



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, FEBRUARY 15, 2022
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE FEBRUARY 1, 2022 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2022-0031: A Resolution confirming the County Executive's appointment of Mayor Katherine Gallagher to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
 - b) R2022-0032: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2021 – 11/30/2025, and declaring the necessity that this Resolution become immediately effective:
 - 1) Kenneth A. Bravo
 - 2) Chris H. Gerrett
 - 3) Isabel G. Klein

- c) R2022-0033: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective:

- 1) Chief Michael J. Cannon
- 2) Arthur B. Hill
- 3) Dean P. Jenkins

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, FEBRUARY 1, 2022
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairwoman Baker called the meeting to order at 10:07 a.m.

2. ROLL CALL

Ms. Baker asked Assistant Deputy Clerk Johnson to call the roll. Committee members Baker, Gallagher, Miller, Conwell and Sweeney were in attendance and a quorum was determined. Councilmember Schron was also in attendance.

3. PUBLIC COMMENT

Mr. Colin Sikon addressed the Committee regarding Ordinance No. O2022-0002, an Uncodified Ordinance establishing a COVID-19 Testing Policy to be applicable to all County Executive Employees.

4. APPROVAL OF MINUTES FROM THE JANUARY 18, 2022 MEETING

A motion was made by Mr. Gallagher, seconded by Ms. Conwell, and approved by unanimous vote to approve the minutes from the January 18, 2022 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2022-0017: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2022-0017. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Bouchahine, pertaining to the item, which he answered accordingly.

A motion was then made by Ms. Baker, seconded by Mr. Sweeney and approved by *unanimous* vote to amend Resolution No. R2022-0017 by deleting the proposed deleted classifications "*Exhibits D, E and F*".

On a motion by Ms. Baker with a second by Mr. Miller, Resolution No. R2022-0017 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as amended.

- b) R2022-0022: A Resolution extending the appointment of Interim Director of the Department of Human Resources, Sheba N. Marshall, to June 29, 2022; and declaring the necessity that this Resolution become immediately effective.

Mr. Matt Carroll, Chief Economic Growth and Opportunity Officer, addressed the Committee regarding Resolution No. R2022-0022. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Carroll pertaining to the item, which he answered accordingly.

On a motion by Ms. Baker with a second by Ms. Conwell, Resolution No. R2022-0022 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- c) O2022-0002: An Uncodified Ordinance establishing a COVID-19 Testing Policy to be applicable to all County Executive Employees; and declaring the necessity that this Ordinance become immediately effective.

Ms. Sheba Marshall, Interim Human Resources Director; Mr. Robert Coury, Chief Public Safety and Justice Services Officer; Mr. Gregory Huth, Law Director; Mr. Patrick Smock, Director of Employee Services with the Department of Human Resources; and Mr. Trevor McAleer, Legislative Budget Advisor, addressed the Committee regarding Ordinance No. O2022-0002. Discussion ensued.

Ms. Baker introduced a proposed substitute to Ordinance No. O2022-0002. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Marshall, Mr. Coury, Mr. Huth, Mr. Smock and Mr. McAleer pertaining to the item, which they answered accordingly.

A motion was made by Ms. Baker, seconded by Ms. Conwell and subsequently withdrawn to refer Ordinance No. O2022-0002 to the full Council for second reading.

A motion was made by Ms. Baker and seconded by Mr. Gallagher to refer Ordinance No. O2022-0002 to the full Council agenda for second reading. The motion failed by a roll-call vote of 1 yea and 4 nays with Committee member Miller voting in the affirmative and Committee members Baker, Gallagher, Sweeney and Conwell casting dissenting votes.

There was no further legislative action taken on Ordinance No. O2022-0002.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairwoman Baker adjourned the meeting at 12:20 p.m.

County Council of Cuyahoga County, Ohio

Resolution No. R2022-0031

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Mayor Katherine Gallagher to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Mayor Katherine Gallagher (replacing Michael Byrne) to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2022 – 12/31/2024; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Mayor Katherine Gallagher (replacing Michael Byrne) to

serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2022 – 12/31/2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 8, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



January 28, 2022

Pernel Jones, Jr.
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear President Jones,

Pursuant to Ohio Revised Code Section 713.22, I am pleased to nominate the following individual for appointment to the Cuyahoga County Planning Commission:

- **Mayor Katherine Gallagher** (South Central Region), 3-year term, 1/1/2022-12/31/2024
 - Resides in Brooklyn (Cuyahoga County)
 - Replacing Michael Byrne

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated area.

There are three candidates on file for this position.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Thank you for consideration of this appointment. Should you or County Council have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
Cuyahoga County Executive

Katherine A. Gallagher has been serving in the role of Mayor in the City of Brooklyn since January of 2016. She serves as Executive Board member of the First Suburbs Consortium, Cuyahoga County Mayors' Collaboration Committee Chair, Vice President of the NEORS Council of Governments, Cuyahoga County Economic Development Commission, and is a representative on the Cleveland Water Council of Governments. She is also a recent Leadership Cleveland graduate. In addition to her work on boards and commissions, Katherine frequently volunteers her time helping local Brooklyn organizations and serves as a mentor for Cleveland State University and John Carroll University students who are interested in public service careers.

Katherine is a 2003 graduate of John Carroll University with her B.A. in Political Science and a minor in Business Administration. She worked at the Cuyahoga County Bar Association out of undergraduate school before returning to earn her law degree from Cleveland Marshall College of Law and her Masters in Public Administration from Cleveland State University's College of Urban Affairs. While pursuing her post-graduate degrees, she worked full-time in the Cuyahoga County Court of Common Pleas as an Adult Probation Officer where she conducted criminal investigations and supervised high risk felony offenders. After graduating from law school she was elected to Brooklyn City Council in 2011. She served as the City Council Pro-Tem in 2013 and City Council President in 2014 and 2015.

