



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, MAY 24, 2022**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
  - a) May 10, 2022 Committee of the Whole Meeting [See Page 11]
  - b) May 10, 2022 Regular Meeting [See Page 13]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION**
    - 1) R2022-0105: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become

immediately effective. [See Page 26]

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

## 10. LEGISLATION INTRODUCED BY EXECUTIVE

### b) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2022-0128: A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 57]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

### c) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2022-0129: A Resolution confirming the County Executive's appointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for an unexpired term ending 10/14/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 66]

Sponsor: County Executive Budish

- 2) R2022-0130: A Resolution confirming the County Executive's appointment of Dornat Drummond to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 72]

Sponsor: County Executive Budish

- 3) R2022-0131: A Resolution confirming the County Executive's appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 77]

i) Appointment for the term 7/1/2020 - 6/30/2024:

a) Gabriella Celeste

ii) Appointment for an unexpired term ending 6/30/2023:

a) Daniel Kelly

Sponsor: County Executive Budish

- 4) R2022-0132: A Resolution authorizing a state contract Purchase on PO22001945 with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$905,461.72 for the purchase of (1) replacement Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division; authorizing the County Executive to execute the Purchase Order and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 92]

Sponsor: County Executive Budish/Department of Public Works

- 5) R2022-0133: A Resolution making an award on RQ8964 to CATTS Construction, Inc. in the amount not-to-exceed \$2,974,258.50 for rehabilitation of various roads; authorizing the County Executive to execute Contract No. 2421 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,784,555.10 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective: [See Page 98]

a) Green Road from Euclid Avenue to South Corporation Line in the City of Cleveland.

- b) Ivanhoe Road from Euclid Avenue to East 152<sup>nd</sup> Street in the Cities of Cleveland and East Cleveland.

Sponsor: County Executive Budish/Department of Public Works

- 6) R2022-0134: A Resolution making an award on RQ8508 to SmithGroup Architects & Landscape Architect, PLLC dba SmithGroup, PLLC in the amount not-to-exceed \$1,146,857.00 for professional engineering design services for the Beulah Park - Euclid Beach Connector Project, commencing upon contract signature of all parties through 12/31/2023; authorizing the County Executive to execute Contract No. 2468 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 117]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 7) R2022-0135: A Resolution authorizing a grant award to Cuyahoga County Board of Health in the total amount not-to-exceed \$2,900,000.00 to support various mission activities, commencing upon agreement signature of all parties for a period of 3 years; authorizing the County Executive to execute Agreement No. 2445 and all other documents consistent with said award and this Resolution and declaring the necessity that this Resolution become immediately effective: [See Page 124]
  - a) for the continuation of COVID-19 response efforts in the amount not-to-exceed \$1,100,000.00.
  - b) for lead remediation of housing units in Cuyahoga County suburbs in the amount not-to-exceed \$1,800,000.00.

Sponsor: County Executive Budish/Office of Innovation and Performance

- 8) R2022-0136: A Resolution authorizing an Agreement of Affiliation with Crime Stoppers of Cuyahoga County, Inc. to recognize and designate said organization as the official citizens' reward program for Cuyahoga County for the period 9/15/2021 – 9/14/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 131]

Sponsor: County Executive Budish/Sheriff's Department

- 9) R2022-0137: A Resolution authorizing the issuance and sale of health care and independent living facilities refunding revenue bonds, Series 2022 (Eliza Jennings Senior Care Network), in an aggregate principal amount not-to-exceed \$55,000,000.00 for the purposes of currently refunding bonds previously issued by the County, funding a debt service reserve fund if required and paying certain costs of issuance; providing for the assignment of revenues for the payment of those bonds; authorizing the execution and delivery of a Base Lease, a Lease, a Bond Indenture, Supplemental Bond Indentures, Bond Purchase Agreements, an Assignment of Rights under Lease, an Assignment of Basic Rent and other instruments and documents in connection with the issuance of those bonds; authorizing the preparation and use of a Preliminary Official Statement; authorizing the preparation, execution and use of an Official Statement; authorizing other action relating to the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective. [See Page 135]

Sponsor: County Executive Budish/Department of Development

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2022-0117: A Resolution authorizing a Partner Funding Agreement among City of Cleveland, Cuyahoga County, Cleveland-Cuyahoga Port Authority and Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$2,500,000.00 to provide matching funds for eligible construction phase activities for the stabilization of the hillside abutting the Cuyahoga River at Irishtown Bend; authorizing the County Executive to execute Agreement No. 2149 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 150]

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Community Development – Stephens

- 2) R2022-0119: A Resolution making an award on RQ6906 to PC's for People Ohio, LLC in the amount not-to-exceed \$19,382,136.00 for the deployment of broadband services in Cuyahoga County, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract No. 2318 and all other documents consistent with this award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 156]

Sponsor: County Executive Budish/Office of Innovation and Performance and Councilmember Jones

Committee Assignment and Chair: Community Development – Stephens

- 3) R2022-0123: A Resolution authorizing a grant award to Fund for Our Economic Future of Northeast Ohio in the total amount not -to-exceed \$9,000,000.00 as fiscal agent, for Workforce Funders Group for various workforce development activities, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute the Contract No. 2451 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 176]

- a) in the amount not-to-exceed \$5,000,000.00 for expansion of the Manufacturing Sector Partnership.
- b) in the amount not-to-exceed \$1,000,000.00 for a Higher Education Internship Program.
- c) in the amount not-to-exceed \$3,000,000.00 for Career Education in public schools Countywide.

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

**e) CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2022-0121: A Resolution confirming the designation of Joyce Huang to serve as the alternate to Mayor Justin Bibb on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 184]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 2) R2022-0122: A Resolution authorizing an amendment to Contract No. 842 (formerly Contract No. CE13495) with Fairfax Renaissance Development Corporation for lease of office space, located at 8111 Quincy Avenue, Cleveland for the period 6/1/2002 – 5/31/2022, to extend the time period to 5/31/2027 and for additional funds in the amount not-to-exceed \$5,888,550.00; and declaring the necessity that this Resolution become immediately effective. [See Page 188]

Sponsors: County Executive Budish/Departments of Public Works and Health and Human Services and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2022-0125: A Resolution authorizing a grant award to Greater Cleveland Food Bank in the amount not-to-exceed \$5,000,000.00 to construct a new and expanded food distribution center in the City of Cleveland's Collinwood neighborhood and to renovate the current facility, located at 15500 South Waterloo Road, Cleveland, to serve as a one-stop-shop for critical wraparound social services and support, effective upon contract signature of all parties for a period of one (1) year; authorizing the County Executive to execute the Contract No. 2429 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 198]

Sponsors: County Executive Budish/Department of Health and

Human Services and Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2022-0126: A Resolution making awards on RQ8476 to various providers in the total amount not-to-exceed \$9,397,121.00 for the Comprehensive Case Management Employment Program-Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 211]
- a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$1,400,000.00.
  - b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$7,997,121.00.

Sponsors: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services and Councilmember Conwell

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2022-0127: A Resolution authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022 to extend the time period to 8/8/2022 and for additional funds in the amount of \$10,600,000.00, for a total not-to-exceed amount of \$55,927,040.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 229]

Sponsor: County Executive Budish/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher



**f) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION**

- 1) R2022-0113: A Resolution adopting the Annual Alternative Tax Budget for the year 2023; and declaring the necessity that this Resolution become immediately effective. [See Page 232]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

**g) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION**

- 1) O2022-0003: An Ordinance providing for an amendment to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to create a Tuition Assistance Program to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective. [See Page 248]

Sponsors: County Executive Budish/Department of Human Resources and Councilmembers Conwell, Sweeney, Baker and Miller

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT REQUEST OF SPONSOR**

- a) R2022-0124: A Resolution authorizing an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution

and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Office of Human Resources

#### **14. ADJOURNMENT**

#### NEXT MEETING

#### REGULAR MEETING:

TUESDAY, JUNE 7, 2022  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL COMMITTEE OF THE WHOLE MEETING  
TUESDAY, MAY 10, 2022  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:00 PM**

### **1. CALL TO ORDER**

**Council President Jones called the meeting to order at 3:06 p.m.**

### **2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Tuma, Schron, Conwell, Turner, Stephens, Baker, Miller, Sweeney and Jones were in attendance and a quorum was determined.**

**[Clerk's Note: Councilmember Gallagher was in attendance after the roll-call was taken.]**

**[Clerk's Note: Councilmember Simon joined the meeting during the presentation.]**

### **3. PUBLIC COMMENT**

**There were no public comments given.**

### **4. PRESENTATION**

- a) **David Gilbert, President and Chief Executive Officer for Destination Cleveland and Greater Cleveland Sports Commission – Regarding Convention Center Expansion.**

**Mr. David Gilbert, President & CEO of the Greater Cleveland Sports Commission and Destination Cleveland, gave a presentation and reported on the state of the meetings and conventions industry; current Huntington Convention Center of Cleveland complex review; the need to expand to stay competitive, which included lost business due to inadequate space; industry trends - meeting planner requirements; adaptive reuse and**

**community and economic benefits; impractical alternatives; costs and proposed funding and the creation of a convention center district.**

**Committee members asked questions of Mr. Gilbert pertaining to the item, which he answered accordingly.**

**5. EXECUTIVE SESSION**

- a) Purchase or sale of property.

**A motion was made by Ms. Stephens, seconded by Ms. Simon and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing purchase or sale of property and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 4:12p.m. The following Councilmembers were present: Tuma, Gallagher, Schron, Conwell, Turner, Stephens, Simon, Baker, Miller, Sweeney and Jones.**

**The following additional attendees were present: Law Director Gregory Huth; Public Works Director Michael Dever; Planning and Program Administrator Nichole English; Legislative Budget Advisor Trevor McAleer; Special Counsel Brendan Doyle and Policy Analyst James Boyle.**

**At 4:55 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 4:55 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, MAY 10, 2022  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:09 p.m.**

**2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Stephens, Simon, Baker and Jones were in attendance and a quorum was determined.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no moment of silent meditation.**

**5. PUBLIC COMMENT**

**The following individuals representing Northern Ohioans for Budget Legislation Equality, addressed Council regarding American Rescue Plan Act (ARPA) Funding Recommendations:**

- a) Gail Long**
- b) Diane Howard**
- c) Brian Mallory**

- d) **Evan O'Reilly**
- e) **Loh addressed Council regarding various agenda and non-agenda items.**

**[Clerk's Note: Councilmember Conwell informed the public that ARPA funds are still available for utility assistance and eviction notices. Ms. Conwell encouraged constituents to reach out to Council staff to obtain more information on those resources.]**

**6. APPROVAL OF MINUTES**

- a) **April 26, 2022 Committee of the Whole Meeting**
- b) **April 26, 2022 Regular Meeting**

**A motion was made by Mr. Miller, seconded by Mr. Schron and approved by unanimous vote to approve the minutes from the April 26, 2022 Committee of the Whole and Regular meetings.**

**7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**

**There were no messages from Council President Jones.**

**8. MESSAGES FROM THE COUNTY EXECUTIVE**

**County Executive Budish reported on the 1 Ohio Program created by the Attorney General's Office and local Governments. The program is intended to be used to disperse settlement proceeds for the State Opioid Litigation. The State is divided into regions. Cuyahoga County is located within region 3. The region will receive over 14 million Dollars to be paid out over 18 years. Region 3 members will be appointed by the Cuyahoga County Executive; County Council President; County Prosecutor; Court of Common Pleas Administrative Judge; 2 of the most popular municipalities other than the City of Cleveland; Mayors and Managers Association; MetroHealth; St. Vincent Charity Medical Center; Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County; Mental Health & Addiction Advocacy Coalition and the National Association for the Advancement of Colored People. Mr. Budish said he will represent region 3 at the Statewide 1 Ohio Recovery Foundation Board's organizational meeting on May 16<sup>th</sup> in Columbus, Ohio.**

**9. LEGISLATION INTRODUCED BY COUNCIL**

- a) **COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING**

- 1) **R2022-0105: A Resolution adopting various changes to the**

Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**Clerk Richardson read Resolution No. R2022-0105 into the record.**

**This item will move to the May 24, 2022 Council meeting agenda for consideration for third reading adoption.**

b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2022-0082: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**On a motion by Ms. Baker, seconded by Ms. Conwell Resolution No. R2022-0082 was considered and adopted by unanimous vote.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

c) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2022-0120.**

- 1) R2022-0120: A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts

and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, to increase the cost of living adjustment for remaining Fiscal 2022; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2022-0120 was considered and adopted by unanimous vote.**

d) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2022-0121: A Resolution confirming the designation of Joyce Huang to serve as the alternate to Mayor Justin Bibb on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

**Council President Jones referred Resolution No. R2022-0121 to the Human Resources, Appointments & Equity Committee.**

- 2) R2022-0122: A Resolution authorizing an amendment to Contract No. 842 (formerly Contract No. CE13495) with Fairfax Renaissance Development Corporation for lease of office space, located at 8111 Quincy Avenue, Cleveland for the period 6/1/2002 – 5/31/2022, to extend the time period to 5/31/2027 and for additional funds in the amount not-to-exceed \$5,888,550.00; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Public Works and Health and Human Services

**Council President Jones referred Resolution No. R2022-0122 to the Public Works, Procurement & Contracting Committee.**

- 3) R2022-0123: A Resolution authorizing a grant award to Fund for Our Economic Future of Northeast Ohio in the total amount not -to-exceed \$9,000,000.00 as fiscal agent, for



Workforce Funders Group for various workforce development activities, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute the Contract No. 2451 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) in the amount not-to-exceed \$5,000,000.00 for expansion of the Manufacturing Sector Partnership.
- b) in the amount not-to-exceed \$1,000,000.00 for a Higher Education Internship Program.
- c) in the amount not-to-exceed \$3,000,000.00 for Career Education in public schools Countywide.

Sponsor: County Executive Budish/Department of Development

**Council President Jones referred Resolution No. R2022-0123 to the Economic Development & Planning Committee.**

- 4) R2022-0124: A Resolution authorizing an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Office of Human Resources

**Council President Jones referred Resolution No. R2022-0124 to the Human Resources, Appointments & Equity Committee.**

- 5) R2022-0125: A Resolution authorizing a grant award to Greater Cleveland Food Bank in the amount not-to-exceed \$5,000,000.00 to construct a new and expanded food distribution center in the City of Cleveland's Collinwood neighborhood and to renovate the current facility, located at 15500 South Waterloo Road, Cleveland, to serve as a one-

stop-shop for critical wraparound social services and support, effective upon contract signature of all parties for a period of one (1) year; authorizing the County Executive to execute the Contract No. 2429 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services **and Councilmember Conwell**

**Council President Jones referred Resolution No. R2022-0125 to the Health, Human Services & Aging Committee.**

- 6) R2022-0126: A Resolution making awards on RQ8476 to various providers in the total amount not-to-exceed \$9,397,121.00 for the Comprehensive Case Management Employment Program-Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$1,400,000.00.
  - b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$7,997,121.00.

Sponsors: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services, **and Councilmember Conwell**

**Council President Jones referred Resolution No. R2022-0126 to the Education, Environment & Sustainability Committee.**

- 7) R2022-0127: A Resolution authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022 to extend the time period to 8/08/2022 and for additional funds in the amount of \$10,600,000.00, for a total not-to-exceed amount of \$53,927,040.00; authorizing the County Executive to execute the amendment and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Sheriff's Department

**Council President Jones referred Resolution No. R2022-0127 to the Public Safety & Justice Affairs Committee.**

e) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2022-0113: A Resolution adopting the Annual Alternative Tax Budget for the year 2023; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

**Clerk Richardson read Resolution No. R2022-0113 into the record.**

**This item will move to the May 24, 2022 Council meeting agenda for consideration for third reading adoption.**

f) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2022-0109, R2022-0110, R2022-0111, R2022-0112, R2022-0114, R2022-0115, R2022-0116 & R2022-0118.**

- 1) R2022-0109: A Resolution confirming the County Executive's reappointment of Yvette Ittu to serve on the Cuyahoga County Audit Committee for the term 1/1/2022 – 12/31/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsors County Executive Budish and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**On a motion by Ms. Baker with a second by Mr. Miller, Resolution No. R2022-0109 was considered and adopted by unanimous vote.**

- 2) R2022-0110: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective:

- i) Brandy Carney
- ii) Vincent D. Holland
- iii) Scott S. Osiecki

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**On a motion by Ms. Baker with a second by Mr. Sweeney, Resolution No. R2022-0110 was considered and adopted by unanimous vote.**

- 3) R2022-0111: A Resolution confirming the County Executive's appointment of Alan Rosskamm to serve on the Cuyahoga Community College Board of Trustees for the term 1/18/2022 – 1/17/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**On a motion by Ms. Baker with a second by Ms. Conwell, Resolution No. R2022-0111 was considered and adopted by unanimous vote.**

- 4) R2022-0112: A Resolution confirming the County Executive's reappointment of A. Steven Dever to serve, in his official capacity as representative of Cuyahoga County, on the Lake Erie Energy Development Corporation Board of Directors for the term 5/1/2021 – 4/30/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Baker

**On a motion by Ms. Baker with a second by Mr. Miller, Resolution No. R2022-0112 was considered and adopted by unanimous vote.**

- 5) R2022-0114: A Resolution making an award on RQ8922 to CATTs Construction, Inc. in the amount not-to-exceed \$1,527,760.16 for resurfacing of Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 2396 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2022-0114 was considered and adopted by unanimous vote.**

- 6) R2022-0115: A Resolution making an award on RQ8923 to Tri Mor Corporation in the amount not-to-exceed \$4,646,967.30 for resurfacing of Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 2405 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/ Division of County Engineer and Councilmembers Sweeney, Tuma **and Stephens**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2022-0115 was considered and adopted by unanimous vote.**

- 7) R2022-0116: A Resolution making an award on RQ8921 to The Vallejo Company in the amount not-to-exceed \$2,988,925.02 for the rehabilitation of Superior Road from Euclid Avenue to Lee Road in the Cities of Cleveland Heights and East Cleveland; authorizing the County Executive to execute Contract No. 2378 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,285,237.76 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

**Sponsors:** County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Stephens**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2022-0116 was considered and adopted by unanimous vote.**

- 8) R2022-0118: A Resolution authorizing various contracts with Manatron, Inc. dba Aumentum Technologies in the total amount not-to-exceed \$664,467.00 for support and maintenance services for various Manatron Systems for the period 1/1/2022 – 12/31/2022; authorizing the County Executive to execute Contract Nos. 2411 & 2424 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 2411 in the amount not-to-exceed \$134,892.00 for CAMA SIGMA System.
  - b) Contract No. 2424 in the amount not-to-exceed \$529,575.00 for the Visual Property Tax System.

**Sponsor:** County Executive Budish/Fiscal Department

Committee Assignment and Chair: Finance & Budgeting – Miller

**On a motion by Mr. Miller with a second by Mr. Tuma, Resolution No. R2022-0118 was considered and adopted by unanimous vote.**

g) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

1) R2022-0097: A Resolution making awards on RQ7469 to various providers each in the amount not-to-exceed \$350,000.00, with a combined total not-to-exceed \$700,000.00 for general mechanical-electrical-plumbing architectural and engineering services, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute the Contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

a) Contract No. 2353 with Advanced Engineering Consultants, Inc. in the amount not-to-exceed \$350,000.00.

b) Contract No. 2354 with Karpinski Engineering, Inc. in the amount not-to-exceed \$350,000.00.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2022-0097 was considered and adopted by unanimous vote.**

2) R2022-0100: A Resolution authorizing an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 to provide local matching funds to support one-half of the operating costs to carry out the Ohio Third Frontier Entrepreneurial Services Program to assist early-stage tech startups, innovators, and small businesses throughout Cuyahoga County; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become

immediately effective.

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development – Schron

**On a motion by Mr. Schron with a second by Ms. Simon, Resolution No. R2022-0100 was considered and adopted by unanimous vote.**

h) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2022-0003: An Ordinance providing for an amendment to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to create a Tuition Assistance Program to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

**Clerk Richardson read Ordinance No. O2022-0003 into the record.**

**This item will move to the May 24, 2022 Council meeting agenda for consideration for third reading adoption.**

11. MISCELLANEOUS COMMITTEE REPORTS

**Ms. Simon reported that the Education, Environment & Sustainability Committee meeting will be held on Wednesday, May 18 at 3:00 p.m.**

**Ms. Stephens reported that the Community Development Committee meeting will be held on Monday, May 16 at 10:00 a.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee meeting Will be held on Wednesday, May 18 at 1:00 p.m.**

**Mr. Schron reported that the Economic Development & Planning Committee meeting will be held on Monday, May 16 at 3:00 p.m.**



**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee meeting will be held on Tuesday, May 17 at 1:00 p.m.**

**Mr. Tuma reported that the Public Works, Procurement & Contracting Committee meeting will be held on Wednesday, May 18 at 10:00 a.m.**

**Mr. Miller reported that the Finance & Budgeting Committee meeting will be held on Monday, May 16 at 1:00 p.m.**

**Ms. Baker reported that the Human Resources, Appointments & Equity Committee meeting will be held on Tuesday, May 17 at 10:00 a.m.**

#### **12. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **13. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 5:52 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0105

Sponsored by: <b>Councilmember Baker on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on April 6, 2022 the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through C) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Compensation Analyst*

Class Number: 14121

Pay Grade: 13A/Exempt (No change)

\* PRC routine maintenance. Classification last revised in 2017.

Updates were made to classification function, distinguishing characteristics, essential job functions, and general formatting and language. A technology requirement section was added. No change to pay grade or FLSA status.

Exhibit B: Class Title: *Manager, Training (Manager, Training-HHS)*

Class Number: 14054

Pay Grade: 15A/Exempt

\* PRC routine maintenance. Classification last revised in 2014.

