-0220: A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 261]

- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.



- c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

Sponsor: County Executive Budish/Department of Public Works/Division of Finance and Planning

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2021-0222: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63<sup>rd</sup> Street, City of Cleveland, for the relocation of MAGNET Manufacturing, Technology and Job Center Headquarters; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. See Page 264]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

- 3) R2021-0223: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33<sup>rd</sup> Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 276]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

- 4) R2021-0225: A Resolution authorizing an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 287]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2021-0221: A Resolution making an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; authorizing the County Executive to execute Contract No. 1770 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 296]

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2021-0224: A Resolution authorizing Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 298]

Sponsor: County Executive Budish/on behalf of Cuyahoga Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 3) R2021-0226: A Resolution authorizing amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 300]
- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00.
  - b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021.
  - c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021.
  - d) Contract No. 954 with Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing in the amount not-to-exceed \$258,227.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2021-0227: A Resolution making an award on RQ5966 to Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 304]

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**e) CONSIDERATION OF AN ORDINANCE FOR FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) O2021-0016: An Uncodified Ordinance amending uncodified Ordinance No. O2021-0015 which authorizes the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine by establishing a date certain by which information must be submitted to the Department of Human Resources; and declaring the necessity that this uncodified Ordinance become immediately effective. [See Page 306]

Sponsor: County Executive Budish/Department of Human Resources

**f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION**

- 1) O2021-0014: An Uncodified Ordinance authorizing the County Executive to make a one-time conversion of exchange time into a straight-time payment for selected employees within the Department of Information Technology; and declaring the necessity that this uncodified Ordinance become immediately effective. [See Page 308]

Sponsor: County Executive Budish/Department of  
Information Technology

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Brown

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**

NEXT MEETING

REGULAR MEETING:

TUESDAY, October 26, 2021  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY COUNCIL COMMITTEE OF THE WHOLE MEETING  
TUESDAY, SEPTEMBER 28, 2021  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:00 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 3:03 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Brown and Jones were in attendance and a quorum was determined.**

**[Clerk's Note: Councilmembers Stephens and Simon were in attendance after the roll-call was taken to move to Executive Session.]**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. EXECUTIVE SESSION

#### a) Collective bargaining matters, including:

- 1) approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Sheriff's Department Bargaining Unit, representing approximately 44 employees in various classifications at the Sheriff's Department for the period 1/1/2021 - 12/31/2023.

**A motion was made by Mr. Schron, seconded by Mr. Miller and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing a collective bargaining matter and for no other purpose whatsoever. Executive Session was then**

called to order by Council President Jones at 3:06 p.m. The following Councilmembers were present: Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Brown and Jones.

[Clerk's Note: Councilmembers Simon was in attendance after the roll-call was taken to move to Executive Session.]

The following additional attendees were present: Law Director Gregory Huth, Assistant Law Director Sarah Nemastil, Director of Human Resources Jesse Drucker, County Sheriff Christopher Viland, Captain Donald Gerome, Deputy Sheriff, Council Chief of Staff Joseph Nanni, Legislative Budget Advisor Trevor McAleer, Special Counsel Brendan Doyle and Research and Policy Analyst James Boyle.

At 3:30 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

5. ITEM REFERRED TO COMMITTEE/CONFIRMATION HEARING:

- a) R2021-0209: A Resolution confirming the County Executive's appointment of Lenora M. Lockett, upon her taking the oath of office, as Director of the Department of Equity and Inclusion; and declaring the necessity that this Resolution become immediately effective.

Council President Jones made a brief statement regarding the confirmation hearing process.

Ms. Lenora M. Lockett County Executive Budish's nominee for the position of Director of the Department of Equity and Inclusion, was then called upon to deliver an opening statement. Ms. Lockett provided background into her education, experience and qualifications for the position.

Councilmembers asked questions of Ms. Lockett pertaining to her experience and expertise, which she answered accordingly.

On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2021-0209 was considered and approved by unanimous roll-call vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

**With no further business to discuss, Council President Jones adjourned the meeting at 4:49 p.m., without objection.**





## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, SEPTEMBER 28, 2021  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:03 p.m.**

**2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Brown, Stephens, Simon, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell and Jones were in attendance and a quorum was determined.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**Council President Jones requested a moment of silent meditation in memory of the Honorable Judge Nancy McDonnell who passed away this afternoon.**

**5. PUBLIC COMMENT**

**The following individuals addressed Council:**

- a) Mr. Norman Edwards, Black Contractor's Association addressed Council regarding funding for Sherwin-Willams.**

- b) **Mr. Al Lewis, Black Contractor’s Association addressed, Council regarding funding for Sherwin-Willams.**
- c) **Loh addressed Council regarding various agenda and non-agenda items.**
- d) **Ms. Faten Odeh, Cleveland Peace Action, addressed Council regarding Investments - Israel Bonds.**
- e) **Mr. Don Bryant, Cleveland Peace Action, addressed Council regarding Investments - Israel Bonds.**
- f) **Mr. Michael Deemer, President and CEO of Downtown Cleveland Alliance, addressed Council regarding Resolution No. R2021-0219, authorizing the issuance and sale of one or more series of County sales tax revenue bonds for Progressive Field.**
- g) **Mr. Terry Joyce, Business Manager Laborer’s Local 310 and President, Cleveland Building Trades, addressed Council regarding Resolution No. R2021-0219, authorizing the issuance and sale of one or more series of County sales tax revenue bonds for Progressive Field.**

**6. APPROVAL OF MINUTES**

- a) **September 14, 2021 Committee of the Whole Meeting**
- b) **September 14, 2021 Regular Meeting**

**A motion was made by Ms. Conwell, seconded by Ms. Simon and approved by unanimous vote to approve the minutes from the September 14, 2021 Committee of the Whole and Regular meetings.**

**7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**

**There were no announcements from Council President Jones.**

**8. MESSAGES FROM THE COUNTY EXECUTIVE**

**County Executive Budish reported on the necessity of Brownfield remediation and said the State included funding for brownfield remediation and demolition in the budget. Mr. Budish mentioned that the state is in the process of creating criteria for obtaining funds which are open to applications on a first come first serve basis. He also stated that the Economic Development Department is compiling a list of Brownfield/Demolition sites which the County will use to apply for funding and will submit the requests as soon as possible. Mr. Budish added that these funds should help the County further our Economic Development efforts.**

9. LEGISLATION INTRODUCED BY COUNCIL

a) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2021-0191: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

**Clerk Richardson read Resolution No. R2021-0191 into the record.**

**This item will move to the October 12, 2021 Council meeting agenda for consideration for third reading adoption.**

- 2) R2021-0196: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

**Clerk Richardson read Resolution No. R2021-0196 into the record.**

**This item will move to the October 12, 2021 Council meeting agenda for consideration for third reading adoption.**

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution Nos. R2021-0197, R2021-0198, R2021-0199, R2021-0200, R2021-0201 and R2021-0202.**

- 1) R2021-0197: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Baldwin Creek Conservation Initiative in the City of Parma; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Mr. Miller, Resolution No. R2021-0197 was considered and adopted by unanimous vote.**

- 2) R2021-0198: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Mill Creek Greenway in the City of Warrensville Heights; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmembers Brown and Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Ms. Stephens, Resolution No. R2021-0198 was considered and adopted by unanimous vote.**

- 3) R2021-0199: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the West Creek Greenway in the City of Parma; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Ms. Stephens, Resolution No. R2021-0199 was considered and adopted by unanimous vote.**

- 4) R2021-0200: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Zaclon River Landing in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Mr. Tuma, Resolution No. R2021-0200 was considered and adopted by unanimous vote.**

- 5) R2021-0201: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Natural Areas Land Conservancy for the conservation of ecologically significant areas in the Hough Community Green Space in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Ms. Stephens, Resolution No. R2021-0201 was considered and adopted by unanimous vote.**

- 6) R2021-0202: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission

on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas in the Shelter Hill Forest Springs in the Village of Hunting Valley; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Ms. Stephens, Resolution No. R2021-0202 was considered and adopted by unanimous vote.**

#### 10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12-A and to place on final passage Resolution Nos. R2021-0216 and R2021-0217.**

- 1) R2021-0216: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0065 dated 03/09/2021; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2021-0216 was considered and adopted by unanimous vote.**

- 2) R2021-0217: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Sheriff's Department Bargaining Unit, representing approximately 44 employees in various classifications at the Sheriff's Department for the

period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/County Sheriff/Department of Law

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2021-0217 was considered and adopted by unanimous vote.**

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0218: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**Council President Jones referred Resolution No. R2021-0218 to the Committee of the Whole.**

- 2) R2021-0219: A Resolution authorizing the issuance and sale of one or more series of County sales tax revenue bonds, in an aggregate principal amount not to exceed \$202,500,000, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Progressive Field, together with appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds, making any required reserve deposits and paying the costs of issuance in connection therewith; authorizing the preparation and use of one or more preliminary official statements and the preparation, execution and use of one or more official statements; approving and authorizing the execution of one or more trust indentures or supplemental trust indentures and one or more continuing disclosure agreements;

authorizing other contracts and other actions related to and necessary for the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**Council President Jones referred Resolution No. R2021-0219 to the Committee of the Whole.**

- 3) R2021-0220: A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
  - b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
  - c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

Sponsor: County Executive Budish/Department of Public Works/Division of Finance and Planning

**Council President Jones referred Resolution No. R2021-0220 to the Public Works, Procurement & Contracting Committee.**

- 4) R2021-0221: A Resolution making an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; authorizing the County Executive to execute Contract No. 1770 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.



Sponsor: County Executive Budish/Department of Public Works

**Council President Jones referred Resolution No. R2021-0221 to the Public Works, Procurement & Contracting Committee.**

- 5) R2021-0222: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63<sup>rd</sup> Street, City of Cleveland, for the relocation of MAGNET Manufacturing, Technology and Job Center Headquarters; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

**Council President Jones referred Resolution No. R2021-0222 to the Economic Development & Planning Committee.**

- 6) R2021-0223: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33<sup>rd</sup> Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

**Council President Jones referred Resolution No. R2021-0223 to the Economic Development & Planning Committee.**

- 7) R2021-0224: A Resolution authorizing Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to

Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/on behalf of Cuyahoga Court of Common Pleas/Juvenile Court Division

**Council President Jones referred Resolution No. R2021-0224 to the Public Safety & Justice Affairs Committee.**

- 8) R2021-0225: A Resolution authorizing an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

**Council President Jones referred Resolution No. R2021-0225 to the Health, Human Services & Committee.**

- 9) R2021-0226: A Resolution authorizing amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00.

- b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021.
- c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021.
- d) Contract No. 954 with Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing in the amount not-to-exceed \$258,227.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**Council President Jones referred Resolution No. R2021-0226 to the Health, Human Services & Committee.**

- 10) R2021-0227: A Resolution making an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**Council President Jones referred Resolution No. R2021-0227 to the Health, Human Services & Committee.**

- c) CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2021-0178, R2021-0195, R2021-0206, R2021-0207, R2021-0208, R2021-0209, R2021-0210, R2021-0211, R2021-0212, R2021-0213, R2021-0214 and R2021-0215.**

- 1) R2021-0178: A Resolution authorizing a Contract with Thales DIS USA, Inc. in the amount not-to-exceed \$1,464,358.00 for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period 1/1/2021 – 12/31/2025; authorizing the County Executive to execute Contract No. 1399 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Office of the Medical Examiner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2021-0178 was considered and adopted by unanimous vote.**

- 2) R2021-0195: A Resolution extending the appointment of Catherine Tkachyk as Interim Director of the Department of Purchasing; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2021-0195 was considered and adopted by unanimous vote.**

- 3) R2021-0206: A Resolution confirming the County Executive’s appointments of various individuals to serve on the Commission of Human Rights for various terms; and declaring the necessity that this Resolution become immediately effective:

- i) Chad M. Eggspuehler for the term 3/1/2021 – 2/28/2024

ii) Natalia Steele for the term 3/1/2021 – 2/28/2023

iii) Elise Hara Auvil for the term 3/1/2021 – 2/28/2022

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Brown

**On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2021-0206 was considered and adopted by unanimous vote.**

- 4) R2021-0207: A Resolution confirming the County Executive’s appointment of E. Harry Walker, M.D. to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/4/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish **and Councilmember Sweeney**

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Brown

**On a motion by Mr. Gallagher with a second by Mr. Miller, Resolution No. R2021-0207 was considered and adopted by unanimous vote.**

- 5) R2021-0208: A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2021 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective:

- i) Reginald C. Blue
- ii) Harvey A. Snider

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Brown

**On a motion by Mr. Gallagher with a second by Mr. Miller, Resolution No. R2021-0208 was considered and adopted by unanimous vote.**

- 6) R2021-0209: A Resolution confirming the County Executive's appointment of Lenora M. Lockett, upon her taking the oath of office, as Director of the Department of Equity and Inclusion; and declaring the necessity that this Resolution become immediately effective.  
[Pending Committee Referral]

Sponsors: County Executive Budish **and Councilmembers Conwell, Miller, Tuma and Jones**

Committee Assignment and Chair: Committee of the Whole – Jones

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2021-0209 was considered and adopted by unanimous vote. County Executive Budish then administered the Oath of Office to Ms. Lockett.**

- 7) R2021-0211: A Resolution authorizing an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2021-0211 was considered and adopted by unanimous vote.**

- 8) R2021-0212: A Resolution authorizing an amendment to Contract No. 1255 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-

exceed \$2,617,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Department of Health and Human Services/Cuyahoga Job and Family Services and Councilmembers Conwell and Sweeney

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2021-0212 was considered and adopted by unanimous vote.**

- 9) R2021-0213: A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis- Wright Parkway, Richmond Heights, for the period of 10/1/2006 – 9/30/2021 to extend the time period to 9/30/2026 and for additional revenue in the amount of \$568,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works **and Councilmember Simon**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Ms. Simon, Resolution No. R2021-0213 was considered and adopted by unanimous vote.**

- 10) R2021-0214: A Resolution authorizing an amendment to a Master Contract with various providers for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$1,108,274.00; authorizing the County Executive to execute the amendment and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$147,800.00.
- b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$120,000.00.
- c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$180,000.00.
- d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$120,000.00.
- e) Contract No. 1482 with Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$244,085.00.
- f) Contract No. 1483 with Cuyahoga County Public Library in the amount not-to-exceed \$56,389.00.
- g) Contract No. 1484 with Goodwill Industries of Greater Cleveland and Central Ohio, Inc. in the amount not-to-exceed \$120,000.00.
- h) Contract No. 1485 with West Side Catholic Center in the amount not-to-exceed \$120,000.00.

Sponsor: County Executive Budish/Department of Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2021-0214 was considered and adopted by unanimous vote.**

- 11) R2021-0215: A Resolution authorizing an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various



locations for the period 1/1/2021 – 9/30/2022 for additional funds in the amount not-to-exceed \$768,609.21; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2021-0215 was considered and adopted by unanimous vote.**

d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2021-0014: An Uncodified Ordinance authorizing the County Executive to make a one-time conversion of exchange time into a straight-time payment for selected employees within the Department of Information Technology; and declaring the necessity that this uncodified Ordinance become immediately effective.

Sponsor: County Executive Budish/Department of Information Technology

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

**Clerk Richardson read Ordinance No. R2021-0014 into the record.**

**This item will move to the October 12, 2021 Council meeting agenda for consideration for third reading adoption.**

e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Ordinance No. O2021-0015.**

- 1) O2021-0015: An Uncodified Ordinance authorizing the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine; and declaring the necessity that this uncodified; and declaring the necessity that this Uncodified Ordinance become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

**Mr. Trevor McAleer, Legislative Budget Advisor for Council, addressed Council regarding Ordinance No. O2021-0015. Discussion ensued.**

**Councilmembers asked questions pertaining to the item. Mr. Jesse Drucker, Director of Human Resources answered accordingly.**

**On a motion by Mr. Tuma, with a second by Ms. Conwell, Ordinance No. O2021-0015 was considered and adopted by a majority roll-call vote of 8 yeas and 1 nay, with Councilmembers Baker, Miller, Sweeney, Tuma, Conwell, Stephens, Simon and Jones voting in the affirmative and Councilmember Gallagher casting a dissenting vote.**

#### 11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will meet on the following dates and times:**

**Monday, October 4th at 1:00 p.m.**

**Thursday, October 7th at 1:00 p.m**

**Mr. Tuma reported that the Public Works Procurement & Contracting Committee will meet on Wednesday, October 6th at 10:00 a.m.**

**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, October 5th at 1:00 p.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, October 6th at 1:00 p.m.**

**Mr. Jones reported that the Committee of the Whole will meet on Thursday, October 7th, at 10:00 a.m.**

**Ms. Baker reported that the Economic Development & Planning Committee will meet on Monday, October 4th at 3:00 p.m.**

**12. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**13. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 6:06 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0191

|                                                                                                   |                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission</b> | <b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on July 14, 2021 the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *GIS Analyst*

Class Number: 16152  
Pay Grade: 10B/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2018.  
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Exhibit B: Class Title: *GIS Technician*  
Class Number: 16151  
Pay Grade: 7B/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2016.  
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Exhibit C: Class Title: *Manager, Emergency Management*  
Class Number: 12094  
Pay Grade: 16A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017.  
Updates were made to essential job functions, minimum training and experience, certifications, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.

Exhibit D: Class Title: *Senior GIS Analyst*  
Class Number: 16153  
Pay Grade: 12B/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017.  
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Proposed Deleted Classification:

Exhibit E: Class Title: *Senior Administrative Secretary*  
Class Number: 10261  
Pay Grade: 7A/Non-Exempt  
\* This classification is being eliminated after the consolidation of the administrative and clerical classifications in the County. This position was held until the employees were transferred/retired. There are no longer any incumbents in this classification.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: August 3, 2021

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0196

|                                                                                                   |                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission</b> | <b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective. |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on August 4, 2021, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through U) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:    Class Title:    *Chaplain*  
                  Number:        13231

Pay Grade: 6A/Exempt

\* This is a new classification requested by the Sherriff's Dept. based on department need. The Chaplain(s) have been hired as Unclassified employees in the past. The classification reflects the essential functions and minimum qualifications of the position.

Exhibit B: Class Title: *Forensic Epidemiologist*

Class Number: 17101

Pay Grade: 11A/Exempt

\* This is a new classification requested by the Medical Examiner's Office based on department need. The classification reflects the essential functions and minimum qualifications of the position.

Exhibit C: Class Title: *Supervisor, Compensation*

Class Number: 14122

Pay Grade: 14A/Exempt

\* This is a new classification requested by the Human Resources department based on department need. The classification reflects the essential functions and minimum qualifications of the position.

Proposed Revised Classifications:

Exhibit D: Class Title: *Adult Programs Customer Service Representative*

Class Number: 10041

Pay Grade: 5A/Non-Exempt (No change)

\* PRC routine maintenance. Language was updated to better reflect work performed on the job. Essential functions were removed based on statements from supervisor and manager. A technology requirements section was added. No change to pay grade.

Exhibit E: Class Title: *Advocacy Coordinator (Advocacy Officer)*

Class Number: 13011

Pay Grade: 11A/Exempt

\* PRC routine maintenance. Classification last revised in 2017. Updates were made to distinguishing characteristics, essential job functions, and general formatting and language. Technology requirements section was added. Title changed from Advocacy Coordinator to Advocacy Officer. Pay Grade increased from 10A to 11A.

Exhibit F: Class Title: *Child Health Specialist*

Class Number: 13121

Pay Grade: 9A/Exempt (No change)

\* PRC routine maintenance. Classification was last revised in 2017. Changes were made to distinguishing characteristics,



essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.

- Exhibit G: Class Title: *Deputy Sheriff, Captain*  
Class Number: 12031  
Pay Grade: 16A/Exempt (No change)  
\* Request from the Department for the Peace Officer Standards and Training (POST) Intermediate Certificate minimum requirement to be replaced with the Ohio Peace Officer Training Academy (OPATA) certificate.
- Exhibit H: Class Title: *Early Childhood Resource and Training Coordinator*  
Class Number: 13172  
Pay Grade: 12A/Exempt (No change)  
\* PRC routine maintenance. Classification was last revised in 2017. Changes were made to essential job functions, additional requirements, and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit I: Class Title: *Employee & Labor Relations Specialist 1*  
Class Number: 14061  
Pay Grade: 13A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2019. Updates were made to general formatting and language. A technology requirements section was added. No change to pay grade or FLSA status.
- Exhibit J: Class Title: *Family Justice Center Operations Coordinator*  
Class Number: 12071  
Pay Grade: 11A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions, environmental adaptability, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit K: Class Title: *Human Resources Business Partner*  
Class Number: 14112  
Pay Grade: 11A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to classification function, distinguishing characteristics, essential job functions, supervisory responsibilities,

and general formatting and language. A technology requirements section was added. No change to pay grade or FLSA status.

- Exhibit L: Class Title: *Intelligence Analyst*  
Class Number: 12131  
Pay Grade: 6A/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit M: Class Title: *Justice System Advocate*  
Class Number: 13181  
Pay Grade: 7A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit N: Class Title: *Manager, Neighborhood Center*  
Class Number: 13023  
Pay Grade: 15A/Exempt (No change)  
\* PRC routine maintenance. Classification was last revised in 2017. Changes were made to distinguishing characteristics, essential job functions, and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit O: Class Title: Manager, Payroll  
Class Number: 14031  
Pay Grade: 15A/Exempt  
\* Classification specification was revised at the department's request. Changes were made to the essential job functions, minimum qualifications, level of analysis required, and general formatting and language. A Technology requirements section was added. Pay grade increased from 14A to 15A.
- Exhibit P: Class Title: *Senior Assessment Specialist (Senior and Adult Assessment Specialist)*  
Class Number: 13111  
Pay Grade: 10A/Exempt  
\* PRC routine maintenance. Classification was last revised in 2017. Changes were made to distinguishing characteristics, essential job functions, and language and formatting. A Technology Requirements section was added. Pay grade increased

from 9A to 10A. Title changed from Senior Assessment Specialist to Senior and Adult Assessment Specialist.

- Exhibit Q: Class Title: *Senior Examiner*  
Class Number: 11072  
Pay Grade: 7A/Non- Exempt (No change)  
\* PRC routine maintenance. Classification was last revised in 2017. Changes were made to essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit R: Class Title: *Senior Justice System Advocate*  
Class Number: 13182  
Pay Grade: 8A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions, environmental adaptability, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit S: Class Title: *Senior Supervisor, Employment and Family Service*  
Class Number: 13022  
Pay Grade: 13A/Exempt (No change)  
\* PRC routine maintenance. Classification was last revised in 2017. Changes were made to essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit T: Class Title: *Supervisor, Case Control*  
Class Number: 13061  
Pay Grade: 12A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to distinguishing characteristics, essential job functions, and general formatting and language. Technology requirements section was added. No change to pay grade or FLSA status.
- Exhibit U: Class Title: *Witness/Victim Program Specialist*  
Class Number: 12051  
Pay Grade: 8A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017. Updates were made to classification function, distinguishing characteristics, essential job functions, minimum qualifications, environmental adaptability, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                          |      |
|--------------------------|------|
|                          |      |
| County Council President | Date |

|                  |      |
|------------------|------|
|                  |      |
| County Executive | Date |

|                  |      |
|------------------|------|
|                  |      |
| Clerk of Council | Date |

First Reading/Referred to Committee: September 14, 2021

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0228

|                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b> | <b>A Resolution</b> amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0032 dated 1/26/2021; and declaring the necessity that this Resolution become immediately effective. |
|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2021 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

|                                     |    |            |              |
|-------------------------------------|----|------------|--------------|
| A. General Fund                     |    |            | <b>JE395</b> |
| FS100900 – Non-Departmental Rev/Exp |    |            |              |
| Other Expenses                      | \$ | 673,173.00 |              |

The Office of Budget and Management on behalf of the Fiscal Officer requests additional appropriation to the non-departmental revenue accounting unit for real property tax collection fees. Fees on real property taxes collected by the County Treasurer may be charged as compensation for the Fiscal Officer services. Fee percentages are described in ORC §319.54(A)(1). Fees charged to the County are realized in funds receiving real property tax revenues and are directly offset by respective and allocated property tax revenue. Funding source is County General Fund.

|                                    |    |          |              |
|------------------------------------|----|----------|--------------|
| B. Other Community Development     |    |          | <b>JE399</b> |
| EX275100 – Sustainability Projects |    |          |              |
| Personal Services                  | \$ | 4,760.00 |              |

The Executive Department of Sustainability requests additional appropriation of \$4,760.00 to assist with Kent State hiring a student employee. The Kent State University’s Cleveland Design Collaborative would like to hire a student to assist with development of a how-to-guide for scenario planning for climate change resilience in the Lower Great Lakes Region. Funding source is the Sustainability Projects Fund with balance of \$558,475.

|                                          |    |           |              |
|------------------------------------------|----|-----------|--------------|
| C. Court                                 |    |           | <b>JE400</b> |
| CP240105 – Computerization Fund 2303.201 |    |           |              |
| Other Expenses                           | \$ | 35,000.00 |              |

The Office of Budget and Management, on behalf of Common Pleas, is requesting an appropriation increase in the amount of \$35,000 in their Computerization Fund accounting unit to cover the cost of their Mythics contract. This expenses is funded by the Computerization Fund which has a cash balance of \$673,589 as of September 17, 2021.

|                                   |    |            |              |
|-----------------------------------|----|------------|--------------|
| D. Other Social Services          |    |            | <b>JE401</b> |
| VC300100 – Veterans Services Fund |    |            |              |
| Other Expenses                    | \$ | 413,635.00 |              |

The Office of Budget Management on behalf of the - Veterans Services Fund is requesting an appropriation increase in the amount of \$413,635.00 for the purposes of providing payments to various providers for said services and programs.

The funding source is the approval of Resolution No. R2020-0040 for the following entities:

1) Cuyahoga Community College, Veterans Services and Program office for scholarships for veterans residing in Cuyahoga County in the amount of \$40,000.00

2) Towards Employment Career Pathways Services for job readiness training, job search and placement, coaching and support for professional development of low-income veterans in the amount of \$42,727.00

- 3) Cuyahoga County Office of Homeless Services for the Supportive Services for Veterans Families Program and for move-in kits for veterans entering permanent supportive housing in Cuyahoga County in the amount of \$43,985.13.
- 4) Cuyahoga County Court of Common Pleas, Veterans Treatment Docket in the amount of \$43,685.13.
- 5) Lega Aid Society of Cleveland for the legal Services for U.S. Veterans programs in the amount of \$85,000.00.
- 6) United Way 2-1-1 for Help2Veterans program in the amount of \$77,395.00.
- 7) Joseph's Home for wraparound services and transition to permanent housing for medically fragile, homeless veterans in Cuyahoga County in the amount of \$80,722.74.

|                                            |              |
|--------------------------------------------|--------------|
| E. Central Custodial Services              | <b>JE402</b> |
| SH750100 – Central Security Serv - Sheriff |              |
| Other Expenses                             | \$ 98,960.00 |

The Cuyahoga County Sheriff's Department (CCSD) is requesting additional appropriations in the amount of \$98,960. The current contract for access control and video surveillance expires at the end of next year on 12/31/22. In order to prepare a competitive bid for a follow-up contract, the CCSD requires a consultant with the necessary technical expertise to draft a Request for Proposal (RFP). Because this is a countywide project, the CCSD has been working with staff from the Department of Public Works and the Department of Information and Technology on this project. This expense is not in the approved 2021 budget and will be funded by the General Fund.

|                                          |                 |
|------------------------------------------|-----------------|
| F. Human Services                        | <b>JE403</b>    |
| WF260115 – Educational Assistance (CEAP) |                 |
| Other Expenses                           | \$ 1,000,000.00 |

The Office of Budget and Management requests appropriations of \$1,000,000.00 for new accounting unit for Workforce Development Cuyahoga County Educational Assistance Program (CCEAP) to properly account for Health and Human Services Levy funds. When INFOR/Lawson and the new chart of accounts was implemented, several departments and divisions were combined in the Health and Human Services Levy fund rather than the respective Human Services fund and Other Health and Safety fund (allowing for expenditures to be directly charged to the Health and Human Services Levy and potentially exceed the approved budget). This change will provide a consistent method for calculating and posting Health and Human Services levy subsidies to all departments and divisions. Once this appropriation posts, a corresponding appropriation reduction will appear on a future fiscal agenda. The source of funding is Health and Human Services Levy.

|                                          |               |
|------------------------------------------|---------------|
| G. Human Services                        | <b>JE408</b>  |
| WF260110 – WF Innovation & Opportunities |               |
| Other Expenses                           | \$ 281,207.00 |

The Office of Budget and Management, on behalf of the Department of Workforce Development, is requesting an appropriation increase in the amount of \$281,207.00 representing 40% of PY21 RESEA subgrant award, for the purpose of providing services to county residents currently receiving unemployment benefits so as to help them obtain permanent, full-time employment prior to those benefits running out. Award total is \$703,017.50. At Workforce Development's request 40% of the award total will be appropriated to contract year 2021 (beginning 7/1/2021) and the remaining 60% will be applied to the department's 2022 budget. Workforce Innovation and Opportunity Act (WIOA) is a Federal Grant and revenue awards pass through the Ohio Department of Job and Family Services to the Department of Workforce Development.

|                                     |    |                       |
|-------------------------------------|----|-----------------------|
| H. Other Social Services            |    | <b>PE272241560A39</b> |
| WF300100 – DOL-LEAP Pre-Release AJC |    |                       |
| Personal Services                   | \$ | (7,715.42)            |
| Other Expenses                      | \$ | (83,469.13)           |

The Department of Workforce Development requests an appropriation reduction of \$91,184.55 to close out the LEAP: Linking to Employment Activities Pre-Release Specialized American Job Centers grant. Grant funds enabled the Department of Workforce Development to provide on-site job training services in local jail settings to inmates who had qualified for pre-release. The grant was funded by the U.S. Department of Labor (CFDA 17.270) and covered the performance period of June 15, 2015, to June 14, 2017. 75% of the grant, or \$373,815.45, was spent. There is no cash balance to resolve.

|                                          |    |                       |
|------------------------------------------|----|-----------------------|
| I. Community Development                 |    | <b>BF-00E01530-0P</b> |
| DV220175 – Brownfield Redevelopment Fund |    |                       |
| Other Expenses                           | \$ | (8,533.26)            |

The Department of Development requests an appropriation reduction of \$8,533.26 to close out the Brownfield Community Assessment Initiative grant. Grant funds were used to hire consultants that determined contamination levels of properties located throughout Cuyahoga County and recommended solutions for clean-up activities. The grant was funded by the U.S. Environmental Protection Agency (CFDA 66.818) and covered the performance period of October 1, 2015, to September 30, 2018. 96% of the grant, or \$191,466.74, was spent. There is no cash balance to resolve.

|                                       |    |                     |
|---------------------------------------|----|---------------------|
| J. Other Health and Safety            |    | <b>PJ-20-EMPG-S</b> |
| PJ280170 – COVID-19-Supplemental EMPG |    |                     |
| Other Expenses                        | \$ | (75,385.45)         |

The Department of Public Safety and Justice Services requests an appropriation reduction of \$75,385.45 to close out the FFY 2020 Emergency Management Performance Grant - COVID-19 Supplemental (EMPG-S) award. The grant was funded by the U.S. Department of Homeland Security (CFDA 97.042), passed through the Ohio Department of Public Safety, and covered the performance period of January 27, 2020, to September 30, 2021. 4% of the grant, or \$1,276.67, was spent, requiring a 1:1 grant match. There is no cash balance to resolve. The intent of the EMPG-S application was to contract for a Continuity of Operations Plan for the Cuyahoga County Department of Public Safety and Justice Services. However, the U.S. Department of Homeland Security denied the proposals received as not exclusively related to the COVID-19 response.



|                             |    |                     |
|-----------------------------|----|---------------------|
| K. Capital Projects         |    | <b>CFCWP0000304</b> |
| PW600100 – Capital Projects |    |                     |
| Other Expenses              | \$ | 75,000.00           |

The Department of Public Works is requesting new appropriation in the amount of \$75,000.00 to establish the 2021-2024 Countywide Facility Carpeting capital project. This project is for a three-year carpet contract to be used at various Cuyahoga County facilities on an as-needed basis. The estimated cost of this project is \$450,000.00. This project is part of the 2021 Capital Improvements Plan and is funded by the General Fund Capital Improvements Subsidy.

|                                                  |    |                       |
|--------------------------------------------------|----|-----------------------|
| L. Other Judicial                                |    | <b>JC-21-CF-COVAX</b> |
| JC285165 – Juvenile Court Other Detention Grants |    |                       |
| Other Expenses                                   | \$ | 2,000.00              |

Juvenile Court requests new appropriation in the amount of \$2,000.00 for the purpose of establishing the Juvenile Detention Center Vaccine Incentives grant award. Grant funds will be used to provide incentives to youth in the Juvenile Detention Center who receive the COVID-19 vaccine. This grant is funded by the Cleveland Foundation and covers the performance period of September 6, 2021, to August 31, 2022. This grant was paid as an advanced payment, which means any remaining cash balance at the end of the performance period will be returned to the grantor.

|                                                                 |    |                      |
|-----------------------------------------------------------------|----|----------------------|
| M. Other Judicial                                               |    | <b>JC-21-CC-JJDP</b> |
| JC285135 – Juvenile Justice and Delinquency Prevention Subgrant |    |                      |
| Other Expenses                                                  | \$ | 44,000.00            |

Juvenile Court requests new appropriation in the amount of \$44,000.00 for the purpose of establishing the 2021 Title II Formula Juvenile Justice and Delinquency Prevention subgrant award. Grant funds will be used to fund the Gateway Program, a program that provides re-entry services to youth in residential placements to anticipate and address challenges the youth may face when released from the Juvenile Detention Center. This grant is funded by the U.S. Department of Justice (CFDA 16.540), passed through the Cuyahoga County Department of Public Safety and Justice Services, and covers the performance period of October 1, 2021, to September 30, 2022. This grant will be paid on a reimbursable basis and requires no cash match.

|                                       |    |               |
|---------------------------------------|----|---------------|
| N. Other Agency                       |    | <b>PJLEPC</b> |
| PJ805100 – Special Emergency Planning |    |               |
| Other Expenses                        | \$ | 13,480.14     |

The Department of Public Safety and Justice Services is requesting an appropriation increase of \$13,480.14 to fully appropriate revenue received to date in the Local Emergency Planning Committee (LEPC) Fund. The LEPC is mandated by Chapter 3750 of the Ohio Revised Code. The Department of Public Safety and Justice Services serves as fiscal agent. The LEPC Fund is comprised of federal and state grant dollars as well as local fines and fees assessed for unresolved hazardous substance spills in Cuyahoga County. Expenses typically include assisting the Cuyahoga County Office of Emergency Management with mandated reporting for approximately 850 facilities in Cuyahoga County that store hazardous materials and training for local Hazmat teams and first responders to plan and prepare for incidents involving hazardous substances.

|                                                  |    |                       |
|--------------------------------------------------|----|-----------------------|
| O. Other Judicial                                |    | <b>PD-21-OSC-PPPP</b> |
| PD285120 – Public Defender Other Judicial Grants |    |                       |
| Personal Services                                | \$ | 42,865.00             |
| Other Expenses                                   | \$ | 93,586.00             |

The Office of the Public Defender requests new appropriation in the amount of \$136,451.00 for the purpose of establishing the Pre-Petition Pilot Program grant award. Grant funds will be used to eliminate the need for emergency court intervention by providing, in conjunction with community-based agencies, necessary and immediate supportive services for families facing imminent removal of their children. This grant is funded by the U.S. Department of Health and Human Services (CFDA 93.586), passed through the Supreme Court of Ohio, and covers the performance period of September 20, 2021, to September 30, 2022. This grant will be paid on a reimbursable basis and requires no cash match.

|                                  |    |                        |
|----------------------------------|----|------------------------|
| P. Other Judicial                |    | <b>EMW2016SS00104D</b> |
| SH285155 – Operation Stonegarden |    |                        |
| Personal Services                | \$ | (1,446.19)             |
| Other Expenses                   | \$ | (3,519.15)             |

The Sheriff’s Department requests an appropriation reduction of \$4,965.34 to close out the FFY 2016 Operation Stonegarden grant award. Grant funds were used to cover payroll and program costs incurred while patrolling the waters of Lake Erie from the shores of Cuyahoga County to the international waters of Canada. The grant was funded by the U.S. Department of Homeland Security (CFDA 97.067), passed through the Ohio Department of Public Safety, and covered the performance period of September 1, 2016, to June 30, 2019. 97% of the grant, or \$147,891.65, was spent. There is no cash balance to resolve.

|                                       |    |                     |
|---------------------------------------|----|---------------------|
| Q. Other Judicial                     |    | <b>SH-FESA-TREA</b> |
| SH285180 – Sheriff Federal Forfeiture |    |                     |
| Other Expenses                        | \$ | 19,654.50           |

The Sheriff’s Department is requesting an appropriation increase in the amount of \$19,654.50 to fully appropriate the revenue and interest accrued in its Federal Forfeiture account to date. The funding source is the U.S. Department of the Treasury’s Equitable Sharing Program (CFDA 21.016), which enhances cooperation amongst federal, state, local, and tribal law enforcement agencies by providing non-federal agencies with a portion of assets seized during law enforcement activities. The Sheriff’s Department commonly spends federally forfeited funds on law enforcement investigations, operations, equipment, supplies, and mandatory training. The cash balance as of 9/30/2021 was \$50,888.80.

|                                       |    |               |
|---------------------------------------|----|---------------|
| R. Other Agency                       |    | <b>JE409</b>  |
| FS256110 – Metrohealth Subsidy (Levy) |    |               |
| Other Expenses                        | \$ | 32,472,000.00 |

The Office of Budget and Management requests appropriations of \$32,472,000.00 for new accounting for Metro Heath to properly account for Health and Human Services Levy funds. When INFOR/Lawson and the new chart of accounts was implemented,

several departments and divisions were combined in the Health and Human Services Levy fund rather than the respective Human Services fund and Other Health and Safety fund (allowing for expenditures to be directly charged to the Health and Human Services Levy and potentially exceed the approved budget). This change will provide a consistent method for calculating and posting Health and Human Services levy subsidies to all departments and divisions. Once this appropriation posts, a corresponding appropriation reduction will appear on a future fiscal agenda. The source of funding is Health and Human Services Levy.

**SECTION 2.** That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following appropriation transfers:

| <u>Fund Nos./Budget Accounts</u>         | <u>Journal Nos.</u> |
|------------------------------------------|---------------------|
| A. FROM: General Fund                    | <b>JE393</b>        |
| ME100105 – Regional Forensic Science Lab |                     |
| Personal Services                        | \$ 185,000.00       |
| TO: General Fund                         |                     |
| ME100105 – Regional Forensic Science Lab |                     |
| Other Expenses                           | \$ 185,000.00       |

The Office of Budget and Management, on behalf of the Medical Examiners Office, is requesting an appropriation transfer in the amount of \$185,000.00 from salaries for the processing of current supply invoices and purchases through year-end. This transfer was made possible to to a surplus caused by vacancies within the Medical Examiner's Regional Forensic Science Lab budget which is funded by the General Fund.

|                                          |               |
|------------------------------------------|---------------|
| B. FROM: General Fund                    | <b>JE394</b>  |
| ME100100 – Medical Examiner - Operations |               |
| Personal Services                        | \$ 135,000.00 |
| TO: General Fund                         |               |
| ME100100 – Medical Examiner - Operations |               |
| Other Expenses                           | \$ 135,000.00 |

The Office of Budget and Management, on behalf of the Medical Examiners Office, is requesting an appropriation transfer in the amount of \$135,00.00 from salaries for the purchase of supplies, \$117,500 and employee travel, \$17,500, through year-end. This transfer was made possible to to a surplus caused by vacancies within the Medical Examiner's Operations budget which is funded by the General Fund.

|                                       |              |
|---------------------------------------|--------------|
| C. FROM: General Fund                 | <b>JE397</b> |
| PJ100105 – Public Safety Grants Admin |              |
| Other Expenses                        | \$ 14,603.00 |
| TO: General Fund                      |              |
| PJ100105 – Public Safety Grants Admin |              |
| Personal Services                     | \$ 14,603.00 |

The Department of Public Safety and Justice Services is requesting appropriation transfer of \$14,603.00 to move appropriations from Contract line item to Salary and Fringe Benefits to cover the Budget shortage for Existing staff through the end of 2021.

|                             |    |            |              |
|-----------------------------|----|------------|--------------|
| D. FROM: General Fund       |    |            | <b>JE407</b> |
| BE100105 – Primary Election |    |            |              |
| Personal Services           | \$ | 295,815.81 |              |
| TO: General Fund            |    |            |              |
| BE100105 – Primary Election |    |            |              |
| Other Expenses              | \$ | 295,815.81 |              |

The Cuyahoga County Board of Elections requests to transfer surplus appropriation of \$295,815.81 from personnel to other expenditures for remaining Primary Election incurred expenses. Funding source is County General Fund.

**SECTION 3.** That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following cash transfers between County funds:

| <u>Fund Nos./Budget Accounts</u>    |    | <u>Journal Nos.</u> |
|-------------------------------------|----|---------------------|
| A. FROM: Other Social Services      |    | <b>GL2-00</b>       |
| VC300100 – Veterans Services Fund   |    |                     |
| Trans Out – Transfer Out            | \$ | 43,895.13           |
| TO: Other Judicial                  |    |                     |
| CP285205 – Veterans Treatment Court |    |                     |
| Trans In – Transfer In              | \$ | 43,895.13           |

The Office of Budget and Management, on behalf of Common Pleas, is requesting a cash transfer in the amount of \$43,895.13 for the Veteran Treatment Center. In 2020, Council approved R2020-0040 for this award amount which is to come from the Veteran's Service Fund. After review, It was found that this transfer has yet to take place in 2020 or 2021.

**SECTION 4.** That items approved in Resolution No. R2021-0032 dated January 26, 2021 be rescinded as follows to reconcile appropriations for the year 2021 in the County's financial system:

**Resolution No. R2021-0032 dated 1/26/2021:**

**Original Item to be Rescinded - Section 1**

|                                             |    |               |              |
|---------------------------------------------|----|---------------|--------------|
| E. Board of Develop. Disabilities           |    |               | <b>JE013</b> |
| DD210100 – Bd of Developmental Disabilities |    |               |              |
| Other Expense                               | \$ | 45,336,036.78 |              |

The Office of Budget and Management, on behalf of the Board of Developmental Disabilities (BoDD), is requesting an appropriation increase in the amount of \$45,376,036.78 to adjust the Executive's 2021 budget update/adopted by Council to

align with the BoDD Board approved budget which took place after submission of the Executive’s 2021 budget. The \$336,036.78 is for operating expense and \$45,000,000.00 of this increase is being requested to be set aside for the establishment of a Medicaid Reserve Fund. The cash balance in the fund as of December 31, 2020 is \$164,228,220.51. Funding consists primarily from the Board of Developmental Disabilities Levy and augmented with federal and state grants.

**Corrected Item - Section 1**

|                                             |    |                      |
|---------------------------------------------|----|----------------------|
| E. Board of Develop. Disabilities           |    | <b>JE013</b>         |
| DD210100 – Bd of Developmental Disabilities |    |                      |
| Other Expense                               | \$ | <i>45,376,036.78</i> |

The Office of Budget and Management, on behalf of the Board of Developmental Disabilities (BoDD), is requesting an appropriation increase in the amount of \$45,376,036.78 to adjust the Executive’s 2021 budget update/adopted by Council to align with the BoDD Board approved budget which took place after submission of the Executive’s 2021 budget. The \$336,036.78 is for operating expense and \$45,000,000.00 of this increase is being requested to be set aside for the establishment of a Medicaid Reserve Fund. The cash balance in the fund as of December 31, 2020 is \$164,228,220.51. Funding consists primarily from the Board of Developmental Disabilities Levy and augmented with federal and state grants.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC044  
October 12, 2021



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: October 1, 2021

Re: Fiscal Agenda – 10/12/2021 - Proposed

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **October 12, 2021**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to provide appropriation increase/decrease as requested.
- Request grant appropriation and closeouts.
- Request to provide appropriation transfers as requested.
- Request to provide cash transfers as requested.

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

| Department                  | Amount Requested | Item | Funding Source               | Purpose                |
|-----------------------------|------------------|------|------------------------------|------------------------|
| Fiscal Office               | \$673,173.00     | A    | General Fund                 | Appropriation Increase |
| Sustainability              | \$4,760.00       | B    | Sustainability Projects Fund | Appropriation Increase |
| Common Pleas                | \$35,000.00      | C    | Computerization Fund         | Appropriation Increase |
| Veterans Service Commission | \$413,635.00     | D    | Veterans Services Fund       | Appropriation Increase |
| Sheriff                     | \$98,960.00      | E    | General Fund                 | Appropriation Increase |

|                                    |                 |   |                                                                           |                        |
|------------------------------------|-----------------|---|---------------------------------------------------------------------------|------------------------|
| Workforce Development              | \$1,000,000.00  | F | Health and Human Services Levy                                            | Appropriation Increase |
| Workforce Development              | \$281,207.00    | G | Health and Human Services Levy                                            | Appropriation Increase |
| Workforce Development              | \$ (91,184.55)  | H | Other Social Services                                                     | Grant Closeout         |
| Development                        | \$ (8,533.26)   | I | Community Development                                                     | Grant Closeout         |
| Public Safety and Justice Services | \$ (75,385.45)  | J | Other Health and Safety                                                   | Grant Closeout         |
| Public Works                       | \$ 75,000.00    | K | General Fund Capital Improvements                                         | Project Appropriation  |
| Juvenile Court                     | \$2,000.00      | L | Other Judicial                                                            | Grant Appropriation    |
| Juvenile Court                     | \$44,000.00     | M | Other Judicial                                                            | Grant Appropriation    |
| Public Safety and Justice Services | \$13,480.14     | N | Other Agency                                                              | Appropriation Increase |
| Public Defender                    | \$136,451.00    | O | Other Judicial                                                            | Grant Appropriation    |
| Sheriff                            | \$ (4,965.34)   | P | Other Judicial                                                            | Grant Closeout         |
| Sheriff                            | \$19,654.50     | Q | U.S. Department of the Treasury's Equitable Sharing Program (CFDA 21.016) | Appropriation Increase |
| Office of Budget and Management    | \$32,472,000.00 | R | Health and Human Services Levy                                            | Appropriation Increase |

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

| Department                         | Amount Transferred | Item | Funding Source | Purpose                |
|------------------------------------|--------------------|------|----------------|------------------------|
| Medical Examiner                   | \$185,000.00       | A    | General Fund   | Appropriation Transfer |
| Medical Examiner                   | \$135,000.00       | B    | General Fund   | Appropriation Transfer |
| Public Safety and Justice Services | \$14,603.00        | C    | General Fund   | Appropriation Transfer |
| Board of Elections                 | \$295,815.81       | D    | General Fund   | Appropriation Transfer |

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.



| <b>Department</b> | <b>Amount Transferred</b> | <b>Item</b> | <b>Funding Source</b> | <b>Purpose</b> |
|-------------------|---------------------------|-------------|-----------------------|----------------|
| Common Pleas      | \$43,895.13               | A           | Other Social Services | Cash Transfer  |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0229

|                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sponsored by: <b>County Executive Budish/County Sheriff and Department of Law</b></p> | <p><b>A Resolution</b> approving a Memorandum of Understanding between Cuyahoga County and the Ohio Patrolmen’s Benevolent Association, representing employees in the classifications of Correction Officer and Protective Services Officer for the period 10/1/2021 – 04/1/2022, allowing for the use of Protective Services Officers to work in the Cuyahoga County Corrections Center when additional corrections staffing is needed; directing that funds necessary to implement the Memorandum of Understanding be budgeted and appropriated; authorizing the County Executive to execute the Memorandum of Understanding and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, Cuyahoga County and the Ohio Patrolmen’s Benevolent Association, Correction Officers’ and Protective Services Officers’ bargaining units, (the “Union”), have reached an agreement allowing for the use of Protective Services Officers to work in the Cuyahoga County Corrections Center (“Corrections Center”) when additional corrections staffing is needed; and,

WHEREAS, the County Executive, County Sheriff, and Department of Law have submitted a Memorandum of Understanding memorializing said agreement, which has been approved by the Union; and,

WHEREAS, the County Executive, County Sheriff, and Department of Law are recommending that Council approve the proposed Memorandum of Understanding; and,

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Cuyahoga County Sheriff’s Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the Memorandum of Understanding between Cuyahoga County and the Ohio Patrolmen’s Benevolent Association, representing employees in the classifications of Correction Officer and Protective Services Officer at the Sheriff’s Department, allowing for the use of Protective Services Officers to work in the Corrections Center when additional corrections staffing is needed.