Nov. 15th 2019	Planning Commission	Pamela Bobst
Nov. 25th 2019	None of the Below/Planning Commission	Anthony DiCicco
Jan. 19th 2022	None of the Below/County Planning Commission	Katherine Gallagher

County Council of Cuyahoga County, Ohio

Resolution No. R2022-0032

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2021 – 11/30/2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11; and

WHEREAS, Cuyahoga County Code Section 206.11 (E)(3) states that, “With regard to the initial terms of appointed Commission members, three members shall be appointed to full terms and two members shall be appointed to half terms.”

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2021 – 11/30/2025:

Reappointments:

- a. Kenneth A. Bravo
- b. Chris H. Gerrett
- c. Isabel G. Klein

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:



January 28, 2022

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Archives Advisory Commission

Dear President Jones:

Pursuant to Cuyahoga County Ordinance No. 0214-0028, Cuyahoga County has established an Archives Advisory Commission. This nine (9) member board promotes the identification and preservation of historical records and ensures access by Cuyahoga County and the general public. I am pleased to nominate the following individuals for re-appointment to the Cuyahoga County Archives Advisory Commission:

- **Kenneth Bravo**, 4-year term, 12/01/2021 – 11/30/2025
 - Resides in South Euclid (Cuyahoga County)
- **Chris Gerrett**, 4-year term, 12/01/2021 – 11/30/2025
 - Resides in Fairview Park (Cuyahoga County)
- **Isabel G. Klein**, 4-year term, 12/01/2021 – 11/30/2025
 - Resides in University Heights (Cuyahoga County)

Attached you will find copies of the nominee's bio/resume for your review. The members of this board are not compensated. There are five candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
Cuyahoga County Executive

KENNETH A. BRAVO

EDUCATION

Legal The Ohio State University, Columbus, Ohio
College of Law, J.D. cum laude, June 1967
Undergraduate Rutgers University, New Brunswick, New Jersey
B.A. in Economics, June 1964

ADMITTED TO BAR

Ohio and District of Columbia (inactive status)
Supreme Court of the United States
United States Court of Appeals for the Sixth Circuit
United States District Court for the Northern District of Ohio
United States District Court for the Southern District of Ohio
United States District Court for the Western District
of Pennsylvania
United States District Court for the Eastern District of Michigan

PROFESSIONAL

1967 - 1969 Attorney with the United States Department of Justice, Criminal Division,
Fraud Section, Washington, D.C.
1969 - 1979 Special Attorney with the United States Department of Justice, Criminal
Division, Organized Crime and Racketeering Section, assigned in
Washington, Pittsburgh, Philadelphia and Cleveland
1979 - 1983 Associated with the law firm of Benesch, Friedlander, Coplan and
Aronoff, Cleveland, Ohio
1983 - 1994 Partner in the law firm of Benesch, Friedlander, Coplan and Aronoff,
Cleveland, Ohio, handling trial work involving corporate litigation,
aviation law and white collar crime
1994 - 2012 Partner at the law firm of Ulmer & Berne LLP, Cleveland, Ohio, handling
trial work involving corporate litigation, securities litigation, white collar
crime and aviation law
2013 – Present Retired partner, Ulmer & Berne LLP, Cleveland, Ohio

HONORS

AV Martindale-Hubbell Rating
Listed in Who's Who in the World, Who's Who in America and
Who's Who in the Midwest

BAR ASSOCIATION AND LAW-RELATED ACTIVITIES

American Bar Association
1990 - 1993 Vice Chair, Criminal Practice and Procedure Committee, Section
of Antitrust Law
1990 - 1993 Vice Chair, Aviation Litigation Committee, Section of Litigation

Ohio State Bar Association

- 1992 - 2013 - Member, Council of Delegates
- 1993 - 1999; 2006 - Present - Member, Antitrust Section Board of Governors
- 1998 - 2001 - Member, Special Committee to Review the Report of the Ohio Futures Commission
- 2001 - 2004 - Member, Board of Governors
- 2002 - Member, Planning Committee for 2002 Bench Bar Conference, which was jointly convened by the Supreme Court of Ohio, the Ohio Judicial Conference and the Ohio State Bar Association
- 2003 - 2004 - Chair, Government Affairs Committee
- 2006 & 2008 - Member, Commission on Judicial Candidates

Ohio State Bar Foundation

- 2002 - Member of Fellows Class
- 2002 - Present - Life Fellow
- 2011 - 2017 - Member, Grants & Programs Committee

The Ohio State University, Moritz College of Law

- 1990 - 2010 - Member, National Council of the Law Alumni Society
- 2010 - Present - Emeritus Member, National Council of the Law Alumni Society
- 2006 - 2008 - President of the Law Alumni Society

Cleveland Metropolitan Bar Association, Cleveland, Ohio

- 1984 - 1985 - Chair, Federal Court Committee
- 1989 - 1990 - Member, Ad Hoc Long Range Planning Committee
- 2001 - 2002 - Ex-officio Member, Board of Trustees

Cuyahoga County Bar Association, Cleveland, Ohio

- 1980 - 1982 - Chair, Federal Court Committee
- 1986 - 1988 - Chair, Certified Grievance Committee

Federal Bar Association

- 2002 - 2012 - Member, Board of Directors, Northern District of Ohio Chapter

Lawyer-Pilots Bar Association

- 1989 - 2008 - Member

Judicial Conference of the United States Court of Appeals for the Sixth Circuit

- Senior Life Member

Judicial Conference of the Eighth Judicial District, Cleveland, Ohio

- Life Member

United States District Court, Northern District of Ohio

- 2003 - Appointed by U.S. District Court Judge David A Katz to serve on the Merit Selection Panel to Assist in the Selection of Replacement

Magistrate Judge

COMMUNITY ACTIVITIES

The Park Synagogue, Cleveland Heights, Ohio

1983 - 1986 - Treasurer
1983 - 1986, 1995 - 2007 - Chairman, Legal Committee
1986 - 1992 - Vice President
1987 - 1991 - Chair, Membership Committee
1992 - 1998 - Member, Board of Trustees
1995 - 2007 - Member, Executive Committee, Board of Trustees