The position is no longer a Human Resources position. Essential tasks were changed to reflect managing the North Central Ohio Regional Training Center for Social Worker, Foster Parent training, and HHS employees. As a result, planning factors were increased. Pay grade changed from 14A to 15A

Proposed Deleted Classification:

Exhibit C: Class Title: *Business Analytics and Project Management Specialist*

Class Number: 14131

Pay Grade: 12A/Exempt

\* The department director at the time (2017) requested this classification be created but never filled it. The current director does not have any plans to fill this position.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 26, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: May 10, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Thomas Colaluca, Chairman  
 Deborah Southerington, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

DATE: April 7, 2022

TO: Cuyahoga County Council President Pernel Jones Jr.  
 Nan Baker, Chairwoman, Human Resources, Appointments & Equity  
 Committee  
 Council Members, Human Resources, Appointments & Equity  
 Committee

FROM: Thomas Colaluca, Chairman  
 Cuyahoga County Personnel Review Commission

RE: Recommending Modifications to Class Plan

Please be advised that on April 6, 2022, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

<b>PROPOSED REVISED CLASSIFICATIONS</b>			
<b>REVISED CLASSIFICATIONS (Revised Title)</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Compensation Analyst 14121	13A Exempt	13A Exempt (No Change)	Human Resources
Manager, Training 14054 (Manager, Health and Human Services (HHS) Training)	14A Exempt	15A Exempt	Human Resources and Health and Human Resources

**PROPOSED DELETED CLASSIFICATIONS**

<b>Classification Title</b>	<b>Classification Number</b>	<b>Pay Grade</b>	<b>Department</b>
Business Analytics and Project Management Specialist 14131	14131	12A Exempt	Human Resources

cc: Deborah Southerington, Commissioner  
F. Allen Boseman, Commissioner  
Rebecca Kopcienski, PRC Director  
Armond Budish, County Executive

Joseph Nanni, Council Chief of Staff  
Sheba Marshall, Interim HR Director  
Andria Richardson, Clerk of Council  
Kelli Neale, Program Officer 4

**CURRENT CLASSIFICATION**

Class Number	Classification Title	Department	FLSA Status	Pay Grade
14121	Compensation Analyst	Human Resources	Exempt	13A

**PROPOSED REVISED CLASSIFICATION**

Class Number	Classification Title	Department	FLSA Status	Pay Grade
14121	Compensation Analyst	Human Resources	Exempt	13A

<b>Requested By:</b>	Personnel Review Commission
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<b>Rationale:</b>	PRC routine maintenance. Classification last revised in 2017. Updates were made to classification function, distinguishing characteristics, essential job functions, and general formatting and language. A technology requirements section was added. No change to pay grade or FLSA status.
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<b>No. of Employees Affected:</b>	None
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<b>Dept.(s) Affected:</b>	Department of Human Resources
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<b>Fiscal Impact:</b>	None
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<b>Staffing Implications:</b>	None
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<b>PRC Contact(s):</b>	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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<b>Human Resources and Management Contact(s):</b>	<b><u>Date of Contact:</u></b>	<b><u>Type of Contact:</u></b>	<b><u>Reason:</u></b>
Kelli Neale – PO3 HR	2/24/2022	Email	Class Spec Draft Review
Sheba Marshall – Interim Chief HR Officer	2/24/2022	Email	Class Spec Draft Review
Jim Battigaglia, Archer Consultant	3/7/2022	Email	Pay grade evaluation



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Compensation Analyst	<b>Class Number:</b>	14121
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13A
<b>Dept:</b>	Human Resources		

### Classification Function

The purpose of this classification is to assist management level staff with the creation and implementation of compensation programs, to develop job descriptions for unclassified and bargaining unit positions, and to evaluate classified, unclassified, and bargaining positions to assign appropriate employee pay by reviewing relevant factors.

### Distinguishing Characteristics

This is a journey level classification with responsibility for developing and leading county-wide compensation projects under a framework of policies, procedures, regulations, and guidelines. This position assists management level staff with making recommendations regarding compensation practices and related activities for classified, unclassified, and bargaining positions and ensuring that practices comply with legal standards. The incumbents exercise discretion in applying procedures to resolve issues.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 25% +/- 10%
- Performs analysis and recommends base pay for new hires, transfers, and promotions; reviews requests for merit and equity-based salary adjustments and makes recommendations; leads annual compensation planning activities.
  
- 15% +/- 5%
- Evaluates classified and unclassified jobs to assign appropriate employee pay to ensure internal equity and market competitiveness; completes job evaluations and market analysis; audits compensation practices for legal compliance including Fair Labor Standards (FLSA) testing; updates salary structures, analyzes survey data, and develops and presents detailed analyses for management; reviews and makes recommendations regarding the creation of new or revision of existing jobs; reviews appropriate factors and recommends pay adjustments for individuals and employee groups; gathers, analyzes, and provides data for bargaining negotiations and advises agencies and Law Department.
  
- 10% +/- 5%
- Develops job descriptions for unclassified positions including the establishment of minimum requirements and related knowledge, skills, and abilities (KSAs); performs job analysis, interviews personnel, and conducts on-site observation to audit job functions; submits job description to Law Department, engages in communications with Law Department and department management to assist with the determination of civil service status.

## Compensation Analyst

10% +/- 5%

- Assists in the development, implementation, maintenance, analysis, and administration of compensation programs, policies, procedures, and best practices to support the strategic objectives of the County; assists in the coordination and consolidation of compensation data for reporting; performs compensation studies; participates in salary surveys.

10% +/- 5%

- Provides consulting to human resources staff and strategic business partners; assists in making recommendations for organizational design, reorganizations, integrity of job levels, and job design; assists management in union negotiations and provides analysis of pertinent salary information.

10% +/- 5%

- Manages and administers the Position Audit program; participates in the audit process including discussion with consultant and management, conducting desk audits, making a final determination, and compensation analysis; testifies as the county's expert witness in the event of an employee Appeal Hearing or arbitration.

10% +/- 5%

- Facilitates the HR process for Class Plan Maintenance with the PRC; works with PRC to gather employee and job duty information from agencies; advises and informs HR management of new, revised, and proposed deletion of non-bargaining classifications; moves employees into new or revised positions and reviews and sets salary.

5% +/- 2%

- Advises managers and employees on state and federal employment regulations, compensation policies, personnel procedures, and classification programs; provides advice on the resolution of classification and salary complaints; provides education and various compensation presentations as needed.

5% +/- 2%

- Performs salary survey analysis and uses appropriate job evaluation methodology to develop and define job evaluation process for unclassified positions; performs cost analysis.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in human resources, human relations, labor relations, or related field with four (4) years of administering and facilitating compensation program experience; or an equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, copier, calculator, and telephone.

Effective Date: 03.01.2017  
Last Modified: 03.01.2017

## Compensation Analyst

### **Technology Requirements**

- Ability to operate a variety of software including email word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), and electronic mail software (Microsoft Outlook), and database software (Microsoft Access, HRIS).

### **Supervisory Responsibilities**

- No supervisory responsibilities required.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including SAP data extracts, salary survey reports, classification specifications, job descriptions, Comprehensive Position Questionnaire (CPQ), personnel request forms, request for salary analysis form, salary survey reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, personnel policy manuals, Fair Labor Standards Act (FLSA) duties test, and County's Compensation Philosophy.
- Ability to prepare request for salary analysis, salary survey questionnaires, white papers, cost analysis reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret compensation terminology.
- Ability to communicate effectively with HR staff, department management, other County employees, employees from external partner agencies, and outside vendors.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

## Compensation Analyst

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
14054	Manager, Training	Human Resources and Health and Human Resources	Exempt	14A

PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
14054	Manager, Health and Human Services (HHS) Training	Health and Human Services	Exempt	15A

<b>Requested By:</b>	Personnel Review Commission
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<b>Rationale:</b>	PRC routine maintenance. Classification last revised in 2014. The position is no longer a Human Resources position. Essential tasks were changed to reflect managing the North Central Ohio Regional Training Center for Social Worker and Foster Parent training. As a result, planning factors were increased. Pay grade changed from 14A to 15A.
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<b>No. of Employees Affected:</b>	One (1)
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<b>Dept.(s) Affected:</b>	All Departments
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<b>Fiscal Impact:</b>	PG 14A: \$64,792.00 – \$90,729.60 PG 15A: \$69,388.80 – \$97,177.60 Employee's current salary falls within new pay grade. Step Placement TBD by Human Resources
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<b>Staffing Implications:</b>	None
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<b>PRC Contact(s):</b>	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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<b>Human Resources and Management Contact(s):</b>	<b><u>Date of Contact:</u></b>	<b><u>Type of Contact:</u></b>	<b><u>Reason:</u></b>
Deborah Johnson, Director of HR – Talent Management	4/6/2021	Email	Review Draft
David Merriman, Director of Health and Human Services	4/7/2021  4/7/2021 08/13/2021 08/20/2021 09/02/2021	Phone Call  Email Email Email Email	Discussion with Albert B. about splitting position between HR and HHS Update on Process Update on Process Discussion Regarding PG Follow-up regarding Pay Grade
Leon Harris, Assistant Director HHS	09/02/2021	Email	Follow-up regarding Pay Grade
Brenda Payne-Riley, Manager, Training	4/7/2021 4/20/2021 08/13/2021	Email Email Email	Update her old CPQ Reminder Update on Process
Jim Battigaglia, Archer Consultant	6/08/2021 6/23/2021 6/30/2021	Email Email Email	Pay grade evaluation Reminder Reminder

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Manager, Health and Human Services (HHS) Training	<b>Class Number:</b>	14054
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15A
<b>Departments:</b>	Health and Human Services		

### Classification Function

The purpose of this classification is to manage, coordinate and implement County-level and State-level training programs and initiatives for Health and Human Services (HHS) employees, Ohio Department of Jobs and Family Services (ODJFS) employees, foster families, and caregivers.

### Distinguishing Characteristics

This is a management level classification, with responsibility for overseeing technical operations, and the development and execution of training programs. This class recommends, develops, integrates, administers, and evaluates policies, procedures, and standards required to provide related services. The classification is responsible for ensuring that training programs and activities are completed in a timely, effective, and efficient manner according to procedures, rules, regulations, laws and ordinances. This classification oversees lower level HHS training supervisors, HHS Training Specialists, and other assigned personnel.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 10%
- Plans, directs, and coordinates North Central Ohio Regional Training Center (NCORTC) training programs and initiatives; meets with ODJFS managers and department heads to identify and determine training and development needs for staff ; develops and approves all training provided by the NCORTC; develops an annual calendar of training and development opportunities including references to external opportunities; develops and maintains training procedures, materials, and manuals for trainings; plan and schedules the new-hire training for HHS employees; ensures that statutory training requirements are met; amends and revises training programs as needed; develops and maintains training budget; prepares training budget reports; prepares annual training reports for department; coordinates the upkeep to ensure the NCORTC (Westshore) building is functional and safe; reports any issues and need for repairs with the NCORTC (Westshore) building to HHS staff person responsible with communicating with building owner.
- 30% +/- 10%
- Supervises and directs the work of HHS Training Specialist, new HHS staff, social work interns, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Attends and participates in professional group meetings, conferences, seminars and training; stays abreast of new trends and innovations in the field; represents training department at various meetings and conferences; provides technical assistance and consultation to departments regarding training needs; delivers speeches and prepares correspondence.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in education or human resources with nine (9) years of training experience including three (3) years in a supervisory capacity; or any equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer, multifunction printer, and audio-visual equipment.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including course management system software (E-Track), electronic mail systems (Microsoft Outlook), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to evaluate the performance of assigned employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals, percentages, use routine statistics, and advanced statistics.



### **Language Ability & Interpersonal Communication**

- Ability to perform mid- to high-level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including employment job audit forms, needs analyses, classification specifications, training literature, training plans, performance evaluations and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, training proposals, training needs analysis, training budgets, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and personnel terminology and language.
- Ability to communicate effectively with department supervisors, training personnel, consultants, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**PROPOSED DELETED CLASSIFICATIONS**

<b>Class Number</b>	<b>Classification Title</b>	<b>Department</b>	<b>FLSA Status</b>	<b>Pay Grade</b>
<b>14131</b>	<b>Business Analytics and Project Management Specialist</b>	<b>Human Resources</b>	<b>Exempt</b>	<b>12A</b>

<b>Requested By:</b>	Personnel Review Commission
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<b>Rationale:</b>	The department director at the time (2017) requested this classification be created but never filled it. The current director does not have any plans to fill this position.
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<b>No. of Employees Affected:</b>	None
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<b>Dept.(s) Affected:</b>	Human Resources
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<b>Fiscal Impact:</b>	None
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<b>Staffing Implications:</b>	None
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<b>PRC Contact(s):</b>	Albert Bouchahine, Manager of Classification and Compensation Verona Blonde, Classification and Compensation Specialist
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<b>Human Resources Contact(s):</b>	Sheba Marshall, Director of Human Resources
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<b>Management Contact(s):</b>	Sheba Marshall, Director of Human Resources Jesse Drucker, Chief Human Resources Officer
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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Business Analytics and Project Management Specialist	<b>Class Number:</b>	14131
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12
<b>Dept:</b>	Human Resources		

**Classification Function**

The purpose of this classification is to lead in the identification, development, implementation, continuous improvement, and administration of core Human Resources (HR) metrics.

**Distinguishing Characteristics**

This is a journey level classification with the responsibility to identify business requirements for developing HR statistical and analytical reporting and conducting needs analysis for Key Performance Reporting requirements to support HR Operating Plan initiatives. Employees in this class work in collaboration with HR upper management to research, analyze, and administer core HR metrics to support the overall mission of Cuyahoga County. Employees work under general supervision as the incumbent becomes able to independently perform the full range of duties associated with this level.

**Essential Job Functions**

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 25% +/- 10%
- Leads in the identification, development, implementation, continuous improvement and administration of core HR metrics; provides support to HR function in areas of people metrics, reporting, and advanced and predictive analytics; identifies relevant metrics to determine strategic planning and organization development efforts; produces an actionable HR and line of business dashboard; gives recommendations for implementation of new systems, procedures, or organizational changes to help achieve strategic plans and operational objectives; provides expertise as it relates to best practices in HR.
- 25% +/- 10%
- Extracts, manipulates, synthesizes, compiles, analyzes, and interprets data to support various key HR and organization initiatives; develops predictive systems to identify trends and drive organizational solutions; conducts data-based research to provide solutions to address critical HR issues; establishes processes for model development, validation, and implementation; develops and publishes reports based on research and analyses to communicate findings and implications; creates research and data summary reports for review by executives, managers, and other stakeholders; ensures that use of any data is in compliance with policies, laws, and procedures.
- 25% +/- 10%
- Manages progression of HR analytics and projects while meeting all timelines, objectives, and standards; collaboratively works with managers and decision makers to identify and define project mission and scope and develop project plans and project schedules; creates work plans and oversees administration; monitors and ensures project progress; identifies, tracks, monitors, and communicates all project-related issues; makes necessary adjustments to ensure successful project completion.

## **Business Analytics and Project Management Specialist**

15% +/- 10%

- Collaboratively works with individuals across department to accomplish HR related projects and improve processes; facilitates comprehensive department project integration; coordinates HR teams to achieve operational objectives and department alignment; influences cross functioning discussions and resolves conflicts between departments; ensures consistent communication within department.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various meetings, conferences, and trainings; serves as department representative on committees; presents information to stakeholders to facilitate project implementation and process improvement.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's Degree in Human Resources, Human Relations, Labor Relations or related degree and four (4) years of experience in Human Resources, Business Analytics, or related field; or an equivalent combination of education, training, and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

### **Additional Requirements for all levels**

No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including metrics reports, data, statistical reports, charts, graphs, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Internal Operational Guidelines, Ohio Revised Code, and Federal Employment Laws.
- Ability to prepare project work plans, executive summaries, HR dashboard, reports, charts, graphs, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

## **Business Analytics and Project Management Specialist**

- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret Human Resources terminology and language.
- Ability to communicate with coworkers, management, directors, consultants, other County employees, and members of external agencies and committees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

Posted: 3/30/2022  
 Meeting: 4/6/22

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>REVISED</b>					
Compensation Analyst	14121	13A Exempt	13A Exempt (No Change)	Human Resources	PRC routine maintenance. Classification last revised in 2017. Updates were made to classification function, distinguishing characteristics, essential job functions, and general formatting and language. A technology requirements section was added. No change to pay grade or FLSA status.
Manager, Training <i>(Manager, Health and Human Services (HHS) Training)</i>	14054	14A Exempt	15A Exempt	Human Resources and Health and Human Resources	PRC routine maintenance. Classification last revised in 2014. The position is no longer a Human Resources position. Essential tasks were changed to reflect managing the North Central Ohio Regional Training Center for Social Worker, Foster Parent training, and HHS employees. As a result, planning factors were increased. Pay grade changed from 14A to 15A.

<b>DELETED CLASSIFICATION</b>	PAY GRADE and FLSA STATUS	DEPARTMENT	<u>Rationale</u>
Business Analytics and Project Management Specialist 14131	12A Exempt	Human Resources	The department director at the time (2017) requested this classification be created but never filled it. The current director does not have any plans to fill this position.

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Compensation Analyst	<b>Class Number:</b>	14121
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13A
<b>Dept:</b>	Human Resources	<b>EXHIBIT A</b>	

### Classification Function

The purpose of this classification is to assist management level staff with the creation and implementation of compensation programs, to develop job descriptions for unclassified and bargaining unit positions, and to evaluate classified, unclassified, and bargaining positions to assign appropriate employee pay by reviewing relevant factors.

### Distinguishing Characteristics

This is a journey level classification with responsibility for developing and leading county-wide compensation projects under a framework of policies, procedures, regulations, and guidelines. This position assists management level staff with making recommendations regarding compensation practices and related activities for classified, unclassified, and bargaining positions and ensuring that practices comply with legal standards. The incumbents exercise discretion in applying procedures to resolve issues.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 25% +/- 10%
- Performs analysis and recommends base pay for new hires, transfers, and promotions; reviews requests for merit and equity-based salary adjustments and makes recommendations; leads annual compensation planning activities.
  
- 15% +/- 5%
- Evaluates classified and unclassified jobs to assign appropriate employee pay to ensure internal equity and market competitiveness; completes job evaluations and market analysis; audits compensation practices for legal compliance including Fair Labor Standards (FLSA) testing; updates salary structures, analyzes survey data, and develops and presents detailed analyses for management; reviews and makes recommendations regarding the creation of new or revision of existing jobs; reviews appropriate factors and recommends pay adjustments for individuals and employee groups; gathers, analyzes, and provides data for bargaining negotiations and advises agencies and Law Department.
  
- 10% +/- 5%
- Develops job descriptions for unclassified positions including the establishment of minimum requirements and related knowledge, skills, and abilities (KSAs); performs job analysis, interviews personnel, and conducts on-site observation to audit job functions; submits job description to Law Department, engages in communications with Law Department and department management to assist with the determination of civil service status.

## Compensation Analyst

10% +/- 5%

- Assists in the development, implementation, maintenance, analysis, and administration of compensation programs, policies, procedures, and best practices to support the strategic objectives of the County; assists in the coordination and consolidation of compensation data for reporting; performs compensation studies; participates in salary surveys.

10% +/- 5%

- Provides consulting to human resources staff and strategic business partners; assists in making recommendations for organizational design, reorganizations, integrity of job levels, and job design; assists management in union negotiations and provides analysis of pertinent salary information.

10% +/- 5%

- Manages and administers the Position Audit program; participates in the audit process including discussion with consultant and management, conducting desk audits, making a final determination, and compensation analysis; testifies as the county's expert witness in the event of an employee Appeal Hearing or arbitration.

10% +/- 5%

- Facilitates the HR process for Class Plan Maintenance with the PRC; works with PRC to gather employee and job duty information from agencies; advises and informs HR management of new, revised, and proposed deletion of non-bargaining classifications; moves employees into new or revised positions and reviews and sets salary.

5% +/- 2%

- Advises managers and employees on state and federal employment regulations, compensation policies, personnel procedures, and classification programs; provides advice on the resolution of classification and salary complaints; provides education and various compensation presentations as needed.

5% +/- 2%

- Performs salary survey analysis and uses appropriate job evaluation methodology to develop and define job evaluation process for unclassified positions; performs cost analysis.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in human resources, human relations, labor relations, or related field with four (4) years of administering and facilitating compensation program experience; or an equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, copier, calculator, and telephone.

Effective Date: 03.01.2017  
Last Modified: 03.01.2017



## Compensation Analyst

### **Technology Requirements**

- Ability to operate a variety of software including email word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), and electronic mail software (Microsoft Outlook), and database software (Microsoft Access, HRIS).

### **Supervisory Responsibilities**

- No supervisory responsibilities required.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including SAP data extracts, salary survey reports, classification specifications, job descriptions, Comprehensive Position Questionnaire (CPQ), personnel request forms, request for salary analysis form, salary survey reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, personnel policy manuals, Fair Labor Standards Act (FLSA) duties test, and County's Compensation Philosophy.
- Ability to prepare request for salary analysis, salary survey questionnaires, white papers, cost analysis reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret compensation terminology.
- Ability to communicate effectively with HR staff, department management, other County employees, employees from external partner agencies, and outside vendors.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

## Compensation Analyst

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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Manager, Health and Human Services (HHS) Training	<b>Class Number:</b>	14054
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15A
<b>Departments:</b>	Health and Human Services	<b>EXHIBIT B</b>	

## Classification Function

The purpose of this classification is to manage, coordinate and implement County-level and State-level training programs and initiatives for Health and Human Services (HHS) employees, Ohio Department of Jobs and Family Services (ODJFS) employees, foster families, and caregivers.

## Distinguishing Characteristics

This is a management level classification, with responsibility for overseeing technical operations, and the development and execution of training programs. This class recommends, develops, integrates, administers, and evaluates policies, procedures, and standards required to provide related services. The classification is responsible for ensuring that training programs and activities are completed in a timely, effective, and efficient manner according to procedures, rules, regulations, laws and ordinances. This classification oversees lower level HHS training supervisors, HHS Training Specialists, and other assigned personnel.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 10%
- Plans, directs, and coordinates North Central Ohio Regional Training Center (NCORTC) training programs and initiatives; meets with ODJFS managers and department heads to identify and determine training and development needs for staff ; develops and approves all training provided by the NCORTC; develops an annual calendar of training and development opportunities including references to external opportunities; develops and maintains training procedures, materials, and manuals for trainings; plan and schedules the new-hire training for HHS employees; ensures that statutory training requirements are met; amends and revises training programs as needed; develops and maintains training budget; prepares training budget reports; prepares annual training reports for department; coordinates the upkeep to ensure the NCORTC (Westshore) building is functional and safe; reports any issues and need for repairs with the NCORTC (Westshore) building to HHS staff person responsible with communicating with building owner.
- 30% +/- 10%
- Supervises and directs the work of HHS Training Specialist, new HHS staff, social work interns, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Effective Date: 09.13.2011  
Last Modified: 04.14.2014

10% +/- 5%

- Attends and participates in professional group meetings, conferences, seminars and training; stays abreast of new trends and innovations in the field; represents training department at various meetings and conferences; provides technical assistance and consultation to departments regarding training needs; delivers speeches and prepares correspondence.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in education or human resources with nine (9) years of training experience including three (3) years in a supervisory capacity; or any equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer, multifunction printer, and audio-visual equipment.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including course management system software (E-Track), electronic mail systems (Microsoft Outlook), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to evaluate the performance of assigned employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals, percentages, use routine statistics, and advanced statistics.