**SECTION 2.** Funds necessary to implement the Memorandum of Understanding shall be budgeted and approved.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                          |      |
|--------------------------|------|
|                          |      |
| County Council President | Date |
| <br>                     | <br> |
|                          |      |
| County Executive         | Date |
| <br>                     | <br> |
|                          |      |
| Clerk of Council         | Date |

Journal CC044  
October 12, 2021

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0230

|                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Law</b> | <b>A Resolution</b> approving a proposed settlement in the matter of <i>De'Von Bean v. Cuyahoga County, et al.</i> , Northern District of Ohio Case No. 1:19-CV-01000; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. |
|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, De'Von Bean filed a civil action docketed as *De'Von Bean v. Cuyahoga County, et al.*, Northern District of Ohio Case No. 1:19-CV-01000; and

WHEREAS, De'Von Bean and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that De'Von Bean has or may have against the County of Cuyahoga; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Cuyahoga County Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the settlement agreement with Plaintiff in the matter of *De'Von Bean v. Cuyahoga County, et al.*, Northern District of Ohio Case No. 1:19-CV-01000, in the total amount of One Hundred Ninety Thousand Dollars (\$190,000), inclusive of all costs and attorneys' fees.

**SECTION 2.** The County Executive (or his authorized designee) is hereby authorized to execute a settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

**SECTION 3.** If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and

Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_                      \_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_                      \_\_\_\_\_  
County Executive                      Date

\_\_\_\_\_                      \_\_\_\_\_  
Clerk of Council                      Date

Journal CC044  
October 12, 2021

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0231

|                                              |                                                                                                                                                                                                                                                                                       |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish</b> | <b>A Resolution</b> confirming the County Executive’s appointment of Cheryl Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for an unexpired term ending 12/31/2021 and declaring the necessity that this Resolution become immediately effective. |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

WHEREAS, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

WHEREAS, the County Executive has nominated Cheryl Bradas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for an unexpired term ending 12/31/2021; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Cheryl Bradas to serve on the Cuyahoga County

Advisory Board on Senior and Adult Services for an unexpired term ending 12/31/2021.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





October 1, 2021

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

Per Article III of the Code of Regulations of the Cuyahoga County Advisory Board on Senior and Adult Services, I submit the following nomination for appointment to the board:

- **Cheryl Bradas, unexpired term ending 12/31/2021**
  - Replacing Cheryl Crahen
  - Resides in Medina Township (Medina County)

There are no known conflicts of interest for which an advisory opinion has been requested. There are 28 candidates on file for this position. This board is uncompensated.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish  
County Executive



Armond Budish  
Cuyahoga County Executive

## Cuyahoga County Division of Senior and Adult Services

March 29, 2021

Michele Pomerantz  
Director  
Department of Regional Collaboration  
Office of Cuyahoga County Executive Armond Budish  
2079 East Ninth Street  
Cleveland OH, 44115

Dear Ms. Pomerantz:

On behalf of DSAS Administrator, Tracey Mason, I forward the following name to you for consideration for appointment to the Cuyahoga County Division of Senior and Adult Services Advisory Board. The Advisory Board has an important role in the County, including representing the interests of older adults and making recommendations to the Division of Senior and Adult Services (DSAS) about pertinent aging issues and policies.

**Cuyahoga County Advisory Board on Senior and Adult Services: Fulfill remainder of unexpired term replacing Cheryl Crahen beginning May 1, 2021 and expiring on December 31, 2021:**

- Cheryl Bradas

The requested replacement was necessitated by Ms. Crahen's retirement and relocation. Ms. Bradas has been a former Advisory Board member, serving as its chair for three years and has vast experience and knowledge chairing the DSAS annual conference planning committee done in concert for the past twenty-five years with MetroHealth. She has been vetted and approved by the DSAS Advisory Board. No other candidates applied for the current vacancy.

Board members are not compensated for their participation. Attached is her letter of interest to the County Executive, resume, nominee profile and conflict of interest statement for your review.

The mission of the Division of Senior and Adult Services is to empower seniors and adults with disabilities to age successfully by providing resources and support that preserve their independence.

*Services & Solutions for Better Living*



13815 Kinsman Road, Cleveland, Ohio 44120, 216.420.6750, FAX: 216.420.6735, Ohio Relay Service 711  
[www.dsas.cuyahogacounty.us](http://www.dsas.cuyahogacounty.us) [www.onecuyahoga.com](http://www.onecuyahoga.com)

We hope to have approval obtained as soon as possible before our next Advisory Board meeting May 14<sup>th</sup>. Thank you for your prompt attention to this matter.

Sincerely,

Maridell Couture, Board Liaison

c. Tracey Mason, DSAS Administrator

---

The mission of the Division of Senior and Adult Services is to empower seniors and adults with disabilities to age successfully by providing resources and support that preserve their independence.

*Services & Solutions for Better Living*



13815 Kinsman Road, Cleveland, Ohio 44120, 216.420.6750, FAX: 216.420.6735, Ohio Relay Service 711  
[www.dsas.cuyahogacounty.us](http://www.dsas.cuyahogacounty.us)    [www.onecuyahoga.com](http://www.onecuyahoga.com)

March 5, 2021

Armond Budish  
Cuyahoga County Executive  
Cuyahoga County Administrative Headquarters  
2079 East Ninth Street  
Cleveland, Ohio 44115

Dear County Executive Budish,

Please accept this letter of interest in serving on the Cuyahoga County Advisory Board for the Department of Senior and Adult Services (DSAS). I am beyond thrilled to once again be considered for the Board. I served on the Board from 2012-2018 and was Chair 2017-2018, time I will always treasure as the Board is filled with so many experts in the field of aging and disability to learn from.

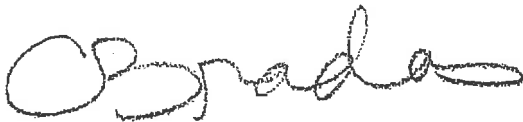
The Mission, Vision and Values of The MetroHealth System and DSAS are aligned proactively focusing on the health of our community, recognizing and addressing social determinants of health and understanding for those unable to come to us, we will come to you.

I have been with MetroHealth over 31 years and still love what I do. As an Advanced Practice Registered Nurse, specifically a Geriatric Clinical Nurse Specialist, I am passionate about assisting older adults in improving quality of life issues based on their values, preferences, and goals whether we are sharing time together in the hospital or out in the community.

I am frequently involved with community-based education meeting older adults where they are whether that is at various Senior Centers through the Aging Mastery Program (fall prevention and medication management), at the National Church Residences at Carnegie Towers (fall prevention, end-of-life issues, stroke, wellness checks, Covid-19 Q & A), or participating in food delivery programs to our isolated older adults during the pandemic.

I look forward to speaking with you and the County Council. Thank you for consideration of my application

Respectfully,

A handwritten signature in black ink, appearing to read "Cheryl Bradas". The signature is fluid and cursive, with a large initial "C" and "B".

Cheryl Bradas PhD(c), APRN-CNS, GCNS-BC, CNRN.

**CHERYL BRADAS PhD(c). APRN-CNS. GCNS-BC. CNRN. CHPN**



**CRENDITIALS/CERTIFICATIONS:**

Registered Nurse (RN), Licensure State of Ohio; License # RN-235084  
Certificate of Authority: COA.11198-NS  
Geriatric Clinical Nurse Specialist-Board Certified (GCNS-BC)  
Certified Neuroscience Nurse (CNRN)  
Certified Hospice and Palliative Nurse (CNRN)  
Basic Cardiac Life Support (BCLS)  
Continuing Research Education Credit (CREC) Certified

**EDUCATION:**

Enrolled PhD in Nursing program (KSU): *Currently PhD(c) in Dissertation Phase anticipated final defense Spring 2022*

Kent State University: MSN 2009: Geriatric APRN-CNS

Kaplan College: Certificate in Legal Nurse Consulting 2000

Kent State University: BSN 1991

**AWARDS:**

2018 Outstanding Leadership as Chair of Advisory Board, Cuyahoga County Health and Human Service's Division of Senior and Adult Services (DSAS)

2018 Awarded APRN Holiday Grant: Grant used to purchase Let's Be Well Diabetes Boxes for newly diagnosed persons with diabetes or for patients with A1C >9% as part of unit-based research study.

2015 Awarded APRN Holiday Grant: Monies used to purchase cane holders and night lights for community-dwelling older adults at-risk for falls

2014 Nursing Excellence Award: APRN Excellence, The MetroHealth System

2009 Nursing Excellence Award: Model of Community and Healthcare Organization Excellence, The MetroHealth System

Awarded Holiday ACTION Grant 12 years in a row by Pastoral Care. Monies used to improve health status of older adults. 2005; 2006; 2007; 2008; 2009; 2010; 2011; 2012; 2013; 2014; 2015; 2016

Golden Key International Honour Society, Lifetime Member

**PROFESSIONAL EXPERIENCE:**  
**METROHEALTH MEDICAL CENTER**

**Geriatric Clinical Nurse Specialist** **2009-present**  
Review patient specific cases of complex geriatric patients providing direct clinical consultation, clinical guidance to bedside nurses and supporting/initiating system-wide change. Lead nursing research to improve patient outcomes. Provide community-based

patient/family education focusing on needs of the older adult. Collaborative development of the No One Dies Alone (NODA) volunteer program, Stroke Peer Supporter Program, Patient Safety Rounding Volunteer Program, and Hospitality Volunteer Program

**NICHE Coordinator** **2007-present**  
Coordinate Nurses Improving Care of HealthSystem Elders (NICHE) efforts. Provide ongoing education for Geriatric Resource Nurses (GRNs). Developed Geriatric Nursing Blackboard, an interactive site for GRNs including links to resources, discussion board and independent CEs for journal club. Implemented New Falls Risk Assessment Tool; co-chair system-wide Fall Prevention Committee.

**Hospital Elder Life Program Nurse:** **2005-2007**  
Program and role development of the Hospital Elder Life Program. Worked in collaboration with the staff on seven different units to identify older patients at-risk for developing delirium and functional decline. Provided extensive training for volunteers to complete protocols at patients' bedside which included: Daily Visitor; Mobilization/Active Range of Motion Exercises; Feeding; and a Non-Pharmacological Approach to Sleep. Responsible for the recruitment, retention and recognition of the volunteers. Outcomes tracked and data analysis performed.

**Admission/Discharge Nurse:** **2003-2005**  
Completed history and physicals on patients admitted throughout the Medical/Surgical/Hematology and Oncology floors. Piloted the role of Discharge Nurse to facilitate timely and thorough discharge of patients completing education and arrangements for follow-up care

**PRN Pool for Med/Surg/Heme/Onc:** **2000-2003**  
Easily adapted to various situations on multiple floors caring for patients with an expansive variety of diagnoses.

**Staff Nurse Hem/Onc:** **1991-2000**  
Certified in chemotherapeutic administration. Proficient in the care of the patient with multisystem involvement secondary to pathological changes. Expert in accessing and care of multiple venous access devices. Skilled in the administration of multiple blood products. Experienced in the special needs of the neutropenic patient.

**Clinical Assistant Spinal Cord Injury:** **1989-1991**  
Assisted spinal cord injury patients with IADLs and ADLs. Assisted nurses in performing patient care.

***ALWAYS HOME NURSING:***

**Private Home Care Nurse:** **2002-2018**  
Provided holistic care to a young girl with osteogenesis imperfecta including physical, emotional, social, and spiritual care. Knowledgeable in the handling of a child with this condition and the emergencies that arise. Provided support in school, home, hospital and primary care settings.

**OTHER PROFESSIONAL SERVICES:**

Consultation services for multiple legal cases related to fall with injury

**PROFESSIONAL ORGANIZAITONS:**

|                                                   |              |
|---------------------------------------------------|--------------|
| National Gerontological Nurses Association: NGNA  | 2006-2017    |
| American Geriatric Society: AGS                   | 2009-present |
| Hospice and Palliative Nurses Association: HPNA   | 2009-present |
| American Association of Neuroscience Nurses: AANN | 2010-present |

## **PUBLICATIONS:**

- 2020** Bradas, C.M., Santinderpal, K. S., & Mion, L. C. *Physical Restraints and Side Rails in Acute and Critical Care Setting*. In Boltz, M., Capezutti, E., Fulmer, T., & Zwicker, D. (Eds), *Evidence-Based Geriatric Nursing Protocols for Best Practice* (6<sup>th</sup> ed). Springer Publishing Company, LLC: New York, New York
- 2019** Bowden, V., Bradas, C., & McNett, M. Impact of Level of Nurse Experience on Falls in Medical Surgical Units, *Journal of Nursing Management*, 27(4), 833-839.
- 2018** Radziewicz R.M., Bradas C. Special Management Problems. In: Tampi R., Tampi D., Boyle L. (eds) *Psychiatric Disorders Late in Life*. Springer, Cham
- 2017** Cox, R., Buckholz, B., Bradas, C., Bowden, V., Kerber, K., & McNett, M. (2017). Fall Risk Factors of Hospitalized Acute Post-Ischemic Stroke Patients in an Urban Public Healthcare System, *Journal of Neuroscience Nursing*, 49(6), 355-360.
- 2016** Bradas, C., Sarver, W., Carney, K. Creamer J., Velotta, A., Byrnes, S., & McNett, M. Characteristics and Predictors of Readmission to a Medical Short-Stay Unit. *Journal of MedSurg Nursing*, (25)6, 397-401
- 2016** Bradas, C.M., Santinderpal, K. S., & Mion, L. C. *Physical Restraints and Side Rails in Acute and Critical Care Setting*. In Boltz, M., Capezutti, E., Fulmer, T., & Zwicker, D. (Eds), *Evidence-Based Geriatric Nursing Protocols for Best Practice* (5<sup>th</sup> ed). Springer Publishing Company, LLC: New York, New York
- 2016** Rhodes, C., Grimm, D., Kerber, K, Bradas, C., Halliday, B., McClendon, S., Medas, J., Noeller, T. & McNett, M. *Evaluation of Nurse-Specific and Multidisciplinary Simulation for Nurse Residency Programs*. Manuscript accepted to *Clinical Simulation in Nursing*
- 2015** Bradas, C., "Study of Short Stay Unit at MetroHealth" Phase I and Phase II. *Manuscript accepted to Journal of MedSurg Nursing*
- 2014** Bradas, C., Bowden, V., Moldaver, B., & Mion, L. Implementing the 'No One Dies Alone' program: Process and lessons learned. *Geriatric Nursing*, 35, 471-473.
- 2012** Bradas, C.M., Santinderpal, K. S., & Mion, L.C. Physical Restraints and Side Rails in Acute and Critical Care Settings Variables. In Boltz, M., Capezutti, E., Fulmer, T., & Zwicker, D. (Eds), *Evidence-Based Geriatric Nursing Protocols for Best Practice* (4<sup>th</sup> ed). Springer Publishing Company, LLC: New York, New York. (AJN Book of the Year Award)
- 2011** Bradas, C.M., and Mion, L.C. Hospitalized patients with dementia: The dilemma of managing agitation. *Geriatric Nursing* (32)6, November/December 2011
- 2011** Sustaining Clinical Programs During Difficult Economic Times: A Case Series of the Hospital Elder Life Program (2010). SteelFisher, G. K., Martin, L.A., Dowal, S. L., Inouye, S.K. (Bradas, C., HELP Dissemination site member/co-author). *Journal of American Geriatrics Society*
- 2009** Radziewicz, R., Amato, S., Bradas, C., & Mion, L. Physical restraints. Evidence Based Geriatric Nursing Protocols. New York University College of Nursing. Hartford of Geriatric Nursing, Clinical Website. <http://www.ConsultGeriRN.org>

2009 Mion LC, Bradas CM. Physical Restraint in Critical Care Settings. In: Foreman, M.D., Milisen, K., & Fulmer, T.ZT. (Eds.), *Evidence-based critical care nursing of older adults*. NY: Springer Publishing.

**PRESENTATIONS:**

2020 Bradas, C. & Bowden, V., *Community-based Fall Prevention Education and Medication Management* to Aging Mastery Program participants at various Inner-City Cleveland Senior Centers- grant funded through Anthem based on the National Council of Aging curriculum.

2020 Bradas, C. & Bowden, V., *Clean Eating and Aging Well Despite Aging Myths* to residents of Carnegie Towers, National Church Residences affordable housing for seniors

2019 Bradas, C. & Bowden, V., *Community-based Fall Prevention Education and Medication Management* to Aging Mastery Program participants at various Inner-City Cleveland Senior Centers- grant funded through Anthem based on the National Council of Aging curriculum.

2019 Bradas, C. & Bowden, V., Multiple presentations throughout the year: *Community-based Fall Prevention Education, End-of-Life Issues, Stroke Overview, Stress Management, and How to Prepare for an Appointment with Your Provider* to residents of Carnegie Towers, National Church Residences affordable housing for seniors

2019 Bradas, C. & Bowden, V., *Diabetes 101: Survival Skills and Preparing for Allergy Season*, to participants at John Carroll University Wellness Program for Employees

2019 Bradas, C. & Bowden, V., *Community-based Fall Prevention Education* Brecksville Falls Prevention Coalition and MetroHealth Annual Community Safety Fair

2019 Bradas, C. & Bowden, V. *Basic Pharmacology and Medication Safety* to participants at Cleveland State University Nursing Refresher Course

2018 Bradas, C. & Bowden, V. *Check-in and Take Charge of your Health* to participants at HKM Media's Wellness Program for employees.

2018 Bradas, C. & Bowden, V. *Updates in Stroke Care* to participants at Trinity Health System, Stuebenville, Ohio

2018 Bradas, C. & Bowden, V. *Community-based Fall Prevention Education* to participants at The MetroHealth System Stroke Support Group

2018 Bradas, C. & Bowden, V. *Basic Pharmacology and Medication Safety* to participants at Cleveland State University Nursing Refresher Course

2018 Bradas, C. & Bowden, V. *Knowing your Numbers and Aging by the Decades* to participants at John Carroll University Wellness Program for Employees

2018 Bradas, C. & Bowden, V. *Community-based Fall Prevention Education* to Aging Mastery Program participants at various Inner-City Cleveland Senior Centers- grant funded through Anthem based on the National Council of Aging curriculum.



- 2017** Bradas, C. & Bowden, V. *Community-based Fall Prevention Education* to staff of Cuyahoga County Board of Developmental Disabilities
- 2017** Bradas, C. & Bowden, V. *Community-based Fall Prevention Education* to Aging Mastery Program participants at various Inner-City Cleveland Senior Centers- grant funded through Anthem based on the National Council of Aging curriculum.
- 2016** Bradas, C. & Bowden, V. *Community-based Fall Prevention Education* to Aging Mastery Program participants at various Inner-City Cleveland Senior Centers- grant funded through the Cleveland Foundation based on the National Council of Aging curriculum.
- 2016** Bradas, C. & Bowden, V. *Impact of Level of Nurse Experience on Falls in Medical Surgical Units*, MH Research Day, September 22
- 2016** Bradas, C. & Bowden, V. *CPS Score as an Indicator for Falls on Medical Surgical Units*, The Second Annual CNS/CNO Breakfast & Fall Program: Innovate, Inspire, Influence: CNS's Impact on Healthcare, Brecksville, OH, September 7, 2016
- 2016** *Impact of Level of Nurse Experience on Falls in Medical Surgical Units*, The Second Annual CNS/CNO Breakfast & Fall Program: Innovate, Inspire, Influence: CNS's Impact on Healthcare, Brecksville, OH, September 7, 2016
- 2016** *Impact of Level of Nurse Experience on Falls in Medical Surgical Units*, 26th Annual Medical Surgical Nursing Conference, San Francisco, CA, April 7th & 8th
- 2016** Bowden, V & Bradas, C., Co-investigator. *Impact of Level of Nurse Experience on Falls in Medical Surgical Units*. Poster presentation for 26<sup>th</sup> Annual Medical Surgical Conference. San Francisco, California.
- 2013** Mion LC, Bradas C, Amato S, Sandhu S. *Association of hospital nurses' characteristics and their decisions to request physical restraint*. Symposium title: Physical restraint use in geriatric care: Health practitioners' attitude and decision making. Gerontological Society of America Annual Meeting, New Orleans LA.
- 2012** Bradas, C. & Bowden, V. Invited presenter for Boeing Aerospace International Vocation Rehab Specialists Annual Conference in LV, Nevada on *special needs of aging workforce*
- 2012** Bradas, C. & Bowden, V. National Clinical Nurse Specialist Conference in Chicago, Illinois: *Compassionate Care at End-of-Life. No One Dies Alone (NODA) Volunteer Program: The First 6 Months*. Poster Presentation.
- 2012** Bradas, C. *Content expert: Restraint Knowledge*. Geriatric Institutional Assessment Profile (GIAP) version 7, 2012.
- 2011** Bradas, C. *Fall Prevention to Older Adults*. Deaconess Kraft. Cleveland, OH
- 2011-present** Bradas, C. & Bowden, V. National Retirees Assistance Group Annual Conference for new retiree groups, Hollywood, Maryland. *Geriatric Consultant, member of curriculum development and presenter for all topics related to older adults*: "Slips, Trips & falls: A Community Based Education Program", "Confidentiality Caregiver Boundaries and Personal Safety", "Living Challenges for the Aging", and "Listening Skills/Communication".

- 2011 Bradas, C. & Bowden, V. *Guest Lecturer for Ursuline School of Nursing Accelerated BSN Program*
- 2011 Bradas, C & Bowden, V. *No One Dies Alone, MetroHealth WINGS Program*
- 2011 Bradas, C. and Bowden, V. *Slips, Trips & falls: A Community Based Education Program, Home Instead Senior Care.*
- 2011 Bradas, C. and Moldaver, B. Presented *No One Dies Alone (NODA) Volunteer Program* to Lutheran Chaplaincy group with representatives from several local hospitals
- 2011 Bradas, C., Mion, L. & Nigolian, C. National NICHE Conference in Las Vegas, Nevada: *Nurses' Likelihood to Request Physical Restraints in the Care of Adult Patients: Influence of Nurse Characteristics, Clinical and Situational: Poster and Panel Presentations*
- 2011 Bowden, V & Bradas, C. (2010). *Community Based Fall Prevention Education. HomeInstead CAREGivers. Oakwood Village, OH*
- 2011 Mion L, Nigolian C, Bradas C, Gillis G. *Interprofessional relationships: A significant factor influencing the likelihood to use physical restraint in the care of adult patients.* Podium presentation at the 2011 NICHE Conference, Las Vegas, Nevada
- 2010 Ailor, D., Amato, S., Bowden, V., Bradas, C., Edwards, K., Fox, L., Grimm, D., Hazel, C., Halliday, B., Kerber, K., Klekota, C., Lynch, A., Medas, J., Rader, E., Radziewicz, R., Rhodes, C. *Nurse Residency Program: Redesigning Entry into Clinical Practice of New Graduate Registered Nurses.* Poster Presentation at Ohio League for Nursing Education Summit – Pathways to Excellence: Enhancing Effectiveness in Nursing Education, Columbus, Ohio.
- 2010 Bradas, C. *Respectful Communication in the Elderly.* MetroHealth, Buckeye. Cleveland, OH
- 2010 Bowden, V & Bradas, C. (2010). *Community Based Fall Prevention Education. HomeInstead CAREGivers. Oakwood Village, OH*
- 2010 Medas, J., Ailor, D., Amato, S., Bowden, V., Bradas, C., Dumpe, M., Fox, L., Grimm, D. Hazel, C., Halliday, B., Kerber, K., Lynch, A., McClendon, S., Radziewicz, R., Rhodes, C., Sokolowski, M., Tighe, K., & Warner, R. *Nurse Residency Program: Redesigning Entry into Clinical Practice of New Graduate Registered Nurses.* Poster Presentation at Celebrating CNS Practice: Connecting, Collaborating, Creating..., Cleveland, Ohio.
- 2009 Bradas, C. *Respectful Communication in the Elderly.* Concordia Care. Cleveland, OH
- 2008 Bradas, C., Hazel, C., Mion, L., & Moldaver, B. *Volunteer Protocols to Prevent Delirium in Hospitalized Older Adults.* 32nd Annual Meeting of the Ohio Association of Gerontology and Education. Cleveland, OH.
- 2008 Bradas, C. *Slips, Trips and Falls.* Fairhill Center for Aging. Cleveland, OH
- 2008 Bradas, C. *Cognition and Delirium: How did I get so confused?* Southwest Medical Center. Parma, OH.
- 2008 Bradas, C. *Geriatrics Initiatives at MHMC.* MetroHealth Medical Center WINGS Program. Cleveland, OH

## **RESEARCH STUDIES:**

Principal Investigator: *"The effect of a comprehensive education program on patients with diabetes"* Study in progress

Co-investigator, *"Sleep patterns of nurses rotating shifts"* Study in progress

Accepted as grant recipient for COMFORT Palliative Care Communication training  
Anaheim, California

Principal Investigator: *"The Effect of Interdisciplinary Teams on Stroke Patient Outcomes"*

Principal Investigator: *"Art Therapy Intervention for Terminally Ill Oncology Patients"*  
study in progress

Co- investigator: *"Fall Risk Factors of Hospitalized Acute Post-Ischemic Stroke Patients in an Urban Public Healthcare System"*

Principal Investigator: *"Study of Short Stay Unit at MetroHealth" Phase I and Phase II.*

Co-investigator *"Impact of Level of Nurse Experience on Falls in Medical Surgical Units."*

Co-Investigator: *"A Pilot Study of Nature Sights and Sounds (NSS) Distraction on Levels of Distress Among Hospitalized Adults Who Require Medical Isolation"*

Recruitment Coordinator: *"Online Intervention to Improve Stroke Care from Spouses"*.

Co-investigator: *"Evaluation of the simulation and live standardized patient learning in the new graduate nurse resident program at MetroHealth System"*.

Principal Investigator: *"Nurses' Likelihood to Request Physical Restraints in the Care of Adult Patients: Influence of Nurse Characteristics, Clinical and Situational Variables"*.

## **COMMITTEE PARTICIPATION:**

Accreditation & Compliance Oversight Committee, Member

Annual Northeast Ohio Aging & DisABILITY Summit Planning Committee in

partnership with the Cuyahoga County Division of Senior and Adult Services

(DSAS) and the Western Reserve Area Agency on Aging (WRAAA), Chair 2021

Cuyahoga County Division of Senior and Adult Services (DSAS) Advisory Board,

Board Member, 2012-2018; Board Chair 2017- 2018; Board Member 2021

Cuyahoga County Division of Senior and Adult Services Governance Committee,

Committee Chair 2017- 2018; Member 2021

Cuyahoga County Division of Senior and Adult Services Education & Resource

Development Committee, Committee Chair 2012-2018

Cuyahoga County Conference on Aging Planning Committee in collaboration with  
DSAS, Committee Chair, 2012-2018

City of Brecksville Fall Prevention Coalition Member in collaboration with City of  
Brecksville Department of Health and Human Services

Coordinating Practice Council Committee

Glycemic Task Force Work Group

Hospice/Palliative Care Transitional Group

International Compassionate Communities SIG Moderator

Knowledge & Innovation Committee

Med/Surg Patient Class Committee, Co-chair

NICHE (Nurses Improving Care for HealthSystem Elders) Oversight Committee, Chair

No One Dies Alone (NODA) Volunteer Program, Co-facilitator

Nurse Residency Stakeholders Group

Oncology Practice Committee

Peds Safety- Trauma Outreach

Schwartz Rounds Planning Committee

Stroke Support Group, Co-Facilitator

Stroke Quality Committee

System Wide Fall Prevention Committee, Co-chair,

**VOLUNTEER/COMMUNITY SERVICE:**

SCR Senior Olympics Health and Wellness Day 2010, 2011, 2012

National Senior Olympics 2013

Food Bank of Greater Cleveland

Family Promise of Greater Cleveland

Serving Homeless meals at La Sagrada Familia

Ronald McDonald House of Akron



**CUYAHOGA COUNTY ADVISORY BOARD ON SENIOR AND ADULT SERVICES  
NOMINEE PROFILE**

DATE: 3.5.2021

NAME: Cheryl Bradas

HOME ADDRESS: [Redacted] \_\_\_\_\_  
CITY, ZIP CODE: [Redacted] \_\_\_\_\_  
BUSINESS ADDRESS: [Redacted] \_\_\_\_\_  
CITY, ZIP CODE: [Redacted] \_\_\_\_\_  
TELEPHONE: [Redacted] \_\_\_\_\_

[Redacted]

Email  Fax  
 Business mail  Home Mail

**The Code of Regulations of the Advisory Board require the membership to be balanced in geography, gender, age, race and ethnicity and public, private, professional and volunteer distribution. Please provide answers to the following questions for demographic purposes only. However, all answers are optional.**

Age: 50+  under 50 \_\_\_\_\_

Race/Ethnicity: African American Gender: Female  
Area of Residence:

City of Cleveland – East  Suburb – East  
 City of Cleveland – South  Suburb – South  
 City of Cleveland – West  Suburb – West

**Page 2 – Nominee Profile**

Name: Cheryl Bradas\_ PhD(c), APRN-CNS, GCNS-BC, CNRN

Areas of Interest (I), Participation (P), or Expertise (E): (Place I, P, or E before those that apply)

- |                                                               |                                                                             |
|---------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="checkbox"/> Long-Term Care                       | <input type="checkbox"/> Housing                                            |
| <input checked="" type="checkbox"/> In-Home Services          | <input type="checkbox"/> Senior Employment                                  |
| <input checked="" type="checkbox"/> Adult Protective Services | <input type="checkbox"/> Advocacy/Community Outreach                        |
| <input checked="" type="checkbox"/> Senior/Nutrition Center   | <input type="checkbox"/> Respite Care                                       |
| <input checked="" type="checkbox"/> Mental Health             | <input checked="" type="checkbox"/> Developmental/Intellectual Disabilities |
| <input checked="" type="checkbox"/> Adult Day Services        | <input type="checkbox"/> Other Research on Senior Adult Issue               |

Please provide a brief description of your professional or volunteer experience in the areas checked above:

As an Advanced Practice Registered Nurse, specifically a Geriatric Clinical Nurse Specialist, I am passionate about assisting older adults in improving quality of life issues based on their values, preferences, and goals through direct patient consultation, advancing nursing practice and initiating system-wide change.

Additionally, I am frequently involved with community-based education meeting older adults where they are whether that is at multiple Senior Centers through the Aging Mastery Program (fall prevention and medication management), at the National Church Residences at Carnegie Towers (fall prevention, end-of-life issues, stroke, wellness checks, etc), or participating in food delivery to our isolated older adults during the pandemic.

If you, either as an individual or as your agency or employment, have any contracts with Cuyahoga County, please list those contracts and the Cuyahoga County Division administering those contracts:

N/A \_\_\_\_\_

**PLEASE RETURN TO:**

**Maridell Couture, Program Officer**  
**Cuyahoga County Division of Senior and Adult Services**  
**13815 Kinsman Road**  
**Cleveland, Ohio 44120**  
**Email: [Maridell.Couture@jfs.ohio.gov](mailto:Maridell.Couture@jfs.ohio.gov)**

## **DIVISION OF SENIOR AND ADULT SERVICES CONFLICT OF INTEREST POLICY**

**SECTION 1 – PURPOSE** The purpose of the conflict of interest policy is to protect the Division of Senior and Adult Services of Cuyahoga County's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of a Board member of the Division of Senior and Adult Services of Cuyahoga County's or that might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to public officials and nonprofit and charitable organizations.

### **SECTION 2 – AUTHORITY**

- A. Ohio Revised Code Section 2921.42 – Public servants are prohibited from having a personal interest in a public contract. Specifically, a public official or employee is prohibited from authorizing, voting or otherwise using the authority or influence of his/her office to secure approval of a public contract or investment of public funds in which an official, family member or business associate has an interest. In addition, a public servant cannot have an interest in the profits or benefits of a public contract entered into by or for the use of the governmental body with which the public servant is connected.
- B. Ohio Revised Code Section 102.03(B) - No present or former public servant shall disclose or use, without appropriate authorization, any information acquired by the public servant in the course of the public servant's official duties that is confidential because of statutory provisions, or that has been clearly designated to the public servant as confidential when that confidential designation is warranted because of the status of the proceedings or the circumstances under which the information was received and preserving its confidentiality is necessary to the proper conduct of government business.

### **SECTION 3 – DEFINITIONS**

- A. Interested Person – Any director, principal officer, or member of a committee with Board delegated powers, who has a direct or indirect financial or fiduciary interest, as defined below, is an interested person.
- B. Financial Interest – A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
  - i. An ownership or investment interest in any entity with which the Division of Senior and Adult Services of Cuyahoga County has a contract, transaction or arrangement;
  - ii. A compensation arrangement with the Division of Senior and Adult Services of Cuyahoga County or with any entity or individual with which the Division of Senior and Adult Services of Cuyahoga County has a contract, transaction or arrangement;
  - iii. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Division of Senior and Adult Services of Cuyahoga County is negotiating a contract, transaction or arrangement;

- iv. A role in negotiations of a contract between his/her employing entity and the Division of Senior and Adult Services of Cuyahoga County;
- v. His/her salary based on the proceeds of a contract between his/her employing entity and the Division of Senior and Adult Services of Cuyahoga County; or
- vi. His/her employment responsibilities include participation in the administration or execution of a contract between his/her employing entity and the Division of Senior and Adult Services of Cuyahoga County.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

C. Fiduciary Interest – The interest of a covered individual that derives from a legal and/or ethical role the individual has to act in the best interests (e.g. the financial success) of another. Examples of fiduciary interests include, but are not limited to membership on a board of directors or a management role in a company or partnership.

#### SECTION 4 - PROCEDURES

- A. Duty to Recuse. An interested person shall fully recuse themselves from any matter in which the interested person, family member or business associate has a financial or fiduciary interest. This includes abstaining from voting, deliberating or in any other way using the authority or influence of his/her position on any matter in which the interested person, family member or business associate have a financial, fiduciary or other interest.
- B. Determining Whether a Conflict of Interest Exists. When an interested person is unsure whether a conflict of interest exists, the interested person shall make full disclosure of the actual or potential conflict of interest in writing to the Advisory Board or Governance Committee. Following full disclosure of a possible conflict of interest, the chairperson of the Advisory Board or Governance Committee shall forward the disclosure to legal counsel for the public body to determine if a conflict of interest exists. If legal counsel offers an opinion that a conflict of interest exists, the interested person shall adhere to the recusal terms defined in Section 4(A) above. If legal counsel offers an opinion that no conflict exists, the interested person may fully participate in deliberations and voting on the matter.
- C. Violations of the Conflict of Interest Policy.
  - i. If the Advisory Board or Governance Committee has reasonable cause to believe an interested person has failed to recuse themselves or disclose a potential conflict of interest, it shall inform the interested person of the basis for such a belief and afford the interested person an opportunity to explain the alleged failure to recuse or disclose.
  - ii. If, after hearing the interested person's response or making further investigative queries, the Advisory Board or Governance Committee determines the interested person has failed to recuse themselves from an actual conflict or to disclose a potential conflict, it shall refer the matter to the appropriate authorities (e.g., Cuyahoga County Executive, Ohio Ethics Commission, Cuyahoga County Prosecutor's Office, Cuyahoga County Agency of Inspector General).



**DIVISION OF SENIOR AND ADULT SERVICES ADVISORY BOARD  
2020 CONFLICT OF INTEREST DECLARATION**

Name : Cheryl Bradas ( Please print)

1. Are you, or any of your immediate family, employed by, or affiliated with any vendor, supplier, or service provider to the Division of Senior and Adult Services of Cuyahoga County? If so, please list the names of those businesses.

NO  YES

2. Are you, or any of your immediate family, or any firm with which you are employed by or affiliated with, compensated for services provided to the Division of Senior and Adult Services of Cuyahoga County (excluding reimbursement for out-of-pocket business expenses)? If so, please describe below the type of service and amount of fees or compensation received during the prior 12 months.

NO  YES

3. Are you, or any of your immediate family, or any institution with which you are employed by or affiliated with, applying for or receiving grant funding from the Division of Senior and Adult Services of Cuyahoga County? If so, please list below the institutions and nature of your affiliation or details of your direct relationship.

NO  YES

4. Are you or any of your immediate family, the investigator for, or recipient of any grant awarded by the Division of Senior and Adult Services of Cuyahoga County? If so, please describe below the nature, amount, and term of the grant(s).

NO  YES

5. Do you receive monetary compensation for providing any editorial or advisory services to the Division of Senior and Adult Services of Cuyahoga County or its publications? If so, please explain the nature and annual amount of compensation.

NO  YES

6. Are you familiar with the Division of Senior and Adult Services of Cuyahoga County's Code of Conduct, including your responsibility to abstain from voting on any committee or Council resolution that would create a potential conflict of interest for you and/or for the Division of Senior and Adult Services of Cuyahoga County?

YES  NO

*I have reviewed the policy on Code of Conduct of the Division of Senior and Adult Services of Cuyahoga County and agree to abide by the terms of that policy.*

Signature:  Date: 3.5.21

## **SECTION 5 – EXCEPTIONS TO CONFLICT OF INTEREST POLICY**

An interested person may have an interest in the profits or benefits of a public contract where a conflict of interests exists if all of the following four conditions are met:

- A. The subject of the public contract is necessary supplies or services for the political entity involved;
- B. The supplies or services are unobtainable elsewhere for the same or lower cost, or are being furnished to the political entity as part of a continuing course of dealing established prior to the interested person's becoming associated with the political entity involved;
- C. The treatment afforded the political entity is either preferential to or the same as that accorded other customers or clients in similar transactions; and
- D. The entire transaction is conducted at arm's length, with full knowledge by the political entity involved of the interest of the interested person, member of interested person's family, or business associate, and the interested person takes no part in the deliberations of the political entity with respect to the public contract.

**CERTIFICATION REGARDING CONFIDENTIALITY OF INFORMATION AND CONFLICT OF INTEREST POLICIES**

I will avoid conflicts of interest by abstaining from voting and deliberations and otherwise not participating in the procurement process, and/or the evaluation of project proposals involving organizations:

- Where, to the best of my knowledge and belief, I or my spouse, minor child, or partner have a financial interest; or
- Where I am an officer, director, member, trustee, owner, partner, expert, consultant, advisor (with or without compensation) or employee or otherwise similarly associated; or
- Where there exists any arrangement concerning my prospective employment, financial interest, or other similar association.

I will also avoid any actions that might give the appearance that a conflict of interest exists or could reasonably be viewed as affecting my objectivity. I understand that I was chosen to serve on this Advisory Board because of my own expertise in the subject matter of this committee.

I have indicated those affiliations and/or project proposals, if any, for which I am in real or apparent (perceivable) conflict of interest, and I have signed and dated this certification where indicated. My signature is confirmation that the Certification Statement contained herein is accurate and true, and is consistent with provision of the above and the provisions of the Conflict of Interest Statement attached.

I fully understand the Conflict of Interest Policy and agree to: fully recuse my self from voting and/or deliberating on any procurement, contract, or other item that creates a conflict of interest or the appearance of a conflict of interest.

Signature: 

Name: Cheryl Bradas

Title: Geriatric Clinical Nurse Specialist

Organization: The MetroHealth System

Date: 3.5.21

|                 |                                                               |                     |                    |
|-----------------|---------------------------------------------------------------|---------------------|--------------------|
| Dec. 20th 2018  | Cuyahoga County Advisory Council on Senior and Adult Services | David Carlson       | Euclid             |
| Dec. 21st 2018  | Cuyahoga County Advisory Council on Senior and Adult Services | Cheryl Crahen       | Cleveland          |
| Dec. 21st 2018  | Cuyahoga County Advisory Council on Senior and Adult Services | Ashley Morrissey    | Cleveland          |
| Nov. 22nd 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Julie Johnson       | University Heights |
| Jan. 13th 2021  | Cuyahoga County Advisory Council on Senior and Adult Services | Bill Hebble         | Cleveland          |
| Aug. 2nd 2020   | Cuyahoga County Advisory Council on Senior and Adult Services | Wayne Mesker        | Parma              |
| Dec. 31st 2019  | Cuyahoga County Advisory Council on Senior and Adult Services | Victoria Winbush    | Cleveland          |
| Feb. 14th 2019  | Cuyahoga County Advisory Council on Senior and Adult Services | Beth Sipple         | Cleveland          |
| Jan. 3rd 2019   | Cuyahoga County Advisory Council on Senior and Adult Services | Camren Harris       | Cleveland          |
| Jan. 5th 2020   | Cuyahoga County Advisory Council on Senior and Adult Services | William Zaccardelli | Parma              |
| June 5th 2020   | Cuyahoga County Advisory Council on Senior and Adult Services | Beth Sipple         | Willoughby Hills   |
| Nov. 10th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Eugene Ward         | Shaker Heights     |
| Nov. 18th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Donisha Greene      | Cleveland          |
| Nov. 18th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Kathleen Hallissey  | Cleveland          |
| Nov. 18th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Janet Keeler        | Cleveland          |
| Nov. 19th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Yvonka Hall         | Cleveland          |
| Nov. 19th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Shannon Mornyak     | Euclid             |
| Nov. 20th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Yvette Bozman       | Cleveland          |
| Nov. 21st 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Kristie Groves      | Cleveland          |
| Nov. 24th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Katie Boland        | Cleveland          |
| Nov. 24th 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Douglas Tayek       | Shaker Heights     |
| Dec. 21st 2020  | Cuyahoga County Advisory Council on Senior and Adult Services | Janet Montoya       | Cleveland          |
| Jan. 15th 2021  | Cuyahoga County Advisory Council on Senior and Adult Services | Mark Batson         | Macedonia          |
| Jan. 15th 2021  | Cuyahoga County Advisory Council on Senior and Adult Services | Kim Thomas          | Richmond Heights   |
| Jan. 19th 2021  | Cuyahoga County Advisory Council on Senior and Adult Services | Carolyn Lookabill   | Solon              |
| Jan. 27th 2021  | Cuyahoga County Advisory Council on Senior and Adult Services | Jennifer Rosich     | Cleveland          |
| March 5th 2021  | Cuyahoga County Advisory Council on Senior and Adult Services | Cheryl Bradas       | Cleveland          |
| March 19th 2021 | Cuyahoga County Advisory Council on Senior and Adult Services | Dana Wiggins        | Richmond Heights   |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0232

|                                              |                                                                                                                                                                                                                                                                                 |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sponsored by: County Executive Budish</b> | <b>A Resolution</b> confirming the County Executive’s reappointment of Sam Thomas III to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective. |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

WHEREAS, the Western Reserve Area on Aging Board of Trustees is composed of twenty-one (21) members who serve three (3) year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Sam Thomas III to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2021 – 12/31/2023

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment Sam Thomas III to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2021 – 12/31/2023.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



October 1, 2021

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Western Reserve Area Agency on Aging (WRAAA)

Dear President Jones,

Pursuant to Article IV, Section 2 of the Code of Regulations of the Western Reserve Area Agency on Aging, I submit the following nominee for reappointment:

- **Sam Thomas III, 3-year term, 01/01/2021 – 12/31/2023**
  - Reappointment
  - Resides in Shaker Heights (Cuyahoga County)

The Western Reserve Area Agency on Aging is the state-designated funding, planning and coordinating authority for home- and community-based services and supports for older adults and individuals with disabilities. The organization serves planning and service area (PSA) 10A, which includes the counties of Cuyahoga, Geauga, Lake, Lorain and Medina.

The Board consists of 23 members – four appointed by the Cuyahoga County Executive; one each appointed by the counties of Geauga, Lake, Lorain and Medina; two ex-officio members; and thirteen at-large members appointed by the trustees. Article IV, Section 4 of the WRAAA Regulations – “Selection” – requires that board candidates be nominated by a county’s Advisory Council. In Cuyahoga County, the Division of Senior and Adult Services Advisory Board serves as the local Advisory Council. Mr. Thomas was nominated and submitted for consideration for reappointment through this process.

Article IV, Section (2)(b) of the Agency’s Code of Regulations states the following qualifications for trustees appointed by the County Executive:

- Prior to being appointed, all trustees shall have qualifications which will help the Agency advance consumers’ independence and welfare, and have demonstrated an interest in consumers of the Agency, particularly the socially and economically disadvantaged; and
- Trustees must reside within PSA 10A; and

- Trustees cannot have a financial interest in any organization that received funds from the WRAA or is under contract with WRAA

A copy of Sam Thomas III bio is attached.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are three candidates on file for this position.

Thank you for your consideration of this reappointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

A handwritten signature in black ink that reads "Armond Budish". The signature is written in a cursive style with a large, prominent "B" in the middle.

Armond Budish  
County Executive





Armond Budish  
Cuyahoga County Executive

## Cuyahoga County Division of Senior and Adult Services

October 6, 2021

Michele Pomerantz  
Director  
Department of Regional Collaboration  
Office of Cuyahoga County Executive Armond Budish  
2079 East Ninth Street  
Cleveland OH, 44115

Dear Ms. Pomerantz:

On behalf of DSAS Administrator, Tracey Mason, I forward the following name to you for consideration for appointment to the Board of Trustees of the Western Reserve Area Agency on Aging (WRAAA). Per authorization of the Older Americans Act, the Division of Senior and Adult Services (DSAS) recommends appointment by the County Executive.

WRAAA Board of Trustees plays an important role in the County along with the DSAS Advisory Board in representing the interests of seniors and making recommendations about pertinent aging issues and policies.