The Federation of Jewish Men's Clubs

1981 - 1983 - President, The Park Synagogue Mens Club
1983 - 1988 - Vice President, Great Lakes Region
1988 - 1990 - Executive Vice President, Great Lakes Region
1990 - 1992 - President, Great Lakes Region

Bureau of Jewish Education

1983 - 1991 - Member of the Board of Trustees
1985 - 1991 - Chair, Educational Services Committee
1987 - 1990 - Assistant Treasurer
1990 - 1991 - Treasurer
1991 - 1993 - President

Jewish Education Center of Cleveland

1993 - Present - Life Member of Board of Trustees

Jewish Federation of Cleveland, Ohio

1982 - 1983 - Leadership Development Course
1985 - 1991 - Member, Heights Area Council Executive Committee
1987 - 1991 - Chair, Heights Area Council Community Relations Committee
1987 - 1988 - Member, Task Force of Personnel on Jewish Continuity
1991 - 1993 - Member, Board of Trustees
1994 - Present - Member, Government Relations Committee
2010 - Present - Member, Commission on Cemetery Preservation
2013 - Present - Member, Community Planning Committee
2015 - Present - St. Petersburg Subcommittee of the Overseas Connection Committee
2015 - 2017 - Alzheimer's/Dementia Task Force
2015 - Present - Israel Advocacy Taskforce

Jewish Genealogy Society of Cleveland

2009 - 2010, First Vice President for Programming
2009 - Present, Member, Board of Trustees
2010 - 2012, President

International Association of Jewish Genealogical Societies

- 2013 – 2014, Co-chair 33rd International Conference on Jewish Genealogy in Salt Lake City
- 2014 – 2017, Vice President
- 2017 – 2021, President
- 2018 – 2019, 39th Chair, International Conference on Jewish Genealogy, Cleveland, OH
- 2021 – Present, Immediate Past President

Cuyahoga County Archives Advisory Commission

- 2017 – Present, Member
- 2018 – Present, Chairperson

Gross Schechter Day School

- 2001 - 2010 - Member, Board of Directors
- 2007 - 2010 – Vice President
- 2005 – 2012 - Member, Finance Committee
- 2010 – 2011 - Member, Governance Committee

Visiting Nurse Association of Cleveland

- 1989 - 2008 - Medical-legal representative to the Professional Advisory Committee
- 2009 - 2012 - Member., Quality, Accreditation and Research Committee

Alzheimer's Association

- 1989 - 1997 - Member, Board of Trustees, Cleveland Area Chapter
- 1989 - 1992 - Chair, Public Policy Committee, Cleveland Area Chapter
- 1992 – Present – Member, Government Affairs Committee (formerly the Public Policy Committee), Cleveland Area Chapter
- 1991 - 1996 - Vice President, Cleveland Area Chapter
- 1989 - 2005 - Member of Ohio Council
- 1990 - 1992 - Vice President, Ohio Council
- 1993 - 1995 - Regional Delegate to National Board
- 1992 - 1993, 2003 - 2004 - President, Ohio Council
- 2000 - Recipient, Cleveland Area Chapter, Arlene L. Ellis Volunteer Service Award
- 2010 – Present – Ambassador to U.S. Senator Sherrod Brown
- 2016 – Recipient, The Sharen Eckert Leadership in Advocacy Award, The Ohio Council of the Alzheimer's Association

Cleveland Jewish News

- 1989 -1995 - Member, Board of Trustees

The Citizens League of Greater Cleveland

- 1990 - 1991 - Member, Current Issues Committee

Menorah Park Center for Senior Living

- 2008 – 2018, Member, Board of Trustees
- 2018 – Present, Life Member, Board of Trustees
- 2009 – Present, Member, Government Relations Committee
- 2010 – 2013, Member, Adaptive Living Shoppe Committee
- 2010 – 2020, Member, R.H. Myers Independent Living Committee
- 2011 – 2012, Member, Menorah Park Institute Committee
- 2011 – Present, Member, Aging Resources Committee
- 2013 – Present, Chair, Government Relations Committee
- 2014 Winner, Irving Stone Award awarded to Board member who has demonstrated commitment to Menorah Park’s mission and whose involvement has made a great impact at Menorah Park during his early tenure (under 10 years) on the Board
- 2018 Association of Jewish Aging Services (AJAS) 2018 Trustee of the Year Award, awarded annually to a board member of an AJAS member organization
- 2021 – Present, Member, Public Relations Committee
- 2021 – Present, Member, Residential Living Committee

Western Reserve Historical Society

- 2010 – 2016, Member, Cleveland Jewish Archives Advisory Committee
- 2016 – 2019, Chair, Cleveland Jewish Archives Advisory Committee

Mandel Jewish Community Center of Cleveland

- 2015 – Present, Member, Jewish FilmFest Committee

Chagrin Valley Camera Club

- 2015– 2017, President

Cleveland Museum of Art, Friends of Photography

- 2018 – Present, Board Member
- 2021 – Secretary of the Board

PUBLICATIONS

Contributor, Handbook on Antitrust Grand Jury Investigations, Second Edition, published 1988 by the Criminal Practice and Procedure Committee of the Antitrust Section of the American Bar Association

Co-author, “Applying the Federal Sentencing Guidelines to Sherman Act Prosecutions”, Antitrust, the magazine of the Section of Antitrust, American Bar Association, Spring 1990

SPEAKING ENGAGEMENTS

“Electronic Discovery-- Not Just for the Million Dollar Case”
Ohio State Bar Association Digital Technology Law Committee

May 6, 2007, Akron, Ohio

“Electronic Discovery--How Have the Rules Changed?”