### **Language Ability & Interpersonal Communication**

- Ability to perform mid- to high-level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including employment job audit forms, needs analyses, classification specifications, training literature, training plans, performance evaluations and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, training proposals, training needs analysis, training budgets, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and personnel terminology and language.
- Ability to communicate effectively with department supervisors, training personnel, consultants, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Business Analytics and Project Management Specialist	<b>Class Number:</b>	14131
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12
<b>Dept:</b>	Human Resources	<b>EXHIBIT C</b>	

**Classification Function**

The purpose of this classification is to lead in the identification, development, implementation, continuous improvement, and administration of core Human Resources (HR) metrics.

**Distinguishing Characteristics**

This is a journey level classification with the responsibility to identify business requirements for developing HR statistical and analytical reporting and conducting needs analysis for Key Performance Reporting requirements to support HR Operating Plan initiatives. Employees in this class work in collaboration with HR upper management to research, analyze, and administer core HR metrics to support the overall mission of Cuyahoga County. Employees work under general supervision as the incumbent becomes able to independently perform the full range of duties associated with this level.

**Essential Job Functions**

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

25% +/- 10%

- Leads in the identification, development, implementation, continuous improvement and administration of core HR metrics; provides support to HR function in areas of people metrics, reporting, and advanced and predictive analytics; identifies relevant metrics to determine strategic planning and organization development efforts; produces an actionable HR and line of business dashboard; gives recommendations for implementation of new systems, procedures, or organizational changes to help achieve strategic plans and operational objectives; provides expertise as it relates to best practices in HR.

25% +/- 10%

- Extracts, manipulates, synthesizes, compiles, analyzes, and interprets data to support various key HR and organization initiatives; develops predictive systems to identify trends and drive organizational solutions; conducts data-based research to provide solutions to address critical HR issues; establishes processes for model development, validation, and implementation; develops and publishes reports based on research and analyses to communicate findings and implications; creates research and data summary reports for review by executives, managers, and other stakeholders; ensures that use of any data is in compliance with policies, laws, and procedures.

25% +/- 10%

- Manages progression of HR analytics and projects while meeting all timelines, objectives, and standards; collaboratively works with managers and decision makers to identify and define project mission and scope and develop project plans and project schedules; creates work plans and oversees administration; monitors and ensures project progress; identifies, tracks, monitors, and communicates all project-related issues; makes necessary adjustments to ensure successful project completion.

## **Business Analytics and Project Management Specialist**

15% +/- 10%

- Collaboratively works with individuals across department to accomplish HR related projects and improve processes; facilitates comprehensive department project integration; coordinates HR teams to achieve operational objectives and department alignment; influences cross functioning discussions and resolves conflicts between departments; ensures consistent communication within department.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various meetings, conferences, and trainings; serves as department representative on committees; presents information to stakeholders to facilitate project implementation and process improvement.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's Degree in Human Resources, Human Relations, Labor Relations or related degree and four (4) years of experience in Human Resources, Business Analytics, or related field; or an equivalent combination of education, training, and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

### **Additional Requirements for all levels**

No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including metrics reports, data, statistical reports, charts, graphs, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Internal Operational Guidelines, Ohio Revised Code, and Federal Employment Laws.
- Ability to prepare project work plans, executive summaries, HR dashboard, reports, charts, graphs, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

## **Business Analytics and Project Management Specialist**

- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret Human Resources terminology and language.
- Ability to communicate with coworkers, management, directors, consultants, other County employees, and members of external agencies and committees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0128

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 7, 2021, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2022/2023 (Resolution No. R2021-0238) establishing the 2022/2023 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2022 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 1105 – General Fund Assigned **BA2210042**  
DV105100 – Community Develop (Casino Tax)  
Other Expenses \$ 2,150,000.00

The Office of Budget and Management, on behalf of County Council, requests \$2,150,000 in appropriations to fund the deer management program in South Euclid per resolution R2020-0249 (\$75,000), 2022 Housing Fund for County Land Reutilization Corp/Landbank (\$1,500,000) per resolution R2019-0001, and an for the Land Bank (\$175,000) and Village of Chagrain Falls (\$400,000) per resolution R2022-0027. The source of funding is the Casino Tax revenues, which has a cash balance of \$6,439,461.

B. 2220 – Community Development **BA2210043**  
DV220145 – HUD Section 108  
Other Expenses \$ 558,752.25

The Department of Development requests appropriations of \$558,752.25 to pay the U.S. Department of Housing and Urban Development the annual debt service for Series 2015A certificates issued. Outstanding balances are for the Tinkers Creek and Flats East bank projects. The source of funding is Community Development loan repayments.

C. 1100 – General Fund **BA2210044**  
FS100350 – General Fd Operating Subsidies  
Other Expenses \$ 1,250,000.00

The Department of Development requests \$1,250,000 in appropriation. Of this \$250,000 is for the Challenge Loan Program and \$1,000,000 is for a loan loss reserve agreement with Key Bank. The \$250,000 per year is for a period of three years through 2024 will be paid to the Home Repair Resource Center. Funding is provided from a General Fund subsidy transfer.

D. 3500 – Debt Service **BA2218041**  
FS500130 – Med Mart Debt Service 2020  
Other Expenses \$ 4,100.00

3500 – Debt Service  
FS500100 – Bond Retirement-General  
Other Expenses \$ 5,650.00

3500 – Debt Service  
FS500140 – Debt Service County Hotel  
Other Expenses \$ 3,850.00

The Office of Budget and Management requests additional appropriations of \$13,600 for increased bond trustee bank fees. U.S. Bank Global Corporate Trust increased trust service fees effective May 2022. US Bank serves as trustee for County General Obligation, Global Center for Health Innovation, and County Convention Hotel bonds. Funding source is County Debt Retirement Fund.

E. 2305 – Real Estate Assessment **BA2218043**  
BR305100 – Board of Revision BR

Other Expenses \$ 502,720.35

The Office of Budget and Management requests additional appropriations of \$502,720.35 to the Board of Revision for space charges in the Administrative Headquarters. The 2022-2023 Biennial Budget did not establish appropriation for those charges as determination of allowable charges was being reviewed. Interpretation of the rules established under Ohio Administrative Code Rule 5703-25-55 provides for the expenses to be charged to the Board of Revision. Funding source is the Real Estate Assessment Fund. REA Fund balance is \$33,589,311.86.

F. 2240 – Court **BA2227621**  
CP240105 – Computerization Fund 2303.01  
Other Expenses \$ 435,000.00

The Office of Budget and Management, on behalf of The Court of Common Pleas, is requesting an appropriation increase in the amount of \$435,000 for the purpose of purchasing replacement computer equipment for the Clerk of Courts and Domestic Relations. The funding source is Special Revenue-Court Fees (activity CP-Computer-Fee). The current cash balance is 1,155,816.65.

G. 2285 – Other Judicial **BA2227622**  
PJ285145 – JJDP Block Grant  
Other Expenses \$ 190,000.00

The Office of Budget and Management, on behalf of The Department of Public Safety and Justice Services, requests appropriations of 190,000 for juvenile diversion services throughout Cuyahoga County. The funding source is The Ohio Department of Youth Services, Title V Community Prevention Grant (activity PJ-21-CPG-BG). The project runs from 10/01/2021 through 09/30/2023. There is no cash match requirement for this grant. This grant received Consent Item Approval on March 28, 2022 (Consent Item Approval No. CON2022-29).

H. 2345 – Opioid Mitigation **BA2227624**  
EX345100 – Opioid Mitigation  
Other Expenses \$ 10,000,000.00

The Office of Budget and Management, on behalf of the Office of the County Executive is requesting appropriations of \$10,000,000 in the Opioid Mitigation Funds. Cuyahoga County has developed an investment strategy that focuses on the mitigation of opioid addiction, with the intent to find solutions to the problem. A group of subject matter experts will be instituted as a governing board to hear innovative technologies or strategies tackling opioid addiction and make recommendations for funding such options, while at the same time leveraging funds from other investors. The funding source is the Opioid Innovation Fund (activity NOOPD0009001). The period of performance will be January 1, 2022, to December 31, 2023.

I. 2325 – Victim Assistance **BA2227625**  
PJ325130 – VAWA Administration Grant  
Personal Services \$ 22,683.56

The Office of Budget and Management, on behalf of the Department of Public Safety and Justice Services, is requesting appropriations of \$22,683.56 for the FY2021 STOP Violence Against Women Act Administrative Grant (activity PJ-22-VAWA-ADM). This grant will reimburse the County for a portion of staff time spent on administration of the VAWA Grant. The grant award is 17,012.67 with a 25% cash match requirement of 5,670.89 bringing the total to 22,683.56. Facilitating the cash transfer to meet the match requirement (CT2227627) is also being requested on this fiscal agenda. The grant period runs from 01/01/2022 to 03/31/2023. Funding Source: 75% Ohio Department of Public Safety, Office of Criminal Justice Services and 25% Cash Match from General Fund. Authority to accept and expend the funds received Executive approval on 04-11-2022 (BC2022-221).

J.	2285 – Other Judicial		<b>BA2227628</b>
	PJ285150 – Juvenile Justice Admin.		
	Personal Services	\$	10,000.00

The Office of Budget and Management, on behalf of The Department of Public Safety and Justice Services, is requesting appropriations of 10,000.00 for administration of the Title V Community Prevention Block Grant. The funding source is The Ohio Department of Youth Services, Title V Community Prevention Grant (activity PJ-21-CPG-ADM). The project runs from 10/01/2021 through 09/30/2023. There is no cash match requirement for this grant. This grant received Consent Item Approval on March 28, 2022 (Consent Item Approval No. CON2022-29).

K.	2285 – Other Judicial		<b>BA2227629</b>
	ME285110 – Prof Cont Edu - Paul Coverdell		
	Other Expenses	\$	4,227.40

The Office of Budget and Management, on behalf of the Medical Examiner’s Office, is requesting an appropriations of \$4,227.40 in 2021 Paul Coverdell Forensic Science Improvement Grant funds (activity ME-22-Coverdell). The funds can be used for professional and continuing education for staff and for the purchase of one (1) Olympus SZX10 Research Stereo Microscope during the period of 01/01/2022 through 12/31/2022. The funding source is the State of Ohio, Department of Public Safety, Office of Criminal Justice Services. There is no cash match requirement for this grant. This grant received Consent Item Approval on March 07, 2022 (Consent Item Approval No. CON2022-22).

L.	2220 – Community Development		<b>BA2210050</b>
	DV220140 – Community Development		
	Other Expenses	\$	1,250,000.00

The Department of Development requests \$1,250,000 of appropriation for General Fund subsidies. Of this \$250,000 is for the Challenge Loan Program and \$1,000,000 is for a loan loss reserve agreement with Key Bank. The \$250,000 per year is for a period of three years through 2024 will be paid to the Home Repair Resource Center. Funding is provided from a General Fund subsidy transfer.

**SECTION 2.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 1100 – General Fund	<b>BA2218042</b>
BE100105 – Primary Election	
Other Expenses	\$ 1,262,200.00
TO: 1100 – General Fund	
BE100105 – Primary Election	
Personal Services	\$ 1,262,200.00
FROM: 1100 – General Fund	
BE100115 – General Election	
Other Expenses	\$ 1,262,200.00
TO: 1100 – General Fund	
BE100115 – General Election	
Personal Services	\$ 1,262,200.00

The Cuyahoga County Board of Elections requests appropriation transfer from Other Expenditures to Personal Services in Primary and General Election budgets. The new INFOR payroll system requires poll workers to be paid as employees rather than contractors. This transfer results in no change to total appropriation and funding source is the County General Fund.

**SECTION 3.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 1100 – General Fund	<b>CT2210045</b>
FS100350 – General Fd Operating Subsidies	
Trans Out – Transfer Out	\$ 1,250,000.00
TO: 2220 – Community Development	
DV220140 – Community Development	
Trans In – Transfer In	\$ 1,250,000.00

The Department of Development requests a cash transfer in the amount of \$1,250,000 from the General Fund. Of this \$250,000 is for the Challenge Loan Program and \$1,000,000 is for a loan loss reserve agreement with Key Bank. The \$250,000 per year is for a period of three years through 2024 will be paid to the Home Repair Resource Center. A request for appropriation for this transfer is also on this agenda (BA2210044 and BA2210050).

B. FROM: 1100 – General Fund	<b>CT2227627</b>
FS100350 – General Fd Operating Subsidies	
Trans Out – Transfer Out	\$ 5,670.89

TO: 2325 – Victim Assistance  
PJ325130 – VAWA Administration Grant  
Trans In – Transfer In \$ 5,670.89

The Office of Budget and Management, on behalf of the Department of Public Safety and Justice Services, is requesting a cash transfer from General Fund to Victim Assistance in the amount of 5,670.89 for the purpose of meeting the cash match requirement of the FY2021 STOP Violence Against Women Act Administrative Grant (activity PJ-22-VAWA-ADM). A request for appropriation for this grant is also on this agenda (BA2227625).

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC046  
May 24, 2022



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: May 13, 2022

Re: Fiscal Agenda – 5/24/2022 - Proposed

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **May 24, 2022**. The requested fiscal items, including additional appropriation increases and decreases, are necessary to reconcile the originally adopted 2022 Budget. Items of note on this agenda include:

- Request to provide appropriation increase as requested
- Request grant appropriation as requested
- Appropriation Transfers as requested
- Cash Transfers as requested

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Office of Budget & Management	\$2,150,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Development	\$558,752.25	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Development	\$1,250,000.00	C	General Fund	Appropriation Increase
Office of Budget & Management	\$13,600.00	D	General Fund	Appropriation Increase



Office of Budget & Management	\$502,720.35	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$435,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety & Justice Services	\$190,000.00	G	Grant Funded – No General/HHS Levy Fund Impact	Grant Appropriation Increase
County Executive	\$10,000,000.00	H	Special Revenue – No General/HHS Levy Fund Impact	Grant Appropriation Increase
Public Safety & Justice Services	\$22,683.56	I	Grant Funded – With General/HHS Levy Fund Impact	Grant Appropriation Increase
Public Safety & Justice Services	\$10,000.00	J	Grant Funded – No General/HHS Levy Fund Impact	Grant Appropriation Increase
Medical Examiner	\$4,227.40	K	Grant Funded – No General/HHS Levy Fund Impact	Grant Appropriation Increase
Department of Development	\$1,250,000.00	L	General Fund	Appropriation Increase

**Appropriation Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Board of Elections	\$2,524,400.00	A	General Fund	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Department of Development	\$1,250,000.00	A	General Fund	Cash Transfer
Public Safety & Justice Services	\$5,670.89	B	General Fund	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0129

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for an unexpired term ending 10/14/2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 164.21, the former Cuyahoga County Board of Commissioners created a County Natural Resources Assistance Council; and

WHEREAS, the Cuyahoga County Natural Resources Assistance Council oversees the implementation of the Clean Ohio Conservation Program in Cuyahoga County by evaluating, ranking and prioritizing projects submitted by eligible County entities; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, County Executive has nominated Valerie Katz (replacing Monica Busam) to be appointed to serve on the Cuyahoga County Natural Resources Assistance Council for an unexpired term ending 10/14/2023.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Valerie Katz (replacing Monica Busam) to serve on the Cuyahoga County Natural Resources Assistance Council for an unexpired term ending 10/14/2023.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



May 13, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Natural Resources Assistance Council (NRAC)

Dear President Jones:

I am pleased to nominate the following to serve on the Cuyahoga County Natural Resources Assistance Council (NRAC) as an appointment as a Government – Municipal Representative on the NRAC:

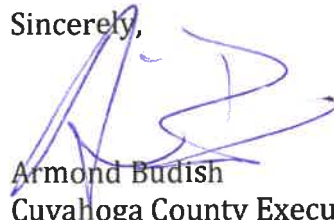
- Valerie Katz, unexpired term ending 10/14/2023
  - Replacing Monica Busam
  - Currently resides in Shaker Heights (Cuyahoga County)
  - Currently serves on the Cuyahoga County Solid Waste District Board

The NRAC evaluates and selects open space and riparian corridor protection and/or preservation projects for funding from the Clean Ohio Green Space Conservation program. Cuyahoga County has (1) appointment to the NRAC.

There are no known conflicts of interest for which an advisory opinion has been requested. Ms. Katz's resume is attached for you to review. There is one candidate on file for this position.

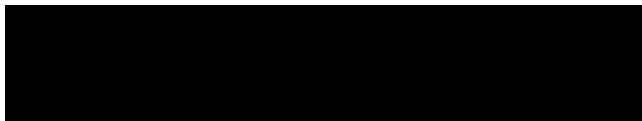
Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,



Armond Budish  
Cuyahoga County Executive

**Valerie Katz, M.S.Ed.**



**Objective:** To assist with the implementation of county-wide sustainability initiatives.

**Education** Master of Arts in Education with Ohio State Teacher's License in Adolescent & Young Adult Life Sciences  
Ursuline College, Pepper Pike, OH

Bachelor of Science  
Cornell University, Ithaca, NY

**Relevant Experience** Solar Program Fellowship/Go Solar Specialist, February 2021 - present  
Solar United Neighbors, Washington, D.C.

Provide technical assistance to prospective solar homeowners through the Solar United Neighbors co-op program. Perform roof evaluations, review solar proposals, review installer bid information, calculate pricing and financing information, calculate solar productivity information.

Volunteer, November 2020 – present

Cuyahoga County Department of Sustainability

Media outreach, drafting announcements, letter writing, promoting and scheduling information sessions and assisting with tabling events.

Volunteer, December 2020 – present

Energy Subcommittee to the Shaker Heights Sustainability Committee

Renewable energy and energy efficiency outreach. Promoted Cuyahoga County 2021 Solar Co-op to Shaker Heights residents. Organized 2021 Shaker Heights Solar Tour.

Biology & Environmental Science Teacher, August 2010 – June 2016

Montessori High School at University Circle, Cleveland, OH

Designed and implemented environmental science and life science lessons to meet the requirements of the International Baccalaureate curriculum. As advisor to the MHS Sustainability Club, worked with students to foster sustainable practices (including recycling, composting, the restoration of local wetlands, and the installation of rain barrels).

Biology & Environmental Science Teacher, August 2005 –June 2010  
Hathaway Brown School, Shaker Heights, OH

Utilized cooperative inquiry and discovery-based methods in the teaching of 9<sup>th</sup> grade life science. Introduced and implemented the AP Environmental Science course curriculum for 11<sup>th</sup> and 12<sup>th</sup> grade students. Implemented school-wide conservation initiatives, including the expansion of existing recycling program and waste reduction measures in the cafeteria. Advisor to student environmental club.

Teacher Apprenticeship Program, August – December, 2004  
Lakewood High School, Lakewood, OH

Teacher Apprenticeship Program, January – May, 2005  
Gilmour Academy, Pepper Pike, OH

**Professional  
Development  
Coursework**

Ecology: Ecosystem Dynamics & Conservation, Summer 2020  
American Museum of Nature History: Seminars on Science

Climate Change, September – November, 2019  
American Museum of Nature History: Seminars on Science

Evolution: Modern Evolutionary Biology, July – August, 2009  
American Museum of Nature History: Seminars on Science

The Ocean System: Integrated Science, June – August, 2008  
American Museum of Nature History: Seminars on Science

Ecosystem Science 506, January – May, 2007  
Cleveland State University, Cleveland, OH

Environmental Education in the Classroom, July – August, 2006  
Cleveland Museum of Natural History, Cleveland, OH

EE Just Environmental Leadership Institute, July, 2006  
National Summer Teacher Institute at Kimball Union Academy

**Additional  
Experience**

Volunteer  
South Euclid Humane Society, South Euclid, OH

Research Assistant  
Department of Plant Pathology, Cornell University, Ithaca, NY

May 3rd 2022	None of the Below - Natural Resources Assistance Council	Valerie Katz
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0130

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Dornat Drummond to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Section 208.04 of the Cuyahoga County Code, the Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

WHEREAS, the Cuyahoga County Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County; and

WHEREAS, members of the Cuyahoga County Diversion Board shall be appointed to serve a three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Dornat Drummond (replacing Calvin Williams) to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Dornat Drummond (replacing Calvin Williams) to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



May 16, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E. Ninth Street, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Diversion Board

Dear President Jones:

Pursuant to Section 208.04 of the Cuyahoga County Code, I am pleased to nominate the following individual for appointment to serve on the Cuyahoga County Diversion Board:

- **Dornat Drummond**, 3-year term, 3/1/2022 – 2/28/2025
  - Replacing Chief Calvin Williams
  - Resides in Cleveland (Cuyahoga County)
  - Does not currently serve on any boards or commissions

The Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

The Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County.

There are no known conflicts of interest for which an advisory opinion has been requested. Attached you will find the nominee's resume for your review. There are two candidates on file for this position.

Thank you for your consideration of these appointments. If you need further information, please contact Michele Pomerantz at 216-258-8921.

Sincerely,

  
Armond Budish  
Cuyahoga County Executive



On January 3, 2022, City of Cleveland Mayor Justin Bibb administered the Oath of Office to Dornat (Wayne) Drummond as Interim Chief of Police.

Chief Drummond was appointed to the Cleveland Division of Police on May 8, 1989 and began his career in the First District. He was promoted to Sergeant in the year 2000 and Lieutenant in 2002, supervising the Fugitive Unit and Case Preparation Unit. During this time, he also served as the Division's Public Information Officer.

In 2005, Lieutenant Drummond was appointed to the rank of Commander, overseeing the Division's Sixth District on the city's northeast side, which includes the Collinwood and Glenville neighborhoods. On February 10, 2014, Commander Drummond was appointed to Deputy Chief of Field Operations, overseeing the five Neighborhood Districts, the Bureau of

Traffic, the Bureau of Community Policing, and Special Events for the division.

Chief Wayne Drummond grew up in the Cleveland-Cedar Avenue neighborhood. He is a graduate of the University of Toledo (B.A.) and a graduate of the Federal Bureau of Investigation National Academy Class 230. [REDACTED]

Former Deputy Chief Drummond will serve as the 41<sup>st</sup> Chief of Police.

March 11th 2022	Cuyahoga County Diversion Board	Dornat Drummond
March 24th 2022	Cuyahoga County Diversion Board	Akram Boutros

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0131

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms:

Appointments:

1. Gabriella Celeste for the term 7/1/2020 – 6/30/2024, (replacing Steve Killpack)
2. Daniel Kelly for an unexpired term ending 6/30/2023, (replacing Elsie Caraballo)

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for various terms:

Appointments:

1. Gabriella Celeste for the term 7/1/2020 – 6/30/2024, (replacing Steve Killpack)
2. Daniel Kelly for an unexpired term ending 6/30/2023, (replacing Elsie Caraballo)

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



May 13, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Gabriella Celeste**, 4-year term, 7/1/2020 – 6/30/2024
  - Replacing Steve Killpack
  - Resides in Shaker Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Ohio Public Defender Commission; Cuyahoga County Division of Children and Family Services Advisory Board; Ohio lead Free Kids Coalition; Lead Safe Cleveland Coalition; Right to Counsel Advisory Committee, Legal Aid; Ohio Multi-System Youth Coalition; and Greater Cleveland Children's Coalition
- **Daniel Kelly**, unexpired term ending 6/30/2023
  - Replacing Elsie Caraballo
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the Executive Committee for the Cuyahoga County Democratic Party

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resumes are attached for your review. There are 21 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

A handwritten signature in blue ink, appearing to read "Armond Budish".