**Western Reserve Area Agency on Aging Board of Trustees: Appointment for a three-year term beginning January 1, 2021 – December 31, 2023.**

### **Sam Thomas III**

The above individual has been vetted and approved by the DSAS Advisory Board. Board members are not compensated for their participation. No other candidates applied for the current vacancy.

Thank you for your prompt attention to this matter.

Sincerely,

The mission of the Division of Senior and Adult Services is to empower seniors and adults with disabilities to age successfully by providing resources and support that preserve their independence.

*Services & Solutions for Better Living*



13815 Kinsman Road, Cleveland, Ohio 44120, 216.420.6750, FAX: 216.420.6735, Ohio Relay Service 711

[www.dsas.cuyahogacounty.us](http://www.dsas.cuyahogacounty.us)    [www.onecuyahoga.com](http://www.onecuyahoga.com)

Maridell Couture

c: Tracey Mason

The mission of the Division of Senior and Adult Services is to empower seniors and adults with disabilities to age successfully by providing resources and support that preserve their independence.

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[www.dsas.cuyahogacounty.us](http://www.dsas.cuyahogacounty.us) [www.onecuyahoga.com](http://www.onecuyahoga.com)

### **Sam Thomas III**

Sam Thomas III, owner of Sam Thomas III, Esq. & Associates, located in Beachwood, Ohio, provides legal services as a general practitioner.

His practice includes the protection of businesses and consumers through the development of business transactions, litigation, debt relief and bankruptcy. He has saved homeowners from having their homes foreclosed upon and sold in a sheriff's sale and provided a financial fresh start for businesses and individuals. Other areas of practice include criminal and probate.

Sam was inspired to become an attorney as a result of his human rights work with the city of Cleveland and service as the president of the National Association of Human Rights Workers. He is a member of the Greater Cleveland Metropolitan Bar Association and the City of Cleveland Law Library.

Sam feels blessed to have been a two-time graduate of CSU, earning an undergraduate Bachelor of Science degree in Business Administration while competing as a member of the varsity basketball team. After graduating from CSU, during a ten-year absence from Cleveland, he earned a Master's degree of Science in Education from Indiana University in Bloomington, Indiana. After his return to Cleveland he earned a Jurist Doctorate, for his second degree from CSU.

He served as a college administrator at Ohio Wesleyan University in Delaware, Ohio, The Ohio State University and Ohio Institute of Technology (Bell and Howell), in Columbus, Ohio. His role was to provide counseling, mentoring and "reality therapy" to help develop the "total student".

Sam currently serves on the boards of Values in Action/Project Love-Remember the Children Foundation, Glenville Community Foundation and the Athletic Visiting Committee at Cleveland State University. His role as a Trustee on the WRAAA's Board better prepares him to serve the needs of his 91 year old parents and members of the aging community.

Sam Thomas III, Esq.

|                 |                                                                 |                    |                  |
|-----------------|-----------------------------------------------------------------|--------------------|------------------|
| Dec. 20th 2019  | Western Reserve Area Agency on Aging Advisory Board of Trustees | Sue Biagianti      | Lyndhurst        |
| July 19th 2021  | Western Reserve Area Agency on Aging Advisory Board of Trustees | Veronica Pritchett | Mayfield Heights |
| Sept. 29th 2021 | Western Reserve Area Agency on Aging Advisory Board of Trustees | Sam Thomas III     | Shaker Heights   |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0233

|                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p> | <p><b>A Resolution</b> authorizing the appropriation of real property for replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.</p> |
|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, on October 10, 2018, this Council adopted Resolution No. R2018-0184, which authorized the County Executive to acquire the necessary Right-of-Way to proceed with the replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; and,

WHEREAS, upon receiving the necessary authorization to proceed with acquisition of the Right-of-Way, a fair market analysis was conducted, and fee appraisals were made; and

WHEREAS, the County's agent, O. R. Colon, endeavored to acquire the necessary parcels through voluntary negotiation and settlement efforts with the property owners, but has reported that equitable settlement agreements could not be reached on the properties set forth below; and,

WHEREAS, the Department of Public Works has requested that the County appropriate certain property rights required for highway purposes for the above described improvement, identified as the following parcels of land:

Parcel 15 T (Temporary Easement)

Property Owner: Tony Ipsaro and Josephine Ipsaro, both deceased

Address: Vacant Land, Rockside Road, Independence, OH 44131

Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville, OH 44141

Fair Market Value Estimate: \$350.00

Parcel 16 T (Temporary Easement)

Property Owners: Franck and Fric, Incorporated

Address: 7919 Old Rockside Road, Independence, OH 44131

Mailing Address: Franck & Fric, Inc., 7919 old Rockside Rd., Independence, OH 44131

Fair Market Value Estimate: \$40,292.00

Parcel 21 T (Temporary Easement)

Property Owner: Thornburg Station Holding, LLC, an Ohio Limited Liability Company

Address: Rockside Road, Valley View, Ohio

Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Fair Market Value Estimate: \$17,572.00

WHEREAS, the necessity for the immediate effectiveness of this Resolution is established because federal funds are being utilized for Right-of-Way acquisition on this project and the County is required to progress on schedule for the project in order to maintain project funding deadlines; and,

WHEREAS, the Right-of-Way cannot be certified to the Ohio Department of Transportation as being ready for construction unless and until all Right-of-Way parcels have been acquired either by agreement or by the filing of a petition for appropriation together with a check in the amount of the Fair Market Value Estimate made payable to the Cuyahoga County Probate Court, in the Cuyahoga County Probate Court.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That certain real property as required for the replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; as described below be, and the same is, hereby declared necessary to appropriate for public use, more specifically for the purpose of making or repairing roads which shall be open to the public, without charge. Such property is described as follows:

Parcel 15 T (Temporary Easement)

Property Owner: Tony Ipsaro and Josephine Ipsaro, both deceased

Address: Vacant Land, Rockside Road, Independence, OH 44131

Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville, OH 44141

Fair Market Value Estimate: \$350.00

Parcel 16 T (Temporary Easement)

Property Owners: Franck and Fric, Incorporated

Address: 7919 Old Rockside Road, Independence, OH 44131  
Mailing Address: Franck & Fric, Inc., 7919 old Rockside Rd., Independence, OH 44131  
Fair Market Value Estimate: \$40,292.00

Parcel 21 T (Temporary Easement)  
Property Owner: Thornburg Station Holding, LLC, an Ohio Limited Liability Company  
Address: Rockside Road, Valley View, Ohio  
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114  
Fair Market Value Estimate: \$17,572.00

**SECTION 2.** That the County Executive, through the Department of Public Works, be, and is, hereby authorized to proceed with filing the necessary action to acquire the property as described above.

**SECTION 3.** That the County Fiscal Officer be, and is, hereby authorized to issue monetary warrants in the amount of the Fair Market Value Estimates listed above, made payable to the Cuyahoga County Probate Court, said warrants to be deposited with the Probate Court at the time of filing the petitions to appropriate.

**SECTION 4.** That the Clerk of Council is hereby directed to transmit copies of this Resolution upon its approval by the County Executive to Michael Dever, Director of Public Works and to Michael Chambers, County Fiscal Officer.

**SECTION 5.** That it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to assure that work on the improvement can commence during the prime construction season. Otherwise, any delay in commencement of the work may cause delay to the work and result in significant cost increases to the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 6.** That it is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.





## SUMMARY OF REQUESTED ACTION

### Old Rockside Road Bridge - Appropriation Authorization

#### Scope of Work Summary

The Department of Public Works is requesting authorization for the County Executive to take the required steps to file 4 3 appropriation actions in Cuyahoga County Probate Court in order to acquire necessary right-of-way for highway purposes. This appropriation action will be filed in connection with the Old Rockside Road Bridge Project and declaring the necessity that this Resolution become effective immediately.

The Old Rockside Road Bridge Project is comprised of 15 parcels. In the following cases, the County has been unable to reach an agreement with the owner of the parcel to the compensation to be paid for acquiring the parcels.

#### Parcel 15 T

Property Owner: Tony Ipsaro and Josephine Ipsaro, both deceased

Address: Vacant Land, Rockside Rd, Independence, OH 44131

Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville, OH 44141

Fair Market Value Estimate: \$350.00

Property owners are deceased. It is believed that this portion of 562-03-004 was inadvertently excluded from the legal description on Deed Volume 15444, Page 581. OR Colan attempted to find surviving heirs. An appropriation case is needed for clean title.

#### Parcel 16 T

Property Owner: Franck and Fric, Incorporated

Address: 7919 Old Rockside Rd, Independence, OH 44131

Mailing Address: Franck & Fric Inc, 7919 Old Rockside Rd, Independence, OH 44131

Fair Market Value Estimate: \$40,292.00

Property owner is unresponsive. Ownership has expressed dissatisfaction with the FMVE but has not provided a supported counter offer despite repeated requests by negotiator.

#### ~~Parcel 20 T~~

~~Property Owner: FIP Master Funding I, LLC, a Delaware limited liability company~~

~~Address: 6150 West Canal Rd, Valley View, OH 44125~~

~~Mailing Address: 2425 E. Camelback Rd, Ste 750, Phoenix, AZ 85016~~

~~Fair Market Value Estimate: \$32,000.00~~

~~Ownership has indicated verbally that they are agreeable but due to fast approaching project deadlines and an element of uncertainty with regard to the agreement timing, a decision was made to appropriate.~~

#### Parcel 21 T

Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability company

Address: Rockside Road, Valley View, Ohio

Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Fair Market Value Estimate: \$17,572.00

Ownership has expressed considerable concern for the impact to the business on its parking during the course of construction. During Phase 1 of the project, the construction will temporarily impact 22 parking spaces within its property to install a water main. Once those spaces are restored, the construction will temporarily impact 36 parking spaces owned by FIP Master Funding to construct and maintain a

temporary bridge for the remainder of the project. These 36 parking spaces are used by Thornburg Station. The parking space removal is temporary – all spaces will be restored after the project is complete. The County has offered several alternatives for parking; however, the owner has refused all offers.

#### Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant OR Colan visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount.

#### Funding

Right-of-Way Costs: **70%** County Road & Bridge Funds and **30% Ohio Public Works Commission Issue 1 Fund**

Prior Resolutions: R2018-0184 (10/10/2018) – Cooperation Agreement and Case No. 2013-0984 (10/23/2014) – City of Independence vs. Office of the County Executive

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0234

|                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Information Technology</b> | <b>A Resolution</b> authorizing an amendment to Agreement No. 968 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 – 12/31/2020 to extend the time period to 8/31/2022 and for additional funds in the amount not-to-exceed \$700,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Information Technology has recommended an amendment to Agreement No. 968 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 – 12/31/2020 to extend the time period to 8/31/2022 and for additional funds in the amount not-to-exceed \$700,000.00; and

WHEREAS, the primary goal of this amendment is to continue with Mainframe LPAR Hosting services provided by the State of Ohio; and

WHEREAS, the project is funded 100% by the General Fund, Mainframe Operations; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 968 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 – 12/31/2020 to extend the time period to 8/31/2022 and for additional funds in the amount not-to-exceed \$700,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      \_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive                                      \_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council                                      \_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20

Department of Information Technology; RQ#42281 2021 State of Ohio Department of Administrative Services; Agreement Amendment Mainframe LPAR Hosting

#### Scope of Work Summary

Department of Information Technology requesting approval of an amendment to agreement #968 (AG1800044) with the State of Ohio for the anticipated cost \$700,000.00.

The State of Ohio will provide IBM LPAR license and network connectivity, virtual tape, data storage and backup, and offsite mirroring of virtual tape and data storage.

The anticipated start-completion dates are January 1, 2021 – August 31, 2022.

BC2018-214 Original Agreement, BC2018-890 Amendment 1, BC2019-607 Amendment 2

The primary goal of the project is to continue with Mainframe LPAR Hosting services provided by the State of Ohio. The State of Ohio hosting service provides a platform for the County server environment as well as utilizing the IBM LPAR for mainframe applications. All County departments require access to mainframe business applications.

#### Technology Items

- a) Please state the date of TAC Approval: 05/20/2021
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

#### Procurement

The procurement method for this project is an amendment to agreement #968 (AG1800044). The total value of the amendment is \$700,000.00.

A competitive process was not used because this request is for a third amendment to an existing agreement.

#### Contractor and Project Information

State of Ohio  
88 East Broad Street  
Columbus, Ohio 43215

The OIT Business Liaison for the State of Ohio is Evan Hood.

#### Project Status and Planning

The project is an extension of the existing project, Mainframe LPAR Hosting.

#### Funding

The project is funded 100% by the General Fund, Mainframe Operations.

The schedule of payments is by invoice.

The project is an amendment to an agreement. This third amendment extends the contract by 20 months to August 31, 2022. The history of the amendments is: Amendment 1 (2019), Amendment 2 (2020).

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                                                                                                                           |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | State of Ohio                                                                                                                                                                                                                                                                             |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM#968 (AG1800044)                                                                                                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | IS-18-42281                                                                                                                                                                                                                                                                               |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | March 1, 2018 – December 31, 2018                                                                                                                                                                                                                                                         |                      |                |                      |             |
| <b>Background Statement</b>                                                       | The State of Ohio Department of Administrative Services has been hosting the County's Mainframe LPAR since 2018. This has saved the County over \$18 million dollars since the County was able to avoid completing a data center build-out.                                               |                      |                |                      |             |
| <b>Service Description</b>                                                        | State of Ohio DAS/OIT will provide: IBM hosting for the IBM mainframe platform on a LPAR that includes but not limited to: mainframe OS and its associated software, network connectivity, virtual tape, data storage and backup, and offsite mirroring of virtual tape and data storage. |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | IBM Mainframe Hosting                                                                                                                                                                                                                                                                     |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Since 2018, IBM Mainframe hosting has included mainframe OS and its associated software, network connectivity, virtual tape, data storage and backup, and offsite mirroring of virtual tape and data storage.                                                                             |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                                                                                                                           | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             | X                                                                                                                                                                                                                                                                                         |                      |                |                      |             |
| <b>Justification of Rating</b>                                                    | DoIT continues to have 99.9% uptime. Communication continues to be excellent for scheduled upgrades with zero issues. Solid stable environment and support.                                                                                                                               |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Andy Molls                                                                                                                                                                                                                                                                                |                      |                |                      |             |
| <b>User Department</b>                                                            | Department of Information Technology                                                                                                                                                                                                                                                      |                      |                |                      |             |
| <b>Date</b>                                                                       | 05/20/2021                                                                                                                                                                                                                                                                                |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                 |
|----------------------------------------|-----------------|
| Infor/Lawson RQ#:                      |                 |
| Buyspeed RQ# (if applicable):          | IS-18-42281     |
| Infor/Lawson PO# Code (if applicable): | CONV            |
| CM Contract#                           | 968 (AG1800044) |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | KK                |                           |

|                                                      |                                                                                                                                  |                             |
|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Late Submittal Required:                             | Yes <input checked="" type="checkbox"/>                                                                                          | No <input type="checkbox"/> |
| Why is the amendment being submitted late?           | Contract was going through the conversion process. Updated MOU agreement was not received by the State of Ohio until late April. |                             |
| What is being done to prevent this from reoccurring? | IT will continue to begin the renewal process well in advance of contract expiration.                                            |                             |

|                                         |                              |                                        |
|-----------------------------------------|------------------------------|----------------------------------------|
| TAC Required: See attached CTO approval | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|-----------------------------------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                         |                     |                  |       |                        |                        |
|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------|-------|------------------------|------------------------|
|                                                                                                                                             |                     |                  |       | Department initials    | OPD                    |
| Justification Form                                                                                                                          |                     |                  |       | KK                     |                        |
| IG#                                                                                                                                         | N/A – State of Ohio |                  |       | KK                     |                        |
| Annual Non-Competitive Bid Contract Statement                                                                                               | Date:               | Waived per Legal |       | KK                     |                        |
| Debarment/Suspension Verified                                                                                                               | Date:               | 05/20/2021       |       | KK                     |                        |
| Auditor’s Finding                                                                                                                           | Date:               | 05/19/2021       |       | KK                     |                        |
| Vendor’s Submission                                                                                                                         |                     |                  |       | KK                     |                        |
| W-9 – <i>if required</i>                                                                                                                    | Tax ID#             | 31-1334820       | Date: | 01/08/2021             | KK                     |
| Independent Contractor (I.C.) Requirement                                                                                                   |                     |                  | Date: |                        | Waived per Legal<br>KK |
| Amendment and Exhibits                                                                                                                      |                     |                  |       | KK                     |                        |
| Cover - <i>Master amendments only</i>                                                                                                       |                     |                  |       |                        |                        |
| Contract Evaluation                                                                                                                         |                     |                  |       | KK                     |                        |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond) |                     |                  |       | KK                     |                        |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |                     |                  |       | Waived per Legal<br>KK |                        |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>  |                     |                  |       | Waived per Legal<br>KK |                        |
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any                                                                    |                     |                  |       | KK                     |                        |



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                                                                                |    |  |
|------------------------------------------------------------------------------------------------|----|--|
| and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |    |  |
| Checklist Verification                                                                         | KK |  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period             | Accounting Unit | Account Number | Sub Account  | Dollar Amount       |
|-------------------------|-----------------|----------------|--------------|---------------------|
| 01/01/2021 – 12/31/2021 | IT100100        | 55130          |              | \$420,000.00        |
| 01/01/2022 – 08/31/2022 | IT100100        | 55130          |              | \$280,000.00        |
|                         |                 |                |              |                     |
|                         |                 |                |              |                     |
|                         |                 |                | <b>TOTAL</b> | <b>\$700,000.00</b> |

|                                                           |  |
|-----------------------------------------------------------|--|
| <b>Current Contract History</b><br>CE/AG# (if applicable) |  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           |  |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          |  |
| <b>CM Contract#</b>                                       |  |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$420,000.00    |                  | 12/31/2018                            | 04/09/2018    | BC2018-214 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$420,000.00     | 12/31/2019                            | 12/10/2018    | BC2018-890 |
|                                                  |                 | \$420,000.00     | 12/31/2020                            | 08/19/2019    | BC2019-607 |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$700,000.00     | 08/31/2022                            |               |            |
| <b>Total Amendments</b>                          |                 | \$1,540,000.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$1,960,000.00   |                                       |               |            |

### OPD Use Only:

|                    |  |
|--------------------|--|
| Prior Resolutions: |  |
| Amend:             |  |

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

|                       |  |
|-----------------------|--|
| Vendor Name:          |  |
| ftp:                  |  |
| Amount:               |  |
| History/CE:           |  |
| EL:                   |  |
| Procurement<br>Notes: |  |

OPD Buyer approval:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0235

|                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</b> | <b>A Resolution</b> making awards on RQ4810 to various providers in the total amount not-to-exceed \$1,720,659.34 for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division has recommended awards on RQ4810 to various providers in the total amount not-to-exceed \$1,720,659.34 for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 as follows:

- a. Contract No. 1813 with Raven House in the amount not-to-exceed \$654,641.67;
- b. Contract No. 1814 with Life’s Right Direction, Inc. in the amount not-to-exceed \$735,829.11;
- c. Contract No. 1815 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$330,188.56; and

WHEREAS, the primary goal of this project is to provide professional and technical services to conduct programming, care and custody services for youth in a trauma-informed ODJFS certified group home setting; and

WHEREAS, this project is funded 54% by RECLAIM Grant Fund and 46% by Health and Human Service Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ4810 to various providers in the total amount not-to-exceed \$1,720,659.34 for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 as follows:

- a. Contract No. 1813 with Raven House in the amount not-to-exceed \$654,641.67;
- b. Contract No. 1814 with Life’s Right Direction, Inc. in the amount not-to-exceed \$735,829.11;
- c. Contract No. 1815 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$330,188.56.

**SECTION 2.** That the County Executive is authorized to execute the contracts and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title: Cuyahoga County Court of Common Pleas, Juvenile Court Division FY2021-2022 Master Contract Amendment for Trauma Informed Youth Care Center with Various Vendors

Scope of Work Summary

Cuyahoga County Court of Common Pleas, Juvenile Court Division requesting approval of an amendment with various vendors as listed below for the anticipated cost \$1,720,659.34, for the time period of September 1, 2021 through 6/30/2023.

- Life's Right Direction, Inc.
- Raven House, Inc.
- Lutheran Metropolitan Ministry

The vendors will be providing professional and technical services to conduct programming, care, and custody services for youth in a trauma-informed ODJFS-certified group home setting. The anticipated start-completion dates are September 1, 2021 through June 30, 2023.

The primary goals of the project are (list 2 to 3 goals).

90% of YOUTH referred will be assessed and admitted into the program within two (2) hours of the initial referral.

90% of all YOUTH will have a Service Plan developed for them within thirty (30) calendar days of admission to the program.

80% of all YOUTH referred to the program will complete identified services without an admission to the Detention Center.

Procurement

The procurement method for this project was originally an RFP.

Contractor and Project Information

Apryl Bailey-Gordon (Director)

~~Ohio Mentor Inc.~~ Life's Right Direction, Inc.

PO BOX 6074

Cleveland, Ohio 44101

Roshawn Sample(Executive Director)

Raven House, Inc.

9349 Gaylord

Cleveland, Ohio 44105

Maria A. Foschia (Chief Operating Officer)

Lutheran Metropolitan Ministry

4515 Superior Avenue

Cleveland, Ohio 44103

Project Status and Planning

The project will reoccur if the Court receives grant funding to provide services.

The project's term has not begun. State the time-line and reason for late submission of the item. The amendment is late due to the grant award process, including waiting for grant award and waiting for appropriations. The Court received the notice of grant award for this project after the start date of the grant. The Court then submitted documents for Council approval of the plan and appropriations.

**Funding**

The project is funded 100% by RECLAIM grant funds.

The schedule of payments is monthly.

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |      |
|----------------------------------------|------|
| Infor/Lawson RQ#:                      | 4810 |
| Buyspeed RQ# (if applicable):          | n/a  |
| Infor/Lawson PO# Code (if applicable): | RFP  |
| Event #                                | 478  |
| CM Contract#                           | 1815 |

|               |                            |                           |
|---------------|----------------------------|---------------------------|
|               | <b>Department initials</b> | <b>Clerk of the Board</b> |
| Briefing Memo | TB                         | <input type="checkbox"/>  |

|                                                      |                                         |                             |
|------------------------------------------------------|-----------------------------------------|-----------------------------|
| Late Submittal Required:                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late?            |                                         |                             |
| What is being done to prevent this from reoccurring? |                                         |                             |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

| <b>FULL AND OPEN COMPETITION</b>                                                                                                              |                 |                            |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------|------------|
| <b>Formal RFP</b>                                                                                                                             |                 |                            |            |
|                                                                                                                                               |                 | <b>Department initials</b> | <b>OPD</b> |
| Notice of Intent to Award (sent to all responding vendors)                                                                                    |                 | TB                         |            |
| Bid Specification Packet                                                                                                                      |                 | TB                         |            |
| Evaluation Summary (names of evaluators to be included)                                                                                       |                 | TB                         |            |
| Diversity Documents – <i>if required (goal set)</i>                                                                                           |                 | TB                         |            |
| Award Letter (sent to awarded vendor)                                                                                                         |                 | TB                         |            |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i>                                                                           |                 | TB                         |            |
| Tabulation Sheet                                                                                                                              |                 | TB                         |            |
| IG#                                                                                                                                           | 12-1788-REG     | TB                         |            |
| Debarment/Suspension Verified                                                                                                                 | Date: 8.30.2021 | TB                         |            |
| Auditor’s Finding                                                                                                                             | Date: 8.31.2021 | TB                         |            |
| Vendor’s Submission                                                                                                                           |                 | TB                         |            |
| W-9 – <i>if required</i>                                                                                                                      | Date: 8.30.2021 | TB                         |            |
| Independent Contractor (I.C.) Requirement                                                                                                     | Date: 7/30/2021 | TB                         |            |
| Agreement/Contract and Exhibits                                                                                                               |                 | TB                         |            |
| Cover - <i>Master contracts only</i>                                                                                                          |                 | TB                         |            |
| Contract Evaluation – <i>if required</i>                                                                                                      |                 | TB                         |            |
| Matrix Law Screen shot ( <i>documenting approval of Contract; COI and Workers’ Compensation Certificate; Performance Bond if applicable</i> ) |                 | TB                         |            |
| COI - <i>*To be reviewed by the Department of Law.</i>                                                                                        |                 | TB                         |            |



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                                                                    |    |  |
|------------------------------------------------------------------------------------|----|--|
| <i>*OPD Buyer to check for attachment; not for compliance.</i>                     |    |  |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i> | TB |  |
| <i>*OPD Buyer to check for attachment; not for compliance.</i>                     |    |  |
| Performance Bond – <i>if required - *To be reviewed by the Department of Law.</i>  | TB |  |
| <i>*OPD Buyer to check for attachment; not for compliance.</i>                     |    |  |
| Checklist Verification                                                             | TB |  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account    | Dollar Amount       |
|-----------------------|-----------------|----------------|----------------|---------------------|
| 7/1/21 – 12/31/21     | JC330100        | 55210          | JC-22-ODYS-YCC | \$70,273.45         |
| 7/1/21 – 12/31/21     | JC280110        | 55210          |                | \$60,000.00         |
| 1/1/22 – 6/30/22      | JC330100        | 55210          | JC-22-ODYS-YCC | \$70,273.45         |
| 7/1/2022 – 12/31/2022 | JC330100        | 55210          | JC-22-ODYS-YCC | \$0.00              |
| 1/1/2023 – 6/30/2023  | JC280110        | 55210          |                | \$0.00              |
|                       |                 |                | <b>TOTAL</b>   | <b>\$200,545.90</b> |

|                                                  |  |
|--------------------------------------------------|--|
| <b>Current Contract History:</b>                 |  |
| CE/AG# (if applicable)                           |  |
| <b>Infor/Lawson PO# Code:</b>                    |  |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable) |  |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$200,545.90    |                  |                                       |               |            |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$               |                                       |               |            |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                             |  |                     |  |  |  |
|-----------------------------|--|---------------------|--|--|--|
| <b>Total Amendments</b>     |  | <b>\$</b>           |  |  |  |
| <b>Total Contact Amount</b> |  | <b>\$200,545.90</b> |  |  |  |

### OPD Use Only:

|                           |  |
|---------------------------|--|
| <b>Prior Resolutions</b>  |  |
| <b>PO#:</b>               |  |
| <b>Vendor Name:</b>       |  |
| <b>ftp:</b>               |  |
| <b>Amount:</b>            |  |
| <b>History/CE:</b>        |  |
| <b>EL:</b>                |  |
| <b>Procurement Notes:</b> |  |

OPD Buyer approval:

FY2021 Youth Care Centers  
Evaluation Tool Average Score Sheet

| Program Model & Methodology<br>(Maximum 50 Points) | Abraxas   | Life's Right Direction | LMM       | Raven House |
|----------------------------------------------------|-----------|------------------------|-----------|-------------|
| Sarah Baker                                        | 40        | 38                     | 40        | 35          |
| Sarah Cigic                                        |           |                        |           |             |
| Dominique Gambrell                                 | 45        | 35                     | 40        | 30          |
| Bridget Gibbons                                    | 40        | 45                     | 40        | 46          |
| Richard Grace                                      |           |                        |           |             |
| Jae Leeworthy                                      | 50        | 50                     | 50        | 40          |
| Melisa McDaniel                                    | 35        | 40                     | 30        | 20          |
| <b>SUBTOTAL</b>                                    | <b>30</b> | <b>30</b>              | <b>29</b> | <b>24</b>   |

| Management Plan<br>(Maximum 20 Points) | Abraxas   | Life's Right Direction | LMM       | Raven House |
|----------------------------------------|-----------|------------------------|-----------|-------------|
| Sarah Baker                            | 16        | 15                     | 15        | 15          |
| Sarah Cigic                            |           |                        |           |             |
| Dominique Gambrell                     | 17        | 15                     | 18        | 10          |
| Bridget Gibbons                        | 15        | 15                     | 10        | 18          |
| Richard Grace                          |           |                        |           |             |
| Jae Leeworthy                          | 20        | 20                     | 20        | 20          |
| Melisa McDaniel                        | 20        | 14                     | 15        | 10          |
| <b>SUBTOTAL</b>                        | <b>13</b> | <b>11</b>              | <b>11</b> | <b>10</b>   |

| Agency & Staff Competency<br>(Maximum 20 Points) | Abraxas   | Life's Right Direction | LMM       | Raven House |
|--------------------------------------------------|-----------|------------------------|-----------|-------------|
| Sarah Baker                                      | 15        | 10                     | 15        | 15          |
| Sarah Cigic                                      |           |                        |           |             |
| Dominique Gambrell                               | 19        | 12                     | 18        | 15          |
| Bridget Gibbons                                  | 12        | 15                     | 13        | 18          |
| Richard Grace                                    |           |                        |           |             |
| Jae Leeworthy                                    | 20        | 20                     | 20        | 15          |
| Melisa McDaniel                                  | 20        | 5                      | 20        | 5           |
| <b>SUBTOTAL</b>                                  | <b>12</b> | <b>9</b>               | <b>12</b> | <b>10</b>   |

| Contract Cost<br>(Maximum 10 Points) | Abraxas  | Life's Right Direction | LMM      | Raven House |
|--------------------------------------|----------|------------------------|----------|-------------|
| Sarah Baker                          | 4        | 5                      | 4        | 7           |
| Sarah Cigic                          |          |                        |          |             |
| Dominique Gambrell                   | 6        | 8                      | 6        | 9           |
| Bridget Gibbons                      | 4        | 7                      | 5        | 9           |
| Richard Grace                        |          |                        |          |             |
| Jae Leeworthy                        | 5        | 10                     | 8        | 10          |
| Melisa McDaniel                      | 3        | 6                      | 5        | 6           |
| <b>SUBTOTAL</b>                      | <b>3</b> | <b>5</b>               | <b>4</b> | <b>6</b>    |

| TOTAL AVERAGE SCORE<br>(Maximum 100 Points) | Abraxas   | Life's Right Direction | LMM       | Raven House |
|---------------------------------------------|-----------|------------------------|-----------|-------------|
| Sarah Baker                                 | 75        | 68                     | 74        | 72          |
| Sarah Cigic                                 | 0         | 0                      | 0         | 0           |
| Dominique Gambrell                          | 87        | 70                     | 82        | 64          |
| Bridget Gibbons                             | 71        | 82                     | 68        | 91          |
| Richard Grace                               | 0         | 0                      | 0         | 0           |
| Jae Leeworthy                               | 95        | 100                    | 98        | 85          |
| Melisa McDaniel                             | 78        | 65                     | 70        | 41          |
| <b>SUBTOTAL</b>                             | <b>58</b> | <b>55</b>              | <b>56</b> | <b>50</b>   |



Office of Procurement and Diversity Tabulation Sheet

|                                                                             |                                                                       |                                                                                       |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| REQUISITION NUMBER: 4810                                                    | TYPE: (RFB/RFP/RFQ): RFP                                              | ESTIMATE: \$1,000,000.00                                                              |
| CONTRACT PERIOD:                                                            | RFB/RFP/RFQ DUE DATE: February 9, 2021                                | NUMBER OF RESPONSES (issued/submitted): 29/4                                          |
| REQUESTING DEPARTMENT: Juvenile Court                                       | COMMODITY DESCRIPTION: Trauma Informed Respite and Youth Care Centers |                                                                                       |
| DIVERSITY GOAL/SBE 0 %                                                      | DIVERSITY GOAL/MBE 0 %                                                | DIVERSITY GOAL/WBE 0 %                                                                |
| Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No   | CCBB: Low Non-CCBB Bid\$:                                             | Add 2%, Total is:                                                                     |
| Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBEIP: Low Non-CCBEIP Bid \$:                                        | Minus \$, =                                                                           |
| *PRICE PREFERENCE LOWEST BID REC'D \$                                       | RANGE OF LOWEST BID REC'D \$                                          | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| PRICE PREF % & \$ LIMIT:                                                    | MAX SBE/MBE/WBE PRICE PREF \$                                         |                                                                                       |

| Bidder's / Vendors Name and Address                                          | Buyer Administrative Review: OPD Buyer Initials                                                                                                                                                                              | Diversity Program Review: SBE / MBE / WBE                                                                                                                                                              | Dept. Tech. Review | Award: (Y/N)                                                           |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------|
| 1. Cornell Abraxas<br>2840 Liberty Ave,<br>Suite 300<br>Pittsburgh, PA 15222 | Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Number:<br>12-0045<br>NCA: | Subcontractor Name(s):<br><br>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No | Nil                | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

|                                    |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              |                    |                                        |                           |                                                             |                                    |  |  |  |  |  |  |
|------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------|----------------------------------------|---------------------------|-------------------------------------------------------------|------------------------------------|--|--|--|--|--|--|
|                                    | Bidder's / Vendors Name and Address                         | Buyer Administrative Review:<br>OPD Buyer Initials<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>PH:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBB:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br><br>CCBEIP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br><br>COOP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>OPD Buyer Initials:<br>_____<br>MMH | Diversity Program Review:<br>SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)                           |                           |                                                             |                                    |  |  |  |  |  |  |
|                                    |                                                             | <table border="1"> <tr> <td>Total %</td> <td>SBE: _____ % MBE: _____ % WBE: _____ %</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes<br/> <input type="checkbox"/> No         </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>                                                                                                                                                                                                                                                                                                                                                              |                                              | Total %            | SBE: _____ % MBE: _____ % WBE: _____ % | SBE/MBE/WBE Comply: (Y/N) | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | SBE/MBE/WBE Comments and Initials: |  |  |  |  |  |  |
| Total %                            | SBE: _____ % MBE: _____ % WBE: _____ %                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              |                    |                                        |                           |                                                             |                                    |  |  |  |  |  |  |
| SBE/MBE/WBE Comply: (Y/N)          | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              |                    |                                        |                           |                                                             |                                    |  |  |  |  |  |  |
| SBE/MBE/WBE Comments and Initials: |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              |                    |                                        |                           |                                                             |                                    |  |  |  |  |  |  |
|                                    |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              |                    |                                        |                           |                                                             |                                    |  |  |  |  |  |  |

Transaction ID:

|  |                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                          |
|--|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
|  | Bidder's / Vendors Name and Address<br>2. Life's Right Direction, Inc.<br>3494 Raymond Blvd.<br>University Hts., Ohio<br>44118 | Buyer Administrative Review:<br>OPD Buyer Initials<br>Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Registration Complete:<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br>IG Number:<br>n/a<br>NCA:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>PH:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>CCBB:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br>CCBEIP:<br><input type="checkbox"/> Yes | Diversity Program Review:<br>SBE / MBE / WBE<br>Subcontractor Name(s):<br>SBE/MBE/WBE Prime: (Y/N)<br><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No<br>Total %<br>SBE: ___% MBE: ___% WBE: ___%<br>SBE/MBE/WBE Comply: (Y/N)<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>SBE/MBE/WBE Comments and Initials: | Dept. Tech. Review<br>Award:<br><input checked="" type="checkbox"/> (Y/N)<br><input type="checkbox"/> No |
|--|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|

Transaction ID:

|  |                                     |                                                                                                                                                                                                                                                                 |                                              |                    |              |
|--|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------|--------------|
|  | Bidder's / Vendors Name and Address | Buyer Administrative Review:<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br><br>COOP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>OPD Buyer Initials:<br>MMH | Diversity Program Review:<br>SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|--|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------|--------------|

|                                                                                       |                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                              |                                                   |     |                                                                        |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-----|------------------------------------------------------------------------|
| 3. Lutheran Metropolitan Ministry<br>4515 Superior Avenue<br>Cleveland, Ohio<br>44103 | Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Number:<br>12-1788<br><br>NCA:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No | Subcontractor Name(s):<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No | Total %<br>SBE: _____ % MBE: _____ % WBE: _____ % | TUB | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-----|------------------------------------------------------------------------|

Transaction ID:

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                             |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                             |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | SBE/MBE/WBE<br>Comply: (Y/N)                                |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | SBE/MBE/WBE<br>Comments and<br>Initials:                    |  |
| <input type="checkbox"/> N/A<br><br>PH: <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBB: <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br><br>CCBEIP: <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A<br><br>COOP: <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>OPD Buyer<br>Initials: _____<br>MMH |                                                             |  |

Transaction ID:



|                                                                |                                                                                                                                                                                       |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No                                                                                                                |
|                                                                |                                                                                                                                                                                       |
| Subcontractor Name(s):                                         |                                                                                                                                                                                       |
| SBE/MBE/WBE Prime: (Y/N)                                       | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No                                    |
| Total %                                                        | SBE: ___% MBE: ___% WBE: ___%                                                                                                                                                         |
| SBE/MBE/WBE Comply: (Y/N)                                      | <input type="checkbox"/> Yes<br><input type="checkbox"/> No                                                                                                                           |
| SBE/MBE/WBE Comments and Initials:                             |                                                                                                                                                                                       |
| Subcontractor Name(s):                                         |                                                                                                                                                                                       |
| 4. Raven House<br>9549 Gaylord Ave<br>Cleveland, Ohio<br>44105 | Compliant:<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|                                                                | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No                                                                                                                |

Transaction ID:

TLB

|  |                                                                                                                   |                                          |                                                                                                                                                    |
|--|-------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
|  | IG Number:<br>20-0171                                                                                             | SBE/MBE/WBE<br>Prime: (Y/N)              | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No |
|  | NCA:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A    | Total %                                  | SBE: % MBE: % WBE: %                                                                                                                               |
|  | PH:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A     | SBE/MBE/WBE<br>Comply: (Y/N)             | <input type="checkbox"/> Yes<br><input type="checkbox"/> No                                                                                        |
|  | CCBB:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A   | SBE/MBE/WBE<br>Comments and<br>Initials: |                                                                                                                                                    |
|  | CCBEIP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input checked="" type="checkbox"/> N/A |                                          |                                                                                                                                                    |
|  | COOP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A   |                                          |                                                                                                                                                    |
|  | OPD Buyer<br>Initials:<br>MMH                                                                                     |                                          |                                                                                                                                                    |

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0236

|                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Sheriff's Department</b> | <b>A Resolution</b> making an award on RQ6987 to Schwartz Uniform Corporation in the amount not-to-exceed \$875,000.00 for furnishing uniforms for Cuyahoga County Correction Officers for the period 1/1/2022 – 13/21/2024; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Sheriff's Department has recommended an award on RQ6987 to Schwartz Uniform Corporation in the amount not-to-exceed \$875,000.00 for furnishing uniforms for Cuyahoga County Correction Officers for the period 1/1/2022 – 13/21/2024; and

WHEREAS, the primary goal of this project is complying with bargaining unit contracts to supply uniforms; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ6987 to Schwartz Uniform Corporation in the amount not-to-exceed \$875,000.00 for furnishing uniforms for Cuyahoga County Correction Officers for the period 1/1/2022 – 13/21/2024.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of

the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                              Date

\_\_\_\_\_  
Clerk of Council                              Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

SHERIFF'S DEPT  
6987  
2021  
SCHWARZ UNIFORM CORP  
3 YR. Contract FOR CORRECTIONS DEPT UNIFORMS

Scope of Work Summary

SHERIFF'S DEPT requesting approval of a contract with SCHWARZ UNIFORMS CORP for the anticipated cost of not-to-exceed \$ 875,000.00.

Prior Board Approval Number or Resolution Number: BC2018-169, R2018-0236, & BC2019-829.

During the term of this contract Schwarz will provide fitting, supplying, and altering uniforms for the Cuyahoga County Sheriff's Dept Corrections staff. The anticipated start-completion dates are 1/1/22 – 12/31/24.

Provide uniforms and alterations for all correction staff.

The project is mandated by bargaining unit agreements with corrections Officers, Corporals and Sergeants.

Procurement

The procurement method for this project was RFB. The total value of the RFB is not-to-exceed \$ 875,000.00.

The RFB was closed on August 30, 2021.

There were 1 bid pulled from OPD, 1 bid submitted for review, 1 bid approved.

Contractor and Project Information

Schwarz Uniform Corporation  
4711 State Road  
Cleveland, Ohio 44109

The owners for the vendor is Thomas Keller

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |      |
|----------------------------------------|------|
| Infor/Lawson RQ#:                      | 6987 |
| Buyspeed RQ# (if applicable):          | N/A  |
| Infor/Lawson PO# Code (if applicable): | RFB  |
| Event #                                | 1551 |
| CM Contract#                           | 1828 |

|               |                            |                           |
|---------------|----------------------------|---------------------------|
|               | <b>Department initials</b> | <b>Clerk of the Board</b> |
| Briefing Memo | TG                         | <input type="checkbox"/>  |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the contract being submitted late?            |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

| <b>FULL AND OPEN COMPETITION<br/>Formal Competitive Bidding (Contract)</b>                                                                    |             |            |               |                            |              |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|---------------|----------------------------|--------------|--|
|                                                                                                                                               |             |            |               | <b>Department initials</b> | <b>OPD</b>   |  |
| Bid Specification Packet                                                                                                                      |             |            |               | TG                         | ok           |  |
| Tabulation Sheet                                                                                                                              |             |            |               | TG                         | ok           |  |
| IG#                                                                                                                                           | 20-0204-REG |            |               | TG                         | ok           |  |
| Debarment/Suspension Verified                                                                                                                 | Date:       | 9/7/21     |               | TG                         | ok           |  |
| Auditor's Finding                                                                                                                             | Date:       | 9/7/21     |               | TG                         | ok           |  |
| Vendor's Submission                                                                                                                           |             |            |               | TG- PROPOSAL               | Attached     |  |
| W-9 - if required                                                                                                                             | Tax ID#     | 34-1830052 | Date: 9/13/21 | TG                         | ok           |  |
| Independent Contractor (I.C.) Requirement                                                                                                     |             |            | Date: 9/13/21 | TG                         | ok           |  |
| Agreement/Contract and Exhibits                                                                                                               |             |            |               | TG-Contract Signed         | Contract CM  |  |
| Cover - <i>Master contracts only</i>                                                                                                          |             |            |               | N/A                        |              |  |
| Contract Evaluation – if required                                                                                                             |             |            |               | N/A-New Contract           | n/a-         |  |
| Matrix Law Screen shot ( <i>documenting approval of Contract; COI and Workers' Compensation Certificate; Performance Bond if applicable</i> ) |             |            |               | TG                         | Law approves |  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                |             |            |               | TG                         | Law approves |  |
| Workers' Compensation Insurance <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>      |             |            |               | TG                         | Law approves |  |
| Checklist Verification                                                                                                                        |             |            |               | TG                         | ok           |  |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period       | Accounting Unit | Account Number | Sub Account  | Dollar Amount |
|-------------------|-----------------|----------------|--------------|---------------|
| 1/1/22 – 12/31/22 | SH100140        | 52350          |              | \$ 290,000.00 |
| 1/1/23 – 12/31/23 | SH100140        | 52350          |              | \$ 290,000.00 |
| 1/1/24 – 12/31/24 | SH100140        | 52350          |              | \$ 295,000.00 |
|                   |                 |                |              |               |
|                   |                 |                | <b>TOTAL</b> | \$ 875,000.00 |

|                                                            |           |
|------------------------------------------------------------|-----------|
| <b>Current Contract History:</b><br>CE/AG# (if applicable) | CE1800178 |
| <b>Infor/Lawson PO# Code:</b>                              | CONV      |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)           | N/A       |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$875,000.00    |                  | 1/1/2022-12/31/2024                   |               |            |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$               |                                       |               |            |
| <b>Total Amendments</b>                          |                 | \$               |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$               |                                       |               |            |

### OPD Use Only:

|                           |                      |
|---------------------------|----------------------|
| <b>Prior Resolutions:</b> |                      |
| <b>PO#:</b>               | CM 1828              |
| <b>Vendor Name:</b>       | Schwarz Uniform Corp |
| <b>ftp:</b>               | 1/1/2022-12/31/2024  |

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

|                    |                        |
|--------------------|------------------------|
| Amount:            | \$875,000              |
| History/CE:        | n/a                    |
| EL:                | ok                     |
| Procurement Notes: | Buyer review completed |

OPD Buyer approval:

OK to approve - enter into OnBase

Per the procedures, as this item needs Board of Control approval, the department will need to enter into OnBase for a future agenda under the ERP-BOC/Council Approval Request Form.

Once approved by the BOC, the request will have final OPD approval in Infor in order for the department to move forward with the AP process.

Once unreleased out of the BOC queue, please input the distribution spread, input a contract amount, change the line dates to accurately reflect 2022 appropriation of funds, and recheck the "create agreement line" box.