Federal Bar Association, Northern District of Ohio Chapter, Advanced Federal Practice Seminar

November 11, 2006

“Electronic Discovery--New Rules, New Responsibilities--

Dealing with our Clients, Opposing Counsel and the Courts”

Stark County Bar Association

April 2, 2007, Canton, Ohio

William J. O’Neill Great Lakes Regional Bankruptcy Institute

April 27, 2007, Cleveland, Ohio

Ohio State Bar Association Digital Technology Law Committee

May 17, 2007, Columbus, Ohio

Ohio State Bar Association Federal Bench Conference

October 5, 2007, Columbus, Ohio

“Avoiding the Pitfalls, Landmines and Perils of E-Discovery”

Federal Bar Association, Northern District of Ohio Chapter, Advanced Federal Practice Seminar

November 14, 2008

Federal Bar Association, Northern District of Ohio Chapter, New Lawyer Training Program,
“What They Didn’t Teach You in Law School”, March 26, 2010

SUMMARY

Records researcher and document manager – result driven. Highly skilled at transforming information from records into a form of literature and data, providing history at a glance.

SKILLS

Detailed research methods
Transcribe original material
Evaluate sources
Chronological Reasoning
Analyze evidence

Historical significance
Historical perspectives
Cite sources
Source Analysis
Data management

Customer Focused
Time management
Continuous Improvement
Excel power-user
PowerPoint power-user

EXPERIENCE

Cuyahoga County Archives Advisory Commission _____ 2017– 2021
Vice Chairperson – meet quarterly

- ✓ Promote the preservation of Cuyahoga County’s historical records
- ✓ Identify means to ensure Cuyahoga County’s historical records are availability
- ✓ Recommend practices, policies, and procedures to bridge the gap between the paper world and the technological world.

The City of Fairview Park, Ohio, Records Retention Commission _____ 2016– present
Resident member – meet quarterly

- ✓ Review obsolete records to be disposed of in a systematic and controlled manner
- ✓ Ensure all city departments submit clear descriptions of records to be destroyed
- ✓ Review compliance to ensure records are kept as long as legally and operationally required

Cuyahoga County Archives _____ 2013 – present
Research Specialist – as needed

- ✓ Familiar with the paper file system and records held at the county archives
- ✓ Research online probate court documents, property records, obituaries, and newspapers.
- ✓ Search Ancestry, Family Search, Fold3 for images of records outside of Cuyahoga County.
- ✓ Experienced searching property records
- ✓ Experienced searching historical maps.
- ✓ Experienced searching tax records
- ✓ Lead project team of eight members to restore order to the property records covering 1944 to 1968.
- ✓ Developed improvements while retaining existing file practices for the 1944-1968 property records.

Fairview Park Historical Society _____ 2012– present
President – attend six meetings annually

- ✓ Ensure all board members are completing duties in a timely fashion
- ✓ Eliminate the mindset that history is for the old, make it interesting for the young
- ✓ Reduce wasted effort and encourage board members and committee members to try something new

Chris H. Gerrett



Fairview Park Historical Society _____ 2010– 2012

Vice President

- ✓ Developed programming plans
- ✓ Meet and greet all speakers
- ✓ Set up computer equipment for speakers.

Adopt-A-Tombstone _____ 2009– present

Founder and project leader

- ✓ Also known as 'Restoring a Landmark, One Stone at a Time' at the Fairview Park Cemetery, Fairview Park, Ohio.
- ✓ Donate time to lead 50+ community members on tombstone restoration
- ✓ Develop detailed database of all burials in the Fairview Park Cemetery
- ✓ Created 'family tree' showing the relationship of those buried in Fairview Park Cemetery
- ✓ Created and manage the website for Fairview Park Cemetery; FairviewParkCemetery.org
- ✓ Donated time to perform tombstone restoration at Adams Street Cemetery, Berea, Ohio

Historian – Fairview Park, Ohio (focus) _____ 1980– present

Daily activity

- ✓ Research Fairview Park history – in depth
- ✓ Create 'relationship chart' of the pioneering families.
- ✓ Create a database of past businesses
- ✓ Provide research for Forward Fairview group, related to businesses of the past
- ✓ Provide research per Mayor or staff's request
- ✓ Provide research for city council and various city departments
- ✓ Submit a monthly historical article for The City of Fairview Park eNewsletter
- ✓ Capture images of Fairview Park during the Covid19 pandemic; create a documentary.

Genealogy Research _____ 1970– present

Family historian

- ✓ Perform paper trail research; physically search archives, museums, courthouse, auditor property records, tax records, building departments and libraries.
- ✓ Interview older members of the family and associates of the family.
- ✓ Research vital records, obtain copy of original documents.
- ✓ Research church and immigration records.
- ✓ Research business and employment records.
- ✓ Develop relationship chart, family tree.
- ✓ Send copy of 'family tree' to other family members and request updates, changes, edits.
- ✓ Retain file system of revised 'family tree' received from other family members. Treat as 'source'.

January 22, 2022

ISABEL G. KLEIN

EDUCATION

August 2017

Certified Archivist, Academy of Certified Archivists

May 2012

M.S., Library Science, University of Maryland, College Park, MD

- Specialization in Archives and Records Management

May 2009

B.A., Women's Studies, University of New Hampshire, Durham, NH

- Magna Cum Laude

January 2008 – May 2008

Study Abroad, University College Utrecht, Utrecht, The Netherlands

LIBRARY AND ARCHIVE EXPERIENCE

August 2020 – Present

Children's Branch Services Supervisor, Cuyahoga County Public Library – Warrensville Heights Branch, Warrensville Heights, OH

- Creates and facilitates original children's programs, including family storytimes, STEAM programs, school & community outreach, and a variety of literacy-based programs
- Spearheaded the library's virtual Trauma – Informed Programs Pilot in Spring 2021, which offered music, dance and art therapy to children throughout Cuyahoga County
- Oversees interactive outdoor learning experiences in the library branch's community learning garden for children and families
- Supervises professional library staff
- Directs daily departmental operations
 - Strategic collection organization to optimize use and customer engagement
 - Collection maintenance to promote diversity, equity and inclusion
- Collaborates with the library administration's Literacy & Learning Division to implement centrally planned and grant-funded initiatives, including Baby Club, Kindergarten Club, and Homework Center