Armond Budish  
Cuyahoga County Executive



Gabriella Celeste, JD, is Policy Director of the Schubert Center for Child Studies, Co-Director of the Childhood Studies Program and an Adjunct Assistant Professor in the College of Arts & Sciences at Case Western Reserve University. She works to build partnerships that promote effective public policy and practice for the well-being of children and adolescents. Gabriella also teaches an undergraduate child policy curriculum, supervises Schubert's child policy externship program, and conducts trainings and presentations on various topics related to child well-being and developmentally-informed policies and practices. She has worked extensively with vulnerable children and youth in various nonprofit and administrative roles, both directly and conducting applied research, evaluation and technical assistance for foundations, nonprofit and government agencies.

Beginning with creating a restorative justice court diversion program for youth in Oakland, CA in 1989, and later co-founding a statewide youth rights law office in Louisiana in 1997, Gabriella has worked with young people struggling with behavioral health challenges or caught up in the justice system throughout her career. In addition to her youth justice system reform efforts nationally and in Ohio, as Policy Director her other policy efforts include child lead poisoning prevention, child welfare and behavioral health supports, police-youth interactions and student discipline and school-based intervention reforms. In addition to serving as a Governor-appointed to the Ohio Public Defender Commission and a County-Executive appointee to the Cuyahoga County Advisory Board to the Division of Children and Family Services, Gabriella currently serves on numerous state and local committees and coalitions, including the Youth Risk Behavior Survey Community Advisory Board, the Mental Health Response Advisory Committee for the US DOJ Cleveland Consent Decree, the Multi-System Youth coalition, the Ohio Lead Free Kids Coalition and the Lead Safe Cleveland Steering Committee.

Gabriella received her B.S. from Northwestern University and J.D. from the University of Michigan Law School. [REDACTED]

*M. Gabriella Celeste, J.D.*  
*Schubert Center for Child Studies*  
*Case Western Reserve University*

**Policy Director,  
Co-Director Childhood  
Studies Program &  
Adjunct Assistant  
Professor, College of  
Arts & Sciences  
2009-present**

**Schubert Center for Child Studies, Case Western Reserve University, Department  
of Anthropology, Cleveland, OH**

- Work with *Schubert* staff and faculty associates to identify and implement strategies to bridge child-related research, education, policy and practice, and to enhance community partnerships in order to promote effective public policy and practice for the well-being of children. Co-created and led research-to-policy faculty professional development.
- Provide technical assistance as appropriate on child and youth related policy matters. Recent projects include engagement on state and local policies addressing child lead exposure, state and local youth justice and safety issues, school discipline and school resource officer improvements through state legislative reforms; and advancement of developmentally- appropriate and trauma-informed policy and practice through city of Cleveland and county agency collaborations.
- Supervise graduate students, prepare research and policy briefs and develop community forums on CWRU faculty child-related research. Supervise CWRU student volunteer organizations with detained youth including *CaseCares* and the founding and implementation of *Art Forward*, providing art as a therapeutic outlet for youth in detention.
- Present and train on various topics related to child well-being and developmentally-informed policies and practices. Coordinate special engagements and issue (policy research) briefs on specific topics of interest concerning vulnerable children and youth. Assist in other *Schubert* program and research activities as appropriate.
- Teach undergraduate child policy curriculum, consisting of the following courses: Child Policy (CHST 301/ANTH 305), Experiential Learning in Child Policy (CHST 302), Externship in Child Policy and Capstone (CHST 398, 398C).
- Co-Director of Childhood Studies Minor, Department of Anthropology.

**Consultant  
2008-2009,  
2004 – 2005**

- Provided child and youth services related research and organizational development consultation. Clients included the Southern Poverty Law Center, Voices for Ohio's Children, the Center for Innovative Practices, the National Juvenile Defender Center, and the Youth Law Center.

**Director  
May 2008-  
Sept. 2008**

**Cuyahoga County Office of Early Childhood/ Invest in Children, Cleveland, OH**

- Lead the county's Office of Early Childhood (OEC), a unique public-private partnership dedicated to mobilizing resources to ensure the well-being of all young children in the county, provide supportive services to parents and caregivers, and build awareness, momentum, and advocacy in the community around children and family issues. Serving over 65,000 children annually, the OEC is responsible for coordinating and managing early childhood and parent support services, with provider partner contracts.

**Executive Director  
Oct. 2005 –  
May 2008**

**Alliance of Child Caring Service Providers, Cleveland, OH**

- Lead an organization comprised of over thirty non-profit child-serving agencies that collectively focused on public-private partnership building and public policy advocacy in the child welfare, behavioral health care and juvenile justice systems in order to enhance their ability to effectively serve children and families in Cuyahoga County. Alliance agencies provide a range of child caring services, including foster care, residential treatment, adoption, partial hospitalization, school and community-based mental health services, special education services, in-home supportive services and numerous other specialized services.

**Co-Founder  
& Associate Director  
1997-2004**

**Juvenile Justice Project of Louisiana (“JJPL”), New Orleans, LA**

- Co-founded JJPL (now the Louisiana Center for Children’s Rights), moving it from a three-person start-up to a premier state-wide advocacy and legal reform organization of 19 staff dedicated to transforming the juvenile justice system and improving legal representation and treatment opportunities for youth. Conducted federal conditions of confinement litigation in juvenile prisons and pro bono impact litigation for young people in juvenile court.
- Management functions included: organizational development; fund development; training and supervision; and, incubating and facilitating incorporation of independent projects, including a family engagement organization and youth alternative program.
- Strategic research and policy development, with legislative, law committee and advisory board work resulting in major policy reform, including passage of Louisiana Act 1225, groundbreaking statewide juvenile justice reform. Appointed to Bipartisan State Joint Legislative Juvenile Justice Commission, Advisory Board (2002-2004). Served on Louisiana Law Institute, Children’s Code Committee (2001- 2004).
- Managed JJPL’s Youth Defender Initiative: developed resources and training for juvenile public defenders, organized a statewide coalition, conducted media outreach, coordinated and authored a state assessment of legal services, recruited speakers and testimony for public hearings and achieved key statutory reforms.
- Expert investigator for American Bar Association Juvenile Justice Center/ National Juvenile Defender Center juvenile court studies in Ohio (2003), Georgia (2001), Texas (2000) [and Florida (2006)] assessing access to and quality of counsel.

**Research Associate  
1991-1994**

**Harder+Co. Research & Consulting, San Francisco, California**

- Project manager and social research consultant serving foundations, government agencies and community-based organizations, with a focus on vulnerable populations. Conducted program evaluation, strategic planning, applied research, and qualitative and quantitative data design, collection and analysis. Co-authored numerous publications.

**Mediator/  
Case Manager  
1989-1990**

**Victim Offender Reconciliation Program, Catholic Charities, Oakland, California**

- Assisted in program planning and development for pioneering community restorative justice mediation and court diversion program for court-involved youth. Mediated cases; completed case intakes; monitored cases; advised probation officers; recruited, trained and supervised volunteer mediators; and conducted outreach.

**Counselor  
1989**

**LaCheim Residential Treatment Center, Richmond, California**

- Supervised, counseled, and gave crisis support to children emotional challenges.

**Hospice Volunteer  
1988**

**Missionaries of Charity, Calcutta, India**

- Gave basic health and hospice care to malnourished infants, children, and frail adults.

**Juris Doctor  
1996**

**University of Michigan Law School, Ann Arbor, Michigan**

Scholarships: Center for The Education of Women; Student-Funded Fellowship. Recipient of Criminal Trial Advocacy Award. Capital appellate law clerk, Equal Justice Initiative, Montgomery, Alabama (1996). Refugee law clerk, *Proyecto Adelante*, Dallas, Texas (1995).

**Public Policy Fellow  
1991**

**Coro Foundation, Public Policy Leadership Program, San Francisco, California**  
Interned at: Citibank F.S.B.; U.E.S.F. Teacher Union; The Children & Youth Policy Project, ISSC, UC Berkeley; Alameda County Administrator Office; and Oakland Community Organization.

**Bachelor of Science  
1988**

**Northwestern University, Evanston, Illinois**

Major: Communication Studies. Minor: Psychology. Urban Studies legal advocate internship, Lifespan (1987).

**SELECTED  
ACTIVITIES &  
ASSOCIATIONS**

Ohio Public Defender Commission, Governors DeWine and Kasich appointee, 2014-present  
Cuyahoga County Division of Children and Family Services Advisory Board, County Executive and Council Appointee, 2019-present  
Mental Health Response Advisory Committee, Policy and Quality Improvement Sub-Committees Co-Chair, ADMHAS CEO appointee, 2016-present  
Ohio Lead Free Kids Coalition, Co-Founder & Co-Chair, 2019-present  
Lead Safe Cleveland Coalition, Steering Committee appointee, 2019-present  
Right to Counsel Advisory Committee, Legal Aid, 2020-present  
Ohio Multi-System Youth Coalition, 2019-present  
Greater Cleveland Children's Coalition, member, 2021-present.  
Ohio Department of Education, Social Emotional Standards Advisory Group, 2018-2019  
Ohio Department of Education, Strategic Plan, Student Supports, Climate & Culture Workgroup, 2017-2018  
Magnolia Clubhouse, Board of Directors, 2011-present; Secretary 2016-present, Governance Committee Chair, 2015-2019  
Attorney General Mental Health Task Force, Juvenile Justice Sub-Committee, 2014-present  
Stand Together Against Neighborhood Crime Everyday (STANCE), U.S. Dept. of Justice U.S. Attorney Northern District of Ohio, member 2014-present  
Youth Risk Behavior Survey Advisory Board, CWRU PRC, 2013-present  
Cuyahoga County Defending Childhood, Governing Board, 2011-2016  
Community Police Commission Selection Committee, Mayor appointee, 2015-2019  
Cuyahoga County Court Appointed Special Advocates, Steering & Program Committee, 2014-2018  
Ohio Fostering Connections Task Force, 2014-2017  
Voices for Ohio's Children "Juvenile Justice Initiative", 2006-2010  
Juvenile Justice Coalition of Ohio, Board of Directors, 2005-2016  
Juvenile Justice Project of Louisiana, Board of Directors, 2005-2011  
United Way Strong Families = Successful Children Vision Council, Promoting Access to Behavioral Healthcare for Reentry Population Task Force, 2007-2008  
Cuyahoga County Transition-Age Youth Planning Initiative, 2007-2008  
Ohio Department of Mental Health, Childhood Trauma Strategic Plan Work Group, 2007-2008  
Ohio Department of Youth Services, Cognitive-Behavioral Treatment Group, 2007-2008  
COHHIO Youth Empowerment Program, Transitions Committee, 2005-2007  
Cuyahoga County Juvenile Court Citizens Advisory Board, 2005-2008  
Invest in Children, Sub-Committee: Effective Parents & Families, Ongoing Services, 2006-2008  
Ohio Early Care & Education Campaign (groundWork), 2006-2008  
Governor Strickland State Transition Workgroups, Team Member for: Child Welfare, Mental Health and Juvenile Justice work groups, 2006  
State of Louisiana, Bipartisan State Joint Legislative Juvenile Justice Commission, Advisory Board, 2002-2004.  
Louisiana Law Institute, Children's Code Committee, 2001- 2004.

**PROFESSIONAL  
LICENSES**

Member (currently inactive status): Louisiana Bar Association, 1998; Pennsylvania Bar Association, 1997

**SELECT HONORS**

*Alcohol and Drug Addiction Mental Health Services Board "Community Partner Collaboration Award", 2017 and "Child Advocate of the Year" Award, 2016.*

*Suzanne Brookhart Harrison Award for Exceptional Service to Children from Beech Brook, 2014.*

*Justice for Youth Award from JJPL, 2003*

**SELECTED  
LECTURES,  
TRAININGS &  
PRESENTATIONS**

United Way Community Conversations on Consent Decree, Youth & Policing, Panelist, October 2021

CWRU Medical School Advocacy Workshop, Presenter, Cleveland, OH, December 2021.

Federal Reserve Bank Summit, Policy "Deep Dive" Presenter and Panelist, June 2021

Ohio Lead Free Kids Coalition, Toward a Lead-Free Ohio Virtual Town Hall, April 2021; Lead Action Plan Statehouse Release, Co-Convener. Columbus, OH, February 2020.

Ohio Legislative Children's Caucus, "Strengthening State Efforts to Keep Children Safe from Lead" Virtual Presenter, October 2021; Healthy & Nourishing Homes Panel, "Ohio Lead Free Kids Coalition Briefing", Panelist. Columbus, OH, November 2019.

Schubert Center "The Ohio Budget for Child Researchers", Presenter. Cleveland, OH, October 2019.

Lead Solutions Summit, "Advancing Primary Prevention of Childhood Lead Poisoning in Ohio", Presenter. Cleveland, OH, June 2019.

Ohio Healthy Homes Network, Ohio Policy and Budget Initiatives in Lead Poisoning Prevention: Current Status and Future Possibilities, Co-Presenter; and Panel Moderator. Columbus, OH, June 2019.

Ohio Collaborative Community-Police Advisory Board, "How Do We Best Equip Police to Handle Youth? A Developmental Approach to Policing" Virtual Presentation, May 21; Presentation, Columbus, OH, March 2018.

Ohio Office of the Public Defender, 15<sup>th</sup> Annual Ohio Juvenile Defender Summit, "21<sup>st</sup> Century Policing: What Best Practices Should Look Like-A Developmental Approach to Policing", Plenary Speaker; "Policing without Standards-Strategies Promoting Constitutional Treatment of Youth by Law Enforcement", Panel Moderator. Columbus, OH, May 2019.

Columbus Community Safety Advisory Commission, "How Do We Best Equip Police to Handle Youth? A Developmental Approach to Policing" Columbus, OH, April, 2019.

CWRU Diversity 360, "Equity in the Era of Safe Schools & the School-to-Prison-Pipeline", Cleveland, OH, December, 2018.

National Association for Civilian Oversight of Law Enforcement, "Strengthening Police-Youth Interactions: A Developmental Approach to Policing" Cleveland, OH, November, 2018.

Inamori International Center for Ethics & Excellence, Co-Panelist on Ethical Leadership with Inamori Ethics Prize Winner Marian Wright Edelman, September, 2017.

Schubert Center Conversation Series, "From Strategies to Solutions: Cleveland's Evolving Story of Improving Youth & Police Interactions," Co-Presenter & Moderator, April, 2017.

Shooting Without Bullets Day of Justice, Co-Youth Workshop Leader, February, 2017.

Ohio Justice Alliance for Community Corrections Conference, "Keeping Peace in Schools in Partnership with Police," Co-Presenter, October, 2016.

Ohio Office of the Public Defender, 12<sup>th</sup> Annual Ohio Juvenile Defender Summit, Keynote Speaker, September, 2016.

Healing Justice Alliance Annual Conference, "Turning Tragedy into Opportunity: Reforming Police Interactions with Youth", Co-Panelist, Baltimore, MD, August, 2016.

National Association of Social Workers, Ohio Chapter Regional Conference, "Science of Social Work: Focus on Transitional Youth," Keynote Speaker, May, 2016.

National Blueprints Conference, “Getting it Right: Realigning Juvenile Corrections in Ohio to Reinvest in What Works,” Co-Presenter, Denver, CO, April, 2016.

Ohio Police Juvenile Officers’ Association, “As the Teen World Turns,” Co-Trainer, Columbus, OH, May, 2016.

University Hospitals Rainbow Babies Children, pediatric resident advocacy series, “Policing Children & Youth: Why Age Matters & How,” Presenter, April, 2016.

Coalition for Juvenile Justice Annual Conference, “Turning Tragedy into Opportunity: Reforming Police Interactions with Youth,” Presenter & Moderator, Washington D.C., April, 2016.

CWRU Social Justice Institute, “School Pushout and the Criminalization of Childhood,” Lecturer, April, 2016.

Council on State Governments Justice Center, “Improving Outcomes for Youth in the Juvenile Justice System: A 50-State Forum,” Plenary Panelist, Austin, TX, Nov., 2015.

Attorney General Conference on Law Enforcement, “School Police Partnerships” and “Promoting Procedural Justice to Improve Police-Youth Interactions”, Co-Trainer, Columbus, OH, Oct., 2015.

Strategies for Youth “Policing the Teen Brain” juvenile justice trainer, Cleveland Division of Police, 2015-present.

NAACP, Southeastern Ohio Branch, Keynote Speaker, Jackson, OH, Oct., 2015.

Ohio Office of the Public Defender, 11<sup>th</sup> Annual Ohio Juvenile Defender Summit, “Procedural Justice: Integrating Fairness into the Delinquency Process”, Presenter, Columbus, OH, 2015.

Vera Institute of Justice. *The State of Juvenile Justice: A National Conversation about Research, Results, and Reform* Congressional Briefing “Returning Home: Creating Paths for Success in Communities,” Washington D.C., Panelist, 2015.

Facing Race National Conference, “Implicit Bias: The State of Science and Moving from Research to Action”, Presenter, Dallas, TX, 2014.

Society for Research on Adolescence, “Bridging Research, Practice, and Policy for the Well-Being of Adolescents: The Story of Real-World Research-Informed Legislative Reform for Youth,” Panelist, 2014.

National Blueprints Conference, “Bridge to Somewhere: How Research Made Its Way into Legislative Juvenile Justice Reform in Ohio,” Co-Presenter, Denver, CO, April, 2014.

Ohio Association of Child Caring Agencies, “Moving from School ‘Pushout’ to Positive Discipline Practices & Partnerships,” Panelist, 2014.

Children’s Law Center Inc., “The ABC’s of covering the juvenile justice system,” Panelist, 2012.

MacArthur *Models for Change* Conference, Plenary Speaker, Washington D.C., December 2011.

Schubert Center for Child Studies, “Bridge to Somewhere: How Research Made Its Way into Juvenile Justice Reform in Ohio,” Presenter, 2011.

Ohio County Commissioner Association, Voices for Ohio’s Children Panelist, 2011.

Ohio Association of Child Caring Agencies, “Juvenile Justice Reform: Celebrating our Shared Successes and Opportunities to Improve Even More,” Panel Facilitator, 2010

Association for Public Policy Analysis and Management, “Translating Science to Inform Public Policy”, Panelist, Boston, MA, 2010.

Mandel School of Applied Social Sciences, Case Western Reserve University, Advocacy Seminar, Guest Lecturer, 2007

Youth Empowerment Program, Coalition on Homelessness and Housing in Ohio, Youth Issues Training, Presenter, 2007

Urban Child Research Center of the Maxine Goodman Levin College of Urban Affairs, Cleveland State University, 2007 Brown Bag Luncheon Speaker Series, "ABCs of Children's Mental Health" Guest Speaker, 2007

State Budget Children's Briefing Series, Voices for Ohio's Children, Presenter, Child Welfare and Juvenile Justice Budget Issues, 2006, 2007

We Believe Ohio "The State Budget as a Moral Document" Forum, Trinity Cathedral, Guest Speaker, State Budget Impact on Children, 2007

*Rethinking Juvenile Justice* Statewide Conference, Organizer and Panelist, Columbus, Ohio, 2006

LA Public Defender Association, Juvenile Section Coordinator & Trainer, 1999-2004

Tulane Medical School, Child & Adolescent Psychiatry Grand Rounds, Presentation, 2004

American Bar Association, Annual Juvenile Defender Leadership Summit, Workshop Presenter, 1998-2003

State Juvenile Justice Commission Planning Board, Retreat Facilitation, 2004

LSU Law School, Juvenile Law, Guest Lecturer, 2001, 2003, 2004

Students at the Center, New Orleans Public Schools, Youth Education Workshop Series, Presenter, 2003

Loyola University School of Law, Juvenile Law, Juvenile Reform Presentation 2000, 2003

Children's Services Collaborative/Pyramid Parent Training, Best Practices Workshop, Trainer 2001

Leadership Louisiana, Institute on Juvenile Justice, Adolescent Development Principles, Guest Speaker, 2001

Louisiana Environmental Action Network, Annual Youth Conference, Presenter, 2002

Governor's Conference on Juvenile Justice, Adolescent Development Workshop, Presenter, 2000

U.S. Department of Justice "National Defender Leadership Project", Vera Institute 1998

**PUBLICATIONS,  
ARTICLES & OPINION  
EDITORIALS\***

*"Youth violence is also a cry for connection," Cleveland.com Guest Columnist G. Celeste, (February 25, 2022).*

*Kobulsky, Julia M. & Cage, Jamie & Celeste, Gabriella, 2018. "The perceived effects of volunteer use by public child welfare agencies." Children and Youth Services Review, Elsevier, vol. 89(C), pages 27-33.*

*Owen J. and Larson, A. ed., Researcher-Policymaker Partnerships: Strategies for Launching and Sustaining Successful Collaborations. Routledge (2017). Chapter 2: Motivations for Collaboration, contributing author.*

*A Citizen's Guide to the Cleveland Consent Decree with a Special Focus on Implications for Children & Young People," Schubert Center for Child Studies (2017).*

*"Tamir Rice shooting was not reasonable, no matter what 'legal experts' say," Cleveland Plain Dealer Guest Columnist G. Celeste, (November 15, 2015).*

*Getting it Right: Realigning Juvenile Corrections in Ohio to Reinvest in What Works (2015).*

*A Bridge to Somewhere: How Research Made its Way into Legislative Juvenile Justice Reform in Ohio, a case study (2013).*

*"Housing young criminals in adult prisons may put public at risk," Cleveland Plain Dealer Guest Columnist G. Celeste, (June 2, 2012).*

*Schubert Center for Child Studies Research & Policy Briefings (2009-present).*

Celeste G. & Puritz, P., (2002-2003). *The Children Left Behind: An Assessment of Access to Counsel and Quality Representation in Delinquency Proceedings in Louisiana*. *Southern University Law Review*, 30 S.U. L. Rev.

*Framework for Transforming the Juvenile Justice System, Voices for Ohio's Children Briefing Paper* (2008).

*The Louisiana Juvenile Defender Trial Practice Manual, JJPL and Southern Juvenile Defender Center, contributing editor* (2007).

*Juvenile Justice is Youth Development, Voices for Ohio's Children White Paper* (2006).

*Fixing a Broken System: A Framework for a Juvenile Justice Community Based Services Continuum, JJPL and You Who Coalition* (2004).

*Making Your Voice Heard: Family Advocacy Handbook, JJPL* (1999, 2000-2004 revised editions).