LZ 9.22.2021





Department of Purchasing Tabulation Sheet

|                                                                                                    |                                                                                                    |                                                                                       |
|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| REQUISITION NUMBER: 6987/Event #1551                                                               | TYPE: (RFB/RFP/RFQ): RFB                                                                           | ESTIMATE: \$875,000.00                                                                |
| CONTRACT PERIOD:                                                                                   | RFB/RFP/RFQ DUE DATE: August 30, 2021                                                              | NUMBER OF RESPONSES (issued/submitted): 10/1                                          |
| REQUESTING DEPARTMENT: Sheriff's Department                                                        | COMMODITY DESCRIPTION: Uniforms: Correction Officers, Corporals, Sgts & Lieutenants                |                                                                                       |
| DIVERSITY GOAL/SBE 0%<br>Does CCBP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No | DIVERSITY GOAL/MBE 0%<br>Does CCBP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No | DIVERSITY GOAL/WBE 0%<br>Add 2%, Total is:                                            |
| Does CCBP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No                          | CCBB: Low Non-CCBB Bid\$:                                                                          | Add 2%, Total is:                                                                     |
| *PRICE PREFERENCE LOWEST BID REC'D \$                                                              | CCBEIP: Low Non-CCBEIP Bid \$:                                                                     | Minus \$, =                                                                           |
| PRICE PREFERENCE LOWEST BID REC'D \$                                                               | RANGE OF LOWEST BID REC'D \$                                                                       | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                                                                                                    | MAX SBE/MBE/WBE PRICE PREF \$                                                                      |                                                                                       |

| Bidder's / Vendors Name and Address                                     | Bid Bond / Check                                                    | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: Buyer Initials                                                                                                                                                                                 | Price Preference                                            | CCBB / CCBEIP Registered                                                                                                                         | Diversity Program Review: SBE / MBE / WBE                                                                                                                                                                    | Dept. Tech. Review | Award: (Y/N)                                                           |
|-------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------|
| 1. Schwarz Uniform Corporation<br>4711 State Road<br>Cleveland OH 44109 | \$500<br>Huntington National Bank<br>Cashier's Check<br>#2014755092 |                                               | Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Number:<br>20-024 | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No | Subcontractor Name(s):<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No |                    | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

Transaction ID:

*Romana Palacios*

|                                     |                  |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  |                          |                                                                                                                                                                                                                                                    |                    |              |
|-------------------------------------|------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: Buyer Initials<br>NCA:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>PH:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>CCBB:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>CCBEIP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>COOP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br>OPD Buyer Initials: _____<br>_____tz_____ | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review:<br>SBE / MBE / WBE<br>Total % SBE: _____ % MBE: _____ % WBE: _____ %<br>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No<br>SBE/MBE/WBE Comments and Initials: _____<br>_____<br>_____ | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------|

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0237

|                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services</b> | <b>A Resolution</b> authorizing an amendment to a Master Contract with various municipalities and providers for various services for the Community Social Services Program for the period 1/1/2019 - 12/31/2021 to remove Eldercare Services Institute, LLC, effective 11/9/2021 and for additional funds in the total amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendments and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Health and Human Services/Division of Senior and Adult Services has recommended an amendment to a Master Contract with various municipalities and providers for various services for the Community Social Services Program for the period 1/1/2019 - 12/31/2021; to remove Eldercare Services Institute, LLC, effective 11/9/2021 and for additional funds in the total amount not-to-exceed \$600,000.00 as follows:

- a) Agreement No. 13 with City of Bedford Heights for Transportation services in the amount not-to-exceed \$12,000.00;
- b) Agreement No. 127 with City of Olmsted Falls for Adult Development services in the amount not-to-exceed \$10,000.00;
- c) Agreement No. 1142 with City of Strongsville for Adult Development and Transportation services in the amount not-to-exceed \$7,000.00;
- d) Contract No. 130 with Community Partnership on Aging for Adult Development and Transportation services, no additional funds required;
- e) Agreement No. 116 with City of Euclid for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$5,000.00;

- f) Agreement No. 115 with City of Lakewood for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$24,748.11;
- g) Agreement No. 145 with City of Maple Heights for Home Delivered Meals and Transportation services in the amount not-to-exceed \$25,000.00;
- h) Agreement No. 125 with City of Parma Heights for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$29,000.00;
- i) Contract No. 126 with Eliza Bryant Village for Adult Day, Home Delivered Meals and Transportation services in the amount not-to-exceed \$5,000.00;
- j) Contract No. 993 formerly No. 32 with Phillis Wheatley Association of Cleveland, Ohio for Home Delivered Meals in the amount not-to-exceed \$38,000.00;
- k) Agreement No. 34 with City of Berea for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$43,000.00;
- l) Agreement No. 36 with City of Solon for Adult Development, Home Delivered and Transportation services in the amount not-to-exceed \$23,000.00;
- m) Contract No. 31 with Catholic Charities Corporation for Adult Development and Home Delivered in the amount not-to-exceed \$23,000.00;
- n) Contract No. 40 with Catholic Charities Corporation on behalf of the Hispanic Senior Center for Adult Development, Home Delivered and Transportation services in the amount not-to-exceed \$12,000.00;
- o) Contract No. 79 with Catholic Charities on behalf of the St. Martin dePorres Family Center for Adult Development, Home Delivered Meals and Transportation services; no additional funds required;
- p) Contract No. 20 with Catholic Charities Corporation on behalf of the St. Philip-Neri Family Center for Adult Development and Home Delivered Meals; no additional funds required;
- q) Contract No. 995 formerly No. 46 with The East End Neighborhood House Association for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$42,000.00;

- r) Contract No. 55 with The Harvard Community Services Center for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$49,000.00;
- s) Contract No. 27 with The Mandel Jewish Community Center of Cleveland for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$16,000.00;
- t) Contract No. 57 with Murtis Taylor Human Services for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$51,451.89;
- u) Contract No. 1284 formerly No. 65 with Rose Centers for Aging Well, LLC for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$52,000.00;
- v) Contract No. 138 with The Salvation Army for Adult Development, Home Delivered Meals and Transportation services; no additional funds required;
- w) Contract No. 56 with Senior Citizen Resources, Inc. for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$67,000.00;
- x) Contract No. 49 with University Settlement for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$55,800.00;
- y) Contract No. 58 with West Side Community House for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$10,000.00;

WHEREAS, the primary goal of this project is to provide programming at senior centers throughout Cuyahoga County; and

WHEREAS, this project is funded 100% by Health & Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an amendment to a Master Contract with various municipalities and providers for various services for

the Community Social Services Program for the period 1/1/2019 - 12/31/2021; to remove Eldercare Services Institute LLC, effective 11/9/2021 and for additional funds in the amount not-to-exceed \$600,000.00 as follows:

- a) Agreement No. 13 with City of Bedford Heights for Transportation services in the amount not-to-exceed \$12,000.00;
- b) Agreement No. 127 with City of Olmsted Falls for Adult Development services in the amount not-to-exceed \$10,000.00;
- c) Agreement No. 1142 with City of Strongsville for Adult Development and Transportation services in the amount not-to-exceed \$7,000.00;
- d) Contract No. 130 with Community Partnership on Aging for Adult Development and Transportation services, no additional funds required;
- e) Agreement No. 116 with City of Euclid for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$5,000.00;
- f) Agreement No. 115 with City of Lakewood for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$24,748.11;
- g) Agreement No. 145 with City of Maple Heights for Home Delivered Meals and Transportation services in the amount not-to-exceed \$25,000.00;
- h) Agreement No. 125 with City of Parma Heights for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$29,000.00;
- i) Contract No. 126 with Eliza Bryant Village for Adult Day, Home Delivered Meals and Transportation services in the amount not-to-exceed \$5,000.00;
- j) Contract No. 993 formerly No. 32 with Phillis Wheatley Association of Cleveland, Ohio for Home Delivered Meals in the amount not-to-exceed \$38,000.00;
- k) Agreement No. 34 with City of Berea for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$43,000.00;
- l) Agreement No. 36 with City of Solon for Adult Development, Home Delivered and Transportation services in the amount not-to-exceed \$23,000.00;

- m) Contract No. 31 with Catholic Charities Corporation for Adult Development and Home Delivered in the amount not-to-exceed \$23,000.00;
- n) Contract No. 40 with Catholic Charities Corporation on behalf of the Hispanic Senior Center for Adult Development, Home Delivered and Transportation services in the amount not-to-exceed \$12,000.00;
- o) Contract No. 79 with Catholic Charities on behalf of the St. Martin dePorres Family Center for Adult Development, Home Delivered Meals and Transportation services; no additional funds required;
- p) Contract No. 20 with Catholic Charities Corporation on behalf of the St. Philip-Neri Family Center for Adult Development and Home Delivered Meals; no additional funds required;
- q) Contract No. 995 formerly No. 46 with The East End Neighborhood House Association for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$42,000.00;
- r) Contract No. 55 with The Harvard Community Services Center for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$49,000.00;
- s) Contract No. 27 with The Mandel Jewish Community Center of Cleveland for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$16,000.00;
- t) Contract No. 57 with Murtis Taylor Human Services for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$51,451.89;
- u) Contract No. 1284 formerly No. 65 with Rose Centers for Aging Well, LLC for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$52,000.00;
- v) Contract No. 138 with The Salvation Army for Adult Development, Home Delivered Meals and Transportation services; no additional funds required;
- w) Contract No. 56 with Senior Citizen Resources, Inc. for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$67,000.00;
- x) Contract No. 49 with University Settlement for Adult Development, Home Delivered Meals and Transportation services in the amount not-to-exceed \$55,800.00;





First Reading/Referred to Committee:  
Committee Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title: Division of Senior and Adult Services; SA-18-42490 – 2021 – Multiple Vendors – Third Amendment Master Agreement– Community Social Services Program (CSSP)

Scope of Work Summary

The Division of Senior and Adult Services is requesting approval of a third amendment master agreement to increase provision of specialized community center-based services from various Providers to assist DSAS in providing an array of social services to seniors and at-risk residents of Cuyahoga County. There is no change in the scope of service

The vendors are as follows: Catholic Charities Corp. on behalf of the Fatima Family Center; Catholic Charities Corp. on behalf of the Hispanic Senior Center; Catholic Charities Corp. on behalf of the St. Martin de Porres Family Center; Catholic Charities Corp. on behalf of the St. Philip-Neri Family Center; City of Bedford Heights; City of Berea; City of Euclid; City of Lakewood; City of Maple Heights; City of Olmsted Falls; City of Parma Heights; City of Solon; City of Strongsville; Community Partnership of Aging; The East End Neighborhood House Association; Eliza Bryant Village; Harvard Community Services Center; The Mandel Jewish Community Center of Cleveland; Murtis H. Taylor Services System; The Phillis Wheatley Association; Rose Centers for Aging Well, LLC; The Salvation Army; Senior Citizen Resources, Inc.; University Settlement, Inc.; and West Side Community House. The anticipated cost not-to-exceed for the third amendment is \$600,000.00.

The vendors shall deliver the following services to seniors and adults with disabilities at senior centers throughout Cuyahoga County: Adult Day Services, Adult Development, Congregate Meals and Transportation.

|                                  |                |                               |            |
|----------------------------------|----------------|-------------------------------|------------|
| Original Contract                | \$1,741,596.00 | 1/1/2019 – 12/31/2019         | R2018-0256 |
| 1 <sup>st</sup> Amendment        | \$1,953,105.00 | 1/1/2020 – 12/31/2020         | R2019-0231 |
| 2 <sup>nd</sup> Amendment        | \$1,803,105.00 | 1/1/2021 – 12/31/2021         | R2020-027  |
| 3rd Amendment                    | \$600,000.00   | Upon approval –<br>12/31/2021 | Pending    |
| Grand Total Not-to-exceed Amount | \$6,097,806.00 |                               |            |

The primary goals of the project are:

- To reduce loneliness and isolation
- To improve physical and mental health
- To reduce food insecurity

Procurement

The procurement method for this project was RFP. The total value of the RFP was \$1,741,596.00.

The RFP was closed on 6/1/2018.

There were 215 RFPs pulled from OPD, 31 proposals submitted for review 26 proposals approved.

Contractor and Project Information

1. Catholic Charities Community Services Corp. on behalf of the Fatima Family Center

7911 Detroit Ave  
Cleveland, OH 44102  
Council District 7

2. Catholic Charities Community Services Corp. on behalf of the Hispanic Senior Center  
7911 Detroit Ave.  
Cleveland, OH 44102  
Council District 3
3. Catholic Charities Community Services Corp. on behalf of the St. Martin de Porres Family Center  
7911 Detroit Ave.  
Cleveland, OH 44102  
Council District 7
4. Catholic Charities Community Services Corp. on behalf of the St. Philip-Neri Family Center  
7911 Detroit Ave.  
Cleveland, OH 44102  
Council District 7
5. City of Bedford Heights  
5661 Perkins Road  
Bedford Heights, OH 44146  
Council District 9
6. City of Berea  
11 Berea Commons  
Berea, OH 44017  
Council District 5
7. City of Euclid  
585 East 222<sup>nd</sup> Street  
Euclid, OH 44123  
Council District 11
8. City of Lakewood  
12650 Detroit Avenue  
Lakewood, OH 44107  
Council District 2
9. City of Maple Heights  
5353 Lee Road  
Maple Heights, OH 44137  
Council District 8
10. City of Olmsted Falls

26100 Bagley Road  
Olmsted Falls, OH 44138  
Council District 5

11. City of Parma Heights  
6281 Pearl Road  
Parma Heights, OH 44130  
Council District 4
12. City of Solon  
34200 Bainbridge Road  
Solon, OH 44013  
Council District 6
13. City of Strongsville  
16099 Foltz Parkway  
Strongsville, OH 44149  
Council District 5
14. Community Partnership on Aging  
1370 Victory Drive  
South Euclid, OH 44121  
Council Districts 6 and 11
15. East End Neighborhood House Association, The  
2749 Woodhill Road  
Cleveland, OH 44104  
Council District 7
16. Eldercare Services Institute  
11890 Fairhill Road  
Cleveland, OH 44120  
Council District 7
17. Eliza Bryant Village  
7201 Wade Park Ave.  
Cleveland, OH 44103  
Council District 7
18. Harvard Community Services Center, The  
18240 Harvard Avenue  
Cleveland, OH 44128  
Council District 9
19. Mandel Jewish Community Center of Cleveland, The

26001 South Woodland Road  
Beachwood, OH 44122  
Council District 10

20. Murtis Taylor Human Services System  
13422 Kinsman Road  
Cleveland, OH 44120  
Council District 9
21. Phillis Wheatley Association, The  
4450 Cedar Avenue  
Cleveland, OH 44103  
Council District 8
22. Rose Centers for Aging Well, LLC.  
12200 Fairhill Road  
Cleveland, OH 44115  
Council Districts 2, 6, 7, 8, 9 and 10
23. Salvation Army, The  
2507 East 22<sup>nd</sup> Street  
Cleveland, OH 44115  
Council District 3
24. Senior Citizen Resources, Inc.  
3100 Devonshire Rd.  
Cleveland, OH 44109  
Council District 3
25. University Settlement, Inc.  
4800 Broadway Avenue  
Cleveland, OH 44127  
Council District 8
26. West Side Community House  
9300 Lorain Avenue  
Cleveland, OH 44102  
Council District 3

The owners, executive director, or primary contact for the contractors/vendors are:

1. Catholic Charities Community Services Corp. on behalf of the Fatima Family Center  
Patrick Gareau, President and CEO
2. Catholic Charities Community Services Corp. on behalf of the Hispanic Senior Center  
Patrick Gareau, President and CEO
3. Catholic Charities Community Services Corp. on behalf of the St. Martin de Porres Family Center

Patrick Gareau, President and CEO

4. Catholic Charities Community Services Corp. on behalf of the St. Philip-Neri Family Center  
Patrick Gareau, President and CEO
5. City of Bedford Heights  
Fletcher Berger, Mayor
6. City of Berea  
Cyril Kleem, Mayor
7. City of Euclid  
Kirsten Holzheimer Gail, Mayor
8. City of Lakewood  
Meghan George, Mayor
9. City of Maple Heights  
Annette Blackwell, Mayor
10. City of Olmsted Falls  
James Graven, Mayor
11. City of Parma Heights  
Michael Byrne, Mayor
12. City of Solon  
Edward Kraus, Mayor
13. City of Strongsville  
Thomas Perciak, Mayor
14. Community Partnership on Aging  
Wendy Albin-Sattin, Executive Director
15. East End Neighborhood House Association, The  
Zulma Zabala, Chief Executive Officer
16. Eldercare Services Institute, LLC  
Orion H. Bell IV, President/CEO
17. Eliza Bryant Village  
Danny R. Williams, President and CEO
18. Harvard Community Services Center, The  
Elaine Gohlstin, President/CEO
19. Mandel Jewish Community Center of Cleveland, The

Michael Hyman, Chief Executive Officer

20. Murtis Taylor Human Services System  
Lovell Custard, President and CEO

21. Phillis Wheatley Association, The  
Thomas Harrington, Board President

22. Rose Centers for Aging Well, LLC  
Orion H. Bell IV, President/CEO

23. Salvation Army, The  
Michael Southwick, Secretary

24. Senior Citizen Resources  
Mark Mazzone, President of the Board

25. University Settlement  
Earl Pike, Executive Director

26. West Side Community House  
Rachelle Milner, Executive Director

The address or location of the project is:  
Countywide

The project is located in Council Districts 2-11.

Project Status and Planning  
The project reoccurs annually.

Funding  
The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

The schedule of payments is monthly.

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                        |
|----------------------------------------|------------------------|
| Infor/Lawson RQ#:                      | N/A                    |
| Buyspeed RQ# (if applicable):          | SA-18-42490            |
| Infor/Lawson PO# Code (if applicable): | AG1800500-01-CONV-AMND |
| CM Contract#                           | 13                     |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |         |                            |                    |                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|---------|----------------------------|--------------------|----------------------------------------|
| <b>CITY OF BEDFORD HEIGHTS - CSSP Amendment #3</b>                                                                                                             |         |            |         | <b>Department initials</b> |                    | <b>OPD</b>                             |
| Justification Form                                                                                                                                             |         |            |         | SMG                        |                    | <del>See note</del> OK                 |
| IG#                                                                                                                                                            |         |            |         | N/A - Municipality         |                    | N/A Gov't entity                       |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  |         | Date:      |         | N/A - Municipality         |                    | No longer needed if goes before BOC/CC |
| Debarment/Suspension Verified                                                                                                                                  |         | Date:      | 7.30.21 | SMG                        |                    | <del>See note</del> OK                 |
| Auditor's Finding                                                                                                                                              |         | Date:      | 9.9.21  | SMG                        |                    | OK                                     |
| Vendor's Submission                                                                                                                                            |         |            |         | SMG                        |                    | OK signed amendment                    |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6003691 | Date:   | 9.1.20                     | N/A                |                                        |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         |            | Date:   |                            | N/A - Municipality |                                        |
| Amendment and Exhibits                                                                                                                                         |         |            |         | SMG                        |                    | Attached                               |
| Cover - <i>Master amendments only</i>                                                                                                                          |         |            |         | SMG                        |                    | OK                                     |
| Contract Evaluation                                                                                                                                            |         |            |         | SMG                        |                    | <del>See note</del> OK                 |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |         | SMG                        |                    | No longer req'd                        |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |         | SMG                        |                    | Attached<br>Exp 12/28/21               |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |         | SMG                        |                    | Attached<br>Exp 1/1/222                |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |         | SMG                        |                    |                                        |
| Checklist Verification                                                                                                                                         |         |            |         | SMG                        |                    | OK                                     |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

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## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|-----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 – 12/31/2021 | HS260265        | 56110          | UCH09309     | \$12,000.00        |
|                       |                 |                |              |                    |
|                       |                 |                |              |                    |
|                       |                 |                | <b>TOTAL</b> | <b>\$12,000.00</b> |

|                                                           |                          |
|-----------------------------------------------------------|--------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG-1800500-01            |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG-1800500-01 CONV- AMND |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490              |
| <b>CM Contract#</b>                                       | 13                       |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | Upon Approval - 12/31/2021            |               |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                           |                                        |
|---------------------------|----------------------------------------|
| <b>Prior Resolutions:</b> | R2018-0256, R2019-0231 and R2020-0720; |
| <b>Amend:</b>             | CM 13 Amendment 3                      |
| <b>Vendor Name:</b>       | City of Bedford Heights                |
| <b>ftp:</b>               | 1/1/2019 – 12/31/2021                  |
| <b>Amount:</b>            | Add'l \$12,000.00 MM                   |
| <b>History/CE:</b>        | OK                                     |
| <b>EL:</b>                | OK                                     |

## Office of Procurement and Diversity – Required Documents Checklist

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|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement<br>Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.<br>9/20/21: DSVF needs Federal funds checked. Not applicable<br>Will approve once all 25 contracts are reviewed, AHW |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OPD Buyer approval: **ok to approve AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Bedford Heights                                                                                                                                                                       |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 13                                                                                                                                                                                         |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Transportation for seniors                                                                                                                                                                    |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/27/21                                                                                                                                                                                       |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                               |
|----------------------------------------|-------------------------------|
| Infor/Lawson RQ#:                      | N/A                           |
| Buyspeed RQ# (if applicable):          | SA-18-42490                   |
| Infor/Lawson PO# Code (if applicable): | AG1800500-09-CONV <b>AMND</b> |
| CM Contract#                           | 127                           |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |           |                            |                                               |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-----------|----------------------------|-----------------------------------------------|--|
| <b>CITY OF OLMSTED FALLS Amendment #3</b>                                                                                                                      |         |            |           | <b>Department initials</b> | <b>OPD</b>                                    |  |
| Justification Form                                                                                                                                             |         |            |           | FH                         | See note OK                                   |  |
| IG#                                                                                                                                                            |         |            |           | N/A                        | N/A Gov't entity                              |  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  |         | Date:      |           | N/A                        | No longer req'd when item goes before BOC/CC. |  |
| Debarment/Suspension Verified                                                                                                                                  |         | Date:      | 9/10/2021 | FH                         | See note OK                                   |  |
| Auditor's Finding                                                                                                                                              |         | Date:      | 9/10/2021 | FH                         | OK                                            |  |
| Vendor's Submission                                                                                                                                            |         |            |           | FH                         | Signed amendment                              |  |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6002096 | Date:     | N/A                        | No longer req'd                               |  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         |            | Date:     | N/A                        | N/A Gov't entity                              |  |
| Amendment and Exhibits                                                                                                                                         |         |            |           | FH                         | Attached                                      |  |
| Cover - Master amendments only                                                                                                                                 |         |            |           | FH                         | OK                                            |  |
| Contract Evaluation                                                                                                                                            |         |            |           | FH                         | See note OK                                   |  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |           | FH                         | No longer req'd                               |  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |           | FH                         | Attached<br>Exp 11/14/21                      |  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |           | FH                         | Attached<br>Exp 1/1/22                        |  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |           | FH                         |                                               |  |
| Checklist Verification                                                                                                                                         |         |            |           | FH                         | OK                                            |  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

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Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|-----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 - 12/31/2021 | HS260265        | 56110          | UCH09303     | <b>\$10,000.00</b> |
|                       |                 |                |              |                    |
|                       |                 |                |              |                    |
|                       |                 |                | <b>TOTAL</b> | <b>\$10,000.00</b> |

|                                                           |                               |
|-----------------------------------------------------------|-------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG1800500-09                  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG1800500-09-CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                   |
| <b>CM Contract#</b>                                       | 127                           |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date  | Approval #        |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|----------------|-------------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | 1/1/2019 - 12/31/2019                 | 12/11/2018     | <b>R2018-0256</b> |
| <b>Prior Amendment Amounts</b> (list separately) |                       | <b>\$1,953,105.00</b> | 1/1/2020 – 12/31/2020                 | 10/22/2019     | <b>R2019-0231</b> |
|                                                  |                       | <b>\$1,803,105.00</b> | 1/1/2021 – 12/31/2021                 | 12/8/2020      | <b>R2020-0270</b> |
| <b>Pending Amendment</b>                         |                       | <b>\$600,000.00</b>   | <b>Upon Approval – 12/31/2021</b>     | <b>Pending</b> |                   |
| <b>Total Amendments</b>                          |                       | <b>\$4,356,210.00</b> |                                       |                |                   |
| <b>Total Contact Amount</b>                      |                       | <b>\$6,097,806.00</b> |                                       |                |                   |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM 127 Amendment 3                    |
| Vendor Name:       | City of Olmsted Falls                 |
| ftp:               | 1/1/2019 – 12/31/2021                 |
| Amount:            | Add'l \$10,000.00 MM                  |
| History/CE:        | OK                                    |
| EL:                | OK                                    |

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Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"><li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li><li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li><li>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.</li></ol> <p>9/20/21: DSVF needs Federal funds checked. Not federally funded - OK<br/>Will approve once all 25 contracts are reviewed, AHW</p> |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OPD Buyer approval: **ok to approve along with all 25 amendments within the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Olmsted Falls                                                                                                                                                                         |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | AG1800500                                                                                                                                                                                     |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development                                                                                                                                                                             |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Freda Houchins                                                                                                                                                                                |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 9/17/2020                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                                    |
|----------------------------------------|------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                     |
| BuySpeed RQ# (if applicable):          | SA-18-42490                        |
| Infor/Lawson PO# Code (if applicable): | AG1800500-13 and AG1800500-14 CONV |
| CM Contract#                           | 1142                               |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                                     |         |            |       |                     |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-------|---------------------|-----|
| CITY OF STRONGSVILLE Amendment #3                                                                                                                                       |         |            |       | Department initials | OPD |
| Justification Form                                                                                                                                                      |         |            |       | FH                  |     |
| IG#                                                                                                                                                                     |         |            |       | N/A                 |     |
| Annual Non-Competitive Bid Contract Statement                                                                                                                           | Date:   |            |       | N/A                 |     |
| Debarment/Suspension Verified                                                                                                                                           | Date:   | 9/10/2021  |       | FH                  |     |
| Auditor’s Finding                                                                                                                                                       | Date:   | 9/10/2021  |       | FH                  |     |
| Vendor’s Submission                                                                                                                                                     |         |            |       | FH                  |     |
| W-9 – <i>if required</i>                                                                                                                                                | Tax ID# | 34-6002751 | Date: | N/A                 |     |
| Independent Contractor (I.C.) Requirement                                                                                                                               |         |            | Date: | N/A                 |     |
| Amendment and Exhibits                                                                                                                                                  |         |            |       | FH                  |     |
| Cover - <i>Master amendments only</i>                                                                                                                                   |         |            |       | FH                  |     |
| Contract Evaluation                                                                                                                                                     |         |            |       | FH                  |     |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)                             |         |            |       | FH                  |     |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                          |         |            |       | FH                  |     |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |         |            |       | FH                  |     |
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |       | FH                  |     |
| Checklist Verification                                                                                                                                                  |         |            |       | FH                  |     |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>



## Office of Procurement and Diversity – Required Documents Checklist

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### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount |
|----------------------|-----------------|----------------|--------------|---------------|
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09309     | \$7,000.00    |
|                      |                 |                |              |               |
|                      |                 |                |              |               |
|                      |                 |                | <b>TOTAL</b> | \$7,000.00    |

|                                                           |                                 |
|-----------------------------------------------------------|---------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG1800500-13//AG1800500-14      |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG1800500-13//AG1800500-14 CONV |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                     |
| <b>CM Contract#</b>                                       | 1142                            |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-027  |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | 1/1/2021 – 12/31/2021                 |               |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |  |
|--------------------|--|
| Prior Resolutions: |  |
| Amend:             |  |
| Vendor Name:       |  |
| ftp:               |  |
| Amount:            |  |
| History/CE:        |  |
| EL:                |  |
| Procurement        |  |

# **Office of Procurement and Diversity – Required Documents Checklist**

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|        |  |
|--------|--|
| Notes: |  |
|--------|--|

OPD Buyer approval:

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Strongsville                                                                                                                                                                          |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 1142                                                                                                                                                                                       |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development and Transportation                                                                                                                                                          |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                        |
|----------------------------------------|------------------------|
| Infor/Lawson RQ#:                      | N/A                    |
| Buyspeed RQ# (if applicable):          | SA-18-42490            |
| Infor/Lawson PO# Code (if applicable): | AG1800500-01-CONV-AMND |
| CM Contract#                           | 116                    |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo |                   |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |         |                            |                                        |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|---------|----------------------------|----------------------------------------|------------------|
| <b>CITY OF EUCLID - CSSP Amendment #3</b>                                                                                                                      |         |            |         | <b>Department initials</b> | <b>OPD</b>                             |                  |
| Justification Form                                                                                                                                             |         |            |         | SMG                        | See note OK                            |                  |
| IG#                                                                                                                                                            |         |            |         | N/A - Municipality         | N/A Gov't entity                       |                  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  |         | Date:      |         | N/A - Municipality         | No longer needed if goes before BOC/CC |                  |
| Debarment/Suspension Verified                                                                                                                                  |         | Date:      | 7.30.21 | SMG                        | See note OK                            |                  |
| Auditor's Finding                                                                                                                                              |         | Date:      | 9.10.21 | FH                         | OK                                     |                  |
| Vendor's Submission                                                                                                                                            |         |            |         | SMG                        | OK signed Amendment                    |                  |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6000965 | Date:   | 8.17.20                    | N/A                                    | No longer req'd  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         |            | Date:   |                            | N/A - Municipality                     | N/A Gov't entity |
| Amendment and Exhibits                                                                                                                                         |         |            |         | SMG                        | Attached                               |                  |
| Cover - Master amendments only                                                                                                                                 |         |            |         | SMG                        | OK                                     |                  |
| Contract Evaluation                                                                                                                                            |         |            |         | SMG                        | See note OK                            |                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |         | SMG                        | No longer req'd                        |                  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |         | Self-Insured               | insured doc Attached                   |                  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |         | SMG                        | Attached Exp 1/1/2022                  |                  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |         | SMG                        |                                        |                  |
| Checklist Verification                                                                                                                                         |         |            |         | SMG                        |                                        |                  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Office of Procurement and Diversity – Required Documents Checklist

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### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account  | Dollar Amount     |
|-----------------------|-----------------|----------------|--------------|-------------------|
| 1/1/2021 – 12/31/2021 | HS260265        | 56110          | UCH09303     | \$5,000.00        |
|                       |                 |                |              |                   |
|                       |                 |                |              |                   |
|                       |                 |                |              |                   |
|                       |                 |                | <b>TOTAL</b> | <b>\$5,000.00</b> |

|                                                           |                                           |
|-----------------------------------------------------------|-------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG-1800500-01                             |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>AG-1800500-01 CONV</del> <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                               |
| <b>CM Contract#</b>                                       | 116                                       |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | <del>Upon Approval</del> 12/31/2021   |               |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                           |                                       |
|---------------------------|---------------------------------------|
| <b>Prior Resolutions:</b> | R2018-0256, R2019-0231 and R2020-0720 |
| <b>Amend:</b>             | CM 116 Amendment 3                    |
| <b>Vendor Name:</b>       | City of Euclid                        |
| <b>ftp:</b>               | 1/1/2019 – 12/31/2021                 |
| <b>Amount:</b>            | Add'l \$5,000.00 MM                   |
| <b>History/CE:</b>        | OK                                    |
| <b>EL:</b>                | OK                                    |

## Office of Procurement and Diversity – Required Documents Checklist

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|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement<br>Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.<br>9/20/21: DSVF needs Federal funds checked. Not federally funded - OK<br>Will approve once all 25 contracts are reviewed, AHW |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OPD Buyer approval: **ok to approve along with all 25 contracts within the amendment.**  
AHW 9.21.21

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Euclid                                                                                                                                                                                |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 116                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Congregate Meals and Transportation                                                                                                                                                           |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/27/21                                                                                                                                                                                       |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                   |
|----------------------------------------|-------------------|
| Infor/Lawson RQ#:                      | N/A               |
| Buyspeed RQ# (if applicable):          | SA-18-42490       |
| Infor/Lawson PO# Code (if applicable): | AG1800500-01 CONV |
| CM Contract#                           | 115               |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |       |                     |                                        |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-------|---------------------|----------------------------------------|------------------|
| CITY OF LAKEWOOD - CSSP Amendment #3                                                                                                                           |         |            |       | Department initials | OPD                                    |                  |
| Justification Form                                                                                                                                             |         |            |       | SMG                 | See note OK                            |                  |
| IG#                                                                                                                                                            |         |            |       | N/A - Municipality  | N/A Gov't entity                       |                  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  | Date:   |            |       | N/A - Municipality  | No longer needed if goes before BOC/CC |                  |
| Debarment/Suspension Verified                                                                                                                                  | Date:   | 9.9.21     |       | LC                  | See note                               |                  |
| Auditor's Finding                                                                                                                                              | Date:   | 9.10.21    |       | FH                  | OK                                     |                  |
| Vendor's Submission                                                                                                                                            |         |            |       | SMG                 | Signed amendment                       |                  |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6001633 | Date: | 1.1.21              | N/A                                    | No longer req'd  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         |            | Date: |                     | N/A - Municipality                     | N/A Gov't entity |
| Amendment and Exhibits                                                                                                                                         |         |            |       | SMG                 | Attached                               |                  |
| Cover - Master amendments only                                                                                                                                 |         |            |       | SMG                 | OK                                     |                  |
| Contract Evaluation                                                                                                                                            |         |            |       | SMG                 | See note OK                            |                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |       | SMG                 | No longer req'd                        |                  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |       | SMG                 | Attached<br>Exp 10/1/21                |                  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |       | SMG                 | Self insured document attached         |                  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |       | SMG                 |                                        |                  |
| Checklist Verification                                                                                                                                         |         |            |       | SMG                 | OK                                     |                  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>



## Office of Procurement and Diversity – Required Documents Checklist

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### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|-----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 – 12/31/2021 | HS260265        | 56110          | UCH09303     | <b>\$10,748.11</b> |
| 1/1/2021 – 12/31/2021 | HS260265        | 56110          | UCH09309     | <b>\$14,000.00</b> |
|                       |                 |                |              |                    |
|                       |                 |                |              |                    |
|                       |                 |                | <b>TOTAL</b> | <b>\$24,748.11</b> |

|                                                           |                                 |
|-----------------------------------------------------------|---------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG-1800500-01                   |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG-1800500-01 CONV- <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                     |
| <b>CM Contract#</b>                                       | 115                             |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                       | <b>\$1,953,105.00</b> | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                       | <b>\$1,803,105.00</b> | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                       | <b>\$</b>             |                                       |               |            |
| <b>Pending Amendment</b>                         |                       | <b>\$600,000.00</b>   | <b>Upon Approval - 12/31/2021</b>     |               |            |
| <b>Total Amendments</b>                          |                       | <b>\$4,356,210.00</b> |                                       |               |            |
| <b>Total Contact Amount</b>                      |                       | <b>\$6,097,806.00</b> |                                       |               |            |

### OPD Use Only:

|                           |                                       |
|---------------------------|---------------------------------------|
| <b>Prior Resolutions:</b> | R2018-0256, R2019-0231 and R2020-0720 |
| <b>Amend:</b>             | CM 115 Amendment 3                    |
| <b>Vendor Name:</b>       | City of Lakewood                      |
| <b>ftp:</b>               | 1/1/2019 – 12/31/2021                 |
| <b>Amount:</b>            | Add'l \$24,748.11 MM                  |
| <b>History/CE:</b>        | OK                                    |
| <b>EL:</b>                | OK                                    |

2 | Page

Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

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|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement<br>Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.<br>9/20/21: DSVF needs Federal funds checked. Not federally funded - OK<br>Will approve once all 25 contracts are reviewed, AHW |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OPD Buyer approval: **ok to approve along with all 25 contracts within the amendment.**  
**AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Lakewood                                                                                                                                                                              |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 115                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Congregate Meals and Transportation                                                                                                                                                           |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/27/21                                                                                                                                                                                       |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                   |
|----------------------------------------|-------------------|
| Infor/Lawson RQ#:                      | N/A               |
| Buyspeed RQ# (if applicable):          | SA-18-42490       |
| Infor/Lawson PO# Code (if applicable): | AG1800500-01 CONV |
| CM Contract#                           | 145               |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |           |                            |                                        |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-----------|----------------------------|----------------------------------------|--|
| <b>CITY OF MAPLE HEIGHTS - CSSP Amendment #3</b>                                                                                                               |         |            |           | <b>Department initials</b> | <b>OPD</b>                             |  |
| Justification Form                                                                                                                                             |         |            |           | FH                         | See note OK                            |  |
| IG#                                                                                                                                                            |         |            |           | N/A - Municipality         | N/A Gov't entity                       |  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  |         | Date:      |           | N/A - Municipality         | No longer needed if goes before BOC/CC |  |
| Debarment/Suspension Verified                                                                                                                                  |         | Date:      | 9/10/2021 | FH                         | See note OK                            |  |
| Auditor's Finding                                                                                                                                              |         | Date:      | 9/10/2021 | FH                         | OK                                     |  |
| Vendor's Submission                                                                                                                                            |         |            |           | FH                         | Signed amendment                       |  |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6001809 | Date:     | N/A                        | No longer req'd                        |  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         | Date:      |           | N/A - Municipality         | N/A Gov't entity                       |  |
| Amendment and Exhibits                                                                                                                                         |         |            |           | FH                         | Attached                               |  |
| Cover - <i>Master amendments only</i>                                                                                                                          |         |            |           | FH                         | OK                                     |  |
| Contract Evaluation                                                                                                                                            |         |            |           | FH                         | See note OK                            |  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |           | FH                         | No longer req'd                        |  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |           | FH                         | Attached<br>Exp 10/1/21                |  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |           | FH                         | Attached<br>Exp 1/1/22                 |  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |           | FH                         |                                        |  |
| Checklist Verification                                                                                                                                         |         |            |           | FH                         | OK                                     |  |

Other documentation may be required depending upon your specific item

## Office of Procurement and Diversity – Required Documents Checklist

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Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|-----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 – 12/31/2021 | HS260265        | 56110          | UCH09303     | <b>\$7,000.00</b>  |
| 1/1/2021 – 12/31/2021 | HS260265        | 56110          | UCH09304     | <b>\$18,000.00</b> |
|                       |                 |                |              |                    |
|                       |                 |                |              |                    |
|                       |                 |                | <b>TOTAL</b> | <b>\$25,000.00</b> |

|                                                           |                                           |
|-----------------------------------------------------------|-------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG-1800500-01                             |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>AG-1800500-01 CONV</del> <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                               |
| <b>CM Contract#</b>                                       | 145                                       |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date  | Approval # |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|----------------|------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | 1/1/2019 - 12/31/2019                 | 12/11/2018     | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                       | <b>\$1,953,105.00</b> | 1/1/2020 – 12/31/2020                 | 10/22/2019     | R2019-0231 |
|                                                  |                       | <b>\$1,803,105.00</b> | 1/1/2021 – 12/31/2021                 | 12/8/2020      | R2020-0270 |
|                                                  |                       |                       |                                       |                |            |
| <b>Pending Amendment</b>                         |                       | <b>\$600,000.00</b>   | <del>Upon approval – 12/31/2021</del> | <b>Pending</b> |            |
| <b>Total Amendments</b>                          |                       | <b>\$4,356,210.00</b> |                                       |                |            |
| <b>Total Contact Amount</b>                      |                       | <b>\$6,097,806.00</b> |                                       |                |            |

### OPD Use Only:

|                           |                                       |
|---------------------------|---------------------------------------|
| <b>Prior Resolutions:</b> | R2018-0256, R2019-0231 and R2020-0720 |
| <b>Amend:</b>             | CM 145 Amendment 3                    |
| <b>Vendor Name:</b>       | City of Maple Heights                 |
| <b>ftp:</b>               | 1/1/2019 – 12/31/2021                 |
| <b>Amount:</b>            | Add'l \$25,000.00 MM                  |
| <b>History/CE:</b>        | OK                                    |

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Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"><li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li><li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li><li>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.</li></ol> <p>9/20/21: DSVF needs Federal funds checked. Not federally funded - OK<br/>Will approve once all 25 contracts are reviewed, AHW</p> |

OPD Buyer approval: **ok to approve along with all 25 contract within the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Maple Heights                                                                                                                                                                         |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 145                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Congregate Meals and Transportation                                                                                                                                                           |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                               |
|----------------------------------------|-------------------------------|
| Infor/Lawson RQ#:                      | N/A <del>Conversion</del>     |
| Buyspeed RQ# (if applicable):          | SA-18-42490                   |
| Infor/Lawson PO# Code (if applicable): | AG1800500-11 CONV <b>AMND</b> |
| CM Contract#                           | 125                           |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |            |            |       |                            |                                               |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|-------|----------------------------|-----------------------------------------------|------------------|
| <b>CITY OF PARMA HEIGHTS Amendment #3</b>                                                                                                                      |            |            |       | <b>Department initials</b> | <b>OPD</b>                                    |                  |
| Justification Form                                                                                                                                             |            |            |       | FH                         | See note OK                                   |                  |
| IG#                                                                                                                                                            | 34-6002164 |            |       | N/A                        | N/A Gov't entity                              |                  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  | Date:      |            |       | N/A                        | No longer req'd when item goes before BOC/CC. |                  |
| Debarment/Suspension Verified                                                                                                                                  | Date:      | 9/10/2021  |       | FH                         | See note OK                                   |                  |
| Auditor's Finding                                                                                                                                              | Date:      | 9/10/2021  |       | FH                         | OK                                            |                  |
| Vendor's Submission                                                                                                                                            |            |            |       | FH                         | Signed Amendment                              |                  |
| W-9 – if required                                                                                                                                              | Tax ID#    | 34-6002164 | Date: | 9/9/2020                   | N/A                                           | No longer req'd  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |            |            | Date: |                            | N/A                                           | N/A Gov't entity |
| Amendment and Exhibits                                                                                                                                         |            |            |       | FH                         | Attached                                      |                  |
| Cover - Master amendments only                                                                                                                                 |            |            |       | FH                         | OK                                            |                  |
| Contract Evaluation                                                                                                                                            |            |            |       | FH                         | See note OK                                   |                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |            |            |       | FH                         | No longer req'd                               |                  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |            |            |       | FH                         | Attached<br>Exp 8/1/22                        |                  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |            |            |       | FH                         | Attached<br>Exp 1/1/22                        |                  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |            |            |       | FH                         |                                               |                  |
| Checklist Verification                                                                                                                                         |            |            |       | FH                         | OK                                            |                  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>



## Office of Procurement and Diversity – Required Documents Checklist

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### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09304     | \$20,000.00        |
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09309     | \$9,000.00         |
|                      |                 |                |              |                    |
|                      |                 |                |              |                    |
|                      |                 |                | <b>TOTAL</b> | <b>\$29,000.00</b> |

|                                                           |                               |
|-----------------------------------------------------------|-------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG1800500-11                  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG1800500-11-CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                   |
| <b>CM Contract#</b>                                       | 125                           |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | 1/1/2021 – 12/31/2021                 | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM 125 Amendment 3                    |
| Vendor Name:       | City of Parma Heights                 |
| ftp:               | 1/1/2019 – 12/31/2021                 |
| Amount:            | Add'l \$29,000.00 MM                  |
| History/CE:        | OK                                    |
| EL:                | OK                                    |

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## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"><li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li><li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li><li>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.</li></ol> <p>9/20/21: DSVF needs Federal funds checked. Not federally funded – OK<br/>Will approve once all 25 contracts are reviewed, AHW</p> |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Parma Heights                                                                                                                                                                         |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | AG1800500                                                                                                                                                                                     |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Congregate Meals and Transportation                                                                                                                                                           |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Freda Houchins                                                                                                                                                                                |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 9/17/2020                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                                                      |
|----------------------------------------|----------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A                                                                  |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                          |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800385-10; CE1800385-11; CE1800385-12 CONV</del> <b>AMND</b> |
| CM Contract#                           | 126                                                                  |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | NM                |                           |

|                                                      |                              |                                          |
|------------------------------------------------------|------------------------------|------------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> x |
| Why is the amendment being submitted late?           |                              |                                          |
| What is being done to prevent this from reoccurring? |                              |                                          |

|               |                              |                                          |
|---------------|------------------------------|------------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> x |
|---------------|------------------------------|------------------------------------------|

| Contract Amendments                                                                                                                                            |                                               |            |       |                            |                                              |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------|-------|----------------------------|----------------------------------------------|-----------------|
| <b>Eliza Bryant Village – CSSP Amendment #3</b>                                                                                                                |                                               |            |       | <b>Department initials</b> | <b>OPD</b>                                   |                 |
| Justification Form                                                                                                                                             |                                               |            |       | NM                         | See note OK                                  |                 |
| IG#                                                                                                                                                            | 12-1202-REG Exp. 12/31/2021                   |            |       | NM                         | OK                                           |                 |
|                                                                                                                                                                | Eliza Bryant Village 12-1202-REG<br>31DEC2021 |            |       |                            |                                              |                 |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  | Date:                                         | 4.6.21     |       | NM                         | No longer req'd when item goes before BOC/CC |                 |
| Debarment/Suspension Verified                                                                                                                                  | Date:                                         | 09.09.21   |       | LC                         | OK                                           |                 |
| Auditor's Finding                                                                                                                                              | Date:                                         | 09.10.21   |       | NM                         | OK                                           |                 |
| Vendor's Submission                                                                                                                                            |                                               |            |       | NM                         | Signed amendment                             |                 |
| W-9 – if required                                                                                                                                              | Tax ID#                                       | 34-0715816 | Date: | N/A                        | N/A                                          | No longer req'd |
| Independent Contractor (I.C.) Requirement                                                                                                                      |                                               |            | Date: | 04.06.21                   | NM                                           | OK              |
| Amendment and Exhibits                                                                                                                                         |                                               |            |       | NM                         | Attached                                     |                 |
| Cover - Master amendments only                                                                                                                                 |                                               |            |       | NM                         | OK                                           |                 |
| Contract Evaluation                                                                                                                                            |                                               |            |       | NM                         | See note OK                                  |                 |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |                                               |            |       | NM                         | No longer req'd                              |                 |
| COI - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i>                                       |                                               |            |       | NM                         | Attached<br>Exp 10.19.2021                   |                 |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i>           |                                               |            |       | NM                         | Attached<br>Exp 7.1.22                       |                 |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |                                               |            |       | NM                         |                                              |                 |
| Checklist Verification                                                                                                                                         |                                               |            |       | NM                         | OK                                           |                 |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period           | Accounting Unit | Account Number | Sub Account  | Dollar Amount     |
|-----------------------|-----------------|----------------|--------------|-------------------|
| 1/1/2021 - 12/31/2021 | HS260265        | 56110          | UCH09310     | \$5,000.00        |
|                       |                 |                |              |                   |
|                       |                 |                |              |                   |
|                       |                 |                |              |                   |
|                       |                 |                | <b>TOTAL</b> | <b>\$5,000.00</b> |

|                                                           |                                                           |
|-----------------------------------------------------------|-----------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800385-10; CE1800385-11; CE1800385-12                  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1800385-10; CE1800385-11; CE1800385-12 CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                               |
| <b>CM Contract#</b>                                       | 126                                                       |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | <del>Upon approval – 12/31/2021</del> | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM126 Amendment 3                     |
| Vendor Name:       | Eliza Bryant Village                  |
| ftp:               | 1/1/2019 – 12/31/2021                 |
| Amount:            | Add'l \$5,000.00 MM                   |

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## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"> <li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li> <li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li> <li>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.</li> </ol> <p>9/20/21: Line Effective Date for Line 8 is incorrect should be 1/1/2021</p> <p>9.21.21: All changes made. Will approve once all 25 contracts are reviewed, AHW</p> |

**OPD Buyer approval: ok to approve along with all 25 contracts within the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | Eliza Bryant Village                                                                                                                                                                          |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 126                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Day Service and Transportation                                                                                                                                                          |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                          |
|----------------------------------------|------------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                           |
| Buyspeed RQ# (if applicable):          | SA-18-42490                              |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800386-12-CONV</del> <b>AMND</b> |
| CM Contract#                           | 993 (FKA 32)                             |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | PC                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |                                                        |               |                            |                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------|----------------------------|----------------------------------------------|
| <b>Phillis Wheatley Association, The - Amendment #3</b>                                                                                                        |                                                        |               | <b>Department initials</b> | <b>OPD</b>                                   |
| Justification Form                                                                                                                                             |                                                        |               | PC                         | See note OK                                  |
| IG#                                                                                                                                                            | 14-0314-REG                                            | exp 31DEC2022 | PC                         | OK                                           |
|                                                                                                                                                                | The Phillis Wheatley Association 14-0314-REG 31DEC2022 |               |                            |                                              |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  | Date:                                                  | 07/23/21      | PC                         | No longer req'd when item goes before BOC/CC |
| Debarment/Suspension Verified                                                                                                                                  | Date:                                                  | 9/10/2021     | LC                         | OK                                           |
| Auditor's Finding                                                                                                                                              | Date:                                                  | 9/10/2021     | LC                         | OK                                           |
| Vendor's Submission                                                                                                                                            |                                                        |               | PC                         | Signed amendment                             |
| W-9 – if required                                                                                                                                              | Tax ID#                                                | 34-0714787    | Date: 07/23/21             | PC                                           |
| Independent Contractor (I.C.) Requirement                                                                                                                      |                                                        |               | Date: 07/23/21             | PC                                           |
| Amendment and Exhibits                                                                                                                                         |                                                        |               | PC                         | Attached                                     |
| Cover - Master amendments only                                                                                                                                 |                                                        |               | PC                         | OK                                           |
| Contract Evaluation                                                                                                                                            |                                                        |               | PC                         | See note OK                                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |                                                        |               | PC                         | No longer req'd                              |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |                                                        |               | PC                         | Attached Exp 2.15.22                         |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |                                                        |               | PC                         | Attached Exp 7.1.22                          |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |                                                        |               | PC                         |                                              |
| Checklist Verification                                                                                                                                         |                                                        |               | PC                         | OK                                           |