March 2020 – August 2020

Acting Children's Branch Services Supervisor, Cuyahoga County Public Library – Warrensville Heights Branch, Warrensville Heights, OH

- Created and facilitated original children's programs, including family storytimes
- Established the interactive StoryWalk in the library branch's community learning garden for children and families
- Supervised professional library staff
- Directed daily departmental operations
- Collaborated with Literacy & Learning Division to implement centrally planned and grant-funded programs and initiatives

January 2018 – March 2020

Teen Librarian, Cuyahoga County Public Library – Warrensville Heights Branch, Warrensville Heights, OH

- Created and facilitated original teen programs
- Provided reader's advisory to teens and families
- Supervised and trained library pages
- Participated in collection maintenance
- Spearheaded 2018 grant-funded collaborative outdoor art project for library's garden
- Provided outreach services and programs at Cuyahoga Hills Juvenile Correctional Facility (CHJCF)
- Reestablished curriculum support with teachers at the Warrensville Heights Middle School and the Warrensville Heights High School
- Managed and facilitated the American Library Association's Great Stories Club grant at Cuyahoga Hills Juvenile Correctional Facility with a focus and theme of teaching empathy through literature with incarcerated youth
- Collaborated and advocated with colleagues to implement trauma informed practices and programs for at-risk youth
- Oversaw daily departmental operations
 - Strategic collection organization to optimize use and customer engagement, including organization of displays
 - Collection maintenance to promote diversity and inclusion

April 2015 – December 2017

Youth Services Librarian, Hudson Library & Historical Society, Hudson, OH

- Developed a successful Library Services and Technology Act (LSTA) grant funded arts education series called “Arts Around the World” for children in grades 3 – 5 in 2017; series included 7 hands-on workshops and performances and 7 hands-on educational sessions with the Cleveland Museum of Art
- Collaborated with colleagues to create a week-long History camp for 30 – 40 tweens each summer on a specific period in American History
- Created original art lessons and projects for Art Club. Each month highlighted one particular artist and art movement for children in grades 3 – 6
- Planned and led historic walking tours for children of Hudson, OH. “Kids only” walking tours included: Underground Railroad, Disasters, Transportation, and Spooky
- Created and distributed all press releases and promotional materials for original and ongoing programs of responsibility
- Prepared and presented history-oriented programs to outside children’s organizations
- Participated in collection development responsibilities
- Designed, promoted and incorporated early literacy skills in every story time from preschool to family drop-in
- Provided reader’s advisory to children, teens, and families.

November 2014 – April 2015

Children’s Associate, Shaker Heights Public Library, Shaker Heights, OH

- Created and conducted story time programming for preschool age children
- Provided reader’s advisory to children, teens and families

February 2014 – November 2014

Library Assistant – Computer Center, Shaker Heights Public Library, Shaker Heights, OH

- Assisted customers in navigating software applications and related computer questions
- Troubleshoot basic hardware issues on computers and printers
- Executed and maintained excellent administrative roles and tasks for customers and staff

March 2014 - Present

Volunteer/Intern, The Cuyahoga County Archives, Cleveland, OH

- Appraise, arrange, and describe archival records
- Assist in conducting research requests by patrons and staff

March 2013 – March 2014

Gallery & Archive Assistant, Artists Archives of the Western Reserve, Cleveland, OH

- Created new cataloging forms and procedures
- Provided guidance on archival related topics and questions; updated and organized records
- Assisted in lighting, hanging, and selecting art for gallery exhibits

January 2013 – July 2013

Volunteer/Intern, Cleveland Heights-University Heights Public Library, Cleveland Heights, OH

- Created arrangement and description of original photographs of the Cleveland Height – University Heights Library for the Local History Photography Collection, which is digitally available through the Cleveland Memory Project at: clevelandmemory.org

September 2012 – Present

Librarian & Archivist, Herb Ascherman, Jr., Shaker Heights, OH

- Catalog new material for Herb Ascherman Jr.’s private special collection of ca. 2,000 photography books
- Collaborate in the planning and reorganization of complete library collection
- Participate in the printing process of platinum photographs
- Assist with special projects

September 2011 – June 2012

Volunteer/Intern, Prints & Photographs Division, Library of Congress, Washington, D.C.

- Assisted in the re-housing project of prints from photographer Edwin Rosskam’s “Puerto Rico, 1944-46” collection as well as prints from the presidential files of President Warren G. Harding
- Reviewed captioning and indexing of untitled Farm Security Administration/Office of War Information (FSA/OWI) photographs, checking the accuracy of supplied titles and subject headings; edited records as necessary

September 2011 – June 2012

Academic Intern, Prints & Photographs Division, Library of Congress, Washington, D.C.

- Cataloged ca. 270 color slides of Sikkim, India from the Dr. Alice S. Kandell Collection, resulting in their digital availability through the Prints & Photographs Online Catalog (PPOC) at: loc.gov/pictures/collection/kskm/
- Created new subject headings for the Thesaurus for Graphic Materials (TGM)
- Scanned collection slides surrogates for patron use

SUPERVISORY EXPERIENCE

July 2009 – June 2012

Graduate Administrative Coordinator of the Denton Community, Department of Resident Life, University of Maryland, College Park, MD

- Supervised up to 45 students each semester and the operations of three 24-hour service desks serving a residential area of approximately 1,600 students
- Hired, trained, supervised, and evaluated 35 – 40 Community Assistants and three Customer Service Supervisors assigned to the service desks in the Denton Community on North Campus
- Assisted in developing and communicating to all staff policies and procedures related to hall openings and closings, desk operations, room assignments, room changes, and student billing
- Led Spring Open House Tours for accepted students of residence halls

LEADERSHIP EXPERIENCE

December 2017 - Present

Secretary, Cuyahoga County Archives Advisory Commission, County Council of Cuyahoga County, Cleveland, OH