*The Critical Role of Juvenile Defenders: Best Practices & Responsibilities, JJPL* (2002).

*Defending Our Future: A Call to Action, The Advocate, LACDL* (September 2002).

*The Children Left Behind: A Review of the Status of Defense for Louisiana's Children and Youth in Delinquency Proceedings, JJPL and ABA Juvenile Justice Center* (2002).

*On-site Investigator and Contributor for ABA Juvenile Justice Center (State Juvenile Counsel Assessments:*

- *An Assessment of Access to Counsel and Quality of Representation in Delinquency Proceedings in Florida, National Juvenile Defender Center* (Fall 2006).

- *Justice Cut Short: An Assessment of Access to Counsel and Quality of Representation in Delinquency Proceedings in Ohio, ABA Juvenile Justice Center and National Juvenile Defender Center, Central Juvenile Defender Center, Children's Law Center and Juvenile Justice Coalition, Inc.* (March 2003).

- *An Assessment of Access to Counsel and Quality of Representation in Delinquency Proceedings in Georgia, ABA Juvenile Justice Center and Southern Center for Human Rights with collaborators* (July 2001).

- *Selling Justice Short: Juvenile Indigent Defense in Texas, Texas Appleseed Fair Defense Project and ABA Juvenile Justice Center with collaborators* (October 2000).

*Child Resource Directory, Berkeley, CA, The Children and Youth Policy Project, Institute for the Study of Social Change* (1991), database developer and editor.

*There's No Place Called Home: A Needs Assessment of Homeless Children in Shelters in Alameda County, Acevedo, A., Celeste, G., Griswold, D., Hatamiya, L. Samaha, J.P., Coro Foundation, CA* (March 1991), co-author and investigator.

*\* Public testimony, research and evaluation consulting reports, brochures and promotional documents, and various other professional materials not included in this list.*



## **Daniel J. Kelly**

### **Experience:**

#### **Family Recruiter: Cleveland Metropolitan School District (CMSD) 2013-present**

- Recruited Families to choose CMSD schools
- Represented CMSD to the neighborhoods and community meetings to report current initiatives and facilitate relationships
- Supported current students and families with any school-related issues
- Facilitated students' high school choice options
- Connected families to resources in the Cleveland communities
- Worked to decrease student absenteeism

#### **School Resource Coordinator: Lincoln-West High School Community Wrap Around Academy (2009-present)**

- Interfaced between Lincoln-West High School faculty and students and surrounding businesses, faith-based leaders, local government leaders, and grassroots organizations to support the schools
- Planned, developed, built, and maintained school/neighborhood garden
- Provided nineteen free-standing wheel-chair and elder accessible garden boxes

#### **Family Liaison: CMSD Watterson-Lake Elementary School (2009 - 2010)**

- Work as a parent advocate
- Communicate with city leaders to create opportunities for my school and its neighborhood

#### **Laborer: 310 Local, Cleveland, OH (1978 - 2008)**

- General Laborer
- Foreman
- Union Steward of Local 310

#### **Director of Operations: Cuyahoga County Democratic Party (2004)**

- Managed the "Get Out the Vote" efforts for Democratic candidates in the primary election
- Oversaw teams of "Get Out the Vote" volunteers

#### **Director of Political Outreach: National Arab American Business Association (1997 -1998)**

- Coordinated Congressional Delegation on fact-finding mission to Syria, Lebanon, and occupied Palestinian territories
- Organized Arab merchants of Cuyahoga County into a merchandising guild

#### **Trustee: Cleveland AFL-CIO (1992-1997)**

- Assisted with the selection process of labor-endorsed candidates throughout Ohio
- Communicated with all affiliated AFL-CIO unions

#### **AFL-CIO Coordinator of Operations : Clinton/Gore Campaign (1992)**

- Organized labor support
- Assisted with fund raising efforts
- Managed phone banks in Cuyahoga County

#### **President of Cuyahoga County Young Democrats (1988)**

**Distinctions**

- **Cuyahoga County Fatherhood Initiative “Father of the Year Award” June 13, 2008**
- **Single father of four children**
- **Communicate with H.E.A.R.T award for exemplary customer service**

Aug. 26th 2019	ADAMHS Board	Ray Gonzalez
June 11th 2019	ADAMHS Board	Crystal Bryant
June 26th 2019	ADAMHS Board	Max Rodas
Oct. 23rd 2019	ADAMHS Board	Sonia Scott-James
Oct. 9th 2019	ADAMHS Board	Beverly Wisdom
Sept. 17th 2019	ADAMHS Board	Megan Van Voorhis
Nov. 17th 2020	ADAMHS Board	Bishara Addison
Dec. 17th 2020	ADAMHS Board	Tina Lining
March 9th 2021	ADAMHS Board	David Greenspan
July 2nd 2021	ADAMHS Board	Harvey Snider
Aug. 2nd 2021	ADAMHS Board	Reginald C Blue
Nov. 6th 2021	ADAMHS Board	Joy King
March 7th 2022	ADAMHS Board	Bethany Studenic
March 11th 2022	ADAMHS Board	Megan Rochford
March 15th 2022	ADAMHS Board	Alana Garrett-Ferguson
March 28th 2022	ADAMHS Board	Matt Carroll
March 31st 2022	ADAMHS Board	Basheer Jones
April 22nd 2022	ADAMHS Board	Gregory Boehm, MD
April 15th 2022	ADAMHS Board	Daniel Kelly
April 30th 2022	ADAMHS Board	Gregory Boehm, MD
May 6th 2022	ADAMHS Board	Gabriella Celeste

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0132

Sponsored by: <b>County Executive Budish/Department of Public Works/ Division of County Engineer</b>	<b>A Resolution</b> authorizing a state Contract Purchase on PO22001945 with The Safety Company dba MTech Company in the amount not-to-exceed \$905,461.72 for the purchase of (1) replacement Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division; authorizing the County Executive to execute the Purchase Order and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended a state contract purchase on PO22001945 with The Safety Company dba MTech Company in the amount not-to-exceed \$905,461.72 for the purchase of (1) replacement Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division; and

WHEREAS, the primary goal of this project is to obtain one Dyna-Vac Straight Jet Truck and two Cues TV Trucks; and

WHEREAS, funding is 100% Sanitary Sewer Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a state Contract Purchase on PO22001945 with The Safety Company dba MTech Company in the amount not-to-exceed \$905,461.72 for the purchase of (1) replacement Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division.

**SECTION 2.** That the County Executive is authorized to execute Purchase Order No. 22001945 and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                              Date

\_\_\_\_\_  
Clerk of Council                              Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

Title: Department of Public Works; RQ9312, 2022, MTECH; State Contract Purchase, Cues TV Trucks and Jet Vet Truck

#### Scope of Work Summary

Department of Public Works requesting approval of a purchase order with The Safety Company, LLC dba MTEch Company for the anticipated cost not to exceed \$905,461.72.

The Department of Public Works would like to purchase one (1) Dyna-Vac Straight Jet Truck and two Cues TV Trucks for the Sanitary Division.

The anticipated start-completion dates are, this is a purchase order, once this purchase receives approval the purchase order will be forwarded to vendor.

The primary goals of the project are (list 2 to 3 goals).

1. Purchase Dyna-Vac Jet Truck
2. Purchase two Cues TV Trucks

#### Procurement

The procurement method for this project is a state contract purchase. The total value of the exemption is \$905,461.72.

This submission is a request for State contract purchase.

The Department of Public Works has chosen to purchase the vehicles through the State of Ohio contract, which provides a suitable unit that was already competitively bid through the State of Ohio.

#### Contractor and Project Information

The Safety Company LLC, dba MTEch Company  
7401 1<sup>st</sup> Place,  
Cleveland, Ohio 4414  
The Chief Executive Office is Christopher Cira.

#### Project Status and Planning

The project is an occasional product or service.

#### Funding

The project is funded 100% by the Sanitary Sewer Fund.

The schedule of payments is by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RO#:	9312
Infor/Lawson PO# Code (if applicable):	22001945 STAC
Event #	
PO#	202001945

I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Briefing Memo	Department MMS	Clerk of the Board
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Required Documents for All Purchase Orders (ALL Non-Contract Purchases)				
			Department initials	Purchasing
IG# 12-1960-REG			MMS	OK
Debarment/Suspension Verified	Date:	04-18-2022	MMS	OK
Auditor’s Finding	Date:	04-18-2022	MMS	OK
Vendor’s Submission * (or Bid Tabulation)			MMS	OK (quotes)
Independent Contractor (I.C.) Requirement	Date:	10-22-2021	MMS	OK
Checklist			MMS	OK

Required Documents Dependent upon Procurement Type				
			Department initials	Purchasing
Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required unless <b>not</b> going to BOC or Council for approval)	Date:	1/14/2022	MMS	Not required for this action
Bid Specification Packet. Copy of Event(s) and include any attachments to the event			n/a	
*If a second effort is necessary, attach all supporting documents to verify the effort. (not applicable for TSMC)			n/a	
TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.			n/a	
Tabulation Sheets			n/a	

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Evaluation/Scoring Summary <i>(includes evaluator names)</i>	n/a	
Notice of Intent to Award Letter <i>(only for Formals)</i>	n/a	
Award Letter <i>(only for Formals)</i>	n/a	
Final DEI Goal Setting Worksheet <i>(for Formal)</i>	n/a	
PDF of the list of available SBEs/MBEs/WBEs or documentation of “null” search results <i>(for Informal)</i>	n/a	
E-mail notification to available SBEs/MBEs/WBEs from the certified list <i>(for Informal)</i>	n/a	
Justification Form <i>(if exemption and purchase over \$5k)</i>	MMS	OK
State Contract Cover Sheet STS 800835; 800905	MMS	OK <i>(both attached by Department of Purchasing)</i>
Cooperative Purchase Contract Cover Sheet	n/a	
Sole Source Affidavit	n/a	
Sole Source Justification	n/a	
TAC/CTO Approval or IT Standards <i>(attach and identify relevant page #s)</i> , if required.	n/a	
Prior RFP Exemption/Alternative Procurement Approval Letter	n/a	
Furniture Request Form	n/a	
Proof of Public Notice publication	n/a	
Invoice <i>(for items already purchased but not approved)</i>	n/a	
Department Director’s approval to initiate TSMC purchase (email or printed)	n/a	
Department Director’s approval to purchase TSMC goods or services (email or printed)	n/a	

\*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Reviewed by Law	
	Department initials
Exhibits	MMS
Matrix Law Screen shot	MMS
COI	n/a
Workers’ Compensation Insurance	n/a
Performance Bond	n/a

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuvahoga.cc/policies-procedures/procurement-information>

### Vendor Information

Vendor Name	Dollar Amount
The Safety Company LLC, dba MTech Company	\$905,461.72



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Department of Purchasing Verification for Events	
	Purchasing
Vendor Name and Dollar Amount verified ( <del>lowest and best</del> )	SSP
If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 <sup>nd</sup> effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid	N/A
Checked for # of Notification on Event(s)	N/A
Sealed Bid on Event(s)	N/A
If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement	N/A
If a service, <ul style="list-style-type: none"> <li>• Matrix approval of PO vs. Contract</li> <li>• Insurance/Workers’ Compensation requirements and/or Waiver</li> </ul>	N/A
Minimum # of bids received	N/A
Purchasing Buyer’s initials and date of approval	OK, ssp 4/26/2022
Misc Comments	4/26/2022: State contract 800835 expiration 1/31/2023; State contract 800905, expiration 3/31/2023; The Safety Company and M-Tech Company are the same.

Requisitions up to & including \$5,000.00 will be reviewed by the assigned purchasing agent in the Department of Purchasing. If all requirements are met, the item can be approved by DoP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0133

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/ Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ8964 to CATTs Construction Inc. in the amount not-to-exceed \$2,974,258.50 for rehabilitation of various roads; authorizing the County Executive to execute Contract No. 2421 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,784,555.10 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ8964 to CATTs Construction Inc. in the amount not-to-exceed \$2,974,258.50 for the rehabilitation of various roads; authorizing the County Executive to execute Contract No. 2421 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,784,555.10 to fund a portion of said contract:

- a) Green Road from Euclid Avenue to South Corporation Line in the City of Cleveland;
- b) Ivanhoe Road from Euclid Avenue to East 152<sup>nd</sup> Street in the Cities of Cleveland and East Cleveland; and

WHEREAS, the primary goals of this project is repairing of the existing asphalt concrete wearing course; the repair of deteriorated flexible and/or rigid base; the adjustment, reconstruction or replacement of various castings and/or structures; the construction of a uniform three inch (3”) asphalt concrete overlay; the installation of ADA complaint curb ramps, and other related items as shown on the plans for Green Road from the South Corporation Limit of Cleveland to Euclid Avenue, and Ivanhoe Road from Euclid Avenue to East 152<sup>nd</sup> Street in the Cities of Cleveland and East Cleveland; and

WHEREAS, the anticipated start-completion dates are 5/31/2022 – 9/30/2022; and

WHEREAS, the project is located in County Districts 7 & 10 and is funded as follows: (a) 60% County Motor Vehicle \$7.50 License Tax Fund and (b) 25% Issue 1 and (c) 15% Cities of Cleveland and East Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8964 to CATTS Construction Inc. in the amount not-to-exceed \$2,974,258.50 for the rehabilitation of various roads; authorizing the County Executive to execute Contract No. 2421 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,784,555.10 to fund a portion of said contract:

- a) Green Road from Euclid Avenue to South Corporation Line in the City of Cleveland;
- b) Ivanhoe Road from Euclid Avenue to East 152<sup>nd</sup> Street in the Cities of Cleveland and East Cleveland.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2421 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_\_

Title:

Award for Green Road Resurfacing of Existing Roadway from Cleveland SCL to Euclid Avenue and Ivanhoe Road Resurfacing of Existing Roadway from Euclid Avenue to E. 152nd St. in the cities of Cleveland and East Cleveland RQ8964

#### **A. Scope of Work Summary**

1. Department of Public Works is requesting approval of a contract with CATT Construction for the anticipated cost of \$2,974,258.50.

If the Project is new to the County.

Describe the exact services being provided. The work within the limits of this 2022 Operations Resurfacing improvement project includes the planing of the existing asphalt concrete wearing course; the repair of deteriorated flexible and/or rigid base; the adjustment, reconstruction or replacement of various castings and/or structures; the construction of a uniform three inch (3") asphalt concrete overlay; the installation of ADA compliant curb ramps, and other related items as shown on the plans or stipulated in the specifications, plan notes, proposal notes, or elsewhere in the bid package for Green Road from the South Corporation Limit of Cleveland to Euclid Avenue, and Ivanhoe Road from Euclid Avenue to E. 152nd Street in the Cities of Cleveland and East Cleveland, Ohio.

The anticipated dates are 5/31/2022-9/30/2022.

2. The primary goals of the project are (list 2 to 3 goals). See above.

3. The project is not mandated. Municipality of project is Cleveland and East Cleveland.

#### **B. Procurement**

1. The procurement method for this project was RFB. The total value of the RFB is \$2,974,258.50. *The estimate for this project was \$2,930,000.00. We did not accept the lowest bidder. The low bidder was C.A. Agresta and they did not meet the DIV goals. We awarded to the second low bidder that met all goals and was within 8% of the lowest bidder.*

2. The RFB was closed on March 21, 2022. There is an SBE of 2%, MBE 16%, and WBE 12%.

#### **C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

CATT Construction, Inc.  
21223 Aurora Road

Warrensville Heights, OH 44146  
Council District (9)

2. The contract administrator for the contractor/vendor is Joy Stang.

3.b. The project is located in Council District 7 and 10.

**D. Project Status and Planning**

1. The project is new to the County

2. The schedule of payments is by invoice.

**E. Funding**

1. The project is 60% County \$7.50 Fund and 25% Issue 1 , 15% municipalities.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8964
Infor/Lawson PO # Code (if applicable):	RFB
Event #	2508
CM Contract#	2421

	Department	Clerk of the Board
Briefing Memo	meb	

Late Submittal Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
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<b>FULL AND OPEN COMPETITION Construction Projects – Road &amp; Bridge Reviewed by Purchasing</b>
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	Department initials	Purchasing
Notice of Intent to Award <i>(sent to all responding vendors)</i>	Meb	OK WB
Bid Specification Packet <i>(includes Legal Notice to Bidders)</i>	Meb	OK WB
Final DEI Goal Setting Worksheet	Meb	OK WB
Diversity Documents – <i>if required (goal set)</i>	Meb	OK WB
Award Letter (sent to awarded vendor)	Meb	OK WB
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	Not requested	N/A WB
Non-Collusion Affidavit	Meb	OK WB
Public Works Bid Results	Meb	OK WB
Tabulation Sheet	Meb	OK WB
Prevailing Wage Public Improvement Agreement	Meb	OK WB
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	Meb	OK WB
Worktype Worksheets, <i>if applicable</i>	Meb	OK WB
SBE Worktype Worksheets, <i>if applicable</i>	Meb	OK WB
Drug Free Workplace, <i>if applicable</i>	Meb	OK WB
Project of Similar Complexity, <i>if applicable</i>	Meb	OK WB
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Meb	OK WB
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	See website	OK WB
Other, <i>per Section 3 “Required Bid Documents” CCBB-EIP, Escrow doc</i>	Meb	OK WB
IG# 21-0042 exp 12/31/25	Meb	OK WB
Debarment/Suspension Verified	Date: 3/4/22	Meb OK WB
Auditor’s Finding	Date: 3/23/22	Meb OK WB
Vendor’s Submission <i>(Form of Proposal)</i>	Meb	OK WB
Independent Contractor (I.C.) Requirement	Date: 4/1/22	Meb OK WB
Contract Evaluation – <i>if required</i>	meb	OK WB

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	n/a	N/A WB
Checklist Verification	meb	OK WB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	meb
Bid Guarantee & Contract Bond	meb
Matrix Law Screen shot	meb
COI	meb
Workers' Compensation Insurance	meb
Railroad Insurance – <i>if required</i>	n/a

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
n/a	PW270205	73300		<b>\$2,974,258.50</b>
			<b>TOTAL</b>	<b>\$2,974,258.50</b>

### Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	2421
Vendor Name:	CATT'S Construction, Inc.
ftp:	N/A
Amount:	\$2,974,258.50
History/CE:	OK
EL:	OK
Procurement Notes:	OK TO PROCEED
Purchasing Buyer's initials and date of approval	WB 5/5/2022





## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 8964	Event: 2508	TYPE: (RFB/RFP/RFQ): RFQ	ESTIMATE: \$2,930,000.00
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: March 21, 2022	NUMBER OF RESPONSES (issued/submitted): 6/4
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Green Road (Cr-14) Resurfacing of Existing Roadway from the Cleveland sct to Euclid Avenue and Ivanhoe Road (CR-355) Resurfacing of Existing Roadway from Euclid Avenue to E. 152 <sup>nd</sup> Street in the Cities of Cleveland and East Cleveland	
DIVERSITY GOAL/SBE 2%		DIVERSITY GOAL/MBE 16%	DIVERSITY GOAL/WBE 12%
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		CCBB: Low Non-CCBB Bid\$: \$2,904,736.00	Add 2%, Total is: \$2,962,830.72
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		CCBEIP: Low Non-CCBEIP Bid \$:2,904,736.00	Add 2%, Total is: \$2,962,830.72
*PRICE PREFERENCE LOWEST BID REC'D \$2,904,736.00		RANGE OF LOWEST BID REC'D \$ 1,000,001 – 3,000,000	Minus \$, =
PRICE PREF % & \$ LIMIT: (8%)(Up to 210,000) 8% is 232,378.88 - use max of \$210,000		MAX SBE/MBE/WBE PRICE PREF \$3,114,736.00	DOES PRICE PREFERENCE APPLY? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No There is a SBE/MBE/WBE compliant bidder within the price preference range LL 3/28/22

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1 C.A Agresta 4186 Greenvalle Rd South Euclid OH 44121	100% Merchants Bonding Company (Mutual)	\$2,904,736.00	Compliant: <input checked="" type="checkbox"/> Yes Proposal Form <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-0714-REG PH: <input checked="" type="checkbox"/> Yes Bid Bond <input checked="" type="checkbox"/> Yes Prime Worksheet <input checked="" type="checkbox"/> Yes Sub Worksheet <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MW) C.A Agresta – SBE 20%, (FW) Trafftech, Inc. – SBE/WBE 3.6% (MAA) RAR Contracting Co.-SBE/MBE 7.4% (FW) Cuyahoga Supply & Tool, Inc. SBE/WBE 1.96% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>20%</u> MBE: <u>7.4%</u> WBE: <u>5.56%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/22 SBE/MBE/WBE Comments and Initials: No Waiver requested 3/24/22 cf EN 3/25/2022 SBE Prime received credit for up to the 20% for the SBE Participation Goal. Prime did not achieve the 16% MBE Goal or the 12% WBE AND did not submit Good Faith Effort Documentation (noted N/A on the DIV-3 Form) for the waiver of the	Did not meet diversity goal for project.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			DFSP <input checked="" type="checkbox"/> Yes Similar Work <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> No CCBEIP: <input checked="" type="checkbox"/> No EEO: <input checked="" type="checkbox"/> No OPD Buyer Initials: WB 3/24/2022			remaining MBE/WBE participation goals. If the department determines that this vendor is the "apparent successful vendor" but not Diversity compliant, then the department needs to notify the vendor and proceed with the Administrative Reconsideration Process. Please note that the Price Preference is applicable also. LL 3/28/22		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2 CATT'S Construction Inc 21223 Aurora Rd Warrensville Hts OH 44146	100% Atlantic Specialty Insurance Company	\$2,974,258.50	Compliant: <input checked="" type="checkbox"/> Yes Proposal Form <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0042-REG PH: <input checked="" type="checkbox"/> Yes Prime Bid Bond <input checked="" type="checkbox"/> Yes Prime Worksheet <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW) CATT Construction – SBE 20% (FW) Trafftech, Inc - SBE/WBE 2.37% (FW) Cuyahoga Supply & Tool, Inc. - SBE/WBE 8.62% (FW) Crooked River Materials, Inc. SBE/WBE 1.34% (MAA) RAR Contracting Co. -SBE/MBE 7.40% (MAA) Tech Ready Mix, Inc. – SBE/MBE 9.37%  SBE/MBE/WBE <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Prime: (Y/N)  Total % SBE: <u>20</u> % MBE: <u>16.77</u> % WBE: <u>12.33</u> %  SBE/MBE/WBE <input checked="" type="checkbox"/> Yes LL 3/28/22 Comply: (Y/N) <input type="checkbox"/> No	DPW recommending award to vendor. Lowest and best bid meeting diversity requirement.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Sub Prime Worksheet <input checked="" type="checkbox"/> Yes DFSP <input checked="" type="checkbox"/> Yes Similar Work <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes CCBEIP: <input checked="" type="checkbox"/> Yes EEO: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: WB 3/24/2022			SBE/MBE/WBE Comments and Initials: No waiver requested 3/24/22 cf EN 3/25/2022 LL 3/28/22		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
3 The Vallejo Company 4000 Brookpark Rd Cleveland OH 44134	100% The Cincinnati Insurance Company	\$2,982,479.70	Compliant: <input checked="" type="checkbox"/> Yes  Proposal Form <input checked="" type="checkbox"/> Yes  NCA: <input checked="" type="checkbox"/> Yes  IG Registration Complete: <input checked="" type="checkbox"/> Yes  IG Number: 19-0025-REG	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):  (FW) The Vallejo Co. – SBE/WBE 20% (MW) The Lakewood Supply Co. – SBE 3.68% (FW) Cuyahoga Fence, LLC – SBE/WBE 0.72% (MAA) RAR Contracting Co. -SBE/MBE 16.17%  SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			PH: <input checked="" type="checkbox"/> Yes Bid Bond <input checked="" type="checkbox"/> Yes Prime Worksheet <input checked="" type="checkbox"/> Yes Sub Prime Worksheet <input checked="" type="checkbox"/> Yes DFSP <input checked="" type="checkbox"/> Yes Similar Work <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes CCBEIP: <input checked="" type="checkbox"/> Yes EEO: <input checked="" type="checkbox"/> Yes OPD Buyer			SBE: <u>3.68</u> % MBE: <u>16.17</u> % WBE: <u>20.72</u> % Total % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 3/28/22 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No waiver requested 11/24/22 cf EN 3/25/22 LL 3/28/22		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			Initials: WB 3/24/2022					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
4 Perk Company Inc 8100 Grand Ave #300 Cleveland OH 44115	100% Endurance Assurance Corporation	\$3,002,758.02	Compliant: <input checked="" type="checkbox"/> Yes  Proposal Form <input checked="" type="checkbox"/> Yes  NCA: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	(MW) Perk Company, Inc. -SBE 20% (FW) Cuyahoga Supply & Tool, Inc. - SBE/WBE 8.1% (FW) P.G.T. Construction, Inc. -- SBE/WBE 1.5% (MAA) RAR Contracting Co. -- SBE/MBE 16% (FW) Trafftech, Inc. -- SBE/WBE 2.4%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2187-REG PH: <input checked="" type="checkbox"/> Yes Bid Bond: <input type="checkbox"/> Yes Prime Worksheet: <input checked="" type="checkbox"/> Yes Sub Prime Worksheet: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> Yes Similar Work: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes			Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>20%</u> MBE: <u>16%</u> WBE: <u>12%</u> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 3/28/22 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No waiver requested 11/24/22 cf EN 3/25/22 LL 3/28/22		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			CCBEIP: <input checked="" type="checkbox"/> No  EEO: <input checked="" type="checkbox"/> Yes  OPD Buyer Initials: WB 3/24/2022					