## Office of Procurement and Diversity – Required Documents Checklist

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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period     | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|-----------------|-----------------|----------------|--------------|--------------------|
| 1/1/21-12/31/21 | HS260265        | 56110          | UCH09304     | \$28,000.00        |
| 1/1/21-12/31/21 | HS260265        | 56110          | UCH09309     | \$10,000.00        |
|                 |                 |                |              |                    |
|                 |                 |                |              |                    |
|                 |                 |                | <b>TOTAL</b> | <b>\$38,000.00</b> |

|                                                           |                                          |
|-----------------------------------------------------------|------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800386-12                             |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>CE1800386-12 CONV</del> <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                              |
| <b>CM Contract#</b>                                       | 993 <b>(FKA 32)</b>                      |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | <del>Upon approval – 12/31/2021</del> | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM993 (FKA 32) Amendment 3            |
| Vendor Name:       | The Phillis Wheatley Association      |
| ftp:               | 1/1/2019 – 12/31/2021                 |

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## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Amount:            | Add'l \$38,000.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Procurement Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.<br>9/20/21: Will approve once all 25 contracts are reviewed, AHW |

OPD Buyer approval: **ok to approve along with all 25 contracts within the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | The Phillis Wheatley Association                                                                                                                                                              |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 993                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Congregate Meals                                                                                                                                                                              |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                   |
|----------------------------------------|-------------------|
| Infor/Lawson RQ#:                      | N/A Conversion    |
| Buyspeed RQ# (if applicable):          | SA-18-42490       |
| Infor/Lawson PO# Code (if applicable): | AG1800500-02 CONV |
| CM Contract#                           | 34                |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |  |                            |                                            |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|--|----------------------------|--------------------------------------------|--|
| <b>CITY OF BEREA Amendment #2</b>                                                                                                                              |         |            |  | <b>Department initials</b> | <b>OPD</b>                                 |  |
| Justification Form                                                                                                                                             |         |            |  | SMG                        | See note OK                                |  |
| IG#                                                                                                                                                            |         |            |  | N/A                        | N/A Gov't entity                           |  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  | Date:   |            |  | N/A                        | No longer req'd if item goes before BOC/CC |  |
| Debarment/Suspension Verified                                                                                                                                  | Date:   | 9.9.21     |  | LC                         | See note OK                                |  |
| Auditor's Finding                                                                                                                                              | Date:   | 9.10.21    |  | FH                         | OK                                         |  |
| Vendor's Submission                                                                                                                                            |         |            |  | SMG                        | Signed amaendment                          |  |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6000246 |  | Date:                      | 1.1.21                                     |  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         |            |  | Date:                      |                                            |  |
| Amendment and Exhibits                                                                                                                                         |         |            |  | SMG                        | Attached                                   |  |
| Cover - Master amendments only                                                                                                                                 |         |            |  | SMG                        | OK                                         |  |
| Contract Evaluation                                                                                                                                            |         |            |  | SMG                        | See note OK                                |  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |  | SMG                        | No longer req'd                            |  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |  | SMG                        | Attached<br>Exp 7.1.22                     |  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |  | SMG                        | Attached<br>Exp 1/1/22                     |  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |  | SMG                        |                                            |  |
| Checklist Verification                                                                                                                                         |         |            |  | SMG                        |                                            |  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

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## Office of Procurement and Diversity – Required Documents Checklist

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### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09303     | \$20,000.00        |
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09304     | \$15,000.00        |
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09309     | \$8,000.00         |
|                      |                 |                |              |                    |
|                      |                 |                | <b>TOTAL</b> | <b>\$43,000.00</b> |

|                                                           |                                          |
|-----------------------------------------------------------|------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG1800500-02                             |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>AG1800500-02-CONV</del> <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                              |
| <b>CM Contract#</b>                                       | 34                                       |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                       | <b>\$1,953,105.00</b> | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                       | <b>\$1,803,105.00</b> | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                       | \$                    |                                       |               |            |
| <b>Pending Amendment</b>                         |                       | <b>\$600,000.00</b>   | Upon Approval- 12/31/2021             |               |            |
| <b>Total Amendments</b>                          |                       | <b>\$4,356,210.00</b> |                                       |               |            |
| <b>Total Contact Amount</b>                      |                       | <b>\$6,097,806.00</b> |                                       |               |            |

### OPD Use Only:

|                           |                                        |
|---------------------------|----------------------------------------|
| <b>Prior Resolutions:</b> | R2018-0256, R2019-0231 and R2020-0720; |
| <b>Amend:</b>             | CM 34 Amendment 3                      |
| <b>Vendor Name:</b>       | City of Berea                          |
| <b>ftp:</b>               | 1/1/2019 – 12/31/2021                  |
| <b>Amount:</b>            | Add'l \$43,000.00 MM                   |
| <b>History/CE:</b>        | OK                                     |
| <b>EL:</b>                | OK                                     |

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## Office of Procurement and Diversity – Required Documents Checklist

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|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement<br>Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"><li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li><li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li><li>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.</li></ol> <p>9/20/21: DSVF needs Federal funds checked; OK not required not federally funded.</p> <p>Will approve once all 25 contracts are approved, AHW</p> |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                               |
|----------------------------------------|-------------------------------|
| Infor/Lawson RQ#:                      | N/A <del>Conversion</del>     |
| Buyspeed RQ# (if applicable):          | SA-18-42490                   |
| Infor/Lawson PO# Code (if applicable): | AG1800500-12-CONV <b>AMND</b> |
| CM Contract#                           | 36                            |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |         |            |       |                            |                                               |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-------|----------------------------|-----------------------------------------------|------------------|
| <b>CITY OF SOLON Amendment #3</b>                                                                                                                              |         |            |       | <b>Department initials</b> | <b>OPD</b>                                    |                  |
| Justification Form                                                                                                                                             |         |            |       | FH                         | See note OK                                   |                  |
| IG#                                                                                                                                                            |         |            |       | N/A                        | N/A Gov't entity                              |                  |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  | Date:   |            |       | N/A                        | No longer req'd when item goes before BOC/CC. |                  |
| Debarment/Suspension Verified                                                                                                                                  | Date:   | 9/10/2021  |       | FH                         | See note OK                                   |                  |
| Auditor's Finding                                                                                                                                              | Date:   | 9/10/2021  |       | FH                         | OK                                            |                  |
| Vendor's Submission                                                                                                                                            |         |            |       | FH                         | Signed amendment                              |                  |
| W-9 – if required                                                                                                                                              | Tax ID# | 34-6002686 | Date: | 1/7/2020                   | N/A                                           | No longer req'd  |
| Independent Contractor (I.C.) Requirement                                                                                                                      |         |            | Date: |                            | N/A                                           | N/A Gov't entity |
| Amendment and Exhibits                                                                                                                                         |         |            |       | FH                         | Attached                                      |                  |
| Cover - Master amendments only                                                                                                                                 |         |            |       | FH                         | OK                                            |                  |
| Contract Evaluation                                                                                                                                            |         |            |       | FH                         | See note OK                                   |                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |       | FH                         | No longer req'd                               |                  |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                 |         |            |       | FH                         | Attached<br>Exp 4/1/22                        |                  |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |       | FH                         | Self insured document attached<br>Exp 12/1/21 |                  |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |       | FH                         |                                               |                  |
| Checklist Verification                                                                                                                                         |         |            |       | FH                         | OK                                            |                  |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

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Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account                     | Dollar Amount |
|----------------------|-----------------|----------------|---------------------------------|---------------|
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09303                        | \$15,000.00   |
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | <del>UCH09303</del><br>UCH09304 | \$8,000.00    |
|                      |                 |                |                                 |               |
|                      |                 |                |                                 |               |
|                      |                 |                | <b>TOTAL</b>                    | \$23,000.00   |

|                                                           |                               |
|-----------------------------------------------------------|-------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG1800500-12                  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG1800500 12-CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                   |
| <b>CM Contract#</b>                                       | 36                            |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | Upon approval – 12/31/2021            | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM 36 Amendment 3                     |
| Vendor Name:       | City of Solon                         |
| ftp:               | 1/1/2019 – 12/31/2021                 |
| Amount:            | Add'l \$23,000.00 MM                  |
| History/CE:        | OK                                    |



## Office of Procurement and Diversity – Required Documents Checklist

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| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#’s where they should have their current CM #’s.<br>9/20/21: DSVF needs Federal funds checked. Not federally funded OK<br>Will approve once all 25 contracts are reviewed, AHW |

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | City of Solon                                                                                                                                                                                 |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 36                                                                                                                                                                                         |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development                                                                                                                                                                             |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                              |
|----------------------------------------|------------------------------|
| Infor/Lawson RQ#:                      | N/A                          |
| Buyspeed RQ# (if applicable):          | SA-18-42490                  |
| Infor/Lawson PO# Code (if applicable): | AMND                         |
| CM Contract#                           | 31 Catholic Charities Fatima |

|               |                  |                    |
|---------------|------------------|--------------------|
| Briefing Memo | Department<br>cm | Clerk of the Board |
|---------------|------------------|--------------------|

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                            |                                                                                                                              |            |       |                                |                                               |                 |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|------------|-------|--------------------------------|-----------------------------------------------|-----------------|
|                                                                                                                                                |                                                                                                                              |            |       | Department initials            | OPD                                           |                 |
| Justification Form                                                                                                                             |                                                                                                                              |            |       | CM                             | See note OK                                   |                 |
| IG#                                                                                                                                            | 12-0766 exp 12/31/2023<br>Catholic Charities Corporation, dba Catholic Charities, Diocese of Cleveland 12-0766-REG 31DEC2023 |            |       | CM                             | OK                                            |                 |
| Annual Non-Competitive Bid Contract Statement                                                                                                  | Date:                                                                                                                        | 01202021   |       | CM                             | No longer req'd when item goes before BOC/CC. |                 |
| Debarment/Suspension Verified                                                                                                                  | Date:                                                                                                                        | 07/30/2021 |       | CM                             | OK                                            |                 |
| Auditor's Finding                                                                                                                              | Date:                                                                                                                        | 07/30/2021 |       | CM                             | OK                                            |                 |
| Vendor's Submission                                                                                                                            |                                                                                                                              |            |       | FH                             | Signed Amendment                              |                 |
| W-9 – if required                                                                                                                              | Tax ID#                                                                                                                      | 34-1318541 | Date: | 08202020                       | CM                                            | No longer req'd |
| Independent Contractor (I.C.) Requirement                                                                                                      |                                                                                                                              |            | Date: | <del>08062020</del><br>8.10.21 | CM                                            | OK              |
| Amendment and Exhibits                                                                                                                         |                                                                                                                              |            |       | CM                             | Attached                                      |                 |
| Cover - <i>Master amendments only</i>                                                                                                          |                                                                                                                              |            |       | CM                             | OK                                            |                 |
| Contract Evaluation                                                                                                                            |                                                                                                                              |            |       | CM                             | See note OK                                   |                 |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)    |                                                                                                                              |            |       | CM                             | No longer req'd                               |                 |
| COI - <i>*To be reviewed by the Department of Law.<br/>*OPD Buyer to check for attachment; not for compliance.</i>                             |                                                                                                                              |            |       | CM                             | Attached Exp                                  |                 |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law.<br/>*OPD Buyer to check for attachment; not for compliance.</i> |                                                                                                                              |            |       | CM                             | Attached Exp                                  |                 |
| Original Executed Contract ( <i>containing insurance terms</i> ) AND                                                                           |                                                                                                                              |            |       | CM                             |                                               |                 |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                                                                                    |    |    |
|----------------------------------------------------------------------------------------------------|----|----|
| any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |    |    |
| Checklist Verification                                                                             | CM | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period         | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|---------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021-12/31/2021 | HS260265        | 56110          | UCH09303     | \$20,000.00        |
| 1/1/2021-12/31/2021 | HS260265        | 56110          | UCH09304     | \$3,000.00         |
|                     |                 |                |              |                    |
|                     |                 |                |              |                    |
|                     |                 |                | <b>TOTAL</b> | <b>\$23,000.00</b> |

|                                                           |             |
|-----------------------------------------------------------|-------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | SA-18-42490 |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AMND        |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490 |
| <b>CM Contract#</b>                                       | 31          |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019-12/31/2019                   | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020-012/31/2020                  | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-0270 |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | Upon approval – 12/31/2021            | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
|--------------------|---------------------------------------|

## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Amend:             | CM 31 Amendment 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Vendor Name:       | Catholic Charities Corporation Fatima Family Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| ftp:               | 1/1/2019 – 12/31/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Amount:            | Add'l \$23,000.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"><li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li><li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li><li>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.</li></ol> <p>9/20/21: Lines are incorrect: Start date should be 1/1/2021, please revise. Will approve once all 25 contracts are reviewed, AHW</p> |

OPD Buyer approval: **OK to approve, ahw 9.21.2021.**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                              |                      |                |                      |             |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | Catholic Charities Corporation – Fatima Family Center                                                                                                                                        |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 31                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                  |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019 - 12/31/2019                                                                                                                                                                        |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                             |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development                                                                                                                                                                            |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                        |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their internal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                              | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                              | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount, and they submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                  |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                        |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/29/2021                                                                                                                                                                                    |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                              |
|----------------------------------------|----------------------------------------------|
| Infor/Lawson RQ#:                      |                                              |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                  |
| Infor/Lawson PO# Code (if applicable): |                                              |
| CM Contract#                           | 40 Catholic Charities Hispanic Senior Center |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | cm                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                                     |                        |            |       |          | Department initials | OPD |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|-------|----------|---------------------|-----|
| Justification Form                                                                                                                                                      |                        |            |       |          | CM                  |     |
| IG#                                                                                                                                                                     | 12-0766 exp 12/31/2023 |            |       |          | CM                  |     |
| Annual Non-Competitive Bid Contract Statement                                                                                                                           | Date:                  | 01202021   |       |          | CM                  |     |
| Debarment/Suspension Verified                                                                                                                                           | Date:                  | 07302021   |       |          | CM                  |     |
| Auditor’s Finding                                                                                                                                                       | Date:                  | 07302021   |       |          | CM                  |     |
| Vendor’s Submission                                                                                                                                                     |                        |            |       |          | FH                  |     |
| W-9 – <i>if required</i>                                                                                                                                                | Tax ID#                | 34-1318541 | Date: | 08202020 | CM                  |     |
| Independent Contractor (I.C.) Requirement                                                                                                                               |                        |            | Date: | 08062020 | CM                  |     |
| Amendment and Exhibits                                                                                                                                                  |                        |            |       |          | CM                  |     |
| Cover - <i>Master amendments only</i>                                                                                                                                   |                        |            |       |          | CM                  |     |
| Contract Evaluation                                                                                                                                                     |                        |            |       |          | CM                  |     |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)                             |                        |            |       |          | CM                  |     |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                          |                        |            |       |          | CM                  |     |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |                        |            |       |          | CM                  |     |
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |                        |            |       |          | CM                  |     |
| Checklist Verification                                                                                                                                                  |                        |            |       |          | CM                  |     |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

### Accounting Units

| Time Period         | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|---------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021-12/31/2021 | HS260265        | 56110          | UCH09304     | \$10,000.00        |
| 1/1/2021-12/31/2021 | HS260265        | 56110          | UCH09309     | \$2,000.00         |
|                     |                 |                |              |                    |
|                     |                 |                |              |                    |
|                     |                 |                | <b>TOTAL</b> | <b>\$12,000.00</b> |

|                                                           |             |
|-----------------------------------------------------------|-------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) |             |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           |             |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490 |
| <b>CM Contract#</b>                                       | 40          |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019-12/31/2019                   | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020-012/31/2020                  | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-027  |
| <b>R2020-027</b>                                 |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | Upon approval – 12/31/2021            | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |  |
|--------------------|--|
| Prior Resolutions: |  |
| Amend:             |  |
| Vendor Name:       |  |
| ftp:               |  |
| Amount:            |  |
| History/CE:        |  |
| EL:                |  |
| Procurement Notes: |  |



## **Office of Procurement and Diversity – Required Documents Checklist**

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OPD Buyer approval:

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Revised 9/17/2020

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                              |                      |                |                      |             |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | Catholic Charities Corporation - Hispanic Senior Center                                                                                                                                      |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 40                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                  |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                          |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                             |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                       |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                        |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their internal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                              | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                              | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount, and they submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                  |                      |                |                      |             |
| <b>User Department</b>                                                            | DSAS                                                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/29/2021                                                                                                                                                                                    |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                                               |
|----------------------------------------|-----------------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                                |
| BuySpeed RQ# (if applicable):          | SA-18-42490                                   |
| Infor/Lawson PO# Code (if applicable): | CE1800385-10; CE1800385-11; CE1800385-12 CONV |
| CM Contract#                           | 46                                            |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                                     |         |            |           |                     |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-----------|---------------------|-----|
| EAST END NEIGHBORHOOD HOUSE Amendment #2                                                                                                                                |         |            |           | Department initials | OPD |
| Justification Form                                                                                                                                                      |         |            |           | FH                  |     |
| IG#                                                                                                                                                                     | 12-1174 |            |           | FH                  |     |
| Annual Non-Competitive Bid Contract Statement                                                                                                                           | Date:   | 8/18/2020  |           | FH                  |     |
| Debarment/Suspension Verified                                                                                                                                           | Date:   | 9/15/2020  |           | FH                  |     |
| Auditor’s Finding                                                                                                                                                       | Date:   | 9/15/2020  |           | FH                  |     |
| Vendor’s Submission                                                                                                                                                     |         |            |           | FH                  |     |
| W-9 – <i>if required</i>                                                                                                                                                | Tax ID# | 34-0714656 | Date:     | 8/18/2020           | FH  |
| Independent Contractor (I.C.) Requirement                                                                                                                               |         | Date:      | 8/18/2020 |                     | FH  |
| Amendment and Exhibits                                                                                                                                                  |         |            |           | FH                  |     |
| Cover - <i>Master amendments only</i>                                                                                                                                   |         |            |           | FH                  |     |
| Contract Evaluation                                                                                                                                                     |         |            |           | FH                  |     |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)                             |         |            |           | FH                  |     |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                          |         |            |           | FH                  |     |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |         |            |           | FH                  |     |
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |           | FH                  |     |
| Checklist Verification                                                                                                                                                  |         |            |           | FH                  |     |

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

### Accounting Units

| Time Period               | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|---------------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2020 -12/31/2020 (10) | HS260265        | 56110          | UCH09303     | \$0.00             |
| 1/1/2020 -12/31/2020 (11) | HS260265        | 56110          | UCH09304     | \$0.00             |
| 1/1/2020 -12/31/2020 (12) | HS260265        | 56110          | UCH09309     | \$0.00             |
| 1/1/2021 -12/31/2021 (10) | HS260265        | 56110          | UCH09303     | \$52,000.00        |
| 1/1/2021 -12/31/2021 (11) | HS260265        | 56110          | UCH09304     | \$13,000.00        |
| 1/1/2021 -12/31/2021 (12) | HS260265        | 56110          | UCH09309     | \$12,500.00        |
|                           |                 |                |              |                    |
|                           |                 |                | <b>TOTAL</b> | <b>\$77,500.00</b> |

|                                                           |                                               |
|-----------------------------------------------------------|-----------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800385-10; CE1800385-11; CE1800385-12      |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1800385-10; CE1800385-11; CE1800385-12 CONV |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                   |
| <b>CM Contract#</b>                                       | 46                                            |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date     | Approval #        |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|-------------------|-------------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | <b>1/1/2019 - 12/31/2019</b>          | <b>12/11/2018</b> | <b>R2018-0256</b> |
| <b>Prior Amendment Amounts (list separately)</b> |                       | <b>\$1,953,105.00</b> | <b>1/1/2020 – 12/31/2020</b>          | <b>10/22/2019</b> | <b>R2019-0231</b> |
|                                                  |                       | \$                    |                                       |                   |                   |
|                                                  |                       | \$                    |                                       |                   |                   |
| <b>Pending Amendment</b>                         |                       | <b>\$1,803,105.00</b> | <b>1/1/2021 – 12/31/2021</b>          |                   |                   |
| <b>Total Amendments</b>                          |                       | <b>\$3,756,210.00</b> |                                       |                   |                   |
| <b>Total Contact Amount</b>                      |                       | <b>\$5,497,806.00</b> |                                       |                   |                   |

### OPD Use Only:

|                    |  |
|--------------------|--|
| Prior Resolutions: |  |
| Amend:             |  |
| Vendor Name:       |  |
| ftp:               |  |
| Amount:            |  |

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

|                       |  |
|-----------------------|--|
| History/CE:           |  |
| EL:                   |  |
| Procurement<br>Notes: |  |

OPD Buyer approval:

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | East End Neighborhood House                                                                                                                                                                   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 995                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development                                                                                                                                                                             |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                                                  |
|----------------------------------------|------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                                                   |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                      |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800386-03; CE1800386-04; CE1800386-05</del> CONV<br>AMND |
| CM Contract#                           | 55                                                               |

|                     |                   |                           |
|---------------------|-------------------|---------------------------|
| <b>Amendment #3</b> | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo       | PC                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                         |                                                         |               |       |                            |                                              |                 |
|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------------|-------|----------------------------|----------------------------------------------|-----------------|
| <b>HARVARD COMMUNITY CENTER -Amendment #3</b>                                                                                               |                                                         |               |       | <b>Department initials</b> | <b>OPD</b>                                   |                 |
| Justification Form                                                                                                                          |                                                         |               |       | PC                         | See note OK                                  |                 |
| IG#                                                                                                                                         | 12-1457-REG                                             | exp 31DEC2023 |       | PC                         | OK                                           |                 |
|                                                                                                                                             | Harvard Community Services Center 12-1457-REG 31DEC2023 |               |       |                            |                                              |                 |
| Annual Non-Competitive Bid Contract Statement                                                                                               | Date:                                                   | 02/05/2021    |       | PC                         | No longer req'd when item goes before BOC/CC |                 |
| Debarment/Suspension Verified                                                                                                               | Date:                                                   | 9/10/2021     |       | LC                         | OK                                           |                 |
| Auditor's Finding                                                                                                                           | Date:                                                   | 9/10/2021     |       | LC                         | OK                                           |                 |
| Vendor's Submission                                                                                                                         |                                                         |               |       | PC                         | Signed amendment                             |                 |
| W-9 – if required                                                                                                                           | Tax ID#                                                 | 23-7098744    | Date: | 01/01/2021                 | PC                                           | No longer req'd |
| Independent Contractor (I.C.) Requirement                                                                                                   |                                                         |               | Date: | 07/21/2021                 | PC                                           | OK              |
| Amendment and Exhibits                                                                                                                      |                                                         |               |       | PC                         | Attached                                     |                 |
| Cover - Master amendments only                                                                                                              |                                                         |               |       | PC                         | OK                                           |                 |
| Contract Evaluation                                                                                                                         |                                                         |               |       | PC                         | See note OK                                  |                 |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond) |                                                         |               |       | PC                         | No longer req'd                              |                 |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |                                                         |               |       | PC                         | Attached Exp 6.1.22                          |                 |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>  |                                                         |               |       | PC                         | Attached Exp 7.1.22                          |                 |
| Original Executed Contract (containing insurance terms) AND any                                                                             |                                                         |               |       | PC                         |                                              |                 |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                                                                                |    |    |
|------------------------------------------------------------------------------------------------|----|----|
| and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |    |    |
| Checklist Verification                                                                         | PC | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount |
|----------------------|-----------------|----------------|--------------|---------------|
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09303     | \$14,000.00   |
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09304     | \$25,000.00   |
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09309     | \$10,000.00   |
|                      |                 |                |              |               |
|                      |                 |                | <b>TOTAL</b> | \$49,000.00   |

|                                                           |                                                           |
|-----------------------------------------------------------|-----------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800386-03; CE1800386-04; CE1800386-05                  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1800386-03; CE1800386-04; CE1800386-05 CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                               |
| <b>CM Contract#</b>                                       | 55                                                        |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | <del>Upon approval – 12/31/2021</del> | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM55 Amendment 3                      |



## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vendor Name:       | Harvard Community Services Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| ftp:               | 1/1/2019 – 12/31/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Amount:            | Add'l \$49,000.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"> <li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li> <li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li> <li>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.</li> </ol> <p>9/20/21: Line Effective Date for Line 10 is incorrect should be 1/1/2021<br/>Will approve once all 25 contracts are reviewed, AHW</p> |

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | The Harvard Community Services Center                                                                                                                                                         |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 55                                                                                                                                                                                         |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                                                  |
|----------------------------------------|------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                                                   |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                      |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800386-06; CE1800386-07; CE1800386-08</del> CONV<br>AMND |
| CM Contract#                           | 27                                                               |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | PC                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                  |             |                                                    |                            |                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------------------|----------------------------|------------------------------------------------------------------------|
| <b>Mandel Jewish Community Center -Amendment 3</b>                                                                                                   |             |                                                    | <b>Department initials</b> | <b>OPD</b>                                                             |
| Justification Form                                                                                                                                   |             |                                                    | PC                         | <b>See note</b> OK                                                     |
| IG#                                                                                                                                                  | 20-0312-REG | exp. 31DEC2024                                     | PC                         | OK                                                                     |
|                                                                                                                                                      |             | <b>Mandel Jewish Community Center of Cleveland</b> |                            |                                                                        |
|                                                                                                                                                      |             | <b>20-0312-REG 31DEC2024</b>                       |                            |                                                                        |
| Annual Non-Competitive Bid Contract Statement                                                                                                        | Date:       | 8/11/2021                                          | PC                         | No longer req'd when item goes before BOC/CC                           |
| Debarment/Suspension Verified                                                                                                                        | Date:       | 9/10/2021                                          | PC                         | OK                                                                     |
| Auditor's Finding                                                                                                                                    | Date:       | 9/10/2021                                          | PC                         | OK                                                                     |
| Vendor's Submission                                                                                                                                  |             |                                                    | PC                         | Signed amendment                                                       |
| W-9 – if required                                                                                                                                    | Tax ID#     | Date: 1/13/2020                                    | N/A                        | No longer req'd                                                        |
| Independent Contractor (I.C.) Requirement                                                                                                            |             | Date: 8/10/2021                                    | PC                         | OK                                                                     |
| Amendment and Exhibits                                                                                                                               |             |                                                    | PC                         | Attached                                                               |
| Cover - Master amendments only                                                                                                                       |             |                                                    | PC                         | OK                                                                     |
| Contract Evaluation                                                                                                                                  |             |                                                    | PC                         | <b>See note</b> OK                                                     |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)          |             |                                                    | PC                         | No longer req'd                                                        |
| COI - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i>                             |             |                                                    | PC                         | Attached<br>Exp 7.1.22<br>Note: Cyber exp 7.31.21 however Law approved |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i> |             |                                                    | PC                         | Attached<br>Exp 7.1.22                                                 |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                                                                                                                                                         |    |    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> | PC |    |
| Checklist Verification                                                                                                                                                  | PC | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount |
|----------------------|-----------------|----------------|--------------|---------------|
| 1/1/2021 -12/31/2021 | HS260265        | 56110          | UCH09304     | \$16,000.00   |
|                      |                 |                |              |               |
|                      |                 |                |              |               |
|                      |                 |                |              |               |
|                      |                 |                | <b>TOTAL</b> | \$16,000.00   |

|                                                           |                                                           |
|-----------------------------------------------------------|-----------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800386-06; CE1800386-07; CE1800386-08                  |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1800386-06; CE1800386-07; CE1800386-08 CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                               |
| <b>CM Contract#</b>                                       | 27                                                        |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-0270 |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | Upon approval— 12/31/2021             | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

**OPD Use Only:**

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Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Amend:             | CM27 Amendment 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Vendor Name:       | Mandel Jewish Community Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| ftp:               | 1/1/2019 – 12/31/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Amount:            | Add'l \$16,000.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"> <li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li> <li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li> <li>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.</li> </ol> <p>9/20/21: Spread Amount for Line 7 should be \$16,000.00<br/>Will approve once all 25 contracts are reviewed, AHW</p> |

OPD Buyer approval: **ok to approve**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | The Mandel Jewish Community Center of Cleveland                                                                                                                                               |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 27                                                                                                                                                                                         |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 7/20/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                                                                  |
|----------------------------------------|------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A <del>Conversion</del>                                        |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                      |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800386-09; CE1800386-10; CE1800386-11</del> CONV<br>AMND |
| CM Contract#                           | 57                                                               |

|                     |                   |                           |
|---------------------|-------------------|---------------------------|
| <b>Amendment #3</b> | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo       | PC                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                            |         |                                                               |       |                                                                         |                    |                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------------------------------|-------|-------------------------------------------------------------------------|--------------------|----------------------------------------------|
| <b>Murtis H. Taylor Human Services Systems – Amendment 3</b>                                                                                   |         |                                                               |       | <b>Department initials</b>                                              | <b>OPD</b>         |                                              |
| Justification Form                                                                                                                             |         |                                                               |       | PC                                                                      | <b>See note</b> OK |                                              |
| IG#                                                                                                                                            | 12-1963 | Murtis Taylor Human Services System 12-1963-<br>REG 31DEC2024 |       | PC                                                                      | OK                 |                                              |
| Annual Non-Competitive Bid Contract Statement                                                                                                  | Date:   |                                                               |       | 07/23/21                                                                | PC                 | No longer req'd when item goes before BOC/CC |
| Debarment/Suspension Verified                                                                                                                  | Date:   | 07/29/2021                                                    | PC    | OK                                                                      |                    |                                              |
| Auditor's Finding                                                                                                                              | Date:   | 07/29/2021                                                    | PC    | OK                                                                      |                    |                                              |
| Vendor's Submission                                                                                                                            |         |                                                               | FH    | Signed Amendment                                                        |                    |                                              |
| W-9 – if required                                                                                                                              | Tax ID# | 23-7158458                                                    | Date: | 5/24/2021                                                               | PC                 | No longer req'd                              |
| Independent Contractor (I.C.) Requirement                                                                                                      |         |                                                               | Date: | 7/23/2021                                                               | PC                 | OK                                           |
| Amendment and Exhibits                                                                                                                         |         |                                                               | PC    | Attached                                                                |                    |                                              |
| Cover - Master amendments only                                                                                                                 |         |                                                               | PC    | OK                                                                      |                    |                                              |
| Contract Evaluation                                                                                                                            |         |                                                               | PC    | <b>See note</b> OK                                                      |                    |                                              |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)    |         |                                                               | PC    | No longer req'd                                                         |                    |                                              |
| COI - <i>*To be reviewed by the Department of Law.<br/>*OPD Buyer to check for attachment; not for compliance.</i>                             |         |                                                               | PC    | Attached<br>Exp 5.1.23<br>Note: Cyber exp 11.17.21 however Law approved |                    |                                              |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law.<br/>*OPD Buyer to check for attachment; not for compliance.</i> |         |                                                               | PC    | Attached<br>Exp 7.1.22                                                  |                    |                                              |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                                                                                                                                                                       |    |    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|
| Original Executed Contract ( <i>containing insurance terms</i> ) <b>AND</b> any and all executed amendments to the contract - <b><i>*To be reviewed by the Department of Law.</i></b> | PC |    |
| Checklist Verification                                                                                                                                                                | PC | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period               | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|---------------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 -12/31/2021 (09) | HS260265        | 56110          | UCH09303     | \$25,451.89        |
| 1/1/2021 -12/31/2021 (10) | HS260265        | 56110          | UCH09304     | \$12,000.00        |
| 1/1/2021 -12/31/2021 (11) | HS260265        | 56110          | UCH09309     | \$14,000.00        |
|                           |                 |                |              |                    |
|                           |                 |                | <b>TOTAL</b> | <b>\$51,451.89</b> |

|                                                           |                                                                      |
|-----------------------------------------------------------|----------------------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800386-09; CE1800386-10; CE1800386-11                             |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>CE1800386-09; CE1800386-10; CE1800386-11</del> CONV <b>AMND</b> |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                                          |
| <b>CM Contract#</b>                                       | 57                                                                   |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2021     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | Upon approval – 12/31/2021            | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

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Revised 9/17/2020



## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Amend:             | CM57 Amendment 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Vendor Name:       | Murtis H. Taylor Human Services Systems                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| ftp:               | 1/1/2019 – 12/31/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Amount:            | Add'l \$51,451.89 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"> <li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li> <li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li> <li>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.</li> </ol> <p>9/20/21: Line 14 needs a distribution spread; Line 15 has the wrong activity code – should be UCH09304;</p> <p>9.21.21: Revisions made as requested. Will approve once all 25 contracts are reviewed, AHW</p> |

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | Murtis Taylor Human Services System                                                                                                                                                           |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1800386                                                                                                                                                                                     |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Freda Houchins                                                                                                                                                                                |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 9/17/2020                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                               |
|----------------------------------------|-----------------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                                |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                   |
| Infor/Lawson PO# Code (if applicable): | CE1800387-01; CE1800387-02; CE1800387-03 CONV |
| CM Contract#                           | 65                                            |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                                     |         |            |           |                     |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-----------|---------------------|-----|
| ROSE CENTERS Amendment #2                                                                                                                                               |         |            |           | Department initials | OPD |
| Justification Form                                                                                                                                                      |         |            |           | FH                  |     |
| IG#                                                                                                                                                                     | 15-0225 |            |           | FH                  |     |
| Annual Non-Competitive Bid Contract Statement                                                                                                                           | Date:   | 8/20/2020  |           | FH                  |     |
| Debarment/Suspension Verified                                                                                                                                           | Date:   | 9/15/2020  |           | FH                  |     |
| Auditor’s Finding                                                                                                                                                       | Date:   | 9/15/2020  |           | FH                  |     |
| Vendor’s Submission                                                                                                                                                     |         |            |           | FH                  |     |
| W-9 – <i>if required</i>                                                                                                                                                | Tax ID# | 47-1749435 | Date:     | 9/15/2020           | FH  |
| Independent Contractor (I.C.) Requirement                                                                                                                               |         | Date:      | 8/18/2020 |                     | FH  |
| Amendment and Exhibits                                                                                                                                                  |         |            |           | FH                  |     |
| Cover - <i>Master amendments only</i>                                                                                                                                   |         |            |           | FH                  |     |
| Contract Evaluation                                                                                                                                                     |         |            |           | FH                  |     |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)                             |         |            |           | FH                  |     |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                                                          |         |            |           | FH                  |     |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |         |            |           | FH                  |     |
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |           | FH                  |     |
| Checklist Verification                                                                                                                                                  |         |            |           | FH                  |     |

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Office of Procurement and Diversity – Required Documents Checklist

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### Accounting Units

| Time Period               | Accounting Unit | Account Number | Sub Account  | Dollar Amount       |
|---------------------------|-----------------|----------------|--------------|---------------------|
| 1/1/2020 -12/31/2020 (01) | HS260265        | 56110          | UCH09303     | \$0.00              |
| 1/1/2020 -12/31/2020 (02) | HS260265        | 56110          | UCH09304     | \$0.00              |
| 1/1/2020 -12/31/2020 (03) | HS260265        | 56110          | UCH09309     | \$0.00              |
| 1/1/2020 -12/31/2020 (01) | HS260265        | 56110          | UCH09303     | \$194,342.00        |
| 1/1/2020 -12/31/2020 (02) | HS260265        | 56110          | UCH09304     | \$15,000.00         |
| 1/1/2020 -12/31/2020 (03) | HS260265        | 56110          | UCH09309     | \$65,000.00         |
|                           |                 |                |              |                     |
|                           |                 |                | <b>TOTAL</b> | <b>\$274,342.00</b> |

|                                                           |                                               |
|-----------------------------------------------------------|-----------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800387-01; CE1800387-02; CE1800387-03      |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1800387-01; CE1800387-02; CE1800387-03 CONV |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                   |
| <b>CM Contract#</b>                                       | 65                                            |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 |               |            |
| <b>Total Amendments</b>                          |                 | \$3,756,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$5,497,806.00   |                                       |               |            |

### OPD Use Only:

|                    |  |
|--------------------|--|
| Prior Resolutions: |  |
| Amend:             |  |
| Vendor Name:       |  |
| ftp:               |  |

## **Office of Procurement and Diversity – Required Documents Checklist**

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|                       |  |
|-----------------------|--|
| Amount:               |  |
| History/CE:           |  |
| EL:                   |  |
| Procurement<br>Notes: |  |

OPD Buyer approval:

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | Rose Centers for Aging Well                                                                                                                                                                   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1800387                                                                                                                                                                                     |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Congregate Meals                                                                                                                                                                              |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Freda Houchins                                                                                                                                                                                |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 9/17/2020                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                                               |
|----------------------------------------|-----------------------------------------------|
| Infor/Lawson RQ#:                      | N/A Conversion                                |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                   |
| Infor/Lawson PO# Code (if applicable): | CE1800387-04; CE1800387-05; CE1800387-06 CONV |
| CM Contract#                           | 138                                           |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                | Attached                  |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                  |         |            |       |                            |                                                                                                                        |    |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|-------|----------------------------|------------------------------------------------------------------------------------------------------------------------|----|
| <b>SALVATION ARMY Amendment #2</b>                                                                                                                   |         |            |       | <b>Department initials</b> | <b>OPD</b>                                                                                                             |    |
| Justification Form                                                                                                                                   |         |            |       | FH                         | OK                                                                                                                     |    |
| IG#                                                                                                                                                  | 12-2752 |            |       | FH                         | OK                                                                                                                     |    |
| Annual Non-Competitive Bid Contract Statement                                                                                                        | Date:   | 8/17/2020  |       | FH                         | Section D is checked and we can not contract with them per Section 3599.03 as stated on the Form – Revised Uploaded OK |    |
| Debarment/Suspension Verified                                                                                                                        | Date:   | 9/15/2020  |       | FH                         | OK                                                                                                                     |    |
| Auditor’s Finding                                                                                                                                    | Date:   | 9/15/2020  |       | FH                         | OK                                                                                                                     |    |
| Vendor’s Submission                                                                                                                                  |         |            |       | FH                         | Signed Amendment OK                                                                                                    |    |
| W-9 – if required                                                                                                                                    | Tax ID# | 34-1098212 | Date: | 8/17/2020                  | FH                                                                                                                     | OK |
| Independent Contractor (I.C.) Requirement                                                                                                            |         |            | Date: | 8/17/2020                  | FH                                                                                                                     | OK |
| Amendment and Exhibits                                                                                                                               |         |            |       | FH                         | OK (per Law)                                                                                                           |    |
| Cover - Master amendments only                                                                                                                       |         |            |       | FH                         | OK                                                                                                                     |    |
| Contract Evaluation                                                                                                                                  |         |            |       | FH                         | OK                                                                                                                     |    |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)          |         |            |       | FH                         | OK                                                                                                                     |    |
| COI - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i>                             |         |            |       | FH                         | Attached                                                                                                               |    |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i> |         |            |       | FH                         | Attached                                                                                                               |    |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                                                                                                                                                         |    |    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|
| Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> | FH |    |
| Checklist Verification                                                                                                                                                  | FH | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period               | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|---------------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 -12/31/2021 (04) | HS260265        | 56110          | UCH09303     | \$46,600.00        |
| 1/1/2021 -12/31/2021 (05) | HS260265        | 56110          | UCH09304     | \$18,000.00        |
| 1/1/2021 -12/31/2021 (06) | HS260265        | 56110          | UCH09309     | \$19,705.00        |
|                           |                 |                |              |                    |
|                           |                 |                | <b>TOTAL</b> | <b>\$84,305.00</b> |

|                                                           |                                               |
|-----------------------------------------------------------|-----------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800387-04; CE1800387-05; CE1800387-06      |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1800387-04; CE1800387-05; CE1800387-06 CONV |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                   |
| <b>CM Contract#</b>                                       | 138                                           |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts</b> (list separately) |                       | <b>\$1,953,105.00</b> | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                       | \$                    |                                       |               |            |
|                                                  |                       | \$                    |                                       |               |            |
| <b>Pending Amendment</b>                         |                       | <b>\$1,803,105.00</b> | 1/1/2021 – 12/31/2021                 |               |            |
| <b>Total Amendments</b>                          |                       | <b>\$3,756,210.00</b> |                                       |               |            |
| <b>Total Contact Amount</b>                      |                       | <b>\$5,497,806.00</b> |                                       |               |            |

**OPD Use Only:**

2 | Page

Revised 9/17/2020



## **Office of Procurement and Diversity – Required Documents Checklist**

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|                    |                                                                                                                                                                                                                                                                                                                                       |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231                                                                                                                                                                                                                                                                                                                |
| Amend:             | Contract 138                                                                                                                                                                                                                                                                                                                          |
| Vendor Name:       | The Salvation Army                                                                                                                                                                                                                                                                                                                    |
| ftp:               | 1/1/2019 – 12/31/2021; effective upon execution                                                                                                                                                                                                                                                                                       |
| Amount:            | Add’L \$84,305.00 MM                                                                                                                                                                                                                                                                                                                  |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                    |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                    |
| Procurement Notes: | Line 2 needs to be reduced back to \$13,422.28, additional cert that was requested was already processed. Please add Contract 1 of etc. to the BOC Title. Non-Competitive Bid Form has Section D checked and we are not able to contract with this vendor. TN 11/12/2020. Revised Non-Competitive Form uploaded and OK. TN 11/16/2020 |

OPD Buyer approval: OK to proceed to BOC queue for Council agenda. TN 11/16/2020

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | The Salvation Army                                                                                                                                                                            |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 138                                                                                                                                                                                        |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             | x                                                                                                                                                                                             |                      |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 8/12/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                                                  |
|----------------------------------------|------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A <del>Conversion</del>                                        |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                      |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800387-07; CE1800387-08; CE1800387-09 CONV</del><br>AMND |
| CM Contract#                           | 56                                                               |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | FH                |                           |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                                            |                                                                              |            |            |                            |                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------|------------|----------------------------|----------------------------------------------|
| <b>SENIOR CITIZEN RESOURCES</b>                                                                                                                                |                                                                              |            |            | <b>Department initials</b> | <b>OPD</b>                                   |
| Justification Form                                                                                                                                             |                                                                              |            |            | PJS                        | See note OK                                  |
| IG#                                                                                                                                                            | REG 20-0319 EXP12/31/23<br>Senior Citizen Resources 20-0319-REG<br>31DEC2024 |            |            | PJS                        | OK                                           |
| Annual Non-Competitive Bid Contract Statement                                                                                                                  |                                                                              | Date:      | 07/27/2021 | PJS                        | No longer req'd when item goes before BOC/CC |
| Debarment/Suspension Verified                                                                                                                                  | Date:                                                                        | 09/01/2021 |            | PJS                        | OK                                           |
| Auditor's Finding                                                                                                                                              | Date:                                                                        | 09/10/2021 |            | FH                         | OK                                           |
| Vendor's Submission                                                                                                                                            |                                                                              |            |            | PJS                        | Signed amendment                             |
| W-9 – if required                                                                                                                                              | Tax ID#                                                                      | 34-1098212 | Date:      | 8/20/2020                  | N/A                                          |
| Independent Contractor (I.C.) Requirement                                                                                                                      |                                                                              |            |            | Date:                      | 8/11/2021                                    |
| Amendment and Exhibits                                                                                                                                         |                                                                              |            |            | PJS                        | Attached                                     |
| Cover - Master amendments only                                                                                                                                 |                                                                              |            |            | PJS                        | OK                                           |
| Contract Evaluation                                                                                                                                            |                                                                              |            |            | PJS                        | See note OK                                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)                    |                                                                              |            |            | PJS                        | No longer req'd                              |
| COI - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i>                                       |                                                                              |            |            | PJS                        | Attached<br>Exp 6.1.22                       |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law.</i><br><i>*OPD Buyer to check for attachment; not for compliance.</i>           |                                                                              |            |            | PJS                        | Attached<br>Exp 7.1.22                       |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |                                                                              |            |            | PJS                        |                                              |

## Office of Procurement and Diversity – Required Documents Checklist

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|                        |     |    |
|------------------------|-----|----|
| Checklist Verification | PJS | OK |
|------------------------|-----|----|

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09303     | <b>\$25,000.00</b> |
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09304     | <b>\$15,000.00</b> |
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09309     | <b>\$27,000.00</b> |
|                      |                 |                | <b>TOTAL</b> | <b>\$67,000.00</b> |

|                                                           |                                                                  |
|-----------------------------------------------------------|------------------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800387-07; CE1800387-08; CE1800387-09                         |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>CE1800387-07; CE1800387-08; CE1800387-09</del> CONV<br>AMND |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                                      |
| <b>CM Contract#</b>                                       | 56                                                               |

|                                                  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------------|-----------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | <b>\$1,741,596.00</b> |                       | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                       | <b>\$1,953,105.00</b> | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                       | <b>\$1,803,105.00</b> | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
| <b>Pending Amendment</b>                         |                       | <b>\$600,000.00</b>   | <del>1/1/2021 – 12/31/2021</del>      | Pending       |            |
| <b>Total Amendments</b>                          |                       | <b>\$4,356,210.00</b> |                                       |               |            |
| <b>Total Contact Amount</b>                      |                       | <b>\$6,097,806.00</b> |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM56 Amendment 3                      |
| Vendor Name:       | Senior Citizens Resources, Inc.       |
| ftp:               | 1/1/2019 – 12/31/2021                 |

## Office of Procurement and Diversity – Required Documents Checklist

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Amount:            | Add'l \$67,000.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Procurement Notes: | <p>9.16.21:</p> <ol style="list-style-type: none"><li>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.</li><li>2. Justification: Operating Department &amp; Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.</li><li>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.</li></ol> <p>9/20/21: Will approve once all 25 contracts are reviewed, AHW</p> |

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | Senior Citizen Resources                                                                                                                                                                      |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 56                                                                                                                                                                                         |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 8/12/2021                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                                                  |
|----------------------------------------|------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A/ <del>Conversion</del>                                       |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                      |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800387-10; CE1800387-11; CE1800387-12 CONV</del><br>AMND |
| CM Contract#                           | 49                                                               |

|               |            |                    |
|---------------|------------|--------------------|
|               | Department | Clerk of the Board |
| Briefing Memo | FH         |                    |