- Promotes and advocates for the preservation of Cuyahoga County's historical records by helping to identify resources to support the work of the Cuyahoga County Archives
- Records and disseminates all meeting minutes for in-person and virtual meetings

July 2017 – Present

Committee Member, Coalition Building Committee, Intellectual Freedom Round Table, American Library Association, Chicago, IL

- Helps administer the Gerald Hodges Intellectual Freedom Chapter Relations Award, supporting the importance of effective coalition building necessary to defend censorship at the ground level

July 2018 – June 2020

Secretary, Executive Board, Intellectual Freedom Round Table, American Library Association, Chicago, IL

- Created agendas and recorded meeting minutes for all in-person and virtual meetings
- Supports libraries and staff around the country on intellectual freedom issues through advocacy work and innovative programs

January 2018 – January 2019

Committee Member, Sophie Brody Medal Committee, Reference and User Services Association (RUSA), American Library Association, Chicago, IL

- Helped administer the Sophie Brody Medal in 2018, which is given to encourage, recognize and commend outstanding achievement in Jewish literature.

January 2017 – December 2017

Chair, Intellectual Freedom Committee, Ohio Library Council, Columbus, OH

- Developed and presented educational sessions at various Chapter conferences on intellectual freedom
- Educated and supported Ohio public libraries on intellectual freedom issues
- Created and submitted program proposals for Ohio Library Council's Annual Convention and Expo, working collaboratively with fellow committee members and outside organizations

November 2014 – December 2016

Committee Member, Intellectual Freedom Committee, Ohio Library Council, Columbus, OH

- Developed and presented educational sessions at various Chapter conferences on intellectual freedom
- Educated and supported Ohio public libraries on intellectual freedom issues

RESEARCH EXPERIENCE

Summer 2008

Summer Undergraduate Research Fellow, Hamel Center for Undergraduate Research, University of New Hampshire, Durham, NH

- Wrote a proposal and received a \$3,500 research grant
- Conducted research at the University of Louisville, Special Collections and the Library of Congress
- Recovered the 1938 Farm Security Administration's photography exhibit, "How American People Live"
- Worked with primary documents, including correspondence and photographs

PROFESSIONAL ASSOCIATIONS

- Academy of Certified Archivists
- American Library Association
- Society of American Archivists

June 20th 2019	Archives Advisory Commission	Jennifer Dieringer
June 19th 2019	Archives Advisory Commission	Jennifer Dieringer
Oct. 9th 2019	Archives Advisory Commission	Deborah Abbott
Jan. 20th 2022	Archives Advisory Commission	Kenneth Bravo
Jan. 22nd 2022	Archives Advisory Commission	Isabel Klein
Jan. 25th 2022	Archives Advisory Commission	Chris Gerrett

County Council of Cuyahoga County, Ohio

Resolution No. R2022-0033

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Chapter 5149 of the Ohio Revised Code (ORC) provides for the organization of a community-based corrections program; and

WHEREAS, ORC 5149.34 provides for the creation of a County Corrections Planning Board and further provides for the composition of the board and the means by which appointments are made; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive Budish has nominated the following individuals to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 – 12/31/2024:

Reappointments:

1. Chief Michael J. Cannon
2. Arthur B. Hill
3. Dean P. Jenkins

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:



January 28, 2022

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Corrections Planning Board

Dear President Jones:

Pursuant to Ohio Revised Code Chapter 5149, I submit the following individuals for reappointment to the Cuyahoga County Corrections Planning Board:

- **Chief Michael Cannon**, 3-year term, 1/1/2022 – 12/31/2024
 - Resident of Hunting Valley (Cuyahoga County)
 - Chief, Hunting Valley Police Department
 - Candidates for this board shall:
 - (ORC 5149.34/HB86 Requirement): *One or more additional representatives of the law enforcement community*
 - (Cuyahoga County Resolution): *One Representative of the Law Enforcement Community, County of Cuyahoga*
- **Arthur Hill**, 3-year term, 1/1/2022 – 12/31/2024
 - Resident of Cleveland (Cuyahoga County)
 - Executive Director, Salvation Army Harbor Light Complex
 - Candidates for this board shall:
 - (ORC 5149.34/HB86 Requirement): *An administrator of a halfway house serving that county, if any, or the administrator's designee*
 - (Cuyahoga County Resolution): *Administrator of a Halfway House within the County of Cuyahoga*
- **Dean Jenkins**, 3-year term, 1/1/2022 – 12/31/2024
 - Resident of Cleveland (Cuyahoga County)
 - Chief Probation Officer, Cleveland Municipal Court
 - Candidates for this board shall:
 - (ORC 5149.34/HB86 Requirement): *An administrator of a Community Corrections Act-funded program in that court, if any, or the administrator's designee.*
 - (Cuyahoga County Resolution): *Administrator of a Community Corrections Act-funded program within the County of Cuyahoga*

The candidate's resumes have been included for your review. There are no known conflicts of interest for which an advisory opinion has been requested.
There are seven candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

A handwritten signature in black ink that reads "Armond Budish". The signature is written in a cursive style with a large, prominent initial "A".