## CONTRACT EVALUATION FORM

<b>Contractor</b>	CATTs Construction				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM1140				
<b>RQ#</b>	4636				
<b>Time Period of Original Contract</b>	n/a				
<b>Background Statement</b>	Resurfacing of Existing Roadway from Pleasant Valley Road to Pearl Road in the cities of Parma and Parma Heights				
<b>Service Description</b>	This project includes the repair of the existing full depth concrete, constructing a uniform three inch asphalt concrete overlay, the removal and replacement of deteriorated curb and abutting underdrains, reconstructing existing curb ramps for ADA compliancy and other items as shown in the plans.				
<b>Performance Indicators</b>	Quality of work, meeting CPM schedule, cooperation with local businesses and residents, Promptness with Compliance Requests ie.(B2G/LCP/DBE Affidavits)				
<b>Actual Performance versus performance indicators (include statistics):</b>	Contractor is working well with local businesses and residents.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	Construction is on schedule. The contractor is working well with local residents/businesses to ease the impact of construction.				
<b>Department Contact</b>	Mary Ellen Butler				
<b>User Department</b>	Public Works Construction				

<b>Date</b>	3/2/2022
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0134

<b>Sponsored by: County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ8508 to SmithGroup Architects & Landscape Architect, PLLC dba SmithGroup, PLLC in the amount not-to-exceed \$1,146,857.00 for professional engineering design services for the Beulah Park-Euclid Beach Connector Project, commencing upon contract signature of all parties through 12/31/2023; authorizing the County Executive to execute Contract No. 2468 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ8508 to SmithGroup Architects & Landscape Architect, PLLC dba SmithGroup, PLLC in the amount not-to-exceed \$1,146,857.00 for professional engineering design services for the Beulah Park-Euclid Beach Connector Project, commencing upon contract signature of all parties through 12/31/2023; and

WHEREAS, the primary goal of this project is to produce construction plans and specifications required to address the infrastructure needs of the new lakefront trail along Lake Erie in the City of Cleveland; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8508 to SmithGroup Architects & Landscape Architect, PLLC dba SmithGroup, PLLC in the amount not-to-exceed \$1,146,857.00 for professional engineering design services for the Beulah Park-Euclid Beach Connector Project, commencing upon contract signature of all parties through 12/31/2023.



Public Works, 2022, Submit & Award Contract with SmithGroup for Beulah Park Euclid Beach Connector Engineering Design Services

RFQ#8508, \$1,146,857

Department of Public Works is requesting an award and approval a contract with SmithGroup for the not to exceed cost of \$1,146,857. The anticipated start date is 6/7/2022 and the completion date is 12/31/2023.

The primary goal of this professional engineering services contract is to produce construction plans and specifications required to address the infrastructure needs of the new lakefront trail along Lake Erie in the city of Cleveland.

To address the primary goal, the County has determined the need to engage SmithGroup to perform Beulah Park Euclid Beach Connector Engineering Design Services.

**Procurement**

The procurement method for this project was RFQ 8603. The total value of the RFQ is not to exceed \$1,146,857. The RFQ was closed on February 7, 2022

There was one (1) proposal submitted for review, and one (1) proposal selected, with SmithGroup.

There was 15% SBE, 10% MBE, and 5% WBE on this RFQ.

**“No bid sheets” were sent to planholders who elected to not submit a bid for these services. Department of Purchasing received (20) responses from vendors who indicated various reasons for not submitting a proposal including:**

**5 vendors - Cannot be competitive**

**4 vendors - Business decision to pursue other County projects**

**3 vendors – Do not provide design services**

**2 vendors - Unable to secure a teaming arrangement as subcontractor**

**2 vendors – Unable to meet project specifications**

**1 vendor – Due to cost of preparing proposal, opted to not bid**

**1 vendor – Current workload does not allow them to participate**

**1 vendor – Out of the office during bid period**

**1 vendor - Firm does not have extensive experience in project of this type**

**Contractor and Project Information**

SmithGroup

44 E Mifflin Street, Suite 500

Madison, WI 53703

The Project Manager is Jason Strangland (608) 327-4412.

**Project Status & Planning**

This project is new to the County.

**Funding**

The project is funded by 100% County General fund. PW100100-55130. The schedule of payments is by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8508
Infor/Lawson PO# Code (if applicable):	
Event #	2268
CM Contract#	2468

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing</b>
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	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	LW	OK
Bid Specification Packet	LW	OK
Evaluation Summary (names of evaluators to be included)	LW	OK
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set)</i> <b>Part of Submittal</b>	LW	OK
Award Letter (sent to awarded vendor)	LW	OK (same as NOI)
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>	N/A	N/A
Tabulation Sheet	LW	OK
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )	LW	OK (same as above requirement)
IG#	21-0427	12/31/2025
Debarment/Suspension Verified	Date: 5/2/2022	LW
Auditor’s Finding	Date: 5/2/2022	LW
Vendor’s Submission	LW	OK
Independent Contractor (I.C.) Requirement	Date: 4/20/2022	LW
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Checklist Verification	LW	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW
Matrix Law Screen shot	LW
COI	LW



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers’ Compensation Insurance	LW
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Effective Date – 12/31/2022	PW100100	55130		<b>\$700,000</b>
1/1/2023 – 12/31/2023	PW100100	55130		<b>\$446,857</b>
			<b>TOTAL</b>	<b>\$1,146,857</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	
<b>Lawson RQ# (if applicable)</b>	
<b>CM Contract#</b>	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$				
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$			

### Purchasing Use Only:

Prior Resolutions	
CM#:	2468
Vendor Name:	SmithGroup Architects & Landscape Architect, PLLC, dba SmithGroup, PLLC
ftp:	Effective upon execution by both parties – December 31, 2023
Amount:	\$1,146,857.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	OK, ssp 5/5/2022



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 8508	Event: 2268	TYPE: RFQ	ESTIMATE: \$450,000.00
CONTRACT PERIOD:		RFQ DUE DATE: February 7, 2022	NUMBER OF RESPONSES (issued/submitted): 9/1
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Beulah Park-Euclid Beach Connector Engineering Design Services	
DIVERSITY GOAL/SBE 15 %		DIVERSITY GOAL/MBE 10 %	DIVERSITY GOAL/WBE 5 %

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. SmithGroup 44 E. Mifflin Street Suite 500 Madison, Wisconsin 53703	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0427 Planholder: <input checked="" type="checkbox"/> Yes Buyer Initials: SSP	Subcontractor Name(s): (WF) KS Associates, Inc. SBE 10% (WN) Chagrin Valley Engineering LTD, SBE, 5% (MAPA) CTL Engineering, Inc., MBE, 10% (WF) ASC Group, Inc., WBE, 3%	SBE / MBE / WBE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	
		Total %	SBE: 15% MBE: 10% WBE: 3%	

RQ8508

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 2/8/22 (see below) <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	No waiver, requested. Missing DIV 3 form-AM 2/8/22 EN 2/8/2022 Team has diverse representation – however we will reevaluate based on actual participation based on negotiated scope of work/cost. LL 2/8/22		

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0135

<b>Sponsored by: County Executive Budish/Office of Innovation and Performance</b>	<b>A Resolution</b> authorizing a grant award to Cuyahoga County Board of Health in the total amount not-to-exceed \$2,900,000.00 to support various mission activities, commencing upon agreement signature of all parties for a period of three years; authorizing the County Executive to execute Agreement No. 2445 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Office of Innovation and Performance recommends a Grant award to Cuyahoga County Board of Health in the total amount not-to-exceed \$2,900,000.00 to support various mission activities, commencing upon agreement signature of all parties for a period of three years:

- a) for the continuation of COVID-19 response efforts in the amount not-to-exceed \$1,100,000.00;
- b) for lead remediation of housing units in Cuyahoga County suburbs in the amount not-to-exceed \$1,800,000.00; and

WHEREAS, the goals for this project are to continue the County’s COVID-19 public health response and support lead remediation of housing units in suburban Cuyahoga County; and

WHEREAS, this project is 100% General Fund-American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a Grant award to Cuyahoga County Board of Health in the total amount not-to-exceed \$2,900,000.00 to support various mission activities, commencing upon agreement signature of all parties for a period of three years:

- a) for the continuation of COVID-19 response efforts in the amount not-to-exceed \$1,100,000.00;
- b) for lead remediation of housing units in Cuyahoga County suburbs in the amount not-to-exceed \$1,800,000.00; and

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 2445 and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title: Office of Innovation and Performance; 2022 Cuyahoga County Board of Health; Grant Agreement COVID-19 Response and Lead Remediation

#### Scope of Work Summary

Office of Innovation and performance requesting approval of a grant agreement with the Cuyahoga County Board of Health for the anticipated cost of \$2,900,000.00 for the continuation of COVID-19 response efforts and lead remediation of housing units in Cuyahoga County suburbs.

#### COVID-19 Public Health Response

Through this grant agreement, the County will provide \$1.1 million for staffing, physician support, supplies, and information technology costs for COVID-19 case investigations, contact tracing, data entry, cluster education, and state reporting. Additionally, these funds will support a mobile unit to conduct education, vaccination, and testing in socially vulnerable neighborhoods, congregate sites, and to homebound residents.

#### Lead Remediation

The remaining \$1.8 million of the grant award will support lead remediation in suburban Cuyahoga County. This includes providing matching funds for eligible expenses for housing units enrolled in the Department of Housing and Urban Development's (HUD) lead grant program and to support lead remediation in owner occupied housing units with children less than six years of age not enrolled in HUD's lead grant program. Additionally, these funds will support the public health response for children less than six years of age with elevated blood lead levels through public health lead investigations of identified housing and medical case management for children with lead exposure.

The primary goals of the project are to:

- Continue the County's COVID-19 public health response, and
- Support lead remediation of housing units in suburban Cuyahoga County.

#### Procurement

The procurement method for this project was an exemption/grant agreement. The total value of the exemption/grant agreement is \$2,900,000.00.

The Cuyahoga County Board of Health is the County agency that oversees public health initiatives. They are the appropriate entity to support these types of public health programs. A competitive process would not be used for this purpose.

#### Contractor and Project Information

Cuyahoga County Board of Health  
5550 Venture Drive  
Parma, OH 44130

The Cuyahoga County Health Commissioner for the Cuyahoga County Board of Health is Dr. Roderick Harris.

#### Project Status and Planning

The project is new to the County.

#### Funding

The project is funded 100% by the General Fund - **American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services**

The schedule of payments is a one-time grant award.



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	N/A
CM Contract#	2445

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	RLE	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing					
			Department initials	Purchasing	
Justification Form			RLE	Okay per MH	
IG#			RLE	n/a Okay per MH	
Annual Non-Competitive Bid Contract Statement - <i>(only needed if <b>not</b> going to BOC or Council for approval)</i>	Date:		RLE	n/a Okay per MH	
Debarment/Suspension Verified	Date:	4/13/22	RLE	Okay per MH	
Auditor's Finding	Date:	4/13/22	RLE	Okay per MH	
Vendor's Submission			RLE	n/a Okay per MH	
Independent Contractor (I.C.) Requirement	Date:	N/A, Government Entity	RLE	n/a Okay per MH	
Cover - <i>Master contracts only</i>			OPD to Prepare	n/a Okay per MH	
Contract Evaluation			N/A	RLE	n/a Okay per MH
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	RLE	n/a Okay per MH
Checklist Verification			DA	Okay per MH	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law				
			Department initials	
Agreement/Contract and Exhibits			RLE	
Matrix Law Screen shot			RLE	
COI	N/A, Grant Agreement		RLE	

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers’ Compensation Insurance	<a href="#">N/A, Grant Agreement</a>	RLE
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon execution (entered 5/24/22 as an estimate) – 12/31/2022	FS100500	55130	FS-21-ARP-LFRF	<b>\$2,900,000.00</b>
1/1/23 – 12/31/23	FS100500	55130	FS-21-ARP-LFRF	\$0.00
1/1/24 – 12/31/24	FS100500	55130	FS-21-ARP-LFRF	\$0.00
1/1/25 – Based on execution date (entered 5/23/25 in system)	FS100500	55130	FS-21-ARP-LFRF	\$0.00
			<b>TOTAL</b>	<b>\$2,900,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	N/A
<b>Lawson RQ# (if applicable)</b>	N/A
<b>CM Contract#</b>	2445

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<b>\$2,900,000.00</b>		<b>effective date – three years</b>	<b>Pending</b>	<b>Pending</b>
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		<b>\$2,900,000.00</b>			

### Purchasing Use Only:

Prior Resolutions:	n/a
CM#:	2445
Vendor Name:	Cuyahoga County Board of Health
ftp:	Effective date – Three Years
Amount:	\$2,900,000.00
History/CE:	Okay per MH
EL:	Okay per MH
Procurement Notes:	Grant agreement for Cuyahoga County Board of Health to accept ARPA funding from Cuyahoga County in the amount of \$2,900,000.00 ftp effective date through three years.

Purchasing Buyer approval: **Okay per MH. 4/28/2022**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0136

Sponsored by: <b>County Executive Budish/Sheriff Department</b>	<b>A Resolution</b> authorizing an Agreement of Affiliation with Crime Stoppers of Cuyahoga County, Inc. to recognize and designate said organization as the official citizens' reward program for Cuyahoga County for the period 9/15/2021 – 9/14/2023; authorizing the County Executive to execute agreement and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department has recommended an Agreement of Affiliation with Crime Stoppers of Cuyahoga County, Inc. to recognize and designate said organization as the official citizens' reward program for Cuyahoga County for the period 9/15/2021 – 9/14/2023; and

WHEREAS, the primary goal of this project is to memorialize the affiliation between the Cuyahoga County Sheriff's Department and Crime Stoppers; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Agreement of Affiliation with Crime Stoppers of Cuyahoga County, Inc. to recognize and designate said organization as the official citizens' reward program for Cuyahoga County for the period 9/15/2021 – 9/14/2023.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive



Title: Renewal of Agreement of Affiliation between Cuyahoga County Sheriff's Department and Crime Stoppers.

#### Scope of Work Summary

It was brought to the attention of the Sheriff that the current agreement of affiliation between the Cuyahoga County Sheriff's Department and Crime Stoppers had previously expired. Pursuant to the O.R.C section 9.92, a formal agreement of affiliation is required for recognition of Crime Stoppers as the designated and recognized citizens award program. This agreement was drafted by the Cuyahoga County Law Department and is a no cost agreement to Cuyahoga County.

The primary goals of the project are memorializing the affiliation between the Cuyahoga County Sheriff's Department and Crime Stoppers.

The agreement is mandated by the O.R.C section 9.92.

#### Procurement

This project was not procured because it is a no cost project. Crime Stoppers is a not-for-profit organization operating exclusively for the payment of rewards for tips to solve local crimes.

Reason/Timeline for late submittal - This was recently brought to the attention of Sheriff Viland which is why it is late. He had the law department begin drafting the agreement once he was made aware of it. The item was entered into OnBase April 26th, the day after it was giving to the Fiscal staff.



THE CUYAHOGA COUNTY SHERIFF'S DEPARTMENT  
SHERIFF CHRISTOPHER PAUL VILAND

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March 18, 2022

TO: Dr. Rustom Khouri, Chairman  
Crime Stoppers of Cuyahoga County, Inc.

FROM: Christopher Paul Viland, Cuyahoga County Sheriff

SUBJECT: Renewal of Statutory Agreement of Affiliation

Mr. Chairman,

As you know, the current Agreement of Affiliation ("Agreement") between Cuyahoga County (the "County") and Crime Stoppers of Cuyahoga County, Inc. ("Crime Stoppers") requires re-authorization. Pursuant to the Ohio Revised Code, in Section 9.92, a formal resolution of the County is required for recognition of Crime Stoppers as the designated and recognized citizen's award program. I have attached for your review an updated draft Agreement. Please advise as soon as the Board has taken the necessary actions to ratify the Agreement and we will begin the County resolution process immediately.

Also pursuant to statute and the current Agreement, the County is requesting an account of "all funds raised by the organization from all sources and all funds expended by the organization for any purpose" for 2020 and 2021. This should be done without referring to the name of individual sources<sup>1</sup>. This type of report is contemplated to have been done annually in the law.

I want to stress how much all of law enforcement appreciates the hard work and diligence of Crime Stoppers of Cuyahoga County, especially as it relates to the numerous and significant successes over the past decades in both solving criminal cases as well as in apprehending offenders and getting them into the criminal justice system. I can state unequivocally that Crime Stoppers' programs are some of the most effective and well known by all the stakeholders in law enforcement and residents of the county. I look forward to continuing our long standing and positive working relationship as we maintain our compliance with statutory guidance.

Christopher Paul Viland, Sheriff

Attachment

CC (via email only): Cuyahoga County Council Reps.  
Cuyahoga County Law Department, J. Zibritosky

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<sup>1</sup> ORC 9.92(D)(1)(c).

# COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

## RESOLUTION NO. R2022-0137

Sponsored by: <b>County Executive Budish/Department of Development</b>	<b>A Resolution</b> authorizing the issuance and sale of health care and independent living facilities refunding revenue bonds, Series 2022 (Eliza Jennings Senior Care Network), in an aggregate principal amount not-to-exceed \$55,000,000.00 for the purposes of currently refunding bonds previously issued by the County, funding a debt service reserve fund if required and paying certain costs of issuance; providing for the assignment of revenues for the payment of those bonds; authorizing the execution and delivery of a Base Lease, a Lease, a Bond Indenture, Supplemental Bond Indentures, Bond Purchase Agreements, an Assignment of Rights under Lease, an Assignment of Basic Rent and other instruments and documents in connection with the issuance of those bonds; authorizing the preparation and use of a Preliminary Official Statement; authorizing the preparation, execution and use of an Official Statement; authorizing other action relating to the issuance of the bonds, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County of Cuyahoga, Ohio (the “Issuer”), a county and political subdivision in and of the State of Ohio (the “State”), is authorized and empowered by virtue of the laws of the State, including without limitation, Chapter 140 of the Ohio Revised Code and Section 133.51 of the Ohio Revised Code, as enacted pursuant to the provisions of Article VIII, Section 16 of the Ohio Constitution (together, the “Act”), among other things: (i) to acquire, construct, improve, furnish and equip Hospital Facilities (as defined below), and to acquire by lease real estate within the boundaries of the Issuer and interests therein, including without limitation, improvements situated thereon comprising Hospital Facilities and Independent Living Facilities; (ii) to refund revenue bonds previously issued by the Issuer to reimburse the Borrower (defined herein) for, and to pay, the “costs of hospital facilities,” as defined in the Act, including the cost of independent living facilities, within the boundaries of the Issuer; (iii) to enter into a lease agreement to provide revenues to pay the principal of and interest and any premium on those revenue bonds; (iv) to secure those revenue bonds by a trust indenture and a separate supplemental trust indenture for each series of those revenue bonds, by the pledge and assignment of its rights under a lease agreement, by a pledge and lien on the hospital receipts and by an absolute and irrevocable assignment of certain funds to be held by the trustee under such trust indentures and (v) to enact this Resolution, to enter into the Bond Indenture, the Supplemental Bond Indentures, the Base Lease, the Lease, the Assignment of Rights Under Lease, the Assignment of Basic Rent and the Bond Purchase Agreements, all as hereinafter defined, to authorize the preparation and use of a Preliminary Official Statement and the preparation,

execution and use of an Official Statement, each as hereinafter defined, and to execute and deliver certain other documents and instruments upon the terms and conditions provided herein and therein; and

WHEREAS, this Council, pursuant to the foregoing authority and at the request of the Borrower, has heretofore determined and hereby determines to issue revenue bonds for the purpose of assisting in refunding revenue bonds previously issued by the Issuer for the purpose of financing or refinancing the acquisition, construction, improvement, furnishing and equipping real and personal property used for Hospital Facilities, all for the purposes of better providing for the health and welfare of the people of the State and the Issuer by enhancing the availability, efficiency and economy of Hospital Facilities, and the services rendered thereby and of providing efficient operation of Hospital Facilities, by leasing them to the Borrower and facilitating the financing and refinancing of Hospital Facilities, to be available to or for the service of the general public without discrimination by reason of race, creed, religion, color, national origin or age;

WHEREAS, it is necessary that this Resolution become immediately effective in order to refund the Series 2017 Bonds and the Series 2021 Bonds (each as hereinafter defined) at favorable interest rates.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**Section 1. Definitions.** In addition to the words and terms defined elsewhere in this Resolution, or by reference to the Lease, the Bond Indenture or the Supplemental Bond Indentures, unless the context or use indicates clearly another meaning or intent:

“Act” means Chapter 140 of the Ohio Revised Code, as enacted or amended from time to time, and Section 133.51 of the Ohio Revised Code, as enacted pursuant to the provisions of Article VIII, Section 16 of the Ohio Constitution, as enacted or amended from time to time.