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                         |                                                                    |            |       |                     |                                              |                 |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|------------|-------|---------------------|----------------------------------------------|-----------------|
| UNIVERSITY SETTLEMENT                                                                                                                       |                                                                    |            |       | Department initials | OPD                                          |                 |
| Justification Form                                                                                                                          |                                                                    |            |       | PJS                 | See note OK                                  |                 |
| IG#                                                                                                                                         | REG 12-2872<br>University Settlement Inc. 12-2872-REG<br>31DEC2023 |            |       | N/A                 | OK                                           |                 |
| Annual Non-Competitive Bid Contract Statement                                                                                               | Date:                                                              | 8/30/2021  |       | N/A                 | No longer req'd when item goes before BOC/CC |                 |
| Debarment/Suspension Verified                                                                                                               | Date:                                                              | 09/01/21   |       | PJS                 | OK                                           |                 |
| Auditor's Finding                                                                                                                           | Date:                                                              | 09/10/21   |       | FH                  | OK                                           |                 |
| Vendor's Submission                                                                                                                         |                                                                    |            |       | PJS                 | Signed Amendment                             |                 |
| W-9 – if required                                                                                                                           | Tax ID#                                                            | 34-0714776 | Date: | 8/7/2020            | N/A                                          | No longer req'd |
| Independent Contractor (I.C.) Requirement                                                                                                   |                                                                    |            | Date: | 8/11/2021           | PJS                                          | OK              |
| Amendment and Exhibits                                                                                                                      |                                                                    |            |       | PJS                 | Attached                                     |                 |
| Cover - Master amendments only                                                                                                              |                                                                    |            |       | PJS                 | OK                                           |                 |
| Contract Evaluation                                                                                                                         |                                                                    |            |       | PJS                 | See note OK                                  |                 |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond) |                                                                    |            |       | PJS                 | No longer req'd                              |                 |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                              |                                                                    |            |       | PJS                 | Attached<br>Exp 2.23.22                      |                 |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>  |                                                                    |            |       | PJS                 | Attached<br>Exp 7.1.22                       |                 |
| Original Executed Contract (containing insurance terms) AND                                                                                 |                                                                    |            |       | PJS                 |                                              |                 |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                                                                                    |     |    |
|----------------------------------------------------------------------------------------------------|-----|----|
| any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |     |    |
| Checklist Verification                                                                             | PJS | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09303     | \$42,800.00        |
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09304     | \$6,000.00         |
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09309     | \$7,000.00         |
|                      |                 |                |              |                    |
|                      |                 |                | <b>TOTAL</b> | <b>\$55,800.00</b> |

|                                                           |                                                                  |
|-----------------------------------------------------------|------------------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800387-10; CE1800387-11; CE1800387-12                         |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>CE1800387-10; CE1800387-11; CE1800387-12</del> CONV<br>AMND |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                                      |
| <b>CM Contract#</b>                                       | 49                                                               |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | 1/1/2021 – 12/31/2021                 | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
| Amend:             | CM49 Amendment 3                      |

2 | Page

Revised 9/17/2020



## **Office of Procurement and Diversity – Required Documents Checklist**

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vendor Name:       | University Settlement Inc                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| ftp:               | 1/1/2019 – 12/31/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Amount:            | Add'l \$55,800.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Procurement Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.<br>9/20/21: Will approve once all 25 contracts are reviewed, AHW |

OPD Buyer approval: **ok to approve along with all 25 contracts in the amendment, AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | University Settlement, Inc.                                                                                                                                                                   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1800387                                                                                                                                                                                     |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Freda Houchins                                                                                                                                                                                |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 9/17/2020                                                                                                                                                                                     |                      |                |                      |             |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                        |                                                                  |
|----------------------------------------|------------------------------------------------------------------|
| Infor/Lawson RQ#:                      | N/A- <del>Conversion</del>                                       |
| Buyspeed RQ# (if applicable):          | SA-18-42490                                                      |
| Infor/Lawson PO# Code (if applicable): | <del>CE1800387-13; CE1800387-14; CE1800387-15</del> CONV<br>AMND |
| CM Contract#                           | 58                                                               |

|               |                  |                    |
|---------------|------------------|--------------------|
| Briefing Memo | Department<br>FH | Clerk of the Board |
|---------------|------------------|--------------------|

|                                                      |                              |                                        |
|------------------------------------------------------|------------------------------|----------------------------------------|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |                                        |
| What is being done to prevent this from reoccurring? |                              |                                        |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                            |                                                                   |            |       |                        |     |                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------|-------|------------------------|-----|----------------------------------------------|
| <b>WEST SIDE COMMUNITY HOUSE</b>                                                                                                               |                                                                   |            |       | Department initials    |     | OPD                                          |
| Justification Form                                                                                                                             |                                                                   |            |       | PJS                    |     | See note OK                                  |
| IG#                                                                                                                                            | REG 12-2980<br>West Side Community House 12-2980-REG<br>31DEC2023 |            |       | N/A                    |     | OK                                           |
| Annual Non-Competitive Bid Contract Statement                                                                                                  | Date:                                                             | 07/27/2021 |       | PJS                    |     | No longer req'd when item goes before BOC/CC |
| Debarment/Suspension Verified                                                                                                                  | Date:                                                             | 09/01/21   |       | PJS                    |     | OK                                           |
| Auditor's Finding                                                                                                                              | Date:                                                             | 9/10/21    |       | FH                     |     | OK                                           |
| Vendor's Submission                                                                                                                            |                                                                   |            |       | PJS                    |     | Signed amendment                             |
| W-9 – if required                                                                                                                              | Tax ID#                                                           | 34-071480  | PJS   | 7/30/2021              | PJS | No longer req'd                              |
| Independent Contractor (I.C.) Requirement                                                                                                      |                                                                   |            | Date: | 8/19/2020<br>8.13.2021 | PJS | OK                                           |
| Amendment and Exhibits                                                                                                                         |                                                                   |            |       | PJS                    |     | Attached                                     |
| Cover - <i>Master amendments only</i>                                                                                                          |                                                                   |            |       | PJS                    |     | OK                                           |
| Contract Evaluation                                                                                                                            |                                                                   |            |       | PJS                    |     | See note OK                                  |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)    |                                                                   |            |       | PJS                    |     | No longer req'd                              |
| COI - <i>*To be reviewed by the Department of Law.<br/>*OPD Buyer to check for attachment; not for compliance.</i>                             |                                                                   |            |       | PJS                    |     | Attached<br>Exp 6.1.2021                     |
| Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law.<br/>*OPD Buyer to check for attachment; not for compliance.</i> |                                                                   |            |       | PJS                    |     | Attached<br>Exp 7.1.22                       |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be</i>                    |                                                                   |            |       | PJS                    |     |                                              |

## Office of Procurement and Diversity – Required Documents Checklist

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|                                           |     |    |
|-------------------------------------------|-----|----|
| <i>reviewed by the Department of Law.</i> |     |    |
| Checklist Verification                    | PJS | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period          | Accounting Unit | Account Number | Sub Account  | Dollar Amount      |
|----------------------|-----------------|----------------|--------------|--------------------|
| 1/1/2021 – 12/3/2021 | HS260265        | 56110          | UCH09303     | \$10,000.00        |
|                      |                 |                |              |                    |
|                      |                 |                |              |                    |
|                      |                 |                |              |                    |
|                      |                 |                | <b>TOTAL</b> | <b>\$10,000.00</b> |

|                                                           |                                                                  |
|-----------------------------------------------------------|------------------------------------------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1800387-13; CE1800387-14; CE1800387-15                         |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | <del>CE1800387-13; CE1800387-14; CE1800387-15</del> CONV<br>AMND |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | SA-18-42490                                                      |
| <b>CM Contract#</b>                                       | 58                                                               |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,741,596.00  |                  | 1/1/2019 - 12/31/2019                 | 12/11/2018    | R2018-0256 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$1,953,105.00   | 1/1/2020 – 12/31/2020                 | 10/22/2019    | R2019-0231 |
|                                                  |                 | \$1,803,105.00   | 1/1/2021 – 12/31/2021                 | 12/8/2020     | R2020-0270 |
|                                                  |                 |                  |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$600,000.00     | 1/1/2021 – 12/31/2021                 | Pending       |            |
| <b>Total Amendments</b>                          |                 | \$4,356,210.00   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$6,097,806.00   |                                       |               |            |

### OPD Use Only:

|                    |                                       |
|--------------------|---------------------------------------|
| Prior Resolutions: | R2018-0256, R2019-0231 and R2020-0720 |
|--------------------|---------------------------------------|

## **Office of Procurement and Diversity – Required Documents Checklist**

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Amend:             | CM58 Amendment 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Vendor Name:       | West Side Community House                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| ftp:               | 1/1/2019 – 12/31/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Amount:            | Add'l \$10,000.00 MM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| History/CE:        | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| EL:                | OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Procurement Notes: | 9.16.21:<br>1. Vendor Submission attached was the response to RFP 6690 – that would be the Vendor Submission for the next series of actions for CSSP. Those responses should not be in the contract comments until RQ6690 has been awarded. Remove.<br>2. Justification: Operating Department & Activity and Question 1: should contain language regarding the total amount of the contract (\$6,097,806) with this amendment of \$600,000.00 not to exceed; should outline the terminated contract/vendor. Question 4: Recommend a review of the phrase “at no additional cost” – this makes it sound as a no cost amendment.<br>3. Contract Evaluations: Referenced the old AG#'s where they should have their current CM #'s.<br>9/20/21: Will approve once all 25 contracts are reviewed, AHW |

OPD Buyer approval: **ok to approve along with all 25 contracts within the amendment.**  
**AHW 9.21.21**

## CONTRACT EVALUATION FORM

|                                                                                   |                                                                                                                                                                                               |                      |                |                      |             |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>                                                                 | West Side Community House                                                                                                                                                                     |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CM 58                                                                                                                                                                                         |                      |                |                      |             |
| <b>RQ#</b>                                                                        | SA-18-42490                                                                                                                                                                                   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>                                           | 1/1/2019-12/31/2019                                                                                                                                                                           |                      |                |                      |             |
| <b>Background Statement</b>                                                       | DSAS sought vendors to deliver services to seniors at senior centers throughout Cuyahoga County.                                                                                              |                      |                |                      |             |
| <b>Service Description</b>                                                        | Adult Development, Congregate Meals and Transportation                                                                                                                                        |                      |                |                      |             |
| <b>Performance Indicators</b>                                                     | Vendor will deliver services to seniors, maintaining a high rate of client satisfaction (over 75% satisfied) and reporting delivery of service units.                                         |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Vendor has delivered services to seniors in excess of their Cuyahoga County funding, which is supported by their municipal budget.                                                            |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>                                                                                                                                                                               | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>                                                             |                                                                                                                                                                                               | X                    |                |                      |             |
| <b>Justification of Rating</b>                                                    | The Vendor's client satisfaction rating exceeds our expectation and their utilization has exceeded the target amount. They also submitted a timely and accurate report of services delivered. |                      |                |                      |             |
| <b>Department Contact</b>                                                         | Paul Porter                                                                                                                                                                                   |                      |                |                      |             |
| <b>User Department</b>                                                            | Division of Senior and Adult Services                                                                                                                                                         |                      |                |                      |             |
| <b>Date</b>                                                                       | 8/12/2021                                                                                                                                                                                     |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0238

|                                                                                             |                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b> | <b>A Resolution</b> adopting the 2022/2023 Biennial Operating Budget and Capital Improvements Program and declaring the necessity that this Resolution become immediately effective. |
|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, Article 2, Section 3, Subsection 9 and 10 of the Cuyahoga County Charter directs the County Executive to submit to the Council prior to the beginning of each fiscal year, a proposed operating budget and a capital improvements program for the upcoming fiscal year; and

WHEREAS, Article 3, Section 9, Subsection 5 of the Cuyahoga County Charter gives County Council the power to adopt and amend the County's operating budget and capital improvements program and to make appropriations for the County; and

WHEREAS, Pursuant to Title 7, Chapter 701 of the Cuyahoga County Code, County Council established the procedure for a two-year budget, capital improvements and appropriations process with an annual update; and

WHEREAS, Title 7, Chapter 701.01, Subsection C of the Cuyahoga County Code states that not later than at the first County Council meeting in October of each odd-numbered year, the County Executive shall submit to Council a proposed operating budget and capital improvements program for the two fiscal years beginning January 1 of the year following the submission. The materials submitted shall include all information required by Article 2, Section 3, Subsections 9, 10, and 11 of the Cuyahoga County Charter; and

WHEREAS, Title 7, Chapter 701.01, Subsection E also states that County Council shall review, amend as needed, and adopt the biennial operating budget and capital improvements program and make all necessary appropriations not later than December 15<sup>th</sup> of each odd-numbered year.

WHEREAS, on March 26, 2019, County Council adopted Resolution No. R2019-0072 establishing a new Chart of Accounts as a result of implementing the Enterprise Resource Planning System. Therefore, Exhibit A, attached hereto and incorporated herein, reflects the 2022/2023 Biennial Operating Budget and Capital Improvements Program using the new Chart of Accounts.

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County entities.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the Cuyahoga County 2022/2023 Biennial Operating Budget and Capital Improvements Program, attached hereto and incorporated herein, as Exhibits A and B.

**SECTION 2.** That the Clerk of Council be, and she is, hereby instructed to transmit one certified copy of this Resolution to the County Budget Commission, the County Fiscal Officer, and the Director of the Office of Budget and Management.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Brown, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                                   |               |
|-----------------------------------|---------------|
| _____<br>County Council President | _____<br>Date |
|-----------------------------------|---------------|

|                           |               |
|---------------------------|---------------|
| _____<br>County Executive | _____<br>Date |
|---------------------------|---------------|

|                           |               |
|---------------------------|---------------|
| _____<br>Clerk of Council | _____<br>Date |
|---------------------------|---------------|



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>BE100100 - Administration</b>                 |                    |                          |                          |
| 010                                              | Personnel          | 7,704,745                | 7,817,687                |
| 020                                              | Other Expenditures | 2,208,978                | 2,225,040                |
| <b>Administration Total</b>                      |                    | <b>9,913,723</b>         | <b>10,042,727</b>        |
| <b>BE100105 - Primary Election</b>               |                    |                          |                          |
| 010                                              | Personnel          | 876,440                  | 417,347                  |
| 020                                              | Other Expenditures | 2,222,229                | 748,780                  |
| <b>Primary Election Total</b>                    |                    | <b>3,098,669</b>         | <b>1,166,127</b>         |
| <b>BE100115 - General Election</b>               |                    |                          |                          |
| 010                                              | Personnel          | 1,044,384                | 1,174,324                |
| 020                                              | Other Expenditures | 2,405,334                | 2,294,686                |
| <b>General Election Total</b>                    |                    | <b>3,449,718</b>         | <b>3,469,010</b>         |
| <b>BE100125 - Electronic Voting Consultation</b> |                    |                          |                          |
| 020                                              | Other Expenditures | 799,290                  | 799,290                  |
| <b>Electronic Voting Consultation Total</b>      |                    | <b>799,290</b>           | <b>799,290</b>           |
| <b>BR305100 - Board Of Revision Br</b>           |                    |                          |                          |
| 010                                              | Personnel          | 1,828,375                | 1,887,870                |
| 020                                              | Other Expenditures | 110,628                  | 110,628                  |
| <b>Board Of Revision Br Total</b>                |                    | <b>1,939,003</b>         | <b>1,998,498</b>         |
| <b>CA100100 - Court Of Appeals</b>               |                    |                          |                          |
| 020                                              | Other Expenditures | 952,462                  | 952,462                  |
| <b>Court Of Appeals Total</b>                    |                    | <b>952,462</b>           | <b>952,462</b>           |
| <b>CA240100 - Court Of Appeals Special Proj.</b> |                    |                          |                          |
| 020                                              | Other Expenditures | 15,000                   | 15,000                   |
| <b>Court Of Appeals Special Proj. Total</b>      |                    | <b>15,000</b>            | <b>15,000</b>            |
| <b>CB285100 - Community Based Correctional</b>   |                    |                          |                          |
| 020                                              | Other Expenditures | 5,552,456                | 5,552,456                |
| <b>Community Based Correctional Total</b>        |                    | <b>5,552,456</b>         | <b>5,552,456</b>         |

|                                                 |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>CC100100 - Clerk Of Courts</b>               |                    |                          |                          |
| 010                                             | Personnel          | 5,541,699                | 5,762,140                |
| 020                                             | Other Expenditures | 2,538,087                | 2,538,087                |
| <b>Clerk Of Courts Total</b>                    |                    | <b>8,079,786</b>         | <b>8,300,227</b>         |
| <b>CL100100 - County Council</b>                |                    |                          |                          |
| 010                                             | Personnel          | 2,161,643                | 2,220,135                |
| 020                                             | Other Expenditures | 164,060                  | 164,060                  |
| <b>County Council Total</b>                     |                    | <b>2,325,703</b>         | <b>2,384,195</b>         |
| <b>CP100100 - Administration</b>                |                    |                          |                          |
| 010                                             | Personnel          | 9,473,913                | 9,756,870                |
| 020                                             | Other Expenditures | 20,792,351               | 20,792,351               |
| <b>Administration Total</b>                     |                    | <b>30,266,264</b>        | <b>30,549,221</b>        |
| <b>CP100135 - Arbitration</b>                   |                    |                          |                          |
| 010                                             | Personnel          | 1,699,924.96             | 1,745,856.96             |
| 020                                             | Other Expenditures | 58,374                   | 58,374                   |
| <b>Arbitration Total</b>                        |                    | <b>1,758,298.96</b>      | <b>1,804,230.96</b>      |
| <b>CP100150 - Central Scheduling</b>            |                    |                          |                          |
| 010                                             | Personnel          | 7,863,049.26             | 8,091,110.17             |
| 020                                             | Other Expenditures | 808,710                  | 808,710                  |
| <b>Central Scheduling Total</b>                 |                    | <b>8,671,759.26</b>      | <b>8,899,820.17</b>      |
| <b>CP100170 - Probation</b>                     |                    |                          |                          |
| 010                                             | Personnel          | 18,276,078.36            | 18,822,614.15            |
| 020                                             | Other Expenditures | 2,046,676                | 2,046,676                |
| <b>Probation Total</b>                          |                    | <b>20,322,754.36</b>     | <b>20,869,290.15</b>     |
| <b>CP240100 - Jud/General</b>                   |                    |                          |                          |
| 010                                             | Personnel          | 464,050                  | 477,932                  |
| <b>Jud/General Total</b>                        |                    | <b>464,050</b>           | <b>477,932</b>           |
| <b>CP240105 - Computerization Fund 2303.201</b> |                    |                          |                          |
| 020                                             | Other Expenditures | 430,000                  | 430,000                  |
| <b>Computerization Fund 2303.201 Total</b>      |                    | <b>430,000</b>           | <b>430,000</b>           |

|                                                    |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>CP280100 - Special Project li</b>               |                    |                          |                          |
| 020                                                | Other Expenditures | 353,612                  | 353,612                  |
| <b>Special Project li Total</b>                    |                    | <b>353,612</b>           | <b>353,612</b>           |
| <b>CP285105 - Urinalysis Testing</b>               |                    |                          |                          |
| 020                                                | Other Expenditures | 120,140                  | 120,140                  |
| <b>Urinalysis Testing Total</b>                    |                    | <b>120,140</b>           | <b>120,140</b>           |
| <b>CP285130 - Probation Supervision Fees</b>       |                    |                          |                          |
| 020                                                | Other Expenditures | 463,672                  | 463,672                  |
| <b>Probation Supervision Fees Total</b>            |                    | <b>463,672</b>           | <b>463,672</b>           |
| <b>CP320100 - TASC Medicaid Funds(Co)</b>          |                    |                          |                          |
| 020                                                | Other Expenditures | 10,000                   | 10,000                   |
| <b>TASC Medicaid Funds(Co) Total</b>               |                    | <b>10,000</b>            | <b>10,000</b>            |
| <b>CP320105 - TASC HHS - Alternatives to Crime</b> |                    |                          |                          |
| 010                                                | Personnel          | 1,038,320.82             | 1,033,130.76             |
| 020                                                | Other Expenditures | 183,752                  | 183,752                  |
| <b>TASC HHS - Alternatives to Crime Total</b>      |                    | <b>1,222,072.82</b>      | <b>1,216,882.76</b>      |
| <b>DD210100 - Bd Of Development Disabilities</b>   |                    |                          |                          |
| 010                                                | Personnel          | 56,142,814               | 56,142,814               |
| 020                                                | Other Expenditures | 76,770,777               | 76,770,777               |
| <b>Bd Of Development Disabilities Total</b>        |                    | <b>132,913,591</b>       | <b>132,913,591</b>       |
| <b>DR100100 - Domestic Relations</b>               |                    |                          |                          |
| 010                                                | Personnel          | 3,681,561.54             | 3,786,945.61             |
| 020                                                | Other Expenditures | 1,318,548                | 1,336,658                |
| <b>Domestic Relations Total</b>                    |                    | <b>5,000,109.54</b>      | <b>5,123,603.61</b>      |
| <b>DR100105 - Bureau Of Support</b>                |                    |                          |                          |
| 010                                                | Personnel          | 4,478,622.1              | 4,612,060.06             |
| 020                                                | Other Expenditures | 1,107,877                | 1,125,987                |
| <b>Bureau Of Support Total</b>                     |                    | <b>5,586,499.1</b>       | <b>5,738,047.06</b>      |
| <b>DR285100 - Domestic Relations-Legal Res.</b>    |                    |                          |                          |
| 020                                                | Other Expenditures | 15,000                   | 15,000                   |
| <b>Domestic Relations-Legal Res. Total</b>         |                    | <b>15,000</b>            | <b>15,000</b>            |

|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>DV100100 - Economic Development</b>           |                    |                          |                          |
| 010                                              | Personnel          | 900,625                  | 946,137                  |
| 020                                              | Other Expenditures | 1,443,808                | 1,443,808                |
| <b>Economic Development Total</b>                |                    | <b>2,344,433</b>         | <b>2,389,945</b>         |
| <b>DV105100 - Community Develop (Casino Tax)</b> |                    |                          |                          |
| 020                                              | Other Expenditures | 4,116,026                | 4,116,026                |
| <b>Community Develop (Casino Tax) Total</b>      |                    | <b>4,116,026</b>         | <b>4,116,026</b>         |
| <b>DV220110 - Economic Development Fund</b>      |                    |                          |                          |
| 010                                              | Personnel          | 106,332                  | 115,934                  |
| 020                                              | Other Expenditures | 6,771,697                | 8,771,697                |
| <b>Economic Development Fund Total</b>           |                    | <b>6,878,029</b>         | <b>8,887,631</b>         |
| <b>EX100100 - County Executive</b>               |                    |                          |                          |
| 010                                              | Personnel          | 765,179                  | 785,491                  |
| 020                                              | Other Expenditures | 145,893                  | 145,893                  |
| <b>County Executive Total</b>                    |                    | <b>911,072</b>           | <b>931,384</b>           |
| <b>EX100105 - Communications</b>                 |                    |                          |                          |
| 010                                              | Personnel          | 573,204                  | 589,928                  |
| 020                                              | Other Expenditures | 35,857                   | 35,857                   |
| <b>Communications Total</b>                      |                    | <b>609,061</b>           | <b>625,785</b>           |
| <b>EX100115 - Regional Collaboration</b>         |                    |                          |                          |
| 010                                              | Personnel          | 264,296                  | 271,445                  |
| 020                                              | Other Expenditures | 4,731                    | 4,731                    |
| <b>Regional Collaboration Total</b>              |                    | <b>269,027</b>           | <b>276,176</b>           |
| <b>EX100120 - Sustainability</b>                 |                    |                          |                          |
| 010                                              | Personnel          | 263,826                  | 271,896                  |
| 020                                              | Other Expenditures | 41,453                   | 41,453                   |
| <b>Sustainability Total</b>                      |                    | <b>305,279</b>           | <b>313,349</b>           |
| <b>EX275100 - Sustainability Projects</b>        |                    |                          |                          |
| 020                                              | Other Expenditures | 12,138                   | 12,138                   |
| <b>Sustainability Projects Total</b>             |                    | <b>12,138</b>            | <b>12,138</b>            |

## 111 - Budget Detail - Accounting Unit by Council Reporting Group

Run Date: 10/8/21

Run Time: 2:45:40 PM

|                                                       |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-------------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>FS100100 - Administration</b>                      |                    |                          |                          |
| 010                                                   | Personnel          | 1,057,087                | 1,089,451                |
| 020                                                   | Other Expenditures | 258,997                  | 258,997                  |
| <b>Administration Total</b>                           |                    | <b>1,316,084</b>         | <b>1,348,448</b>         |
| <b>FS100105 - Office Of Budget &amp; Management</b>   |                    |                          |                          |
| 010                                                   | Personnel          | 1,045,788                | 1,077,350                |
| 020                                                   | Other Expenditures | 1,220,212                | 1,220,212                |
| <b>Office Of Budget &amp; Management Total</b>        |                    | <b>2,266,000</b>         | <b>2,297,562</b>         |
| <b>FS100110 - Financial Reporting</b>                 |                    |                          |                          |
| 010                                                   | Personnel          | 1,574,101                | 1,629,316                |
| 020                                                   | Other Expenditures | 761,382                  | 761,382                  |
| <b>Financial Reporting Total</b>                      |                    | <b>2,335,483</b>         | <b>2,390,698</b>         |
| <b>FS100125 - Office of Procurement and Diversity</b> |                    |                          |                          |
| 010                                                   | Personnel          | 1,431,268                | 1,488,282                |
| 020                                                   | Other Expenditures | 318,676                  | 318,676                  |
| <b>Office of Procurement and Diversity Total</b>      |                    | <b>1,749,944</b>         | <b>1,806,958</b>         |
| <b>FS100130 - Treasury Management</b>                 |                    |                          |                          |
| 010                                                   | Personnel          | 1,442,350                | 1,484,949                |
| 020                                                   | Other Expenditures | 925,371                  | 925,371                  |
| <b>Treasury Management Total</b>                      |                    | <b>2,367,721</b>         | <b>2,410,320</b>         |
| <b>FS100140 - Recording/Conveyance</b>                |                    |                          |                          |
| 010                                                   | Personnel          | 849,370                  | 881,397                  |
| 020                                                   | Other Expenditures | 69,301                   | 69,301                   |
| <b>Recording/Conveyance Total</b>                     |                    | <b>918,671</b>           | <b>950,698</b>           |
| <b>FS100150 - Title Admin Records &amp; Licenses</b>  |                    |                          |                          |
| 010                                                   | Personnel          | 3,300,592                | 3,410,017                |
| 020                                                   | Other Expenditures | 1,343,816                | 1,343,856                |
| <b>Title Admin Records &amp; Licenses Total</b>       |                    | <b>4,644,408</b>         | <b>4,753,873</b>         |
| <b>FS100155 - Microfilm</b>                           |                    |                          |                          |
| 010                                                   | Personnel          | 651,998                  | 675,300                  |
| 020                                                   | Other Expenditures | 330,955                  | 330,955                  |
| <b>Microfilm Total</b>                                |                    | <b>982,953</b>           | <b>1,006,255</b>         |

|                                                  |                      | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|----------------------|--------------------------|--------------------------|
| <b>FS100160 - General Services</b>               |                      |                          |                          |
| 010                                              | Personnel            | 690,987                  | 717,165                  |
| 020                                              | Other Expenditures   | 12,780                   | 12,780                   |
| <b>General Services Total</b>                    |                      | <b>703,767</b>           | <b>729,945</b>           |
| <b>FS100165 - OBM Uncategorized Activity</b>     |                      |                          |                          |
| 030                                              | Other Financing Uses | 715,113                  | 729,416                  |
| <b>OBM Uncategorized Activity Total</b>          |                      | <b>715,113</b>           | <b>729,416</b>           |
| <b>FS100175 - Other Statutory Contributions</b>  |                      |                          |                          |
| 020                                              | Other Expenditures   | 1,256                    | 1,256                    |
| <b>Other Statutory Contributions Total</b>       |                      | <b>1,256</b>             | <b>1,256</b>             |
| <b>FS100190 - General (Consumer Affairs)</b>     |                      |                          |                          |
| 010                                              | Personnel            | 774,642                  | 798,475                  |
| 020                                              | Other Expenditures   | 39,332                   | 39,332                   |
| <b>General (Consumer Affairs) Total</b>          |                      | <b>813,974</b>           | <b>837,807</b>           |
| <b>FS100205 - Equity &amp; Inclusion</b>         |                      |                          |                          |
| 010                                              | Personnel            | 888,930                  | 909,334                  |
| 020                                              | Other Expenditures   | 580,100                  | 580,100                  |
| <b>Equity &amp; Inclusion Total</b>              |                      | <b>1,469,030</b>         | <b>1,489,434</b>         |
| <b>FS100350 - General Fd Operating Subsidies</b> |                      |                          |                          |
| 030                                              | Other Financing Uses | 73,631,115               | 63,892,961               |
| <b>General Fd Operating Subsidies Total</b>      |                      | <b>73,631,115</b>        | <b>63,892,961</b>        |
| <b>FS100400 - Municipal Courts</b>               |                      |                          |                          |
| 010                                              | Personnel            | 990,867                  | 996,772                  |
| 020                                              | Other Expenditures   | 835,379                  | 835,379                  |
| <b>Municipal Courts Total</b>                    |                      | <b>1,826,246</b>         | <b>1,832,151</b>         |
| <b>FS100900 - Non-Departmental Rev/Exp</b>       |                      |                          |                          |
| 020                                              | Other Expenditures   | 233,016                  | 233,016                  |
| <b>Non-Departmental Rev/Exp Total</b>            |                      | <b>233,016</b>           | <b>233,016</b>           |
| <b>FS110105 - Global Center Operating Acct</b>   |                      |                          |                          |
| 020                                              | Other Expenditures   | 5,400,000                | 5,400,000                |
| <b>Global Center Operating Acct Total</b>        |                      | <b>5,400,000</b>         | <b>5,400,000</b>         |

|                                                |                      | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|------------------------------------------------|----------------------|--------------------------|--------------------------|
| <b>FS225100 - Naming Rights For Conv. Ctr.</b> |                      |                          |                          |
| 020                                            | Other Expenditures   | 268,295                  | 268,295                  |
| <b>Naming Rights For Conv. Ctr. Total</b>      |                      | <b>268,295</b>           | <b>268,295</b>           |
| <b>FS235100 - County Land Reutilization</b>    |                      |                          |                          |
| 020                                            | Other Expenditures   | 7,000,000                | 7,000,000                |
| <b>County Land Reutilization Total</b>         |                      | <b>7,000,000</b>         | <b>7,000,000</b>         |
| <b>FS250100 - Tax Collections</b>              |                      |                          |                          |
| 010                                            | Personnel            | 1,325,698                | 1,368,864                |
| 020                                            | Other Expenditures   | 412,241                  | 412,241                  |
| <b>Tax Collections Total</b>                   |                      | <b>1,737,939</b>         | <b>1,781,105</b>         |
| <b>FS251500 - Delinquent Tax Collections</b>   |                      |                          |                          |
| 010                                            | Personnel            | 412,704                  | 424,337                  |
| <b>Delinquent Tax Collections Total</b>        |                      | <b>412,704</b>           | <b>424,337</b>           |
| <b>FS255100 - H &amp; Hs Levies</b>            |                      |                          |                          |
| 020                                            | Other Expenditures   | 0                        | 80,000                   |
| <b>H &amp; Hs Levies Total</b>                 |                      | <b>0</b>                 | <b>80,000</b>            |
| <b>FS255105 - HHS Levy 4.8 Subsidies</b>       |                      |                          |                          |
| 020                                            | Other Expenditures   | 1,900,000                | 1,938,000                |
| 030                                            | Other Financing Uses | 138,487,272              | 141,349,048              |
| <b>HHS Levy 4.8 Subsidies Total</b>            |                      | <b>140,387,272</b>       | <b>143,287,048</b>       |
| <b>FS256110 - Metrohealth Subsidy (Levy)</b>   |                      |                          |                          |
| 020                                            | Other Expenditures   | 32,472,000               | 32,472,000               |
| <b>Metrohealth Subsidy (Levy) Total</b>        |                      | <b>32,472,000</b>        | <b>32,472,000</b>        |
| <b>FS257110 - HHS Levy 4.7</b>                 |                      |                          |                          |
| 020                                            | Other Expenditures   | 2,100,000                | 2,142,000                |
| 030                                            | Other Financing Uses | 166,210,274              | 163,157,154              |
| <b>HHS Levy 4.7 Total</b>                      |                      | <b>168,310,274</b>       | <b>165,299,154</b>       |
| <b>FS260110 - OSU Extension</b>                |                      |                          |                          |
| 020                                            | Other Expenditures   | 222,300                  | 222,300                  |
| <b>OSU Extension Total</b>                     |                      | <b>222,300</b>           | <b>222,300</b>           |



|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>FS290100 - Tax Prepayment Special Int.</b>    |                    |                          |                          |
| 010                                              | Personnel          | 129,120                  | 143,756                  |
| 020                                              | Other Expenditures | 136,251                  | 136,251                  |
| <b>Tax Prepayment Special Int. Total</b>         |                    | <b>265,371</b>           | <b>280,007</b>           |
| <b>FS290105 - Tax Certificate Administration</b> |                    |                          |                          |
| 010                                              | Personnel          | 226,798                  | 239,122                  |
| 020                                              | Other Expenditures | 61,173                   | 61,173                   |
| <b>Tax Certificate Administration Total</b>      |                    | <b>287,971</b>           | <b>300,295</b>           |
| <b>FS305100 - Tax Assess Contractual Svcs.</b>   |                    |                          |                          |
| 010                                              | Personnel          | 6,310,374                | 6,504,197                |
| 020                                              | Other Expenditures | 7,736,685                | 7,736,685                |
| <b>Tax Assess Contractual Svcs. Total</b>        |                    | <b>14,047,059</b>        | <b>14,240,882</b>        |
| <b>FS500100 - Bond Retirement-General</b>        |                    |                          |                          |
| 020                                              | Other Expenditures | 16,921,710               | 15,295,107               |
| <b>Bond Retirement-General Total</b>             |                    | <b>16,921,710</b>        | <b>15,295,107</b>        |
| <b>FS500105 - Gateway Arena</b>                  |                    |                          |                          |
| 020                                              | Other Expenditures | 7,507,486                | 1,045,068                |
| <b>Gateway Arena Total</b>                       |                    | <b>7,507,486</b>         | <b>1,045,068</b>         |
| <b>FS500110 - Brownfield Debt Service</b>        |                    |                          |                          |
| 020                                              | Other Expenditures | 1,036,508                | 1,058,595                |
| <b>Brownfield Debt Service Total</b>             |                    | <b>1,036,508</b>         | <b>1,058,595</b>         |
| <b>FS500115 - Shaker Square Debt Service</b>     |                    |                          |                          |
| 020                                              | Other Expenditures | 155,500                  | 158,500                  |
| <b>Shaker Square Debt Service Total</b>          |                    | <b>155,500</b>           | <b>158,500</b>           |
| <b>FS500120 - Community Redev Debt Service</b>   |                    |                          |                          |
| 020                                              | Other Expenditures | 275,486                  | 271,717                  |
| <b>Community Redev Debt Service Total</b>        |                    | <b>275,486</b>           | <b>271,717</b>           |
| <b>FS500130 - Medical Mart 2020 DS</b>           |                    |                          |                          |
| 020                                              | Other Expenditures | 26,268,251               | 26,285,051               |
| <b>Medical Mart 2020 DS Total</b>                |                    | <b>26,268,251</b>        | <b>26,285,051</b>        |

|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>FS500135 - DS - Series '13 Econ. Dev. Rev</b> |                    |                          |                          |
| 020                                              | Other Expenditures | 702,492                  | 697,705                  |
| <b>DS - Series '13 Econ. Dev. Rev Total</b>      |                    | <b>702,492</b>           | <b>697,705</b>           |
| <b>FS500140 - Debt Service County Hotel</b>      |                    |                          |                          |
| 020                                              | Other Expenditures | 20,751,595               | 13,979,000               |
| <b>Debt Service County Hotel Total</b>           |                    | <b>20,751,595</b>        | <b>13,979,000</b>        |
| <b>FS500145 - DS-Western Reserve Series 2014</b> |                    |                          |                          |
| 020                                              | Other Expenditures | 784,480                  | 2,784,480                |
| <b>DS-Western Reserve Series 2014 Total</b>      |                    | <b>784,480</b>           | <b>2,784,480</b>         |
| <b>FS500150 - Medical Mart 2014 DS</b>           |                    |                          |                          |
| 020                                              | Other Expenditures | 683,200                  | 681,100                  |
| <b>Medical Mart 2014 DS Total</b>                |                    | <b>683,200</b>           | <b>681,100</b>           |
| <b>FS500155 - Excise Tax Bonds</b>               |                    |                          |                          |
| 020                                              | Other Expenditures | 6,872,615                | 6,839,024                |
| <b>Excise Tax Bonds Total</b>                    |                    | <b>6,872,615</b>         | <b>6,839,024</b>         |
| <b>FS500160 - Sales Tax Bonds</b>                |                    |                          |                          |
| 020                                              | Other Expenditures | 14,763,158               | 14,770,163               |
| <b>Sales Tax Bonds Total</b>                     |                    | <b>14,763,158</b>        | <b>14,770,163</b>        |
| <b>HR100100 - Administration</b>                 |                    |                          |                          |
| 010                                              | Personnel          | 3,312,513                | 3,409,688                |
| 020                                              | Other Expenditures | 1,479,215                | 1,479,215                |
| <b>Administration Total</b>                      |                    | <b>4,791,728</b>         | <b>4,888,903</b>         |
| <b>HR100105 - Employee Benefits</b>              |                    |                          |                          |
| 020                                              | Other Expenditures | 216,000                  | 216,000                  |
| <b>Employee Benefits Total</b>                   |                    | <b>216,000</b>           | <b>216,000</b>           |
| <b>HR765100 - Hospitalization-Self Insurance</b> |                    |                          |                          |
| 010                                              | Personnel          | 885,687                  | 912,128                  |
| 020                                              | Other Expenditures | 104,877,615              | 104,877,615              |
| <b>Hospitalization-Self Insurance Total</b>      |                    | <b>105,763,302</b>       | <b>105,789,743</b>       |

|                                                     |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>HR765105 - Hospitalization-Regular Insur.</b>    |                    |                          |                          |
| 020                                                 | Other Expenditures | 5,180,000                | 5,180,000                |
| <b>Hospitalization-Regular Insur. Total</b>         |                    | <b>5,180,000</b>         | <b>5,180,000</b>         |
| <b>HR765110 - HR-Employee Deferrals</b>             |                    |                          |                          |
| 020                                                 | Other Expenditures | 1,871,168                | 1,871,168                |
| <b>HR-Employee Deferrals Total</b>                  |                    | <b>1,871,168</b>         | <b>1,871,168</b>         |
| <b>HR765115 - Self-Insurance Bodd</b>               |                    |                          |                          |
| 020                                                 | Other Expenditures | 9,928,000                | 9,928,000                |
| <b>Self-Insurance Bodd Total</b>                    |                    | <b>9,928,000</b>         | <b>9,928,000</b>         |
| <b>HR765120 - Wellness Benefits</b>                 |                    |                          |                          |
| 010                                                 | Personnel          | 92,878                   | 94,405                   |
| 020                                                 | Other Expenditures | 1,709,687                | 1,709,687                |
| <b>Wellness Benefits Total</b>                      |                    | <b>1,802,565</b>         | <b>1,804,092</b>         |
| <b>HR770100 - Workers' Compensation Admin.</b>      |                    |                          |                          |
| 010                                                 | Personnel          | 502,125                  | 517,532                  |
| 020                                                 | Other Expenditures | 3,939,067                | 3,939,067                |
| <b>Workers' Compensation Admin. Total</b>           |                    | <b>4,441,192</b>         | <b>4,456,599</b>         |
| <b>HR770150 - Workers' Compensation Claims</b>      |                    |                          |                          |
| 020                                                 | Other Expenditures | 2,909,645                | 2,909,645                |
| <b>Workers' Compensation Claims Total</b>           |                    | <b>2,909,645</b>         | <b>2,909,645</b>         |
| <b>HS215100 - Client Support Services - DCFS</b>    |                    |                          |                          |
| 020                                                 | Other Expenditures | 18,330,434               | 18,330,434               |
| <b>Client Support Services - DCFS Total</b>         |                    | <b>18,330,434</b>        | <b>18,330,434</b>        |
| <b>HS215105 - CFS Foster Care</b>                   |                    |                          |                          |
| 020                                                 | Other Expenditures | 2,899,407                | 2,899,407                |
| <b>CFS Foster Care Total</b>                        |                    | <b>2,899,407</b>         | <b>2,899,407</b>         |
| <b>HS215110 - Purch. Congregate&amp;Foster Care</b> |                    |                          |                          |
| 020                                                 | Other Expenditures | 60,377,245               | 60,377,245               |
| <b>Purch. Congregate&amp;Foster Care Total</b>      |                    | <b>60,377,245</b>        | <b>60,377,245</b>        |

|                                                 |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>HS215115 - Adoption Services</b>             |                    |                          |                          |
| 020                                             | Other Expenditures | 4,614,656                | 4,614,656                |
| <b>Adoption Services Total</b>                  |                    | <b>4,614,656</b>         | <b>4,614,656</b>         |
| <b>HS245100 - Cuyahoga Support Enforcement</b>  |                    |                          |                          |
| 010                                             | Personnel          | 18,707,119               | 19,320,913               |
| 020                                             | Other Expenditures | 22,486,419               | 22,486,419               |
| <b>Cuyahoga Support Enforcement Total</b>       |                    | <b>41,193,538</b>        | <b>41,807,332</b>        |
| <b>HS260100 - OFC Of The Director - DHS</b>     |                    |                          |                          |
| 010                                             | Personnel          | 2,010,119                | 2,061,559                |
| 020                                             | Other Expenditures | 13,855,501               | 13,855,501               |
| <b>OFC Of The Director - DHS Total</b>          |                    | <b>15,865,620</b>        | <b>15,917,060</b>        |
| <b>HS260105 - Human Resources</b>               |                    |                          |                          |
| 010                                             | Personnel          | 833,057                  | 859,011                  |
| 020                                             | Other Expenditures | 1,219,576                | 1,219,576                |
| <b>Human Resources Total</b>                    |                    | <b>2,052,633</b>         | <b>2,078,587</b>         |
| <b>HS260110 - Information Services</b>          |                    |                          |                          |
| 010                                             | Personnel          | 3,714,639                | 3,820,707                |
| 020                                             | Other Expenditures | 1,858,876                | 1,858,876                |
| <b>Information Services Total</b>               |                    | <b>5,573,515</b>         | <b>5,679,583</b>         |
| <b>HS260120 - Universal Pre-K</b>               |                    |                          |                          |
| 020                                             | Other Expenditures | 3,051,984                | 3,051,984                |
| <b>Universal Pre-K Total</b>                    |                    | <b>3,051,984</b>         | <b>3,051,984</b>         |
| <b>HS260130 - Office Of The Director - DCFS</b> |                    |                          |                          |
| 010                                             | Personnel          | 5,514,793                | 5,690,068                |
| 020                                             | Other Expenditures | 15,024,693               | 15,024,693               |
| <b>Office Of The Director - DCFS Total</b>      |                    | <b>20,539,486</b>        | <b>20,714,761</b>        |
| <b>HS260135 - Training</b>                      |                    |                          |                          |
| 010                                             | Personnel          | 958,616                  | 987,966                  |
| 020                                             | Other Expenditures | 88,402                   | 88,402                   |
| <b>Training Total</b>                           |                    | <b>1,047,018</b>         | <b>1,076,368</b>         |

|                                               |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>HS260140 - Info. Svcs.</b>                 |                    |                          |                          |
| 010                                           | Personnel          | 829,801                  | 857,077                  |
| 020                                           | Other Expenditures | 3,214                    | 3,214                    |
| <b>Info. Svcs. Total</b>                      |                    | <b>833,015</b>           | <b>860,291</b>           |
| <b>HS260145 - Direct Svcs</b>                 |                    |                          |                          |
| 010                                           | Personnel          | 39,952,765               | 41,213,580               |
| 020                                           | Other Expenditures | 1,476,195                | 1,476,195                |
| <b>Direct Svcs Total</b>                      |                    | <b>41,428,960</b>        | <b>42,689,775</b>        |
| <b>HS260150 - Supportive Svcs</b>             |                    |                          |                          |
| 010                                           | Personnel          | 1,954,279                | 2,015,712                |
| 020                                           | Other Expenditures | 1,451,076                | 1,451,076                |
| <b>Supportive Svcs Total</b>                  |                    | <b>3,405,355</b>         | <b>3,466,788</b>         |
| <b>HS260155 - Foster &amp; Adopt. Parent</b>  |                    |                          |                          |
| 010                                           | Personnel          | 330,322                  | 340,674                  |
| 020                                           | Other Expenditures | 189,220                  | 189,220                  |
| <b>Foster &amp; Adopt. Parent Total</b>       |                    | <b>519,542</b>           | <b>529,894</b>           |
| <b>HS260160 - Visitation</b>                  |                    |                          |                          |
| 010                                           | Personnel          | 1,151,383                | 1,186,497                |
| 020                                           | Other Expenditures | 199,653                  | 199,653                  |
| <b>Visitation Total</b>                       |                    | <b>1,351,036</b>         | <b>1,386,150</b>         |
| <b>HS260165 - Contracted Placements</b>       |                    |                          |                          |
| 010                                           | Personnel          | 1,313,654                | 1,353,820                |
| 020                                           | Other Expenditures | 30,984                   | 30,984                   |
| <b>Contracted Placements Total</b>            |                    | <b>1,344,638</b>         | <b>1,384,804</b>         |
| <b>HS260170 - CFS Foster Home</b>             |                    |                          |                          |
| 010                                           | Personnel          | 3,431,845                | 3,537,619                |
| 020                                           | Other Expenditures | 70,054                   | 70,054                   |
| <b>CFS Foster Home Total</b>                  |                    | <b>3,501,899</b>         | <b>3,607,673</b>         |
| <b>HS260175 - Permanent Custody Adoptions</b> |                    |                          |                          |
| 010                                           | Personnel          | 4,022,547                | 4,145,561                |
| 020                                           | Other Expenditures | 235,959                  | 235,959                  |
| <b>Permanent Custody Adoptions Total</b>      |                    | <b>4,258,506</b>         | <b>4,381,520</b>         |

|                                                       |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-------------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>HS260180 - Tapestry System Of Care</b>             |                    |                          |                          |
| 010                                                   | Personnel          | 128,340                  | 131,844                  |
| 020                                                   | Other Expenditures | 2,805,840                | 2,805,840                |
| <b>Tapestry System Of Care Total</b>                  |                    | <b>2,934,180</b>         | <b>2,937,684</b>         |
| <b>HS260185 - Admin Svcs - General Manager - DJFS</b> |                    |                          |                          |
| 010                                                   | Personnel          | 1,725,672                | 1,779,167                |
| 020                                                   | Other Expenditures | 9,514,411                | 9,514,411                |
| <b>Admin Svcs - General Manager - DJFS Total</b>      |                    | <b>11,240,083</b>        | <b>11,293,578</b>        |
| <b>HS260190 - Info Svcs.</b>                          |                    |                          |                          |
| 010                                                   | Personnel          | 912,184                  | 942,230                  |
| 020                                                   | Other Expenditures | 9,988                    | 9,988                    |
| <b>Info Svcs. Total</b>                               |                    | <b>922,172</b>           | <b>952,218</b>           |
| <b>HS260195 - Work First Svcs</b>                     |                    |                          |                          |
| 010                                                   | Personnel          | 1,935,160                | 1,991,574                |
| 020                                                   | Other Expenditures | 7,669,250                | 7,669,250                |
| <b>Work First Svcs Total</b>                          |                    | <b>9,604,410</b>         | <b>9,660,824</b>         |
| <b>HS260200 - Southgate Nfsc</b>                      |                    |                          |                          |
| 010                                                   | Personnel          | 3,416,198                | 3,528,296                |
| 020                                                   | Other Expenditures | 22,777                   | 22,777                   |
| <b>Southgate Nfsc Total</b>                           |                    | <b>3,438,975</b>         | <b>3,551,073</b>         |
| <b>HS260205 - Ohio City Nfsc</b>                      |                    |                          |                          |
| 010                                                   | Personnel          | 3,944,865                | 4,077,133                |
| 020                                                   | Other Expenditures | 620,571                  | 620,571                  |
| <b>Ohio City Nfsc Total</b>                           |                    | <b>4,565,436</b>         | <b>4,697,704</b>         |
| <b>HS260210 - Quincy Place Nfsc</b>                   |                    |                          |                          |
| 010                                                   | Personnel          | 4,554,004                | 4,653,804                |
| 020                                                   | Other Expenditures | 1,040,681                | 1,040,681                |
| <b>Quincy Place Nfsc Total</b>                        |                    | <b>5,594,685</b>         | <b>5,694,485</b>         |
| <b>HS260215 - Veb Bldg Nfsc</b>                       |                    |                          |                          |
| 010                                                   | Personnel          | 27,320,484               | 28,218,417               |
| 020                                                   | Other Expenditures | 560,274                  | 560,274                  |
| <b>Veb Bldg Nfsc Total</b>                            |                    | <b>27,880,758</b>        | <b>28,778,691</b>        |