Armond Budish

MICHAEL J. CANNON

EXPERIENCE

MAY 2016 - PRESENT

CHIEF OF POLICE/VILLAGE ADMINISTRATOR, THE VILLAGE OF HUNTING VALLEY

2013 – 2016

CHIEF OF POLICE, PEPPER PIKE POLICE DEPARTMENT

1985 – 2013

PATROLMAN / DETECTIVE/SERGEANT/EXECUTIVE OFFICER, PEPPER PIKE POLICE DEPARTMENT

EDUCATION

1984

B.S. CRIMINAL JUSTICE, BOWLING GREEN STATE UNIVERSITY

1995

POLICE EXECUTIVE LEADERSHIP COLLEGE, COLUMBUS, OH

1996 – ANNUALLY

POLICE EXECUTIVE LEADERSHIP COLLEGE ALUMNI CONFERENCE, COLUMBUS, OH

2015/2016

PUBLIC MANAGEMENT, CLEVELAND STATE UNIVERSITY

2013 – ANNUALLY

OHIO ASSOCIATION CHIEFS OF POLICE, COLUMBUS, OH

ACTIVITIES

- 2013-PRESENT: OHIO ASSOCIATION OF CHIEFS OF POLICE (OACP)
- 2015-2020: CUYAHOGA COUNTY POLICE CHIEFS ASSOCIATION (CCPCA) - GOVERNOR
- 2019-2020: CUYAHOGA COUNTY POLICE CHIEFS ASSOCIATION (CCPCA) - PRESIDENT
- 2021-2022: CCPCA: PAST-PRESIDENT
- 2002- PRESENT: TREASURER – EASTERN CUYAHOGA COUNTY FOP BOARD
- 2020 CUYAHOGA COUNTY POLICE CHIEFS ASSOCIATION: POLICE REFORM COMMITTEE
- 2020 CUYAHOGA COUNTY TRAINING COMMITTEE: RACIAL BIAS/DESCALATION
- 2019-PRESENT: BORDEAUX CLUB CONDO BOARD ASSOCIATION
- 2021-PRESENT: CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD LIASAIN

Arthur B. Hill III – Beau

- Objective** To continue career growth by finding a position within an organization that will utilize my passion for helping others while improving the standing of the organization in the community.
- Experience**
- The Salvation Army Harbor Light Complex
Executive Director October 2007 - Present
- Responsible for management of all program and operating activities
Residential Human Service Programs (500 beds in eight different Programmatic areas with a staff of about 150), Human Resources, Information Technology, Building, Food Service and Accounting Functions
 - Preparation of Applications and Government Reporting for Harbor Light programming:
 - Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County (ADAMHSCC)
 - Cuyahoga County Office of Homeless Services (OHS)
 - Department of Housing and Urban Development (HUD)
 - Ohio Mental Health and Addiction Services Board (OHMAS)
 - Ohio Department of Rehabilitation and Correction (ODRC)
 - Ohio Development Services Agency (ODSA)
 - City of Cleveland
 - Director of Business Operations January 2002- October 2007
 - Manager of Accounting Services July 1999 – January 2002
 - Accountant II November 1997 – June 1999
 - Accountant I January 1997 – November 1997
- The Salvation Army Cleveland Temple Corps
Community Center Director 1996 – 1997
- Planning, development and implementation of programs for children in the community
 - Maintain compliance with grant received from the City of Cleveland
 - Positive interaction with children and parents
- Education** Youngstown State University 1992 – 1996
Bachelor of Science in Business Administration
- Finance Major
- Skills** Excel, Word, Serenec, TESCO, strong interpersonal skills, legislative activities, president of statewide association, self-motivated
- Interests** Family Time, Technology, Golf, Boy Scouts, Corps/Church Activities

REFERENCES AVAILABLE UPON REQUEST

BIOGRAPHY

Beau Hill, Executive Director The Salvation Army Harbor Light Complex

Beau Hill is the Executive Director of The Salvation Army's Harbor Light Complex (HLC) in Cleveland, Ohio. Founded in 1949 the Harbor Light Complex is a multi-service campus that provides the following programs and services to the community: emergency shelter services for families; transitional housing programs for men; community corrections and electronic monitoring services, medically supervised substance abuse treatment and intensive outpatient treatment. On any given day, HLC can have upward to 500 clients within the facility.

Beau Hill was born and raised in The Salvation Army and has dedicated his life in service to others. A graduate of Youngstown State University, Beau began his employment at the Harbor Light Complex in September 1996 when hired as an accountant. Within a few years he was promoted to Director of Business Operations and in 2007 became the Executive Director of the facility. He is eager, confident and mission-minded. He has built a reputation as someone who gets things done! It has been said of him that, *"Beau lives and leads with conviction, passion and follows through on his relationships with others. If he takes on a task, he works hard to make sure that he finishes what he sets out to do and checks in with those he promised regularly. He is dependable and forthright."*

Throughout his tenure, Mr. Hill has preserved the caliber and integrity of the Harbor Light programs while continuously seeking for ways to improve their efficiency. He has negotiated on behalf of The Salvation Army with various 3rd party funders, including HUD, State of Ohio, Ohio Development Services Agency, Cuyahoga County, City of Cleveland, United Way, Office of Homeless Services, etc. He has prepared numerous contracts and agreements with a variety of community partners. He maintains extensive networking contacts in Cuyahoga County, throughout Ohio, and nationally.

Beau Hill participated in the Justice Reinvestment Initiative, was honored with the International Community Corrections Association's President's Award, and recruited to join its board of Directors. He's been involved with the Ohio Community Corrections Association (OCCA) for over ten years and was twice recognized for his involvement; once in 2011, with the OCCA Leadership Award and again in 2013 in recognition of his service as OCCA President. Upon her installation as president, Mr. Hill's successor had this to say, *"I began working with Beau several years ago as a peer in the Ohio Community Corrections Association. Although I did not have a history with Beau like other members of the association, I quickly learned that Beau is a man of integrity, compassion and dedication to his work at The Salvation Army Harbor Light. He is highly respected, engaging and had the ability to bring an environment of inclusion to all members of the association. Working in this field of human services is not simply a*

job or career for Beau, it is his life. Beau exemplifies the mission of The Salvation Army."

Mr. Hill has had a profound and impactful influence on many he encounters, whether it is a judge in Cuyahoga County's Court of Common Pleas, an Ohio Senator, Harbor Light Complex Advisory Council members, his fellow employees, or a client he casually meets as he navigates the floors of HLC. He believes in the Biblical mandate to be "*his brother's keeper*." His actions are motivated by his love for God, and he works tirelessly and devotedly to care for others.

In May of 1912, the Founder of The Salvation Army, General William Booth, uttered the following words:

*While women weep as they do now, I'll fight!
While little children go hungry, as they do now, I'll fight!
While men go to prison, in and out, in and out, I'll fight!
While there is a drunkard left,
While there is a poor girl left upon the streets,
While there remains one dark soul without the light of God, I'll fight!
I'll fight to the very end!*

Beau can recite these words by heart. They are what motivate him to do what he does. He's a fighter. He's passionate about others. He's determined.