“Assignment of Rights Under Lease” means the Assignment of Rights Under Lease dated as of the Dated Date, between the Issuer and the Master Trustee, as the same may be amended or supplemented.

“Assignment of Basic Rent” means the Assignment of Basic Rent dated as of the Dated Date, from the Issuer to the Bond Trustee, as the same may be amended and supplemented.

“Authorized Borrower Representative” means the person designated from time to time by the Borrower as its representative.

“Bank Rate” means, with respect to the Series 2022B Bonds, the Bank Rate as defined in Supplemental Bond Indenture No. 2.

“Base Lease” means, the Base Lease, dated as the Dated Date, between Eliza Jennings Senior Care Network, as lessor, and the Issuer, as lessee, as amended or supplemented from time to time in accordance with its terms.



“Basic Rent” means the amounts necessary to make the deposits required in the Bond Indenture to be made to the Special Funds and any other amounts required under the Lease to be paid as Basic Rent on or prior to the date set forth in the Lease.

“Beneficial Owner” means, with respect to the Bonds, a Person owning a Beneficial Ownership Interest therein, as evidenced to the satisfaction of the Bond Trustee.

“Beneficial Ownership Interest” means the beneficial right to receive payments and notices with respect to the Bonds which are held by the Depository under a book entry system.

“Bond Fund” means the Bond Fund created in Section 5.01 of the Bond Indenture.

“Bond Indenture” means the Trust Indenture dated as of the Dated Date between the Issuer and the Bond Trustee, as the same may be amended and supplemented from time to time, including, but not limited to, by Supplemental Bond Indentures Nos. 1 and 2.

“Bond Purchase Agreements” means the Series 2022A Bond Purchase Agreement and the Northwest Bond Purchase Agreement.

“Bond Service Charges” means, for any applicable time period or date, the principal (including any Mandatory Sinking Fund Requirements), interest, and redemption premium, if any, required to be paid by the Issuer on the Bonds pursuant to the Bond Indenture. In determining Bond Service Charges accruing for any period or due and payable on any date, Mandatory Sinking Fund Requirements accruing for that period or due on that date shall be included and principal maturities for which, and to the extent, Mandatory Sinking Fund Requirements were imposed in a prior period or for a prior date shall be excluded.

“Bond Trustee” means U.S. Bank Trust Company, National Association, and any successor Bond Trustee, as determined or designated under or pursuant to the Bond Indenture.

“Bonds” means the Series 2022 Bonds.

“Book entry form” or “book entry system” means, with respect to the Bonds, a form or system, as applicable, under which (i) the Beneficial Ownership Interests may be transferred only through a book entry and (ii) physical Bond certificates in fully registered form are registered only in the name of a Depository or its nominee as Holder, with the physical Bond certificates “immobilized” in the custody of the Depository. The book entry system, maintained by and the responsibility of the Depository and not maintained by or the responsibility of the Issuer or the Bond Trustee, is the record that identifies, and records the transfer of the interests of, the owners of book entry interests in the Bonds.

“Borrower” means Eliza Jennings Senior Care Network, an Ohio nonprofit corporation, no part of the net earnings of which inures or may lawfully inure to the benefit of any private shareholder or individual and which has authority to own or operate Hospital Facilities, or which provides services to one or more other hospital agencies and which is qualified to do business in the State, and its lawful successors and assigns, including any surviving, resulting or transferee corporations as provided in the Lease, as a lessee thereunder.

“Borrower Documents” means the Base Lease, the Lease, the Bond Purchase Agreements, the Master Indenture and the Master Indenture Security Documents.

“Business Day” means (A) any day other than (1) a Saturday, Sunday or other day on which banks in the city in which the Corporate Trust Office of the Bond Trustee, any Paying Agent, the Registrar, the Tender Agent or either of the Original Purchasers is located or in New York, New York are authorized to be closed for commercial banking purposes or (2) a day on which the New York Stock Exchange is closed, or (B) as such term may be defined in the Bond Indenture or Lease, but for which no days shall be included that are not consistent with the terms of (A) above.

“Certificate of Award” means, for each series of the Series 2022 Bonds, the Certificate of Award for that series, as described in Section 3 hereof and authorized pursuant to Section 4 hereof.

“Clerk” means the Clerk of the County Council of the Issuer.

“Code” means the Internal Revenue Code of 1986, the applicable regulations (whether proposed, temporary or final) under that Code or the statutory predecessor of that Code, and any amendments of, or successor provisions to, the foregoing and any official rulings, announcements, notices, procedures and judicial determinations regarding any of the foregoing.

“Dated Date” means the first day of the calendar month in which the Series 2022 Bonds are issued.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its participants or otherwise, a book entry system to record ownership of book entry interests in Bonds, and to effect transfers of book entry interests in Bonds in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Executive” means the County Executive.

“Fiscal Officer” means the County Fiscal Officer or his duly appointed deputy.

“Holder” means the person in whose name a Bond is registered on the Register for which provision is made in the Bond Indenture.

“Hospital Facilities” means the buildings, structures and other improvements, additions thereto and extensions thereof, furnishings, equipment and real estate and interests therein, all or any part of the costs of which are at any time authorized by the Act to be financed or refinanced by the issuance of Bonds or other obligations of the Issuer thereunder, together with all appurtenant facilities and properties in which the Issuer has acquired an interest or hereafter shall acquire an interest, including Independent Living Facilities.

“Hospital Receipts” means Hospital Receipts as defined in the Bond Indenture.

“Independent Living Facilities” means “independent living facilities” as defined in Section 140.01, Ohio revised Code.

“Issuer” means the County of Cuyahoga, Ohio, a county and political subdivision in and of the State.

“Issuer Documents” means this Bond Legislation, the Lease, the Base Lease, the Bond Indenture, Supplemental Bond Indentures Nos. 1 and 2, the Letter of Representations, the Assignment of Rights Under Lease, the Assignment of Basic Rents, the Bond Purchase Agreements and the Certificate of Award; provided that when reference is made herein to the execution and delivery of the Issuer Documents, with respect to this Resolution, that reference means instead its adoption.

“Lease” means the Lease dated as of the Dated Date, between the Issuer, as lessor, and Eliza Jennings Senior Care Network, as lessee, as the same may be amended or supplemented from time to time in accordance with the terms thereof.

“Leased Premises” means the Leased Real Property and the Project, collectively constituting Hospital Facilities.

“Leased Real Property” means the real property described in the Lease, together with any substitutions therefor or additions thereto, less any removals therefrom from time to time as provided for and permitted by the Lease.

“Legislative Authority” means the County Council of the Issuer.

“Letter of Representations” means a blanket letter of representations from the Issuer to the Depository.

“Master Indenture” means the Amended and Restated Master Open-End Indenture of Mortgage and Security Agreement between the members of the Obligated Group and the Master Trustee, dated as of the Dated Date, as amended and supplemented from time to time, including by Supplemental Master Indenture Nos. \_\_ and \_\_.

“Master Indenture Security Documents” means any mortgage on, security interest in, or pledge, hypothecation, assignment or other transfer of any real, personal or real and personal property, tangible or intangible, given from time to time to the Master Trustee by the Borrower or other members of the Obligated Group as security for the obligations under the Master Indenture.

“Master Trustee” means U.S. Bank Trust Company, National Association, and any successor Master Trustee, as determined or designated under or pursuant to the Master Indenture.

“Maximum Rate” means, with respect to the Series 2022 Bonds, fifteen percent (15.0%) per annum.

“Northwest” means Northwest Bank, a national banking association.

“Northwest Bond Purchase Agreement” means the Bond Purchase Agreement for the Series 2022B Bonds between the Issuer and Northwest, and approved by the Borrower.

“Obligated Group” means the Obligated Group as defined in the Master Indenture.

“Official Statement” means the Official Statement described in the Bond Purchase Agreement for the Series 2022A Bonds, to be used by the Underwriter in connection to the offering and sale of the Series 2022A Bonds.

“Original Purchaser” means, as to the Series 2022A Bonds, the Underwriter, and as to the Series 2022B Bonds, Northwest.

“Preliminary Official Statement” means the Preliminary Official Statement described in the Bond Purchase Agreement for the Series 2022A Bonds, to be used by the Underwriter in connection with the offering and sale of the Series 2022A Bonds.

“Project” means the Series 2022 Project as defined in Lease.

“Purchase Price” means, for each series of Bonds, the purchase price of the Bonds specified in the Certificate of Award, which shall be no less than the par amount thereof, plus accrued interest from the dated date of the Bonds to the date of delivery and payment for the Bonds by the applicable Original Purchaser.

“Refunded Bonds” has the meaning set forth in Section 2 hereof.

“Remarketing Agent” means, as to the Bonds, any Person meeting the qualifications of and designated from time to time to act as Remarketing Agent under the Bond Indenture.

“Series 2017 Bonds” means, collectively, the Series 2017A Bonds and the Series 2017B Bonds.

“Series 2017A Bonds” means the Issuer’s Health Care and Independent Living Facilities Revenue Bonds, Series 2017A (Eliza Jennings Senior Care Network Project).

“Series 2017B Bonds” means the Issuer’s Healthcare and Independent Living Facilities Revenue Bonds, Series 2017B (Eliza Jennings Senior Care Network Project).

“Series 2021 Bonds” means, collectively, the Series 2021A Bonds and the Series 2021B Bonds.

“Series 2021A Bonds” means the Issuer’s Health Care Facilities Revenue Bonds, Series 2021A (Eliza Jennings Senior Care Network Project).

“Series 2021B Bonds” means the Issuer’s Health Care Facilities Revenue Bonds, Series 2021B (Eliza Jennings Senior Care Network Project).

“Series 2022 Bonds” means, collectively, the Series 2022A Bonds and the Series 2022B Bonds.

“Series 2022A Bonds” means the Issuer’s Health Care and Independent Living Facilities Refunding Revenue Bonds, Series 2022A (Eliza Jennings Senior Care Network).

“Series 2022B Bonds” means the Issuer’s Health Care and Independent Living Facilities Refunding Revenue Bonds, Series 2022B (Eliza Jennings Senior Care Network).

“Series 2022A Bond Purchase Agreement” means the Bond Purchase Agreement among the Issuer, the Underwriter and the Borrower related to the purchase and sale of the Series 2022A Bonds.

“Series 2022 Project” means the Series 2022 Project as defined in the Lease, constituting hospital facilities and independent living facilities financed or refinanced with the proceeds of the Series 2022 Bonds.

“Special Fund” means the Bond Fund established under the Indenture, and shall not include any other fund of the Issuer.

“Supplemental Bond Indenture No. 1” means Supplemental Trust Indenture No. 1, dated as of the Dated Date, by and between the Issuer and the Bond Trustee and relating to the issuance of the Series 2022A Bonds, and any amendment or supplement thereto.

“Supplemental Bond Indenture No. 2” means Supplemental Trust Indenture No. 2, dated as of the Dated Date, by and between the Issuer and the Bond Trustee and relating to the issuance of the Series 2022B Bonds, and any amendment or supplement thereto.

“Supplemental Bond Indentures” means, collectively, Supplemental Bond Indenture No. 1 and Supplemental Bond Indenture No. 2.

“Supplemental Master Indenture No. \_\_\_” means Supplemental Master Indenture No. \_\_\_, dated as of Dated Date, by and between the Obligated Group and the Master Trustee, relating to the Series 2022A Bonds.

“Supplemental Master Indenture No. \_\_\_” means Supplemental Master Indenture No. \_\_\_, dated as of Dated Date, by and between the Obligated Group and the Master Trustee, relating to the Series 2022B Bonds.

“State” means the State of Ohio.

“Tender Agent” means the Person designated in the applicable Resolution, Certificate of Award or Supplemental Indenture, and any successor Tender Agent as determined or designated under or pursuant to the Indenture.

“Underwriter” means, with respect to the Series 2022A Bonds, B.C. Ziegler and Company.

Words and terms used herein with initial capital letters and not herein defined have the meaning given to them in the Bond Indenture.

The captions and headings in this Resolution are solely for convenience of reference and do not define, limit or describe the scope or intent of any provisions or Sections of

this Resolution.

**Section 2.** Findings and Determinations; Authorization of the Bonds. This Council finds and determines based upon representations of the Borrower and the advice of Bond Counsel, that: (a) there is a substantial need within the Issuer to better provide for the health and welfare of the people of the State and the Issuer by enhancing the availability, efficiency and economy of Hospital Facilities and the services rendered thereby, and to facilitate the financing and refinancing of those Hospital Facilities, to provide health care and other services to the residents of the Issuer available for the service of the general public without discrimination by reason of race, creed, color or national origin, religion or age and at the lowest practicable cost; (b) the Base Lease and the Lease and the Issuer's execution and delivery, will promote the public purpose stated in Section 140.02 of the Ohio Revised Code and restated in the preceding clause (a), and the Issuer will be duly benefited thereby, (c) the Project originally financed or refinanced with proceeds of the Refunded Bonds (as defined herein) consists of Hospital Facilities and (d) it is necessary to, and the Issuer shall, issue, sell and deliver, as provided and authorized herein and in the Bond Indenture, pursuant to the authority of the Act, Series 2022 Bonds in an aggregate principal amount not to exceed \$55,000,000, for the purpose of providing funds to (i) currently refund the outstanding principal amount of the Issuer's Series 2017 Bonds and the Issuer's Series 2021 Bonds (together, the "Refunded Bonds"), (ii) fund a debt service reserve fund for the Series 2022A Bonds, if required, and (iii) pay certain expenses incurred in connection with the issuance of the Bonds.

**Section 3.** Terms and Provisions of the Bonds.

(a) Generally. The Series 2022A Bonds shall be designated "County of Cuyahoga, Ohio Health Care and Independent Living Facilities Refunding Revenue Bonds, Series 2022A (Eliza Jennings Senior Care Network)", or such other name as shall be designated in the Certificate of Award, and the Series 2022B Bonds shall be designated "County of Cuyahoga, Ohio Health Care and Independent Living Facilities Revenue Bonds, Series 2022B (Eliza Jennings Senior Care Network)" or such other name as shall be designated in the Certificate of Award.

(b) Form of Bonds. The Series 2022 Bonds (i) shall be issuable in one or more series only in fully registered form and substantially as set forth in Exhibit A attached to each applicable Supplemental Bond Indenture, (ii) shall be exchangeable only for Series 2022 Bonds of the same series of authorized denominations, as provided in the Bond Indenture; (iii) shall be numbered in a manner determined by the Bond Trustee which will distinguish each Series 2022 Bond of a series from each other Series 2022 Bond; (iv) shall be in the denominations for which provision is made and which are permitted by the Bond Indenture; (v) shall be dated as specified in the Certificate of Award, provided that such date or dates shall be no later than October 1, 2022; (vi) if requested by the applicable Original Purchaser, shall be initially issued only to a Depository for holding in a book entry system; (vii) shall mature on such dates and in such principal amounts as may be fixed in the Certificate of Award, provided that the final maturity shall not be later than December 31, 2057; (viii) shall be subject to optional redemption, extraordinary optional redemption and mandatory redemption as provided in the Bond Indenture; and (ix) shall bear interest, payable from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from the date of the Series 2022 Bonds.

Principal of and premium, if any, and interest on the Bonds shall be payable as

provided in the Bond Indenture. The Bonds shall be registered in the name of the Holder or, if requested by the Holder, in the name of the Depository or its nominee, as Holder, and immobilized in the custody of the Depository, and the Bonds shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository as referred to in subsection (e) of this Section 3, without further action by the Borrower.

(c) Execution. The Bonds shall be signed by the Executive and/or the Fiscal Officer or their designees in their official capacities (provided that either or both of those signatures may be facsimiles). In case any officer, whose signature or facsimile thereof shall appear on the Bonds, shall leave office prior to the issuance of the Bonds, such signature or facsimile thereof shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until after that time.

(d) Interest Rates. The initial interest rates on each series of the Series 2022 Bonds shall be designated in the Certificate of Award determined as provided in the related Supplemental Bond Indenture, each of which interest rates shall not exceed the Maximum Rate established for the Bonds. For each series of the Series 2022 Bonds, interest shall be payable as set forth in the related Supplemental Bond Indenture.

Pursuant to each Supplemental Bond Indenture, the Authorized Borrower Representative, on behalf of the Issuer, has the option to convert the interest rate mode on each series of the Series 2022 Bonds to other interest rate modes, including (each as defined in the applicable Supplemental Bond Indenture) a Bank Rate (or another Bank Rate), the Weekly Rate, One Month Rate, Three Month Rate, the Flexible Interest Rate or the Fixed Interest Rate (or another Fixed Interest Rate). Interest on the Series 2022 Bonds of each series in an interest rate mode is payable on the interest payment dates specified in the applicable Supplemental Bond Indenture for that interest rate mode.

(e) Book-entry System. If the Bonds are issued to a Depository and the Depository determines not to continue or if the Borrower determines it is not in its best interest or the best interest of the Beneficial Owners for the Depository to continue to act as a Depository for the Bonds for use in a book entry system, the Borrower, after written notice to the Issuer, may attempt to have established a securities depository/book entry system relationship with another Depository under this Resolution. If the Borrower does not or is unable to do so, the Issuer and the Bond Trustee, after the Bond Trustee has made provision for notification of the Beneficial Owners by appropriate notice to the then Depository, shall permit withdrawal of the Bonds from the Depository, and authenticate and deliver Bond certificates, in fully registered form and in the authorized denomination to the assignees of the Depository or its nominee or the Beneficial Owner, all at the cost and expense (including costs of printing or otherwise preparing, and delivering, replacement Bonds) of the Borrower.

**Section 4. Sale of the Bonds; Certificate of Award; Official Statement.** The Series 2022 Bonds of each series shall be sold and awarded to the Original Purchasers, in accordance with the terms of this Resolution, the Bond Indenture, the Supplemental Bond Indentures and the Bond Purchase Agreements, at the Purchase Prices, as defined in the Certificate of Award.

It is determined hereby, based upon the advice of Bond Counsel and representations of the Borrower, that the Purchase Price and the manner of sale and the terms of the Bonds as provided in this Resolution, the Bond Purchase Agreements, and the

Bond Indenture, are consistent with all legal requirements and will carry out the public purposes of the Act.

The award shall be further evidenced by one or more Certificates of Award which shall determine and state (i) the Purchase Prices of Bonds to be issued, (ii) the principal maturities of each series of the Series 2022 Bonds, (iii) the mandatory sinking fund requirements of each series of the Series 2022 Bonds, if any, and (iv) any other provisions of a series of the Series 2022 Bonds deemed necessary or appropriate by the officer or officers of the Issuer executing and delivering such Certificate of Award, and the Issuer's legal counsel, and not contrary to this Resolution or adverse to the Issuer. Each Certificate of Award shall be executed by the Executive or the Fiscal Officer, alone or in conjunction with the other, and execution and delivery of such Certificate of Award by any such officer or officers shall be deemed as conclusive that all matters set forth in such Certificate of Award are not contrary to this Resolution or adverse to the Issuer.

The Executive, the Fiscal Officer or the Clerk or their designees are authorized, alone or together, to make the necessary arrangements with the Original Purchasers to establish the date, location, procedures and conditions for the delivery of the Bonds to the Original Purchasers and to take all steps necessary to effect due execution, authentication and delivery of the Series 2022 Bonds to the Original Purchasers under the terms of this Resolution, the applicable Bond Purchase Agreement and the Certificate of Award.

The disclosures in the proposed preliminary form of the Official Statement, as presented to this Council, under the captions "THE ISSUER" and "LEGAL MATTERS – Pending and Threatened Litigation – No Proceedings Against the Issuer", are hereby approved, with such changes and insertions in such disclosures as may be approved by the Executive or the Fiscal Officer; provided, that the foregoing approval does not constitute approval by the Issuer of, and the Issuer assumes no responsibility for, the accuracy or completeness of any other disclosures therein other than as identified above.

The Issuer consents to the distribution by the Underwriter of a Preliminary Official Statement to persons who may be interested in the purchase of the Bonds, and its delivery of the Official Statement in final form to the purchasers of the Bonds, in each case with such changes as may be approved as aforesaid.

**Section 5. Allocation of Proceeds of Bonds.** The proceeds of sale of the Bonds (including, without limitation, premium, if any, and interest accrued thereon) shall be allocated and deposited in accordance with the Bond Indenture.

All funds, accounts and subaccounts contemplated in the Bond Indenture to be created are authorized hereby to be created and shall be used without further legislative action for the purposes specified in the Bond Indenture.

**Section 6. Security for the Bonds.** To the extent and except as otherwise provided under the Bond Indenture or a Supplemental Bond Indenture, (i) the Bond Service Charges on the Bonds shall be equally and ratably payable solely from the Hospital Receipts, the Special Funds and from any amounts payable pursuant to the Lease, and (ii) the payment of Bond Service Charges on the Bonds shall be secured by the absolute and irrevocable assignment of the Hospital Receipts and the Special Funds and secured by the Bond Indenture, including the assignment of the Basic Rent under the Lease. All Basic Rent shall be paid by the Borrower directly to the Bond Trustee or its designee(s) for the account of the Issuer.



Anything in the Resolution, the Bonds or the Bond Indenture to the contrary notwithstanding, the Series 2022 Bonds do not and shall not represent or constitute a general obligation, debt or bonded indebtedness of the Issuer, or a pledge of the faith and credit or moneys of the Issuer, and the Holders of the Series 2022 Bonds shall not be given and shall not have any right to have excises or taxes levied by the Issuer for the payment of Bond Service Charges thereon. The Series 2022 Bonds shall contain a statement to that effect and to the effect that the Bonds are payable, solely from the Hospital Receipts and from any other moneys paid by the Borrower or obtained by the Bond Trustee upon the exercise of rights and remedies under the Issuer Documents.