|                                                            |                    | 2022 Exec Recommended | 2023 Exec Recommended |
|------------------------------------------------------------|--------------------|-----------------------|-----------------------|
| <b>HS260220 - West Shore Nfsc</b>                          |                    |                       |                       |
| 010                                                        | Personnel          | 2,198,558             | 2,271,684             |
| 020                                                        | Other Expenditures | 636,698               | 636,698               |
| <b>West Shore Nfsc Total</b>                               |                    | <b>2,835,256</b>      | <b>2,908,382</b>      |
| <b>HS260225 - Client Support Svcs</b>                      |                    |                       |                       |
| 010                                                        | Personnel          | 6,286,810             | 6,490,979             |
| 020                                                        | Other Expenditures | 6,381,815             | 6,381,815             |
| <b>Client Support Svcs Total</b>                           |                    | <b>12,668,625</b>     | <b>12,872,794</b>     |
| <b>HS260230 - Children With Medical Handicap</b>           |                    |                       |                       |
| 020                                                        | Other Expenditures | 1,471,831             | 1,471,831             |
| <b>Children With Medical Handicap Total</b>                |                    | <b>1,471,831</b>      | <b>1,471,831</b>      |
| <b>HS260235 - Admin Svcs</b>                               |                    |                       |                       |
| 010                                                        | Personnel          | 945,502               | 972,441               |
| 020                                                        | Other Expenditures | 443,823               | 443,823               |
| <b>Admin Svcs Total</b>                                    |                    | <b>1,389,325</b>      | <b>1,416,264</b>      |
| <b>HS260240 - Early Start</b>                              |                    |                       |                       |
| 020                                                        | Other Expenditures | 7,437,997             | 7,437,997             |
| <b>Early Start Total</b>                                   |                    | <b>7,437,997</b>      | <b>7,437,997</b>      |
| <b>HS260250 - Quality Child Care</b>                       |                    |                       |                       |
| 020                                                        | Other Expenditures | 11,161,424            | 11,161,424            |
| <b>Quality Child Care Total</b>                            |                    | <b>11,161,424</b>     | <b>11,161,424</b>     |
| <b>HS260255 - OFC Of The Director - Senior &amp; Adult</b> |                    |                       |                       |
| 010                                                        | Personnel          | 1,108,767             | 1,165,919             |
| 020                                                        | Other Expenditures | 2,184,933             | 2,184,933             |
| <b>OFC Of The Director - Senior &amp; Adult Total</b>      |                    | <b>3,293,700</b>      | <b>3,350,852</b>      |
| <b>HS260260 - Mgnt Svcs.</b>                               |                    |                       |                       |
| 010                                                        | Personnel          | 637,093               | 648,313               |
| 020                                                        | Other Expenditures | 7,737                 | 7,737                 |
| <b>Mgnt Svcs. Total</b>                                    |                    | <b>644,830</b>        | <b>656,050</b>        |

|                                               |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>HS260265 - Community Programs</b>          |                    |                          |                          |
| 020                                           | Other Expenditures | 2,469,175                | 2,469,175                |
| <b>Community Programs Total</b>               |                    | <b>2,469,175</b>         | <b>2,469,175</b>         |
| <b>HS260270 - Home Support</b>                |                    |                          |                          |
| 010                                           | Personnel          | 4,328,570                | 4,414,406                |
| 020                                           | Other Expenditures | 163,530                  | 163,530                  |
| <b>Home Support Total</b>                     |                    | <b>4,492,100</b>         | <b>4,577,936</b>         |
| <b>HS260275 - Protective Svcs</b>             |                    |                          |                          |
| 010                                           | Personnel          | 3,621,116                | 3,680,250                |
| 020                                           | Other Expenditures | 1,112,047                | 1,112,047                |
| <b>Protective Svcs Total</b>                  |                    | <b>4,733,163</b>         | <b>4,792,297</b>         |
| <b>HS260290 - Resource &amp; Training</b>     |                    |                          |                          |
| 010                                           | Personnel          | 776,583                  | 789,877                  |
| 020                                           | Other Expenditures | 3,815                    | 3,815                    |
| <b>Resource &amp; Training Total</b>          |                    | <b>780,398</b>           | <b>793,692</b>           |
| <b>HS260295 - Options Prog.</b>               |                    |                          |                          |
| 010                                           | Personnel          | 1,528,387                | 1,552,323                |
| 020                                           | Other Expenditures | 5,620,419                | 5,620,419                |
| <b>Options Prog. Total</b>                    |                    | <b>7,148,806</b>         | <b>7,172,742</b>         |
| <b>HS260300 - Family &amp; Children First</b> |                    |                          |                          |
| 010                                           | Personnel          | 769,031                  | 791,902                  |
| 020                                           | Other Expenditures | 4,568,791                | 4,568,791                |
| <b>Family &amp; Children First Total</b>      |                    | <b>5,337,822</b>         | <b>5,360,693</b>         |
| <b>HS260350 - Homeless Services</b>           |                    |                          |                          |
| 010                                           | Personnel          | 517,819                  | 532,860                  |
| 020                                           | Other Expenditures | 10,393,943               | 10,393,943               |
| <b>Homeless Services Total</b>                |                    | <b>10,911,762</b>        | <b>10,926,803</b>        |
| <b>HS260355 - Office Of Re-Entry</b>          |                    |                          |                          |
| 010                                           | Personnel          | 442,663                  | 456,016                  |
| 020                                           | Other Expenditures | 2,246,558                | 2,246,558                |
| <b>Office Of Re-Entry Total</b>               |                    | <b>2,689,221</b>         | <b>2,702,574</b>         |



|                                                 |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>HS280100 - Fatherhood Initiative</b>         |                    |                          |                          |
| 010                                             | Personnel          | 171,089                  | 144,339                  |
| 020                                             | Other Expenditures | 846,370                  | 846,370                  |
| <b>Fatherhood Initiative Total</b>              |                    | <b>1,017,459</b>         | <b>990,709</b>           |
| <b>HS280130 - Family Justice Ctr.</b>           |                    |                          |                          |
| 010                                             | Personnel          | 161,922                  | 167,011.94               |
| 020                                             | Other Expenditures | 236,755                  | 236,755                  |
| <b>Family Justice Ctr. Total</b>                |                    | <b>398,677</b>           | <b>403,766.94</b>        |
| <b>HS280135 - Human Services Other</b>          |                    |                          |                          |
| 020                                             | Other Expenditures | 542,910                  | 549,848                  |
| <b>Human Services Other Total</b>               |                    | <b>542,910</b>           | <b>549,848</b>           |
| <b>IA100100 - Internal Audit</b>                |                    |                          |                          |
| 010                                             | Personnel          | 644,117                  | 661,652                  |
| 020                                             | Other Expenditures | 46,936                   | 46,936                   |
| <b>Internal Audit Total</b>                     |                    | <b>691,053</b>           | <b>708,588</b>           |
| <b>IG100100 - Inspector General</b>             |                    |                          |                          |
| 010                                             | Personnel          | 858,548                  | 884,496                  |
| 020                                             | Other Expenditures | 51,896                   | 51,896                   |
| <b>Inspector General Total</b>                  |                    | <b>910,444</b>           | <b>936,392</b>           |
| <b>IG285100 - Inspector General Vendor Fees</b> |                    |                          |                          |
| 010                                             | Personnel          | 16,257                   | 16,583                   |
| 020                                             | Other Expenditures | 20,456                   | 20,456                   |
| <b>Inspector General Vendor Fees Total</b>      |                    | <b>36,713</b>            | <b>37,039</b>            |
| <b>IN100100 - Innovation And Performance</b>    |                    |                          |                          |
| 010                                             | Personnel          | 574,237                  | 589,149                  |
| 020                                             | Other Expenditures | 188,329                  | 188,329                  |
| <b>Innovation And Performance Total</b>         |                    | <b>762,566</b>           | <b>777,478</b>           |
| <b>IT100100 - IT Administration</b>             |                    |                          |                          |
| 010                                             | Personnel          | 1,604,808                | 1,643,559                |
| 020                                             | Other Expenditures | 868,349                  | 868,349                  |
| <b>IT Administration Total</b>                  |                    | <b>2,473,157</b>         | <b>2,511,908</b>         |

|                                                     |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>IT100110 - Web &amp; Multi-Media Development</b> |                    |                          |                          |
| 010                                                 | Personnel          | 2,212,644                | 2,273,617                |
| 020                                                 | Other Expenditures | 1,278,770                | 1,278,770                |
| <b>Web &amp; Multi-Media Development Total</b>      |                    | <b>3,491,414</b>         | <b>3,552,387</b>         |
| <b>IT100130 - Project Management</b>                |                    |                          |                          |
| 010                                                 | Personnel          | 285,856                  | 293,407                  |
| <b>Project Management Total</b>                     |                    | <b>285,856</b>           | <b>293,407</b>           |
| <b>IT100135 - Security And Disaster Recovery</b>    |                    |                          |                          |
| 010                                                 | Personnel          | 776,198                  | 797,345                  |
| 020                                                 | Other Expenditures | 428,251                  | 428,251                  |
| <b>Security And Disaster Recovery Total</b>         |                    | <b>1,204,449</b>         | <b>1,225,596</b>         |
| <b>IT100140 - Engineering Services</b>              |                    |                          |                          |
| 010                                                 | Personnel          | 2,605,277                | 2,999,624                |
| 020                                                 | Other Expenditures | 3,529,145                | 3,529,145                |
| <b>Engineering Services Total</b>                   |                    | <b>6,134,422</b>         | <b>6,528,769</b>         |
| <b>IT100145 - Mainframe Operation Services</b>      |                    |                          |                          |
| 010                                                 | Personnel          | 2,440,593                | 2,507,053                |
| 020                                                 | Other Expenditures | 2,160,576                | 2,160,576                |
| <b>Mainframe Operation Services Total</b>           |                    | <b>4,601,169</b>         | <b>4,667,629</b>         |
| <b>IT100165 - Wan Services</b>                      |                    |                          |                          |
| 010                                                 | Personnel          | 563,654                  | 579,580                  |
| 020                                                 | Other Expenditures | 1,205,418                | 1,205,418                |
| <b>Wan Services Total</b>                           |                    | <b>1,769,072</b>         | <b>1,784,998</b>         |
| <b>IT100180 - Communications Services</b>           |                    |                          |                          |
| 010                                                 | Personnel          | 624,296                  | 642,350                  |
| 020                                                 | Other Expenditures | 2,115,340                | 2,115,340                |
| <b>Communications Services Total</b>                |                    | <b>2,739,636</b>         | <b>2,757,690</b>         |
| <b>IT305100 - Geograph Info Syst - Real Prop</b>    |                    |                          |                          |
| 010                                                 | Personnel          | 245,899                  | 253,106                  |
| 020                                                 | Other Expenditures | 271,076                  | 271,076                  |
| <b>Geograph Info Syst - Real Prop Total</b>         |                    | <b>516,975</b>           | <b>524,182</b>           |

|                                                 |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>JC100100 - Administrative</b>                |                    |                          |                          |
| 010                                             | Personnel          | 4,311,950                | 4,436,937                |
| 020                                             | Other Expenditures | 2,143,688                | 2,143,688                |
| <b>Administrative Total</b>                     |                    | <b>6,455,638</b>         | <b>6,580,625</b>         |
| <b>JC100105 - Legal</b>                         |                    |                          |                          |
| 010                                             | Personnel          | 7,892,111                | 8,128,651                |
| 020                                             | Other Expenditures | 4,717,932                | 4,717,932                |
| <b>Legal Total</b>                              |                    | <b>12,610,043</b>        | <b>12,846,583</b>        |
| <b>JC100110 - Child Support</b>                 |                    |                          |                          |
| 010                                             | Personnel          | 3,206,995                | 3,307,392                |
| 020                                             | Other Expenditures | 1,243,022                | 1,243,022                |
| <b>Child Support Total</b>                      |                    | <b>4,450,017</b>         | <b>4,550,414</b>         |
| <b>JC100115 - Detention Center</b>              |                    |                          |                          |
| 010                                             | Personnel          | 10,429,721               | 10,744,023               |
| 020                                             | Other Expenditures | 3,046,174                | 3,046,174                |
| <b>Detention Center Total</b>                   |                    | <b>13,475,895</b>        | <b>13,790,197</b>        |
| <b>JC280100 - Juvenile Court Legal</b>          |                    |                          |                          |
| 010                                             | Personnel          | 974,911                  | 1,004,668                |
| 020                                             | Other Expenditures | 4,216,981                | 4,216,981                |
| <b>Juvenile Court Legal Total</b>               |                    | <b>5,191,892</b>         | <b>5,221,649</b>         |
| <b>JC280105 - Juvenile Court Probation</b>      |                    |                          |                          |
| 010                                             | Personnel          | 7,217,910                | 7,440,549                |
| 020                                             | Other Expenditures | 3,645,709                | 3,645,709                |
| <b>Juvenile Court Probation Total</b>           |                    | <b>10,863,619</b>        | <b>11,086,258</b>        |
| <b>JC280110 - Juv. Court Detention Services</b> |                    |                          |                          |
| 010                                             | Personnel          | 651,952                  | 673,076                  |
| 020                                             | Other Expenditures | 2,646,341                | 2,646,341                |
| <b>Juv. Court Detention Services Total</b>      |                    | <b>3,298,293</b>         | <b>3,319,417</b>         |
| <b>JC280120 - Juv. Court Intervention Serv.</b> |                    |                          |                          |
| 010                                             | Personnel          | 936,094                  | 967,135                  |
| 020                                             | Other Expenditures | 118,110                  | 118,110                  |
| <b>Juv. Court Intervention Serv. Total</b>      |                    | <b>1,054,204</b>         | <b>1,085,245</b>         |

|                                                     |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>JC285100 - Residential Title</b>                 |                    |                          |                          |
| 020                                                 | Other Expenditures | 2,750,000                | 2,750,000                |
| <b>Residential Title Total</b>                      |                    | <b>2,750,000</b>         | <b>2,750,000</b>         |
| <b>JC285105 - Administration Title Iv</b>           |                    |                          |                          |
| 020                                                 | Other Expenditures | 305,872                  | 305,872                  |
| <b>Administration Title Iv Total</b>                |                    | <b>305,872</b>           | <b>305,872</b>           |
| <b>JC285110 - Legal Computerization</b>             |                    |                          |                          |
| 020                                                 | Other Expenditures | 135,242                  | 135,242                  |
| <b>Legal Computerization Total</b>                  |                    | <b>135,242</b>           | <b>135,242</b>           |
| <b>JC285115 - Computerized Legal Research</b>       |                    |                          |                          |
| 020                                                 | Other Expenditures | 46,069                   | 46,069                   |
| <b>Computerized Legal Research Total</b>            |                    | <b>46,069</b>            | <b>46,069</b>            |
| <b>JC285130 - Subsidy-Operation &amp; Maint. Of</b> |                    |                          |                          |
| 020                                                 | Other Expenditures | 5,000                    | 5,000                    |
| <b>Subsidy-Operation &amp; Maint. Of Total</b>      |                    | <b>5,000</b>             | <b>5,000</b>             |
| <b>LL285100 - Law Library Board</b>                 |                    |                          |                          |
| 010                                                 | Personnel          | 282,123                  | 290,554                  |
| 020                                                 | Other Expenditures | 241,236                  | 241,236                  |
| <b>Law Library Board Total</b>                      |                    | <b>523,359</b>           | <b>531,790</b>           |
| <b>LW100100 - Law Department</b>                    |                    |                          |                          |
| 010                                                 | Personnel          | 1,922,697                | 1,974,206                |
| 020                                                 | Other Expenditures | 325,550                  | 332,550                  |
| <b>Law Department Total</b>                         |                    | <b>2,248,247</b>         | <b>2,306,756</b>         |
| <b>LW100120 - Risk Management</b>                   |                    |                          |                          |
| 020                                                 | Other Expenditures | 1,443,567                | 1,567,011                |
| <b>Risk Management Total</b>                        |                    | <b>1,443,567</b>         | <b>1,567,011</b>         |
| <b>LW100125 - Risk Self-Insurance</b>               |                    |                          |                          |
| 020                                                 | Other Expenditures | 448,025                  | 448,025                  |
| <b>Risk Self-Insurance Total</b>                    |                    | <b>448,025</b>           | <b>448,025</b>           |

|                                                      |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|------------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>ME100100 - Medical Examiner-Operations</b>        |                    |                          |                          |
| 010                                                  | Personnel          | 5,754,245.54             | 5,914,955.19             |
| 020                                                  | Other Expenditures | 2,456,994                | 2,461,994                |
| <b>Medical Examiner-Operations Total</b>             |                    | <b>8,211,239.54</b>      | <b>8,376,949.19</b>      |
| <b>ME100105 - Regional Forensic Science Lab (GF)</b> |                    |                          |                          |
| 010                                                  | Personnel          | 4,621,925.94             | 4,701,928.31             |
| 020                                                  | Other Expenditures | 962,660                  | 962,660                  |
| <b>Regional Forensic Science Lab (GF) Total</b>      |                    | <b>5,584,585.94</b>      | <b>5,664,588.31</b>      |
| <b>ME105105 - Coroner's Lab</b>                      |                    |                          |                          |
| 020                                                  | Other Expenditures | 264,505                  | 264,505                  |
| <b>Coroner's Lab Total</b>                           |                    | <b>264,505</b>           | <b>264,505</b>           |
| <b>PB100100 - Probate Court</b>                      |                    |                          |                          |
| 010                                                  | Personnel          | 5,865,760                | 6,045,702                |
| 020                                                  | Other Expenditures | 1,463,082                | 1,463,082                |
| <b>Probate Court Total</b>                           |                    | <b>7,328,842</b>         | <b>7,508,784</b>         |
| <b>PB240100 - Probate Court Special Prj</b>          |                    |                          |                          |
| 020                                                  | Other Expenditures | 131,213                  | 131,213                  |
| <b>Probate Court Special Prj Total</b>               |                    | <b>131,213</b>           | <b>131,213</b>           |
| <b>PB240105 - Probate CRT Dispute Res Prg</b>        |                    |                          |                          |
| 010                                                  | Personnel          | 43,073                   | 43,073                   |
| 020                                                  | Other Expenditures | 3,588                    | 3,588                    |
| <b>Probate CRT Dispute Res Prg Total</b>             |                    | <b>46,661</b>            | <b>46,661</b>            |
| <b>PB240110 - Probate Court-Conduct Of Bus.</b>      |                    |                          |                          |
| 020                                                  | Other Expenditures | 1,000                    | 1,000                    |
| <b>Probate Court-Conduct Of Bus. Total</b>           |                    | <b>1,000</b>             | <b>1,000</b>             |
| <b>PB240115 - Probate Crt(Clrk)Comput. Fund</b>      |                    |                          |                          |
| 010                                                  | Personnel          | 145,777                  | 145,777                  |
| 020                                                  | Other Expenditures | 462,117                  | 450,797                  |
| <b>Probate Crt(Clrk)Comput. Fund Total</b>           |                    | <b>607,894</b>           | <b>596,574</b>           |

|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>PB285120 - Indigent Guardianship</b>          |                    |                          |                          |
| 020                                              | Other Expenditures | 176,112                  | 176,112                  |
| <b>Indigent Guardianship Total</b>               |                    | <b>176,112</b>           | <b>176,112</b>           |
| <b>PB300125 - Domestic Violence</b>              |                    |                          |                          |
| 020                                              | Other Expenditures | 249,000                  | 249,000                  |
| <b>Domestic Violence Total</b>                   |                    | <b>249,000</b>           | <b>249,000</b>           |
| <b>PC100100 - CPC Administration</b>             |                    |                          |                          |
| 010                                              | Personnel          | 1,533,470                | 1,574,384                |
| 020                                              | Other Expenditures | 1,075,305                | 1,075,305                |
| <b>CPC Administration Total</b>                  |                    | <b>2,608,775</b>         | <b>2,649,689</b>         |
| <b>PD100100 - Public Defender</b>                |                    |                          |                          |
| 010                                              | Personnel          | 13,250,870               | 13,610,127               |
| 020                                              | Other Expenditures | 1,948,476                | 1,948,476                |
| <b>Public Defender Total</b>                     |                    | <b>15,199,346</b>        | <b>15,558,603</b>        |
| <b>PD285100 - Public Defender - Cleve Munici</b> |                    |                          |                          |
| 010                                              | Personnel          | 2,116,190                | 2,178,166                |
| 020                                              | Other Expenditures | 357,179                  | 357,179                  |
| <b>Public Defender - Cleve Munici Total</b>      |                    | <b>2,473,369</b>         | <b>2,535,345</b>         |
| <b>PJ100100 - Justice Affairs Administration</b> |                    |                          |                          |
| 010                                              | Personnel          | 1,240,953.48             | 1,274,121.02             |
| 020                                              | Other Expenditures | 43,178                   | 43,178                   |
| <b>Justice Affairs Administration Total</b>      |                    | <b>1,284,131.48</b>      | <b>1,317,299.02</b>      |
| <b>PJ100105 - Public Safety Grants Admin</b>     |                    |                          |                          |
| 010                                              | Personnel          | 265,874.46               | 273,972.32               |
| 020                                              | Other Expenditures | 453,355                  | 453,355                  |
| <b>Public Safety Grants Admin Total</b>          |                    | <b>719,229.46</b>        | <b>727,327.32</b>        |
| <b>PJ100110 - Fusion Center</b>                  |                    |                          |                          |
| 010                                              | Personnel          | 35,332.68                | 36,039.39                |
| 020                                              | Other Expenditures | 49,364                   | 49,364                   |
| <b>Fusion Center Total</b>                       |                    | <b>84,696.68</b>         | <b>85,403.39</b>         |

|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>PJ100115 - Cecom's</b>                        |                    |                          |                          |
| 010                                              | Personnel          | 176,996.12               | 182,410.1                |
| 020                                              | Other Expenditures | 154,222                  | 154,222                  |
| <b>Cecom's Total</b>                             |                    | <b>331,218.12</b>        | <b>336,632.1</b>         |
| <b>PJ280100 - Emergency Management</b>           |                    |                          |                          |
| 010                                              | Personnel          | 624,427.84               | 642,504.39               |
| 020                                              | Other Expenditures | 360,438                  | 360,438                  |
| <b>Emergency Management Total</b>                |                    | <b>984,865.84</b>        | <b>1,002,942.39</b>      |
| <b>PJ280105 - Wireless 9-1-1 Gov. Assist.</b>    |                    |                          |                          |
| 010                                              | Personnel          | 1,884,493.82             | 1,925,632.32             |
| 020                                              | Other Expenditures | 1,775,000                | 1,775,000                |
| <b>Wireless 9-1-1 Gov. Assist. Total</b>         |                    | <b>3,659,493.82</b>      | <b>3,700,632.32</b>      |
| <b>PJ325100 - Witness Victim HHS</b>             |                    |                          |                          |
| 010                                              | Personnel          | 1,439,173.96             | 1,484,688.46             |
| 020                                              | Other Expenditures | 783,836                  | 783,836                  |
| <b>Witness Victim HHS Total</b>                  |                    | <b>2,223,009.96</b>      | <b>2,268,524.46</b>      |
| <b>PR100100 - Personnel Review Commission</b>    |                    |                          |                          |
| 010                                              | Personnel          | 1,888,760                | 1,944,993                |
| 020                                              | Other Expenditures | 84,032                   | 84,032                   |
| <b>Personnel Review Commission Total</b>         |                    | <b>1,972,792</b>         | <b>2,029,025</b>         |
| <b>PS100100 - General Office</b>                 |                    |                          |                          |
| 010                                              | Personnel          | 25,751,653               | 26,471,632               |
| 020                                              | Other Expenditures | 5,447,074                | 5,297,074                |
| <b>General Office Total</b>                      |                    | <b>31,198,727</b>        | <b>31,768,706</b>        |
| <b>PS100105 - Child Support</b>                  |                    |                          |                          |
| 010                                              | Personnel          | 3,026,469                | 3,118,395                |
| 020                                              | Other Expenditures | 442,619                  | 442,619                  |
| <b>Child Support Total</b>                       |                    | <b>3,469,088</b>         | <b>3,561,014</b>         |
| <b>PS100110 - Children &amp; Family Services</b> |                    |                          |                          |
| 010                                              | Personnel          | 4,154,124                | 4,276,369                |
| 020                                              | Other Expenditures | 379,733                  | 379,733                  |
| <b>Children &amp; Family Services Total</b>      |                    | <b>4,533,857</b>         | <b>4,656,102</b>         |

|                                                     |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>PS250100 - Delinq Tax&amp;Assessment Collect</b> |                    |                          |                          |
| 010                                                 | Personnel          | 1,859,670                | 1,918,136                |
| 020                                                 | Other Expenditures | 2,183,706                | 2,183,706                |
| <b>Delinq Tax&amp;Assessment Collect Total</b>      |                    | <b>4,043,376</b>         | <b>4,101,842</b>         |
| <b>PW100100 - Property Management</b>               |                    |                          |                          |
| 010                                                 | Personnel          | 247,448                  | 253,334                  |
| 020                                                 | Other Expenditures | 853,818                  | 853,818                  |
| <b>Property Management Total</b>                    |                    | <b>1,101,266</b>         | <b>1,107,152</b>         |
| <b>PW100105 - Archives</b>                          |                    |                          |                          |
| 010                                                 | Personnel          | 443,362                  | 456,641                  |
| 020                                                 | Other Expenditures | 693,924                  | 693,924                  |
| <b>Archives Total</b>                               |                    | <b>1,137,286</b>         | <b>1,150,565</b>         |
| <b>PW100110 - County Headquarters</b>               |                    |                          |                          |
| 020                                                 | Other Expenditures | 5,642,551                | 5,642,551                |
| <b>County Headquarters Total</b>                    |                    | <b>5,642,551</b>         | <b>5,642,551</b>         |
| <b>PW100115 - County Hotel Operating GF</b>         |                    |                          |                          |
| 020                                                 | Other Expenditures | 350,000                  | 383,000                  |
| <b>County Hotel Operating GF Total</b>              |                    | <b>350,000</b>           | <b>383,000</b>           |
| <b>PW270100 - Road and Bridge Administration</b>    |                    |                          |                          |
| 010                                                 | Personnel          | 6,147,245                | 6,318,719                |
| 020                                                 | Other Expenditures | 7,075,228                | 7,075,228                |
| <b>Road and Bridge Administration Total</b>         |                    | <b>13,222,473</b>        | <b>13,393,947</b>        |
| <b>PW270165 - Maintenance Engineer</b>              |                    |                          |                          |
| 010                                                 | Personnel          | 4,343,164                | 4,470,093                |
| 020                                                 | Other Expenditures | 2,150,754                | 2,150,754                |
| <b>Maintenance Engineer Total</b>                   |                    | <b>6,493,918</b>         | <b>6,620,847</b>         |
| <b>PW270200 - Road Capital Improvements</b>         |                    |                          |                          |
| 020                                                 | Other Expenditures | 5,335,039                | 5,335,039                |
| <b>Road Capital Improvements Total</b>              |                    | <b>5,335,039</b>         | <b>5,335,039</b>         |



|                                                                 |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>PW270205 - R &amp; B Registration Tax</b>                    |                    |                          |                          |
| 020                                                             | Other Expenditures | 14,160,359               | 14,160,359               |
| <b>R &amp; B Registration Tax Total</b>                         |                    | <b>14,160,359</b>        | <b>14,160,359</b>        |
| <b>PW270210 - \$5 HB26 Road and Bridge Capital Improvements</b> |                    |                          |                          |
| 020                                                             | Other Expenditures | 4,000,000                | 4,000,000                |
| <b>\$5 HB26 Road and Bridge Capital Improvements Total</b>      |                    | <b>4,000,000</b>         | <b>4,000,000</b>         |
| <b>PW280100 - Dog &amp; Kennel</b>                              |                    |                          |                          |
| 010                                                             | Personnel          | 1,186,806                | 1,222,662                |
| 020                                                             | Other Expenditures | 860,622                  | 860,622                  |
| <b>Dog &amp; Kennel Total</b>                                   |                    | <b>2,047,428</b>         | <b>2,083,284</b>         |
| <b>PW280105 - Dick Goddard Best Friends Fund</b>                |                    |                          |                          |
| 020                                                             | Other Expenditures | 125,000                  | 125,000                  |
| <b>Dick Goddard Best Friends Fund Total</b>                     |                    | <b>125,000</b>           | <b>125,000</b>           |
| <b>PW700100 - County Airport</b>                                |                    |                          |                          |
| 010                                                             | Personnel          | 774,411                  | 795,518                  |
| 020                                                             | Other Expenditures | 700,448                  | 700,448                  |
| <b>County Airport Total</b>                                     |                    | <b>1,474,859</b>         | <b>1,495,966</b>         |
| <b>PW705100 - County Parking Garage</b>                         |                    |                          |                          |
| 010                                                             | Personnel          | 759,178                  | 778,072                  |
| 020                                                             | Other Expenditures | 3,448,920                | 3,448,920                |
| <b>County Parking Garage Total</b>                              |                    | <b>4,208,098</b>         | <b>4,226,992</b>         |
| <b>PW715100 - Sanitary Districts</b>                            |                    |                          |                          |
| 020                                                             | Other Expenditures | 7,404,998                | 7,404,998                |
| <b>Sanitary Districts Total</b>                                 |                    | <b>7,404,998</b>         | <b>7,404,998</b>         |
| <b>PW715200 - Sanitary Operating</b>                            |                    |                          |                          |
| 010                                                             | Personnel          | 10,909,779               | 11,230,220               |
| 020                                                             | Other Expenditures | 13,082,327               | 13,082,327               |
| <b>Sanitary Operating Total</b>                                 |                    | <b>23,992,106</b>        | <b>24,312,547</b>        |
| <b>PW715300 - Sanitary Debt Service</b>                         |                    |                          |                          |
| 020                                                             | Other Expenditures | 2,000,000                | 2,000,000                |
| <b>Sanitary Debt Service Total</b>                              |                    | <b>2,000,000</b>         | <b>2,000,000</b>         |

|                                                  |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|--------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>PW720100 - Public Utility - Microgrid</b>     |                    |                          |                          |
| 020                                              | Other Expenditures | 87,500                   | 175,000                  |
| <b>Public Utility - Microgrid Total</b>          |                    | <b>87,500</b>            | <b>175,000</b>           |
| <b>PW750100 - Centralized Custodial Services</b> |                    |                          |                          |
| 010                                              | Personnel          | 22,061,567               | 22,687,969               |
| 020                                              | Other Expenditures | 22,771,671               | 22,771,671               |
| <b>Centralized Custodial Services Total</b>      |                    | <b>44,833,238</b>        | <b>45,459,640</b>        |
| <b>PW755100 - County Garage</b>                  |                    |                          |                          |
| 010                                              | Personnel          | 229,818                  | 237,266                  |
| 020                                              | Other Expenditures | 913,606                  | 913,606                  |
| <b>County Garage Total</b>                       |                    | <b>1,143,424</b>         | <b>1,150,872</b>         |
| <b>PW775100 - Postage (As Of 6/30/06)</b>        |                    |                          |                          |
| 010                                              | Personnel          | 671,118                  | 698,360                  |
| 020                                              | Other Expenditures | 793,658                  | 793,658                  |
| <b>Postage (As Of 6/30/06) Total</b>             |                    | <b>1,464,776</b>         | <b>1,492,018</b>         |
| <b>PW780100 - Fast Copier</b>                    |                    |                          |                          |
| 010                                              | Personnel          | 435,696                  | 451,850                  |
| 020                                              | Other Expenditures | 1,862,763                | 1,862,763                |
| <b>Fast Copier Total</b>                         |                    | <b>2,298,459</b>         | <b>2,314,613</b>         |
| <b>SC950100 - Soil &amp; Water Conservation</b>  |                    |                          |                          |
| 010                                              | Personnel          | 1,189,235                | 1,223,104                |
| 020                                              | Other Expenditures | 179,743                  | 179,743                  |
| <b>Soil &amp; Water Conservation Total</b>       |                    | <b>1,368,978</b>         | <b>1,402,847</b>         |
| <b>SH100115 - Law Enforcement - Sheriff</b>      |                    |                          |                          |
| 010                                              | Personnel          | 20,355,660.64            | 20,907,197.14            |
| 020                                              | Other Expenditures | 2,337,291                | 2,355,656                |
| <b>Law Enforcement - Sheriff Total</b>           |                    | <b>22,692,951.64</b>     | <b>23,262,853.14</b>     |
| <b>SH100140 - Jail Operations</b>                |                    |                          |                          |
| 010                                              | Personnel          | 55,981,456               | 57,470,641               |
| 020                                              | Other Expenditures | 32,585,052               | 32,587,099               |
| <b>Jail Operations Total</b>                     |                    | <b>88,566,508</b>        | <b>90,057,740</b>        |

|                                                    |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>SH100185 - Sheriff Operations</b>               |                    |                          |                          |
| 010                                                | Personnel          | 4,481,651.16             | 4,619,518.02             |
| 020                                                | Other Expenditures | 584,779                  | 584,779                  |
| <b>Sheriff Operations Total</b>                    |                    | <b>5,066,430.16</b>      | <b>5,204,297.02</b>      |
| <b>SH100195 - Bedford Jail</b>                     |                    |                          |                          |
| 010                                                | Personnel          | 4,221,149                | 4,476,996                |
| 020                                                | Other Expenditures | 598,199                  | 598,199                  |
| <b>Bedford Jail Total</b>                          |                    | <b>4,819,348</b>         | <b>5,075,195</b>         |
| <b>SH285110 - Carrying Concealed Weapon Appl</b>   |                    |                          |                          |
| 010                                                | Personnel          | 122,825.5                | 127,126.84               |
| 020                                                | Other Expenditures | 54,500                   | 54,500                   |
| <b>Carrying Concealed Weapon Appl Total</b>        |                    | <b>177,325.5</b>         | <b>181,626.84</b>        |
| <b>SH710100 - Crim. Just. Info Share-Sheriff</b>   |                    |                          |                          |
| 010                                                | Personnel          | 207,722.66               | 213,720.93               |
| 020                                                | Other Expenditures | 772,130                  | 772,130                  |
| <b>Crim. Just. Info Share-Sheriff Total</b>        |                    | <b>979,852.66</b>        | <b>985,850.93</b>        |
| <b>SH750100 - Central Security Serv-Sheriff</b>    |                    |                          |                          |
| 010                                                | Personnel          | 8,556,359.38             | 8,838,335.4              |
| 020                                                | Other Expenditures | 1,607,542                | 1,607,542                |
| <b>Central Security Serv-Sheriff Total</b>         |                    | <b>10,163,901.38</b>     | <b>10,445,877.4</b>      |
| <b>SS100100 - Soldiers And Sailors Monument</b>    |                    |                          |                          |
| 010                                                | Personnel          | 235,790                  | 242,013                  |
| 020                                                | Other Expenditures | 63,757                   | 63,757                   |
| <b>Soldiers And Sailors Monument Total</b>         |                    | <b>299,547</b>           | <b>305,770</b>           |
| <b>SS290100 - Soldiers &amp; Sailors Spec Proj</b> |                    |                          |                          |
| 020                                                | Other Expenditures | 75,000                   | 75,000                   |
| <b>Soldiers &amp; Sailors Spec Proj Total</b>      |                    | <b>75,000</b>            | <b>75,000</b>            |
| <b>SW310100 - District Admin</b>                   |                    |                          |                          |
| 010                                                | Personnel          | 665,455                  | 685,289                  |
| 020                                                | Other Expenditures | 709,901                  | 709,901                  |
| <b>District Admin Total</b>                        |                    | <b>1,375,356</b>         | <b>1,395,190</b>         |

|                                                     |                    | 2022 Exec<br>Recommended | 2023 Exec<br>Recommended |
|-----------------------------------------------------|--------------------|--------------------------|--------------------------|
| <b>SW310110 - District Bd Of Health</b>             |                    |                          |                          |
| 020                                                 | Other Expenditures | 230,000                  | 230,000                  |
| <b>District Bd Of Health Total</b>                  |                    | <b>230,000</b>           | <b>230,000</b>           |
| <b>SW310115 - Solid Waste Convenience Center</b>    |                    |                          |                          |
| 020                                                 | Other Expenditures | 569,870                  | 569,870                  |
| <b>Solid Waste Convenience Center Total</b>         |                    | <b>569,870</b>           | <b>569,870</b>           |
| <b>VC100100 - Veterans Service Commission</b>       |                    |                          |                          |
| 010                                                 | Personnel          | 2,517,695                | 2,588,613                |
| 020                                                 | Other Expenditures | 4,920,353                | 4,920,353                |
| <b>Veterans Service Commission Total</b>            |                    | <b>7,438,048</b>         | <b>7,508,966</b>         |
| <b>WF260110 - WF Innovation &amp; Opportunities</b> |                    |                          |                          |
| 010                                                 | Personnel          | 995,843                  | 1,026,042                |
| 020                                                 | Other Expenditures | 11,282,383               | 10,735,822               |
| <b>WF Innovation &amp; Opportunities Total</b>      |                    | <b>12,278,226</b>        | <b>11,761,864</b>        |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0220

|                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of Finance and Planning</b> | <b>A Resolution</b> authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Public Works/Division of Finance and Planning has recommended authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities as follows:

- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

WHEREAS, the primary goals of this project are to replacement of three Pleasant Valley Road (CR-39) Bridges 09.03, 09.35 and 09.68 over River Road and Stream, Cuyahoga Valley Scenic Railroad, the Cuyahoga River, Canal Road, Towpath Trail and the Ohio Canal in the City of Independence and the Village of Valley View; and

WHEREAS, the anticipated start date for construction is 2022; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities as follows:

- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

**SECTION 2.** That the County Executive is authorized to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 28, 2021  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## County Council of Cuyahoga County, Ohio Resolution No. R2021-0222

|                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sponsored by: <b>County Executive Budish/Department of Development</b></p> | <p><b>A Resolution</b> authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63<sup>rd</sup> Street, City of Cleveland, for the relocation of MAGNET Manufacturing, Technology and Job Center Headquarters; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63<sup>rd</sup> Street, City of Cleveland, for the relocation of MAGNET Manufacturing; and

WHEREAS, the primary goal of this loan is for the redevelopment of a vacant building into a manufacturing innovation center; and

WHEREAS, the project is anticipated to create 29 permanent jobs; and

WHEREAS, the total cost of the project is approximately \$15,958,000.00, of which the County will loan up to \$1,000,000.00 with a term of 16 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on August 11, 2021, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the General Fund and;



WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63<sup>rd</sup> Street, City of Cleveland, for the relocation of MAGNET Manufacturing.

**SECTION 2.** That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



Title: Department of Development; 2021 Manufacturing Advocacy and Growth Network (MAGNET); \$1,000,000; Redevelopment and Modernization Loan

Scope of Work Summary

Department of Development requesting approval of a Redevelopment and Modernization Loan with Manufacturing Advocacy and Growth Network for the anticipated cost not-to-exceed \$1,000,000

Economic Development Loan

Manufacturing Advocacy and Growth Network

New Headquarters

1800 East 63<sup>rd</sup> Street, Cleveland, Ohio 44103

Project Goals: Redevelopment of a vacant building into a manufacturing innovation center

Purpose: Job Creation

Loan Type: Redevelopment and Modernization

Forgiveness Terms: up to 25% forgiven based on project completion and project creation

Payments Required - Yes

Loan Position – 2nd

Number of Jobs created - 29

Number of Jobs retained – 0

Loan amount - \$1,000,000

Loan Terms – 1 year interest only followed by 15 years principal and interest at 2.5%

Total Project amount \$15,958,000

Date Recommended – August 11, 2021

Recommended by CCCIC

Date Provided – N/A

Funding Source: General Fund



**Economic Development Loan  
LOAN PRESENTATION PACKAGE  
MAGNET Manufacturing, Technology and Job Center**



| <b><u>SECTION</u></b>                     | <b><u>PAGES</u></b> |
|-------------------------------------------|---------------------|
| <b>1. Executive Summary</b>               | <b>2 - 3</b>        |
| <b>2. Project Summary and Information</b> | <b>4 - 5</b>        |
| <b>3. Financial Review</b>                | <b>6 - 8</b>        |
| <b>4. Recommendation</b>                  | <b>8</b>            |
| <b>5. Site Plan/Rendering</b>             | <b>9 - 10</b>       |
| <b>6. PNC Bank LOI</b>                    | <b>11 - 15</b>      |
| <b>7. City of Cleveland Grant LOI</b>     | <b>16 - 20</b>      |
| <b>8. City of Cleveland Loan LOI</b>      | <b>21 - 26</b>      |
| <b>9. County Term</b>                     | <b>27 - 29</b>      |

**Prepared By:**  
**Anthony Stella**  
**Senior Development Finance Analyst**  
**(216) 443-3163**  
[astella@cuyahogacounty.us](mailto:astella@cuyahogacounty.us)  
**August 11, 2021**

## Department of Development PROJECT EXECUTIVE SUMMARY

**PROJECT NAME:** MAGNET Manufacturing, Technology and Job Center  
**CCCIC DATE:** August 11, 2021  
**DOD Program:** Redevelopment and Modernization Loan

### OVERVIEW

1. **Borrower: Manufacturing Advocacy & Growth Network (MAGNET)**
2. **Project Location & Council District:**  
1800 East 63<sup>rd</sup> Street, Cleveland, Ohio 44103  
District 7 – Yvonne Conwell
3. **Funding Partners in the Project:** PNC Bank, City of Cleveland, State of Ohio
4. **Project Summary:**

MAGNET is a 501c3 non-profit consulting group tasked with growing the manufacturing industry in Northeast Ohio. Their services help start-ups thrive and assist small and medium sized companies transform with technology, innovation, and talent. MAGNET's collaborations with companies, governments, community leaders, and educators creates jobs, drives change, and build opportunities. MAGNET is part of the National Institute of Standards and Technology (NIST) and the Ohio Manufacturing Extension Partnership (MEP) program to support small and medium sized manufacturers.

MAGNET will be moving its headquarters to the vacant Margaret Ireland school property located at 1800 East 63<sup>rd</sup> Street, Cleveland, Ohio in the MidTown Cleveland neighborhood and within the Health-Tech Corridor. This move will allow MAGNET to galvanize the region around a collective vision to make Northeast Ohio a global hub for smart manufacturing and to create the workforce to power it. This facility will allow companies to experience smart technologies, engage with engineers, and prototype new products. The project is expected to create 29 new jobs with a payroll of approximately \$1.5 million annually.

The total cost for this development project is \$15.9 million.

5. **CCCIC Review Date: August 11, 2021**

### COSTS

1. **Total Project Costs:** \$15,948,000
2. **County Loan Amount Requested:** \$1,000,000
3. **Qualifies for these Funding Sources:** Redevelopment and Modernization Loan Program

**Uses and Sources**

| USES                   |                     | SOURCES                                |                     |
|------------------------|---------------------|----------------------------------------|---------------------|
| Site Acquisition       | \$200,000           | Capital Campaign (PNC Facility 1)**    | \$4,800,000         |
| Renovation/ demolition | \$11,900,000        | City of Cleveland Funding              | \$1,000,000         |
| M & E                  | \$500,000           | Cuyahoga County Econ. Development Loan | \$1,000,000         |
| Soft Costs             | \$1,400,000         | Cuyahoga County USEPA Brownfield Loan  | \$500,000           |
| Contingency            | \$800,000           | Net of PNC Bank Loans Facility 2**     | \$4,000,000         |
| Furniture              | \$638,000           | State of Ohio Grant                    | \$1,500,000         |
| STEM Playground, roof  | \$510,000           | Private and Corp. Donors               | \$3,148,000         |
| <b>Total Uses</b>      | <b>\$15,948,000</b> | <b>Total Sources</b>                   | <b>\$15,948,000</b> |

\*\* PNC is providing up to \$10 million in 2 Credit Facilities, Facility 1 (Bridge Loan) of which will be paid down through Capital Campaign contributions over approximately 4 years. See Pages 13-14.

#### **TERMS**

- 1. Interest Rate:** 2.50%
- 2. Term/Repayment:** 1 year of interest only payments (2.5%) followed by a 15 year fully-amortizing loan (2.5%) with monthly principal and interest with up to 25% forgiveness base on County's Redevelopment and Modernization Program regulations
- 3. Security/Collateral/Guarantor(s):** A second mortgage pari-passu with City of Cleveland on the real estate and a first lien on machinery and equipment.



**Economic Development Fund**

**Project Description and Details**  
**August 11, 2021**

**Borrower:** Manufacturing Advocacy & Growth Network  
**Loan Type:** Redevelopment and Modernization Loan Program  
**Loan Amount:** \$1,000,000  
**Loan Officer:** Anthony Stella  
**District:** 7 – Yvonne Conwell



RENDERING OF STEM-THEMED PARK

| USES                   |                     | SOURCES                                |                     |
|------------------------|---------------------|----------------------------------------|---------------------|
| Site Acquisition       | \$200,000           | Capital Campaign (PNC Facility 1)**    | \$4,800,000         |
| Renovation/ demolition | \$11,900,000        | City of Cleveland Funding              | \$1,000,000         |
| M & E                  | \$500,000           | Cuyahoga County Econ. Development Loan | \$1,000,000         |
| Soft Costs             | \$1,400,000         | Cuyahoga County USEPA Brownfield Loan  | \$500,000           |
| Contingency            | \$800,000           | Net of PNC Bank Loans – Facility 2**   | \$4,000,000         |
| Furniture              | \$638,000           | State of Ohio Grant                    | \$1,500,000         |
| STEM Playground, roof  | \$510,000           | Private and Corp. Donors               | \$3,148,000         |
| <b>Total Uses</b>      | <b>\$15,948,000</b> | <b>Total Sources</b>                   | <b>\$15,948,000</b> |

\*\* PNC is providing up to \$10 million in 2 Credit Facilities, Facility 1 (Bridge Loan) of which will be paid down through Capital Campaign contributions over approximately 4 years. See Pages 13-14.