The mission of The Salvation Army is:

The Salvation Army, an international movement, is an evangelical part of the universal Christian church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

These words are also inscribed on Beau's heart and mind. He believes in the Biblical mandate to be "*his brother's keeper*." Beau's actions are motivated by his love for God, and he works tirelessly and devotedly to meet the needs of others.

DEAN P. JENKINS



Summary of Qualifications

Experienced in many facets of the criminal justice system with expert specialty in domestic violence

Skilled in group facilitation and psycho educational group treatment

Experienced working as part of an interdisciplinary team

Relevant Employment

Baldwin Wallace University and Bryant & Stratton College

2008-present

Berea and Parma, Ohio

Adjunct Instructor in the area of Criminal Justice

CITY OF CLEVELAND, CLEVELAND MUNICIPAL COURT

1993-Present

Cleveland, OH

Chief Probation Officer

2015- Present

- Develop procedures, programs, and policies to assure efficient functioning of the Probation Department.
- Direct the day to day operations
- Evaluate the performance of personnel; recommend promotions, salary increases, or terminations to the Judges.
- Conduct meetings and conferences with staff members.
- Recent Ohio Supreme Court Certified Court Executive graduate.

Deputy Chief Probation Officer

2006-2015

- Assist Chief Probation Officer in the administration of the Probation Department consistent with state laws and statutes.
- Serve as a liaison between the department and the Judges of Cleveland Municipal Court.
- Supervise, coordinate, and monitor specialized programs within the department.
- Direct assignments, schedule training, and supervise the evaluation of the Probation Supervisors.

Probation Officer Supervisor

2001-2006

- Directly supervise team of probation officers maintaining caseload consisting of domestic violence offenders
- Resolve daily issues with offenders and their corresponding officers
- Verify all correspondence to judicial officials in effort to ensure accuracy and serve as liaison between administration and line staff
- Compile and analyze monthly statistics

Probation Officer/Domestic Violence Supervision Officer

1997-2001

- Supervise a caseload of approximately 100 clients who had been convicted of domestic violence
- Conduct in-depth interviews with clients as well as victims in an effort to assess unmet needs and to refer to proper treatment agencies
- Conduct home visits to ensure safety of the victim and to ascertain knowledge regarding home environment

Probation Officer/Domestic Violence Pre-Sentence Investigator

1996-1997

- Conduct thorough investigation of all convicted domestic violence offenders, including research into his/her criminal and social history, education and employment.
- Formulate psychosocial history and wrote pre-sentence report outlining recommended sentence

Probation Officer/Bond Investigator

1993-1996

- Conduct daily interviews with persons in custody in an effort to assess their eligibility for personal bond
- Advise families of those persons in custody briefing them as to the correction/probation processes
- Formulate post-sentence reports and documented statistical data of jail population

Cuyahoga County Department of Justice Affairs

2000-2005

Batterer's Intervention Program, Cleveland, OH

Assessment Specialist (Part-Time)

- Co-facilitate psycho educational groups for court ordered domestic violence offenders
- Conduct psychosocial assessments
- Complete case notes and various reports

Berea Children's Home and Family Services

Berea, OH

Nurturing Program Facilitator (Part-Time)

1993-1999

- Taught proper discipline techniques to children and adults enrolled in the family behavioral modification program
- Facilitated parental understanding of maintaining behavioral difficulties of emotionally disturbed children
- Prepared youths to reintegrate into society while maintaining their behavioral achievements

Community Respite Provider

1992-1993

- Provided mentoring for emotionally disturbed children within the community
- Served as a liaison between parents, teachers and social workers associated with the youths
- Counseled youths regarding new social skill development and behavior modification

City of Cleveland

1988-1990

Cleveland, OH

Assistant Councilman: Ward 20, Dale Miller, Councilman

- Conducted various campaign activities and attended community meetings
- Received and resolved ward constituent complaints
- Completed special assignments and various administrative duties

Special Qualifications

Federal Bureau of Investigation

1998

Quantico, VA

- Completed special agent training at FBI Academy
- Successfully met all qualifications

Licensed Social Worker

1995-Present

License Number S21240

LEADS and NCIC Certified

1993

Professional Activities

- Member of Domestic Violence Coordinating Task Force of Cuyahoga County
- Chair monthly meetings of Cuyahoga County Fatality Review Committee
- Presented at several national and local trainings
- Presented at Ohio Chief Probation Officer Association
- Syscon and Courtview computer implementation team member
- Member of the American Association of Probation and Parole
- Participant in the American Association of Pre-Trial Services
- Member of the Ohio Domestic Violence Network
- Volunteer with the Victim/Offender Dialogue Program of ODRC
- Assisted in various grant development projects
- Domestic Violence and Child Advocacy Center Board Member
- Graduate of Ohio Supreme Court's Court Executive Program.
- Church Elder

Education

Master of Arts: Criminal Justice

6/2002

Kent State University, Kent, OH

Bachelor of Arts: Criminal Justice

6/1990

Minor: Psychology

Baldwin-Wallace College, Berea, OH

REFERENCES AVAILABLE UPON REQUEST

Jan. 8th 2019	Cuyahoga County Corrections Planning Board	Meredith Turner
June 20th 2020	Cuyahoga County Corrections Planning Board	Cassandra McDonald
May 31st 2020	Cuyahoga County Corrections Planning Board	Lashanita Devese
Oct. 14th 2019	Cuyahoga County Corrections Planning Board	Michael Oshea
Jan. 5th 2022	Cuyahoga County Corrections Planning Board	Arthur (Beau) Hill
Jan. 6th 2022	Cuyahoga County Corrections Planning Board	Dean Jenkins
Jan. 14th 2022	Cuyahoga County Corrections Planning Board	Michael Cannon