### **The Project**

MAGNET is a 501(c)3 non-profit consulting group tasked with growing the manufacturing industry in Northeast Ohio. Their services help start-ups thrive and assist small and medium sized companies transform with technology, innovation, and talent. MAGNET's collaborations with companies, governments, community leaders, and educators creates jobs and drives change and build opportunities. MAGNET is part of the National Institute of Standards and Technology (NIST) and Ohio Manufacturing Extension Partnership (MEP) program to support small and medium sized manufacturers.

MAGNET will be moving their headquarters to the vacant Margaret Ireland school property located at 1800 East 63<sup>rd</sup> Street, Cleveland, Ohio in the MidTown Cleveland neighborhood. This move will allow MAGNET to galvanize the region around a collective vision to make Northeast Ohio a global hub for smart manufacturing and create the workforce to power it. This facility will allow companies to experience smart technologies, engage with engineers, and prototype new products. The project is expected to create 29 new jobs with a payroll of approximately \$1.5 million annually.

MAGNET's project will entail acquisition of the real estate from Cleveland Metropolitan School District; construction & renovation; new machinery & equipment; and furniture & fixtures. The total project costs are anticipated to be \$15.9 million. The funding will come from a fundraising campaign, bank financing, City of Cleveland, State of Ohio, and a potential economic development loan from Cuyahoga County. The County wishes to offer MAGNET such a loan in the amount of \$1 million from its Redevelopment and Modernization program. It has already approved a not-to-exceed \$500,000 USEPA brownfield loan from its Brownfield Revolving loan fund for the beginning stage environmental clean-up (asbestos abatement, petroleum based issues, etc.) of the property.

### **RATIONALE FOR PARTICIPATION**

- **Jobs Created:** The project will create 29 new full-time jobs in Cuyahoga County with a payroll of \$1,500,000.
- **Economic Impact:** This project will help to anchor the Midtown Innovation District and incubate new businesses for the region.
- **Community Impact:** This project will redevelop a vacant building bringing it to a productive use as a community asset.



## FINANCIALS FOR MAGNET

| Balance Sheet                               | 2017           | 2018           | 2019           | 2020 Interim 2021 |                |
|---------------------------------------------|----------------|----------------|----------------|-------------------|----------------|
| <b>Assets</b>                               |                |                |                |                   |                |
| <b>Current Assets</b>                       |                |                |                |                   |                |
| Cash                                        | \$3,459        | \$2,348        | \$2,224        | \$3,617           | 5,949          |
| Restricted Cash                             | 0              | 485            | 347            | 170               | 130            |
| Accounts Receivable                         | 2,247          | 3,477          | 3,560          | 5,941             | 1,661          |
| Inventories                                 | 0              |                | 0              | 0                 | 0              |
| Prepaid Expenses                            | 269            | 247            | 366            | 218               | 224            |
| Unconditional promises to give current(net) | 43             | 98             | 133            | 182               | 176            |
| <b>Total Current Assets</b>                 | <b>\$6,018</b> | <b>\$6,655</b> | <b>\$6,630</b> | <b>\$10,128</b>   | <b>\$8,140</b> |
| <b>Fixed Assets</b>                         |                |                |                |                   |                |
| Property and Equipment                      | 510            | 343            | 976            | 891               | 1,063          |
| Accumulated Depreciation                    | 0              | 0              | 0              | 0                 |                |
| Other Assets                                | 65             | 68             | 68             | 68                | 65             |
| <b>Net Fixed Assets</b>                     | <b>\$575</b>   | <b>\$411</b>   | <b>\$1,044</b> | <b>\$959</b>      | <b>\$1,128</b> |
| Other Assets                                | 3              | 70             | 67             | 23                |                |
| <b>Total Assets</b>                         | <b>\$6,596</b> | <b>\$7,136</b> | <b>\$7,741</b> | <b>\$11,110</b>   | <b>\$9,268</b> |
| <b>Liabilities &amp; Net Worth</b>          |                |                |                |                   |                |
| <b>Current Liabilities</b>                  |                |                |                |                   |                |
| Accounts Payable                            | \$314          | \$362          | \$446          | \$1,851           | \$355          |
| Wages Payable                               | 0              | 0              | 0              | \$0               |                |
| Notes Payable                               | 0              | 0              | 0              | \$0               |                |
| Refundable advances                         | 233            | 364            | 363            | \$1,204           |                |
| Accruals                                    | 192            | 132            | 114            | \$179             | \$110          |
| Current Portion of L-T Debt                 |                | 0              | 0              | 0                 |                |
| <b>Total Current Liabilities</b>            | <b>\$739</b>   | <b>\$858</b>   | <b>\$923</b>   | <b>\$3,234</b>    | <b>\$465</b>   |
| <b>Long-Term Debt</b>                       |                |                |                |                   |                |
| Bonds and Debentures                        | \$0            | \$0            | \$0            | \$0               |                |
| Foundation Loans Parable                    | 1,088          | 970            | 694            | \$339             | \$134          |
| PPP Loan                                    |                | 0              | 0              | 0                 | 1,636          |
| <b>Total Long-Term Debt</b>                 | <b>\$1,088</b> | <b>\$970</b>   | <b>\$694</b>   | <b>\$339</b>      | <b>\$1,770</b> |
| Deferred Taxes                              |                |                |                |                   |                |
| Deferred Revenue                            |                |                |                |                   | 2,309          |
| <b>Total Liabilities</b>                    | <b>\$1,827</b> | <b>\$1,828</b> | <b>\$1,617</b> | <b>\$3,573</b>    | <b>\$4,544</b> |
| <b>Net Assets</b>                           |                |                |                |                   |                |
| Unrestricted                                | \$3,989        | \$4,592        | \$4,935        | 5,284             |                |
| Temp. Restricted                            | 780            | 718            | 1,189          | 2,253             |                |
| Preferred Stock                             | 0              | 0              | 0              | 0                 |                |
| <b>Total Net Assets</b>                     | <b>\$4,769</b> | <b>\$5,310</b> | <b>\$6,124</b> | <b>\$7,537</b>    | <b>\$4,723</b> |
| <b>Total Liabilities and Net Worth</b>      | <b>\$6,596</b> | <b>\$7,138</b> | <b>\$7,741</b> | <b>\$11,110</b>   | <b>\$9,267</b> |



RENDERING OF THE NEW MANUFACTURING TECHNOLOGY FLOOR

| Statement of Activities                  | 2017        | 2018        | 2019        | 2020        | Interim 2021 |
|------------------------------------------|-------------|-------------|-------------|-------------|--------------|
| <b>Support and Revenue</b>               |             |             |             |             |              |
| Government grants and contracts          |             |             |             |             |              |
| Federal                                  | 567         | 315         | 163         | 89          |              |
| State of Ohio                            | 4,784       | 4,804       | 6,685       | 7,164       |              |
| Gov. Grants and contracts total          | 5,351       | 5,119       | 6,848       | 7,253       | 5,254        |
| Industrial Revenue                       | 1,627       | 2,372       | 2,154       | 8,973       | 1,527        |
| Contribution and grants from foundations | 995         | 1,311       | 1,457       | 2,305       | 821          |
| Rental Revenue                           | 131         | 149         | 181         | 185         |              |
| Donated Facilities                       | 816         | 633         | 641         | 589         |              |
| Other Revenue                            | 178         | 140         | 122         | 288         | 145          |
| Total support and revenue                | \$9,098     | \$9,724     | \$11,403    | \$19,593    | \$7,747      |
| <b>Expenses</b>                          |             |             |             |             |              |
| Program Service                          | 5,469       | 6,118       | 7,170       | 15,957      | 6,500        |
| Management & General                     | 2,788       | 2,732       | 3,228       | 1,965       | 1,014        |
| Fundraising                              | 617         | 332         | 191         | 257         |              |
| Total Expense                            | 8,874       | 9,182       | 10,589      | 18,179      | 7,514        |
| Change in Net Assets                     | \$224       | \$542       | \$814       | \$1,414     | \$233        |
| Net Assets, Beginning of Year            | \$4,543     | \$4,768     | \$5,309     | \$6,124     | \$7,538      |
| Net Assets, End of Year                  | \$4,767     | \$5,310     | \$6,123     | \$7,538     | \$7,771      |
| Project Debt Service                     | \$322       | \$322       | \$322       | \$322       |              |
| <b>Debt Service Coverage Ratio</b>       | <b>0.70</b> | <b>1.68</b> | <b>2.53</b> | <b>4.39</b> |              |

#### Company Financial Ratios

|                                  |        |        |        |        |  |
|----------------------------------|--------|--------|--------|--------|--|
| <b>Liquidity Ratios</b>          |        |        |        |        |  |
| Current Ratio                    | 8.14   | 7.76   | 7.18   | 3.13   |  |
| Quick Ratio                      | 8.14   | 7.76   | 7.18   | 3.13   |  |
| <b>Activity Ratios</b>           |        |        |        |        |  |
| Average Collection Period        | 169.09 | 260.56 | 191.71 | 298.54 |  |
| Fixed Asset Turnover             | 8.32   | 11.69  | 6.40   | 7.47   |  |
| Total Asset Turnover             | 0.73   | 0.67   | 0.86   | 0.64   |  |
| <b>Financial Leverage Ratios</b> |        |        |        |        |  |
| Debt Ratio                       | 27.70% | 25.62% | 20.89% | 32.16% |  |
| Debt-to-Equity Ratio             | 38.31% | 34.43% | 26.40% | 47.41% |  |
| Interest Coverage                | 0.05   | 0.10   | 0.13   | 0.19   |  |

Notes Fiscal Year ends June 30

Interim Financials through March 31, 2021

#### Real Estate Collateral Analysis

As-Complete Market Value(income approach) = \$10,000,000

Total Debt (PNC Facility 2, County ED & Brownfield, City of Cleveland) = \$7,500,000

Loan to Value = 75%

The collateral on real estate meets the county requirements of 90% or less.

**Debt Service Schedule** (\*\* Other PNC loan balances will be paid out of the Capital Campaign proceeds)

|                     | PNC Senior Loan ** | County ED Loan | Cleveland Loan* | Total       |
|---------------------|--------------------|----------------|-----------------|-------------|
| Loan Amount         | \$4,000,000        | \$ 1,000,000   | \$1,000,000     | \$6,500,000 |
| Interest Rate       | 3.59%              | 2.50%          | 2.50%           |             |
| Term                | 10 years           | 15 years       | 15 years        |             |
| Amortization        | 25 years           | 15 years       | 15 years        |             |
| Annual Debt Service | \$ 242,622         | \$80,015       | \$80,015        | \$322,637   |

\*The City of Cleveland has offered a loan in the amount of \$1,000,000 with up to 50% forgivable. The terms have not yet been determined. For purposes of this analysis, it is assumed that the City loan will carry similar loan terms. Therefore, an assumption has been made regarding the debt service amount.

**Financial Analysis**

MAGNET has a strong revenue and support stream and has very little existing debt. They have a Federal Paycheck Protection Program Loan which does not require payments and is expected to be fully forgiven. They also have a small Foundation (Program Related Investment) PRI Loan which is paid directly through their industrial revenue stream.

MAGNET has the capacity to take on this project along with its associated debt. Debt coverage ratios based on the last 3 full fiscal years shows debt coverage ratios from 1.68 – 4.39 which is well above the County's requirement of 1.20. Further, MAGNET is well capitalized and providing both a second lien on the real estate and a first lien on their current and future machinery and equipment.

**RECOMMENDATION:**

The Department of Development believes that providing financial assistance to the Manufacturing Advocacy & Growth Network project is a worthwhile risk that will leverage additional investment, create jobs and increase taxes for our community. The Department, therefore, recommends approval of the Cuyahoga County Redevelopment and Modernization Loan.

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2021-0223**

|                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sponsored by: <b>County Executive Budish/Department of Development</b></p> | <p><b>A Resolution</b> authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33<sup>rd</sup> Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33<sup>rd</sup> Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; and

WHEREAS, the primary goal of this loan is for the redevelopment of a vacant building into a mixed-use structure; and

WHEREAS, the project is anticipated to create 30 permanent jobs; and

WHEREAS, the total cost of the project is approximately \$33,323,345.00, of which the County will loan up to \$1,000,000.00 with a term of 20 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on August 11, 2021, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the General Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33<sup>rd</sup> Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project.

**SECTION 2.** That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 28, 2021  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title: Department of Development; 2021 LG Blanket Mill, LLC; \$1,000,000; Redevelopment and Modernization Loan

Scope of Work Summary

Department of Development requesting approval of a Redevelopment and Modernization Loan with LG Blanket Mill, LLC for the anticipated cost not-to-exceed \$1,000,000

Economic Development Loan

LG Blanket Mill, LLC

Northern Ohio Blanket Mill building renovation

3160 West 33<sup>rd</sup> Street, Cleveland, Ohio

Project Goals: Redevelopment of a vacant building into a mixed-use structure

Purpose: Job Creation

Loan Type: Redevelopment and Modernization

Forgiveness Terms: up to 25% forgiven based on project completion and project creation

Payments Required - Yes

Loan Position – 2nd

Number of Jobs created - 30

Number of Jobs retained – 0

Loan amount - \$1,000,000

Loan Terms – 2 years interest only followed by 18 years principal and interest at 2.5%

Total Project amount \$33,323,345

Date Recommended – August 11, 2021

Recommended by CCCIC

Date Provided – N/A

Funding Source: General Fund



**Economic Development Loan  
LOAN PRESENTATION PACKAGE  
Northern Ohio Blanket Mills**



**Prepared By:**  
**Anthony Stella**  
**Senior Development Finance Analyst**  
**(216) 443-3163**  
[astella@cuyahogacounty.us](mailto:astella@cuyahogacounty.us)  
August 11, 2021



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## Department of Development PROJECT EXECUTIVE SUMMARY

**PROJECT NAME:** Northern Ohio Blanket Mills Project  
**CCCIC REVIEW DATE:** August 11, 2021  
**DOD Program:** Redevelopment and Modernization Program

### OVERVIEW

1. **Borrower:** LG Blanket Mill, LLC
2. **Project Location & Council District:**  
3160 West 33rd Street, Cleveland, Ohio  
  
County Council District – 3 Martin Sweeney
3. **Funding Partners in the Project:** City of Cleveland, Federal and State Historic Tax Credits and various tax credit investors.
4. **Project Summary:**

The Northern Ohio Blanket Mills is a mixed-use, historic preservation/adaptive reuse project that will turn the largest vacant property in the Clark-Fulton neighborhood of Cleveland into 60 multi-family affordable housing units with first floor commercial space used by a local non-profit providing needed services one block south of the Clark-Fulton intersection. The renovation of the Northern Ohio Blanket Mills will reactivate 31,400 sq.ft. of unused commercial space that will anchor and revitalize an area that is an accessible multi-model section of the Clark-Fulton neighborhood.

The total cost for this development project is \$33.3 million.

### COMPANY BACKGROUND/HISTORY:

LG Blanket Mill, LLC is a newly created entity owned by the Morton Levin Trust (75%) and Metro West CDC (25%.) The entity has been created to facilitate the renovation of the long vacant Northern Ohio Blanket Mill located at 3160 West 33rd Street, Cleveland, Ohio. Levin Group, Inc. is a Cleveland based real estate development and property management company owned by Mort and Judy Levin. Levin Group has extensive experience in developing low-income housing and they have developed over 1,200 housing units.

Morton Q. Levin, president of Levin Group, Inc., is the owner of the project. Levin Group, Inc. is a Cleveland based real estate development and property management company owned by Mort and Judy Levin. The Levins are well known in Greater Cleveland as active philanthropists and developers committed to fair and affordable housing in Cleveland's core communities and in Greater Cleveland at large. Mort and the Levin family serve on the Visiting Committee of the Levin College of Urban Affairs at Cleveland State University, to support the college's mission to provide high-quality education, research, and public service programs to the urban community. Mort is also past President of Fairmont Temple in Cleveland.

Levin Group, Inc. has extensive experience in applying for low-income housing tax credits and has developed nearly 1,250 residential units layering local, state, and federal loans with tax credit financing of 100% project-based Section 8 rent subsidized units.

### **THE PROJECT**

The Northern Ohio Blanket Mills is a mixed-use, historic preservation/adaptive reuse project that will turn the largest vacant property in the Clark-Fulton neighborhood of Cleveland into 60 multi-family affordable housing units with first floor commercial space used by social service agencies providing needed healthcare and childcare services one block south of the Clark-Fulton intersection. The long vacant building has a total of 63,770 square feet of space. The renovation of the Northern Ohio Blanket Mills will reactivate 31,400 sq. ft. of unused commercial space that will anchor and revitalize an area that is an accessible, multi-model section of the Clark-Fulton neighborhood.

The Northern Ohio Blanket Mills is one block north of St. Rocco's church and has been vacant for more than twenty years. The adaptive mixed-use plan of this former industrial building meets the objectives of the city's master plan to provide needed affordable housing options and improve the streetscape conditions on an important commercial block within the Clark-Fulton Community.

As neighboring communities have seen major investments and subsequent growth since 2000, Clark-Fulton has lagged receiving no significant public or private investment. That has changed in the last 18 months as Metro Hospital; the anchor institution in the Clark-Fulton community announced a major campus transformation plan, and with it, significant investments on the edges of the neighborhood.

Maintaining affordability is a major policy goal as this community experiences significant levels of investment. The Northern Ohio Blanket Mills project sits in the heart of the neighborhood connected to public transit and a growing retail and cultural district. Several other community and economic development projects laid out in the Cleveland 2020 Master Plan are in within walking distance of the Blanket Mills site, including the La Villa Hispana Project and the W. 25th - Clark Retail Development Plan. The Blanket Mill is in proximity to the W.25th Street Corridor Initiative; The Canalway Scenic Byway; and Steelyard Commons.

The Blanket Mills development meets key neighborhood objectives of:

- Increasing housing choices for low-income families in well-resourced communities.
- Supporting neighborhood revitalization, by creating new housing choices that provide in-neighborhood relocation options for residents and attract new residents to the neighborhood.
- Providing options for low-income families to live in mixed-income and mixed-use developments.

The Northern Ohio Blanket Mills is the largest vacant property within the greater Clark-Fulton neighborhood. The project is a mixed-use development that will see:

- \$30 million in private, public, and philanthropic investment.
- Add 60 affordable housing units to the neighborhood.
- Bring 31,000 sq ft of new commercial space along an important commercial district
- Create 95 construction jobs and 30 new permanent jobs.

The immediate adjacent census tracts are also scheduled to receive \$1 billion in development for the Clark-Fulton neighborhood, including:

- MetroHealth campus transformation new units of affordable and market-rate housing located within a half-mile of the Blanket Mill site.
- CentroVilla25 is a \$14 million projected located less than a mile from the Blanket Mill site.
- Astrup building, a \$13 million renovation to create a west side arts and non-profit hub less than half a mile from Blanket Mills.

The development plan will impact the whole community due to its accessible location and variety of services and mixed uses, but the direct impact to the commercial and residential blocks surrounding the Clark-Fulton intersection will bring new life to a vital neighborhood gateway.

The Northern Ohio Blanket Mill Development sits in the heart of the Clark-Fulton Community and is the stepping-stone to stabilizing an important commercial and residential block that will bring further investment into the neighborhood. The Connecting Cleveland 2020 Citywide plan highlighted this specific site as a great opportunity for mixed-use and multi-family residential development. This project's proximity to Fulton Road and Clark Avenue will offer residents with a variety of transit options to support walkability, bicycling, and public transit use.

### COSTS

1. **Total Project Costs:** \$33,323,345
2. **County Loan Amount:** \$1,000,000
3. **Qualifies for these Funding Sources:** Redevelopment and Modernization

### Sources and Uses:

| SOURCES                              |                      |
|--------------------------------------|----------------------|
| Equity (NMTC, LIHTC, Federal, State) | \$ 19,341,587        |
| Member Equity                        | \$ 2,036,339         |
| IFF Loan (NMTC leverage lender)      | \$ 2,420,000         |
| City of Cleveland                    | \$ 3,700,000         |
| Cuyahoga County                      | \$ 1,000,000         |
| OHFA Loan                            | \$ 3,480,000         |
| Deferred Developer Fee               | \$ 845,419           |
| Cleveland Foundation                 | \$ 500,000           |
| <b>Total Sources</b>                 | <b>\$ 33,323,345</b> |

| USES                        |                      |
|-----------------------------|----------------------|
| Total Acquisition           | \$ 1,200,000         |
| Total Construction          | \$ 24,791,733        |
| Soft Costs                  | \$ 2,904,057         |
| Developer Fee               | \$ 2,350,000         |
| Transaction Costs           | \$ 1,726,863         |
| MT Equity Operating Reserve | \$ 350,692           |
|                             |                      |
|                             |                      |
| <b>Total Project Cost</b>   | <b>\$ 33,323,345</b> |

### TERMS

1. **Interest Rate:** 2.50%

2. **Term/Repayment:** 2 years of interest only payments (2.5%) followed by a 18 year fully-amortizing loan (2.5%) with monthly principal and interest and with up to 25% forgiveness base on County's Redevelopment and Modernization Program regulations
3. **Security/Collateral/Guarantor(s):** County to have a second mortgage on the real estate that is subordinate to the project's primary lenders A personal guarantee will be provided by Morton Levin.

**RATIONALE FOR PARTICIPATION**

- **Jobs Created:** The Project will create 30 new permanent jobs in Cuyahoga County with a payroll of approximately \$1,200,000.
- **Economic Impact:** The project will renovate a long vacant and blighted building, create jobs, and generate new tax revenue to a site which has been unproductive for 25 years.
- **Community Impact:** The redevelopment will include 60 units of low-income affordable housing. Metro West CDC, as a junior partner will receive a portion of cashflows which will provide them with a source of revenue to continue their programming in the neighborhood.

**Real Estate Proforma**

| LG Blanket Mills                      |          |             |  |                     |                     |                     |                     |                     |
|---------------------------------------|----------|-------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| August 11, 2021                       |          |             |  |                     |                     |                     |                     |                     |
| Operating Proforma                    |          |             |  |                     |                     |                     |                     |                     |
| <b>INCOME</b>                         |          |             |  | <b>2023</b>         | <b>2024</b>         | <b>2025</b>         | <b>2026</b>         | <b>2027</b>         |
| Residential Income                    | 60 units |             |  | \$ 667,527          | \$ 742,722          | \$ 757,628          | \$ 772,780          | \$ 788,236          |
| Residential Vacancy                   |          | 5.00%       |  | \$ (33,376)         | \$ (37,136)         | \$ (37,881)         | \$ (38,639)         | \$ (39,412)         |
| Commercial Income - Base Rent         | 31435 SF | \$13.50/ SF |  | \$ 424,373          | \$ 424,373          | \$ 424,373          | \$ 424,373          | \$ 424,373          |
| Commercial Income - Additional Rent   |          |             |  | \$ 1,164            | \$ 2,352            | \$ 6,563            | \$ 7,799            |                     |
| <b>Effective Gross Income</b>         |          |             |  | <b>\$ 1,058,524</b> | <b>\$ 1,131,123</b> | <b>\$ 1,146,472</b> | <b>\$ 1,165,077</b> | <b>\$ 1,180,996</b> |
| <b>EXPENSES</b>                       |          |             |  |                     |                     |                     |                     |                     |
| Operating Expenses Residential        |          |             |  | \$ 393,103          | \$ 404,446          | \$ 416,129          | \$ 428,163          | \$ 440,558          |
| Operating Expenses (Commercial)       |          |             |  | \$ 229,437          | \$ 230,601          | \$ 231,789          | \$ 236,000          | \$ 237,236          |
| <b>Total Operating Expenses</b>       |          |             |  | <b>\$ 622,540</b>   | <b>\$ 635,047</b>   | <b>\$ 647,918</b>   | <b>\$ 664,163</b>   | <b>\$ 677,794</b>   |
| <b>NET OPERATING INCOME</b>           |          |             |  |                     |                     |                     |                     |                     |
|                                       |          |             |  | \$ 435,984          | \$ 496,076          | \$ 498,554          | \$ 500,914          | \$ 503,202          |
| Federal HTC Investor Preferred Return |          |             |  | \$ 14,608           | \$ 14,608           | \$ 14,608           | \$ 14,608           | \$ 14,608           |
| CF Available for Debt Service         |          |             |  | \$ 421,376          | \$ 481,468          | \$ 483,946          | \$ 486,306          | \$ 488,594          |
| <b>DEBT SERVICE</b>                   |          |             |  |                     |                     |                     |                     |                     |
| Permanent debt (OHFA)                 |          |             |  | \$ 168,321          | \$ 168,321          | \$ 168,321          | \$ 168,321          | \$ 168,321          |
| IFF Loan                              |          |             |  | \$ 133,100          | \$ 133,100          | \$ 133,100          | \$ 133,100          | \$ 133,100          |
| County Loan                           |          |             |  | \$ 69,047           | \$ 69,047           | \$ 69,047           | \$ 69,047           | \$ 69,047           |
| Cleveland Foundation PRI              |          |             |  | \$ 10,000           | \$ 10,000           | \$ 10,000           | \$ 10,000           | \$ 10,000           |
| <b>Total Debt Service</b>             |          |             |  | <b>\$ 380,468</b>   | <b>\$ 380,468</b>   | <b>\$ 380,468</b>   | <b>\$ 380,468</b>   | <b>\$ 380,468</b>   |
| <b>NET CASH FLOW</b>                  |          |             |  |                     |                     |                     |                     |                     |
|                                       |          |             |  | \$ 55,516           | \$ 115,608          | \$ 118,086          | \$ 120,446          | \$ 122,734          |
| <b>Debt Service Coverage Ratio</b>    |          |             |  |                     |                     |                     |                     |                     |
|                                       |          |             |  | 1.11                | 1.27                | 1.27                | 1.28                | 1.28                |

### **Proforma / Financial Analysis**

The project is utilizing New Markets Tax Credits, Federal and State Historic Tax Credits, and Low-Income Tax Credits to make the redevelopment feasible. The structure is being divided into 2 condos, residential and commercial, for the purpose of utilizing the various tax credits. The long vacant structure will continue to languish without the assistance of the County's Redevelopment and Modernization Loan. The extended payment period of 18 years as opposed to the usual 15 years for real estate deals allows the project to cash flow and provides a debt coverage ratio of 1.27 upon stabilization. The unique partnership between Levin Group and Metro West will help to provide Metro West with ongoing revenue which will allow them to continue their mission in the neighborhood.

The real estate has an as-completed value of \$4,810,000 based on a third-party appraisal. The total debt on the real estate is \$4,480,000. This provides a Loan to Value of 93%. Although the Loan-to-Value is slightly above the County's 80% requirement, the strong personal guarantees strengthens the deal. Additionally from an income approach, the real estate would have a value of \$5,39,484 using year 3 NOI and a 9% cap rate. Using that value would bring the LTV to 81%.

### **Location**



### **RECOMMENDATION:**

The Department of Development believes providing financial assistance to this project is a worthwhile risk that will leverage additional investment, create jobs and has a increase tax revenues for our community. The Department, therefore, recommends approval of the Cuyahoga County Economic Development Loan.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0225

|                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Children and Family Services</b> | <b>A Resolution</b> authorizing an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; and

WHEREAS, the primary goal of this project is to continue to offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers; and

WHEREAS, this project is 100% funded by the State Child Protective Allocation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 28, 2021  
Committee(s) Assigned: Health, Human Services & Aging

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Title: 2021/2022 DCFS AMENDMENT #2 WITH THE METROHEALTH SYSTEM FOR COMPREHENSIVE MEDICAL SERVICES

Scope of Work Summary

Division of Children and Family Services is requesting approval of a contract amendment with The Metro Health System to change the end date from 12/31/2021 to 12/31/2022 and add \$443,000.00 for 2021 and add \$1,108,000.00 in funding for 2022, not-to-exceed, exercising the option for 2022 funding through 12/31/2022.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

| Approval Date | Approval Number |
|---------------|-----------------|
| 02/25/2020    | R2020-0049      |
| 01/12/2021    | R2021-0008      |

Describe the exact services being provided:

In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth or other adults in the home.

Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement.

The anticipated start-completion dates are (11/01/2021 – 12/31/2022).

The primary goals of the project are (list 2 to 3 goals).

- To reduce safety risks for children and youth
- To establish care coordination through consultation and counseling for children and youth prescribed psychotropic medications
- To provide linkages for youth aging-out of the foster care system
- To comply with referral standards for preventive and follow-up visits for physical and behavioral health care set by American Academy of Pediatrics (AAP) and Ohio Administrative Code (OAC) 5101:2-42-66.1.

Procurement

The original contract contains two option years that can be exercised based on funding availability, provider performance, and agency priorities. DCFS is exercising the first amendment year with this amendment, which requires an RFP exemption.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Metro Health System  
2500 MetroHealth Drive

Cleveland, OH 44109  
Council District (N/A)

The president and CEO for the contractor/vendor is Dr. Akram Boutros.

**Project Status and Planning**  
The project reoccurs annually.

**Funding**  
The project is funded 100% through State Child Protection Allocation.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the ~~1<sup>st</sup>~~ **2<sup>nd</sup>** amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

| Contract          | Dates                   | Amount         |
|-------------------|-------------------------|----------------|
| Original Contract | 01/01/2020 – 12/31/2020 | \$1,067,000.00 |
| Amendment 1       | 01/01/2021 - 12/31/2021 | \$1,400,000.00 |
| Amendment 2       | 01/01/2021 - 12/31/2021 | \$443,000.00   |
| Amendment 2       | 01/01/2022 – 12/31/2022 | \$1,108,000.00 |
|                   | Total                   | \$4,018,000.00 |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                        |                                |
|----------------------------------------|--------------------------------|
| Infor/Lawson RQ#:                      | N/A                            |
| Buyspeed RQ# (if applicable):          | 45365                          |
| Infor/Lawson PO# Code (if applicable): | AG2000215 CONV Suffix 01,02,03 |
| CM Contract#                           | 204                            |

|               |                   |                           |
|---------------|-------------------|---------------------------|
|               | <b>Department</b> | <b>Clerk of the Board</b> |
| Briefing Memo | PJP               |                           |

|                                                      |                                                                                                                                                                                                                                                                       |                             |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Late Submittal Required:                             | Yes <input checked="" type="checkbox"/>                                                                                                                                                                                                                               | No <input type="checkbox"/> |
| Why is the amendment being submitted late?           | The amendment was delayed due to negotiations between Cuyahoga County DCFS and Metrohealth about the amount of funding needed for 2020 and 2021, as well as delays related to the vendor signing the final document and providing updated Certificates of Insurance.  |                             |
| What is being done to prevent this from reoccurring? | We will continue to attempt to complete amendments in a timely fashion and work with vendors and departments to ensure discussions regarding the value of contracts and amendments occur in a timely fashion. Discussions around this amendment began in August 2020. |                             |

|               |                              |                                        |
|---------------|------------------------------|----------------------------------------|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|----------------------------------------|

| Contract Amendments                                                                                                                         |                         |            |       |                     |                       |             |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------|-------|---------------------|-----------------------|-------------|
|                                                                                                                                             |                         |            |       | Department initials | OPD                   |             |
| Justification Form                                                                                                                          |                         |            |       | PJP                 | OK                    |             |
| IG#                                                                                                                                         | N/A – Government Entity |            |       | PJP                 | N/A (gov't)           |             |
| Annual Non-Competitive Bid Contract Statement                                                                                               | Date:                   | N/A – GOV  |       | PJP                 | N/A (gov't)           |             |
| Debarment/Suspension Verified                                                                                                               | Date:                   | 10/29/20   |       | PJP                 | OK                    |             |
| Auditor's Finding                                                                                                                           | Date:                   | 10/29/20   |       | PJP                 | OK                    |             |
| Vendor's Submission                                                                                                                         |                         |            |       | PJP                 | OK (signed amendment) |             |
| W-9 – if required                                                                                                                           | Tax ID#                 | 34-6004382 | Date: | N/A                 | N/A                   | N/A         |
| Independent Contractor (I.C.) Requirement                                                                                                   |                         |            | Date: | N/A                 | PJP                   | N/A (gov't) |
| Amendment and Exhibits                                                                                                                      |                         |            |       | PJP                 | OK                    |             |
| Cover - <i>Master amendments only</i>                                                                                                       |                         |            |       | N/A                 | OK                    |             |
| Contract Evaluation                                                                                                                         |                         |            |       | PJP                 | OK                    |             |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond) |                         |            |       | PJP                 | OK                    |             |
| COI - <i>*To be reviewed by the Department of Law.</i>                                                                                      |                         |            |       | PJP                 | Doc attached          |             |

1 | Page

Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                                                                                                                                                                |     |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------|
| <i>*OPD Buyer to check for attachment; not for compliance.</i>                                                                                                 |     |              |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i>                                                                             | PJP | Doc attached |
| <i>*OPD Buyer to check for attachment; not for compliance.</i>                                                                                                 |     |              |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> | PJP |              |
| Checklist Verification                                                                                                                                         | PJP | OK           |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period      | Accounting Unit | Account Number | Sub Account | Dollar Amount  |
|------------------|-----------------|----------------|-------------|----------------|
| 11/1/20-12/31/20 | HS215100        | 56020          | UCH05908    | \$292,000.00   |
| 1/1/21-12/31/21  | HS260180        | 55130          | UCH00162    | \$17,510.00    |
| 1/1/21-12/31/21  | HS215100        | 56020          | UCH05908    | \$455,490.00   |
| 1/1/21-12/31/21  | HS215100        | 56070          | UCH05001    | \$635,000.00   |
|                  |                 |                | TOTAL       | \$1,400,000.00 |

|                                                           |                                  |
|-----------------------------------------------------------|----------------------------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | AG2000215                        |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | AG2000215 CONV Suffixes 01,02,03 |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | 45365                            |
| <b>CM Contract#</b>                                       | 204                              |

|                                                  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--------------------------------------------------|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$1,067,000.00  |                  | 1/1/20-12/31/20                       | 2/25/20       | R2020-0049 |
| <b>Prior Amendment Amounts</b> (list separately) |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
|                                                  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$1,400,000.00   | 11/1/20-12/31/2021                    | Pending       | Pending    |
| <b>Total Amendments</b>                          |                 | \$1,400,000.00   |                                       |               |            |

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Revised 9/17/2020

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|                             |  |                       |  |  |  |
|-----------------------------|--|-----------------------|--|--|--|
| <b>Total Contact Amount</b> |  | <b>\$2,467,000.00</b> |  |  |  |
|-----------------------------|--|-----------------------|--|--|--|

### OPD Use Only:

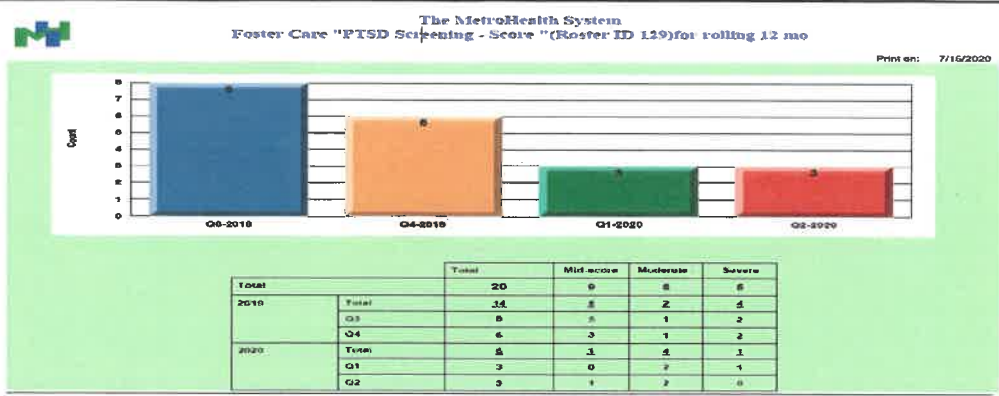
|                    |                                                                  |
|--------------------|------------------------------------------------------------------|
| Prior Resolutions: | R2020-0049                                                       |
| Amend:             | 204                                                              |
| Vendor Name:       | The MetroHealth System                                           |
| ftp:               | 1/1/2020 – 12/31/2020 EXT 12/31/2021, add'l funds eff. 11/1/2020 |
| Amount:            | Add'l \$1,400,000.00mm                                           |
| History/CE:        | OK                                                               |
| EL:                | OK                                                               |
| Procurement Notes: |                                                                  |

OPD Buyer approval: **OK, ssp 11/23/2020**

## CONTRACT EVALUATION FORM

|                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contractor</b>                                                                     | The MetroHealth System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson<br/>PO#:</b> | AG2000215-01, -02, -03                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>RQ#</b>                                                                            | CF-19-45365                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Time Period of Original Contract</b>                                               | 01/01/2020 – 12/31/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Background Statement</b>                                                           | In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth or other adults in the home. Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement. Of the 2,000 children and youth in care, 30 percent are prescribed at least one psychotropic medication. This cohesive and coordinated approach ensures each child's medical needs are being met on a consistent basis, and that trained professionals are dedicated entirely to the care of these. |
| <b>Service Description</b>                                                            | To offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers. The services are to be delivered as a coordinated approach to ensure medical needs are being met by trained medical professionals dedicated to the care and safety of children and youth in custody.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Performance Indicators</b>                                                         | Comprehensive medical monthly reports include but are not limited to: (1) number of appointments billable vs. non-billable, (2) Number of follow up appointments scheduled or attended per month, (3) Number of preventative visits scheduled or attended per month, (4) Number of comprehensive physicals, (5) Number of children/youth being tracked through care coordination, (6) Number of children/youth remaining as system patients vs. those selecting an alternate primary care provider, (7) Number of children receiving developmental/behavioral health screenings, (8) Number of subspecialty referrals, and (9) Number of aged out youth referred to primary care provider.                                                                                                                                                                                                                                                                                                                                    |

**Actual Performance versus performance indicators (include statistics):**



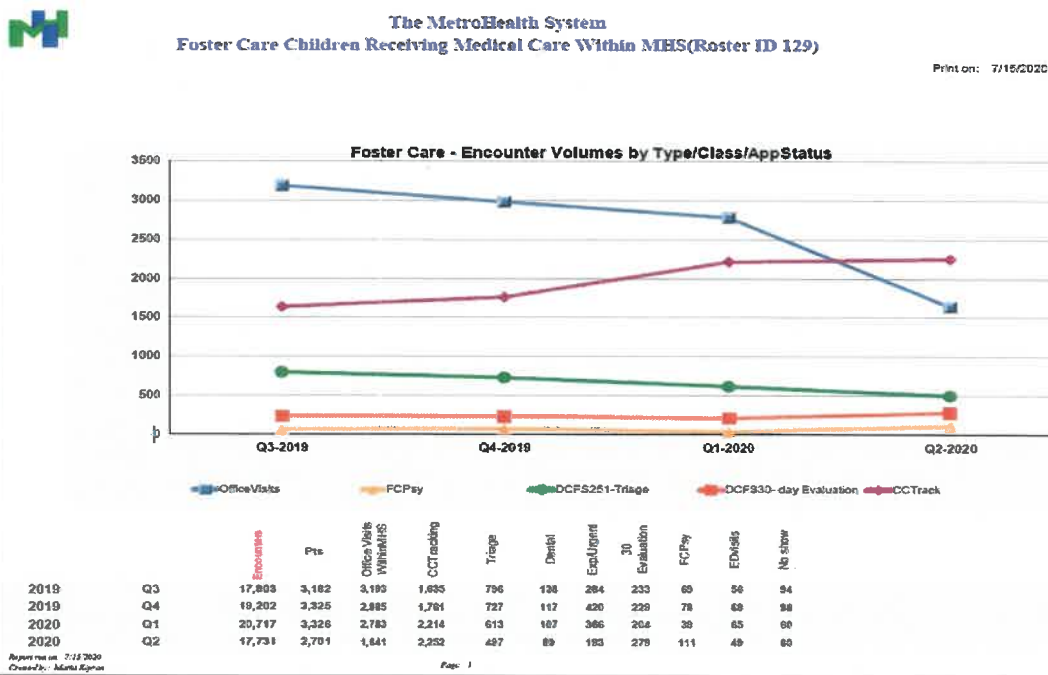
**Rating of Overall Performance of Contractor**

Superior      Above Average      Average      Below Average      Poor

Select One (X)

X

**Justification of Rating**



**Department Contact**

Karen Stormann

**User Department**

DCFS

**Date**

10/29/20

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0221

|                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Public Works</b> | <b>A Resolution</b> making an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; authorizing the County Executive to execute Contract No. 1770 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; and

WHEREAS, the primary goal of this project is the modernization of one simplex and 2 duplex elevators in Jail II of the Cuyahoga County Justice Complex; and

WHEREAS, the project is funded 100% by Capital Improvements funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive





# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0224

|                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sponsored by: <b>County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</b></p> | <p><b>A Resolution</b> authorizing Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; and

WHEREAS, the primary goal of this project is to provide a temporary placement for youth to receive respite care services for youth involved in the Coordinated Approach to Misdemeanors Program; and

WHEREAS, the project is funded 100% by the Targeted RECLAIM Ohio Grant fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                          |      |
|--------------------------|------|
|                          |      |
| County Council President | Date |

|                  |      |
|------------------|------|
|                  |      |
| County Executive | Date |

|                  |      |
|------------------|------|
|                  |      |
| Clerk of Council | Date |

First Reading/Referred to Committee: September 28, 2021

Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0226

|                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b></p> | <p><b>A Resolution</b> authorizing amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00 as follows:

- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00; and
- b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and
- c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021; and
- d) Contract No. 954 with Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing in the amount not-to-exceed \$258,227.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and

WHEREAS, the goals of the project are: (1) provide safe, decent shelter for families in crisis, (2) link families with permanent housing and ongoing community support to assure housing stability; and

WHEREAS, this project is funded as follows:

Family Promise of Greater Cleveland-36% Federal Housing and Urban Development Continuum of Care Grant and 64% Health and Human Services Levy Fund; and

Salvation Army- 47% Federal Housing and Urban Development Continuum of Care Grant and 53% Health and Human Services Levy Fund; and

West Side Catholic Center- 51% Federal Housing and Urban Development Continuum of Care Grant and 49% Health and Human Services Levy Fund; and

Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing- 61% Federal Housing and Urban Development Continuum of Care Grant and 39% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00 as follows:

- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00; and
- b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and
- c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021; and

- d) Contract No. 954 with Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing in the amount not-to-exceed \$258,227.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and

**SECTION 2.** That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                          |       |
|--------------------------|-------|
| _____                    | _____ |
| County Council President | Date  |
|                          |       |
| _____                    | _____ |
| County Executive         | Date  |
|                          |       |
| _____                    | _____ |
| Clerk of Council         | Date  |

First Reading/Referred to Committee: September 28, 2021  
Committee(s) Assigned: Health, Human Services & Aging

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0227

|                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b> | <b>A Resolution</b> making an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, the County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; and

WHEREAS, the primary goal for this project is to provide temporary housing and recovery support for homeless men with substance use disorder; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023.

**SECTION 2.** That the County Executive is authorized to execute the contract and all documents consistent with this Resolution.





# County Council of Cuyahoga County, Ohio

## Ordinance No. O2021-0016

|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Human Resources</b> | <b>An Uncodified Ordinance</b> amending uncodified Ordinance No. O2021-0015 which authorizes the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine by establishing a date certain by which information must be submitted to the Department of Human Resources; and declaring the necessity that this uncodified Ordinance become immediately effective. |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, this Council approved uncodified Ordinance No. O2021-0015 authorizing the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine on September 28, 2021; and

WHEREAS, the County desires to amend said uncodified ordinance to establish a date certain by which information must be submitted to the Department of Human Resources to qualify for the bonus; and

WHEREAS, it is necessary that this uncodified Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That Section 1 of uncodified Ordinance No. O2021-0015 is hereby amended to read as follows (deletions are stricken, additions are bold and underlined):

**Section 1.** That, any provision of the Employee Handbook or any codified or uncodified ordinance to the contrary notwithstanding, this Council hereby authorizes the County Executive or the Executive's designee to provide each bargaining and non-bargaining employee a bonus of \$100.00 upon proof of full vaccination; **such proof to be submitted to the Department of Human Resources by close-of-business on November 12, 2021.**

**SECTION 2.** It is necessary that this uncodified Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this uncodified Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing uncodified Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

Journal CC044  
October 12, 2021

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2021-0014

|                                                                                   |                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sponsored by: <b>County Executive Budish/Department of Information Technology</b> | <b>An Uncodified Ordinance</b> authorizing the County Executive to make a one-time conversion of exchange time into a straight-time payment for selected employees within the Department of Information Technology; and declaring the necessity that this uncodified Ordinance become immediately effective. |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WHEREAS, several employees within the Department of Information Technology have performed critical services in implementing Enterprise Resource Planning (“ERP”) software and other projects;

WHEREAS, the employees identified in the document attached to this ordinance and labeled as “Exhibit A” have expended significant amounts of time beyond traditional work hours in order to implement new systems and sustain critical information technology operations;

WHEREAS, the after-hours engagement of work by all employees identified in Exhibit A to this ordinance was necessary and critical to maintaining information technology operations;

WHEREAS, notwithstanding any provision to the contrary in the Cuyahoga County Employee Handbook, the employees identified in Exhibit A to this ordinance shall be entitled to a one-time conversion of their exchange time hours to a straight time payment.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That, any provision of the County’s Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) or any codified or uncodified ordinance to the contrary notwithstanding, this Council hereby authorizes the County Executive or the Executive’s designee to make a one-time conversion of exchange time into a straight-time payment for those employees within the Department of Information Technology identified on Exhibit A, in a total amount not to exceed \$34,605.30

**SECTION 2.** If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget

and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** It is necessary that this uncodified Ordinance become immediately effective for the usual daily operation of the County and for the reasons set forth in the preamble.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this uncodified Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing uncodified Ordinance was duly enacted.

Yeas:

Nays:

|                          |       |
|--------------------------|-------|
| _____                    | _____ |
| County Council President | Date  |
| _____                    | _____ |
| County Executive         | Date  |
| _____                    | _____ |
| Clerk of Council         | Date  |

First Reading/Referred to Committee: August 3, 2021  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**Exhibit A**

**to**

**County Council of Cuyahoga County, Ohio  
Ordinance No. O2021-00??**

The employees identified below have expended significant amounts of time beyond traditional work hours in order to implement new systems and sustain critical information technology operations.

The after-hours engagement of work by these employees was necessary and critical to maintaining information technology operations.

- CHRISTOPHER ALLEN SAUER
- CONNIE L GEDDIS
- DAVID JOSEPH DEGRANDIS
- DAVID M SCHODER
- ERIC PALIWODA
- JASON M KOSSMAN
- JASON PAUL FOWLER
- JEFFREY G SHOOK
- JEREMY ADAM MIO
- JONATHAN L PO
- JOSEPH JOHN ZYSEK II
- KARLA JOI MARCISZEWSKI
- RALPH HARDATH PERSRAM