**Section 7. Covenants and Agreements of Issuer.** In addition to the other covenants of the Issuer herein and in the Issuer Documents, the Issuer further covenants and agrees as follows:

(a) Authority and Actions. The Issuer is, and upon delivery of the Series 2022 Bonds will be, duly authorized by the laws of the State, particularly and without limitation the Act, to issue the Bonds, to execute and deliver the Issuer Documents, the Bond Purchase Agreements and other instruments and documents to which it is a party, to provide the security for payment of the Bond Service Charges on the Bonds in the manner and to the extent set forth herein and in the Bond Indenture, and to cause the refunding of the Refunded Bonds, all as authorized by this Council. All actions on the part of the Issuer for the issuance of the Bonds and the execution and delivery of the Issuer Documents, the Bond Purchase Agreements and such other instruments and documents have been or will be duly and effectively taken. The Series 2022 Bonds will be valid and enforceable special limited obligations of the Issuer according to the terms thereof. Each duty of the Issuer and of its officers and employees undertaken pursuant to the Bonds, the Issuer Documents and the Bond Purchase Agreements is a duty specifically enjoined by law pursuant to Section 140.06(J), Ohio Revised Code, upon the Issuer and each of those officers and employees having authority thereunder or by provision of law to perform the duty, resulting from an office, trust or station, within the meaning of Section 2731.01, Ohio Revised Code, providing for enforcement by writ of mandamus.

(b) Transcript. The Clerk shall furnish to the Original Purchasers a true transcript of proceedings, certified by the Clerk, of all proceedings had with reference to the issuance of the Series 2022 Bonds, together with such information from the records as is necessary to determine the regularity and validity of the issuance of the Series 2022 Bonds.

(c) Further Assurances. The Issuer shall do all things and take all actions on its part necessary within its legal authority and control to comply with obligations, duties and responsibilities on its part under the Issuer Documents. Nothing herein or in the Issuer Documents shall be construed as requiring the Issuer to operate the Leased Premises or to use or pledge any moneys from any source other than Hospital Receipts or the Special Funds as provided in the Bond Indenture.

(d) No Pecuniary Liability of the Issuer. No provision, covenant, or agreement contained in this Resolution, the Issuer Documents, the Bond Purchase Agreements, or other documents, and no obligation herein imposed upon the Issuer, or the breach thereof, shall constitute an indebtedness of the Issuer or the State of Ohio or any political subdivision thereof within the meaning of any Ohio constitutional provision or statutory limitation or shall constitute or give rise to a pecuniary liability of the Issuer or the

State of Ohio or any political subdivision thereof or a charge against its general credit or taxing powers. In making the agreements, provisions and covenants set forth in this Resolution, the Issuer Documents, the Bond Purchase Agreements, or other documents, the Issuer has not obligated itself, except to the extent that the Issuer is authorized to act pursuant to Ohio law and except with respect to the Hospital Receipts. The Issuer and any of its officials, officers or employees shall have no monetary liability arising out of the obligations of the Issuer hereunder or in connection with any covenant, representation or warranty made by the Issuer herein or any of the Issuer Documents described in Section 8 of this Resolution, and neither the Issuer nor its officials, officers or employees shall be obligated to pay any amounts in connection with the transactions contemplated hereby other than from Hospital Receipts or other moneys received from the Borrower.

**Section 8. Issuer Documents.** To provide for the issuance and sale of the Bonds, the refunding of the outstanding principal amounts of the Refunded Bonds, and the consummation of the transactions contemplated herein, the Executive, the Fiscal Officer and any other appropriate officer of the Issuer is authorized to execute, acknowledge and deliver, for and in the name and on behalf of the Issuer, each Issuer Document and the Bond Purchase Agreements in substantially the respective forms thereof submitted to this Legislative Authority (except that with respect to this Resolution, that authority and direction refers to certification of the adoption of this Resolution) subject to such changes as are requested and/or approved by the Issuer.

The Issuer Documents and the Bond Purchase Agreements are approved with changes therein which are not inconsistent with this Resolution, which are not adverse to the Issuer, which are permitted by the Act, and which are approved by the officer or officers executing the respective Issuer Documents and the Bond Purchase Agreements and the Issuer's legal counsel. The approval of those changes by that officer or those officers, and the character of those changes as not being adverse to the Issuer, shall be evidenced conclusively by the execution and delivery of the respective Issuer Documents and the Bond Purchase Agreements by that officer or those officers.

**Section 9. Other Documents.** The Executive, the Fiscal Officer, the Clerk and any other appropriate officer of the Issuer, alone or in conjunction with any of the foregoing, are authorized to execute, deliver and, if applicable file, for and in the name and on behalf of the Issuer, any certifications, financing statements, assignments and other instruments and documents which are necessary and appropriate to perfect the assignments contemplated in the Bond Indenture and to consummate the transactions contemplated in the Issuer Documents, the Bond Purchase Agreements and the Series 2022 Bonds. Those certifications and other instruments and documents include, without limitation, an appropriate certificate under Section 149(e) of the Code, a report on Form 8038 and any other certifications and forms necessary or advisable under the Code and a certification by the Clerk of the transcript of proceedings relating to the issuance of the Bonds.

**Section 10. Lien of Pledge Hereunder.** As provided in Section 140.06 of the Act, the Hospital Receipts are subject to the lien of the pledge hereunder and under the Bond Indenture without any physical delivery of the Hospital Receipts or further act, and the lien of that pledge is valid and binding against all parties having claims of any kind against the Issuer or the Borrower (irrespective of whether those parties have notice of such pledge), and creates a perfected security interest for all purposes of Chapter 1309, Ohio Revised Code, without the necessity for separation or delivery of the Hospital Receipts or for the filing or recording of the Bond Indenture or any other resolution or instrument by

which that pledge is created or any certificate, statement or other document with respect to that pledge. The pledge of and lien on the Hospital Receipts under the Bond Indenture shall be effective and the money therefrom and thereof may be applied to the purposes for which pledged without necessity for any further act of appropriation.

**Section 11.**        Release of Leased Premises. Consistent with the provisions of the Base Lease and the Lease, the Base Lease and the Lease may be amended, at any time and from time to time, to effect the release of and removal from the leasehold estates created thereby of any part of or interest in the Leased Premises and the transfer thereof to the applicable Borrower, provided, in the opinion of Bond Counsel, such release shall not cause the Series 2022 Bonds to become taxable.

No further legislative action of the Issuer shall be required to authorize or effect the release or removal of all or portions of the Leased Premises, or granting or modifying interests therein, as contemplated by the Base Lease and the Lease, and the Executive and the Fiscal Officer shall be and they hereby are authorized to execute and deliver, alone or in combination with any other such official, any and all documents or instruments necessary or appropriate, as determined by such official or officials, to effect such release or removal, or such granting or modifying of interests in the Leased Premises.

**Section 12.**        Compliance with Open Meeting Requirements. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

**Section 13.**        Immediately Effective. It is necessary that this Resolution become immediately effective in order to provide for the refunding of the Refunded Bonds at favorable interest rates. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

## EXECUTIVE SUMMARY

### Overview

Eliza Jennings Senior Care Network (“Eliza Jennings”) is requesting the County Council to authorize the issuance of an amount not to exceed \$55,000,000 of conduit bonds under Chapter 140 and Section 133.51 of the Ohio Revised Code (the “Series 2022 Bonds”) for the purpose of refinancing four series of bonds previously issued by the County for the benefit of Eliza Jennings. The previously issued bonds were issued in 2017 and 2021, and financed and refinanced certain assisted living, independent living, skilled nursing and rehabilitation facilities constructed and operated by Eliza Jennings and its subsidiaries, including facilities located in Cleveland, Olmsted Township and Westlake. The proposed refunding bonds, and the four prior series of bonds to be refunded, are described in more detail below.

### About the Proposed Refunding Bonds

Eliza Jennings currently has four separate bond issues outstanding, each of which were issued through Cuyahoga County as the conduit Issuer. There are two series of bonds that were issued in 2017 (the Series 2017A Bonds and the Series 2017B Bonds), and two series of bonds that were issued in 2021 (the Series 2021A Bonds and the Series 2021B Bonds). These four series of bonds were all direct placements to banks, and constitute the total outstanding long-term indebtedness of Eliza Jennings. The four series of bonds are all currently refundable. In order to better manage its variable rate exposure and otherwise manage its long-term capitalization, Eliza Jennings has determined it desirable to use Eliza Jennings’ own equity to pay down approximately 17% of the currently outstanding indebtedness and then to refund the remaining indebtedness with a combination of fixed and variable rate bonds. The fixed rate portion will be underwritten by B.C. Ziegler and Company, and will constitute the Series 2022A Bonds. The variable rate portion of the debt will be a single direct placement to a bank, and will constitute the Series 2022B Bonds. Eliza Jennings anticipates splitting the fixed and variable components of the new bonds so that each component constitutes approximately 50% of the total indebtedness. The fixed rate series of the Bonds, the Series 2022A Bonds, is anticipated to be additionally secured with a debt service reserve fund. Costs of issuance of the refunding bonds, including the underwriter’s discount, are also anticipated to be funded with Series 2022 Bond proceeds. The Series 2022 Bonds are anticipated to close on or around June 30, 2022.

### About Eliza Jennings Senior Care Network

Eliza Jennings commenced operations in 1888 to care for indigent older adults. Today, Eliza Jennings is a not-for-profit organization that oversees a range of senior living communities that cover the complete continuum of residential long-term care needs. The Renaissance Retirement Campus in Olmsted Township opened in 1989 and includes a continuing care retirement community which will soon have a total of 314 residences for older adults, including an assisted living facility, residences for independent adults and a skilled nursing and rehabilitation facility. Devon Oaks is a 66 unit assisted living community that opened in 2000. The original Eliza Jennings Home opened in 1888, and provides 126 beds for long term nursing care and short-term rehabilitation. More than 75% of the residents of the Eliza Jennings Home are indigent and supported through Medicaid. Additionally, Eliza Jennings offers adult day services at Eliza Jennings Home, and, through a joint venture with three other non-profit senior care providers in the Greater Cleveland area, Eliza Jennings offers home health and hospice care.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0117

Sponsored by: <b>County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> authorizing a Partner Funding Agreement among City of Cleveland, Cuyahoga County, Cleveland-Cuyahoga Port Authority and Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$2,500,000.00 to provide matching funds for eligible construction phase activities for the stabilization of the hillside abutting the Cuyahoga River at Irishtown Bend; authorizing the County Executive to execute Agreement No. 2149 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended a Partner Funding Agreement among City of Cleveland, Cuyahoga County, Cleveland-Cuyahoga Port Authority and Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$2,500,000.00 to provide matching funds for eligible construction phase activities for the stabilization of the hillside abutting the Cuyahoga River at Irishtown Bend; and

WHEREAS, the primary goal of this project is to stabilize the hillside abutting the Cuyahoga River at Irishtown Bend; and

WHEREAS, this project is 100% funded by General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorize a Partner Funding Agreement among City of Cleveland, Cuyahoga County, Cleveland-Cuyahoga Port Authority and Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$2,500,000.00 to provide matching funds for eligible construction phase activities for the stabilization of the hillside abutting the Cuyahoga River at Irishtown Bend.



First Reading/Referred to Committee: April 26, 2022  
Committee(s) Assigned: Community Development

Committee Report/Second Reading: May 24, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



Public Works Requests Approval of the Agreement for the Irishtown Bend Bank Stabilization Project in the City of Cleveland in Partnership with Northeast Ohio Areawide Coordinating Agency (NOACA), Cleveland-Cuyahoga County Port Authority and the City of Cleveland

Public Works requests approval of the agreement for the Irishtown Bend Bank Stabilization Project in the City of Cleveland in Partnership with Northeast Ohio Areawide Coordinating Agency (NOACA), Cleveland-Cuyahoga County Port Authority and the City of Cleveland. The anticipated cost of the project is \$46,500,000. The project is to be funded \$2,500,000 County General Fund, \$2,500,000 City of Cleveland, \$2,500,000 Cleveland and Port Authority, \$7,000,000 Northeast Ohio Regional Sewer District (NEORS), \$12,520,000 USDOT, \$12,787,423 NOACA and approximately \$7,000,000 from various State of Ohio Agencies. The anticipated start date for construction is June 2022.

The primary goal of the project is to stabilize the hillside abutting the Cuyahoga River at Irishtown Bend.

The location of the project is on hillside abutting the Cuyahoga River at Irishtown Bend.  
The project is located in Council District 7.

**Project Status and Planning**

The project is new to the County.

**Funding**

The project is to be funded \$2,500,000 County General Fund, \$2,500,000 City of Cleveland, \$2,500,000 Cleveland and Port Authority, \$7,000,000 Northeast Ohio Regional Sewer District (NEORS), \$12,520,000 USDOT, \$12,787,423 NOACA and approximately \$7,000,000 from various State of Ohio Agencies. The total cost of the project is \$46,500,000.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	2149

	Department	Clerk of the Board
Briefing Memo	JLG	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Government Purchase				
Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			JLG	OK WB
Debarment/Suspension Verified	Date:	3/17/2022	JLG	OK WB
Auditor’s Finding	Date:	3/17/2022	JLG	OK WB
Vendor’s Submission			JLG	N/A OK
Cover - <i>Master contracts only</i>			N/A	N/A WB
Contract Evaluation – <i>if required</i>			N/A	N/A WB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A WB
Checklist Verification				OK WB

***Intra-Agency:*** A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	JLG
Matrix Law Screen shot	JLG - Email
COI	N/A
Workers’ Compensation Insurance	N/A

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Execution to 12/31/2022	FS100500	55130		<b>\$2,500,000</b>
1/1/2023 to 12/31/2023	FS100500	55130		\$0
			<b>TOTAL</b>	<b>\$2,500,000</b>

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	GOVP
<b>Lawson RQ# (if applicable)</b>	N/A
<b>CM Contract#</b>	2149

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<b>\$2,500,000</b>				
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>	<b>\$2,500,000</b>	\$			

### Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	2149
Vendor Name:	Cleveland-Cuyahoga County Port Authority
ftp:	Effective Date – Two Years
Amount:	\$2,500.000
History/CE:	OK
EL:	OK
Procurement Notes:	The stabilization of the hillside abutting the Cuyahoga River at Irishtown Bend

Purchasing Buyer approval: **WB 3/29/2022**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0119

<p>Sponsored by: <b>County Executive Budish/Office of Innovation and Performance</b></p> <p>Co-sponsored by: <b>Councilmember Jones</b></p>	<p><b>A Resolution</b> making an award on RQ6906 to PC's for People Ohio, LLC in the amount not-to-exceed \$19,382,136.00 for the deployment of broadband services in Cuyahoga County, commencing upon contract signature of all parties for a period of three (3) years; authorizing the County Executive to execute Contract No. 2318 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Office of Innovation and Performance has recommended an award on RQ6906 to PC's for People Ohio, LLC in the amount not-to-exceed \$19,382,136.00 for the deployment of broadband services in Cuyahoga County, commencing upon contract signature of all parties for a period of three (3) years; and

WHEREAS, the primary goal for this project is to provide an affordable broadband service in the areas most in need; and

WHEREAS, the funding for this project is 100% by General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes on RQ6906 with PC's for People Ohio, LLC in the amount not-to-exceed \$19,382,136.00 for the deployment of broadband services in Cuyahoga County, commencing upon contract signature of all parties for a period of three (3) years.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2318 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: April 26, 2022

Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: May 16, 2022

Committee Report/Second Reading: May 24, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 6906/Event #1421	TYPE: RFP	ESTIMATE: Unknown
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: September 8, 2021	NUMBER OF RESPONSES: 81/9
REQUESTING DEPARTMENT: Office of Innovation and Performance	COMMODITY DESCRIPTION: Partnership for Deployment of Broadband Services	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. AT&T 208 South Akard St. Dallas, TX 75202	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 21-0092  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):          SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)							
				<input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials:  _____ MMH			<table border="1"> <tr> <td data-bbox="1378 272 1612 407">Total %</td> <td data-bbox="1612 272 2150 407">SBE: ___ % MBE: ___ % WBE: ___ %</td> </tr> <tr> <td data-bbox="1378 407 1612 646">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="1612 407 2150 646"> <input type="checkbox"/> Yes  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1378 646 1612 812">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="1612 646 2150 812"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1378 812 1612 852"></td> <td data-bbox="1612 812 2150 852"></td> </tr> </table>	Total %	SBE: ___ % MBE: ___ % WBE: ___ %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					
Total %	SBE: ___ % MBE: ___ % WBE: ___ %																
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No																
SBE/MBE/WBE Comments and Initials:																	

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)												
2.	Charter Communications/Spectrum 580 W. 4 <sup>TH</sup> St. Suite 350 Columbus, OH 43215	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 18-0104  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1411 272 1642 527">Subcontractor Name(s):</td> <td data-bbox="1642 272 2179 527"></td> </tr> <tr> <td data-bbox="1411 527 1642 706">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="1642 527 2179 706"> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1411 706 1642 836">Total %</td> <td data-bbox="1642 706 2179 836">SBE: ___% MBE: ___% WBE: ___%</td> </tr> <tr> <td data-bbox="1411 836 1642 1079">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="1642 836 2179 1079"> <input type="checkbox"/> Yes  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1411 1079 1642 1242">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="1642 1079 2179 1242"></td> </tr> <tr> <td colspan="2" data-bbox="1411 1242 2179 1448" style="background-color: #cccccc;"></td> </tr> </table>		Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ___% MBE: ___% WBE: ___%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					<input type="checkbox"/> Yes <input type="checkbox"/> No
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Total %	SBE: ___% MBE: ___% WBE: ___%																					
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No																					
SBE/MBE/WBE Comments and Initials:																						

Transaction ID:



	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
3.	Digital C 6815 Euclid Avenue Cleveland, OH 44103	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 21-0246  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input type="checkbox"/> Yes <input type="checkbox"/> No
							SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
							Total %	SBE: ___% MBE: ___% WBE: ___%		
							SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
							SBE/MBE/WBE Comments and Initials:			

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
4.	Neo Network Development Inc. 620 N. River Rd. Suite 100 Naperville, IL 60563	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input type="checkbox"/> Yes <input type="checkbox"/> No
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						SBE/MBE/WBE Comments and Initials:				

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
5.	The Northeast Ohio Regional Improvement Corporation 617 McKinley Ave. SW Canton, OH 44707	N/A	N/A	Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a  NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input type="checkbox"/> Yes <input type="checkbox"/> No
							SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
							Total %	SBE: ___% MBE: ___% WBE: ___%		
							SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
							SBE/MBE/WBE Comments and Initials:			

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
6.	PCs for People 3126 St. Clair Ave. NE Cleveland, OH 44114	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 20-0119  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
							SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
							Total %	SBE: ___% MBE: ___% WBE: ___%		
							SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
							SBE/MBE/WBE Comments and Initials:			

Transaction ID:



	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
7.	Suite 1300 Services (Connected NEO) 5000 Euclid Ave., Suite 1300 Cleveland, OH 44103	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input type="checkbox"/> Yes <input type="checkbox"/> No
						SBE/MBE/WBE Prime: (Y/N)		<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
						Total %		SBE: ___% MBE: ___% WBE: ___%		
						SBE/MBE/WBE Comply: (Y/N)		<input type="checkbox"/> Yes <input type="checkbox"/> No		
						SBE/MBE/WBE Comments and Initials:				

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
8.	Thayer Power & Communication 12345 Worthington Road NW Pataskala, OH 43062	N/A	N/A	Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a  NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input type="checkbox"/> Yes <input type="checkbox"/> No
						SBE/MBE/WBE Prime: (Y/N)		<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
						Total %		SBE: ___% MBE: ___% WBE: ___%		
						SBE/MBE/WBE Comply: (Y/N)		<input type="checkbox"/> Yes <input type="checkbox"/> No		
						SBE/MBE/WBE Comments and Initials:				

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)												
9.	T-Mobile USA, Inc. 12920 SE 38 <sup>th</sup> Street Bellevue, WA 98006	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1381 272 1612 526">Subcontractor Name(s):</td> <td data-bbox="1612 272 2158 526"></td> </tr> <tr> <td data-bbox="1381 526 1612 704">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="1612 526 2158 704"> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1381 704 1612 834">Total %</td> <td data-bbox="1612 704 2158 834">SBE: ___% MBE: ___% WBE: ___%</td> </tr> <tr> <td data-bbox="1381 834 1612 1078">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="1612 834 2158 1078"> <input type="checkbox"/> Yes  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1381 1078 1612 1240">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="1612 1078 2158 1240"></td> </tr> <tr> <td colspan="2" data-bbox="1381 1240 2158 1450" style="background-color: #cccccc;"></td> </tr> </table>		Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ___% MBE: ___% WBE: ___%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					<input type="checkbox"/> Yes <input type="checkbox"/> No
Subcontractor Name(s):																						
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No																					
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Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH					

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0123

<p>Sponsored by: <b>County Executive Budish/Department of Development</b></p>	<p><b>A Resolution;</b> authorizing a grant award to Fund for Our Economic Future of Northeast Ohio in the total amount not-to-exceed \$9,000,000.00 as fiscal agent, for Workforce Funders Group for various workforce development activities, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute the Contract No. 2451 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended a grant award to Fund for Our Economic Future of Northeast Ohio in the total amount not -to-exceed \$9,000,000.00 as fiscal agent, for Workforce Funders Group for various workforce development activities, commencing upon contract signature of all parties for a period of 3 years:

- a) In the amount not-to-exceed \$5,000,000.00 for expansion of the Manufacturing Sector Partnership
- b) In the amount not-to-exceed \$1,000,000.00 for a Higher Education Internship Program
- c) In the amount not-to-exceed \$3,000,000.00 for Career Education in public schools Countywide

WHEREAS, the funders collaborative will focus on manufacturing, healthcare and IT sectors; and

WHEREAS, the primary goal for this project is to provide funding for three critical workforce development initiatives, each of which supports and is strategically connected to ongoing Workforce Sector Partnership activities; and

WHEREAS, this project is 100% funded by the General Fund - American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and



WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a grant award to Fund for Our Economic Future of Northeast Ohio in the total amount not-to-exceed \$9,000,000.00 as fiscal agent, for Workforce Funders Group for various workforce development activities, commencing upon contract signature of all parties for a period of 3 years:

- a) In the amount not-to-exceed \$5,000,000.00 for expansion of the Manufacturing Sector Partnership
- b) In the amount not-to-exceed \$1,000,000.00 for a Higher Education Internship Program
- c) In the amount not-to-exceed \$3,000,000.00 for Career Education in public schools Countywide

**SECTION 2.** That the County Executive is authorized to execute Contact No. 2451 all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 10, 2022

Committee(s) Assigned: Economic Development & Planning

Committee Report/Second Reading: May 24, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_,20\_\_\_\_

The Department of Development recommends a grant award of \$9,000,000 to The Fund for our Economic Future as fiscal agent for the Workforce Funders Group. This grant award is made from the General Fund appropriation approved by County Council on March 8, 2022, made possible by the calendar year 2021 receipt of American Rescue Plan funds by Cuyahoga County to replace revenue lost due to COVID-19.

The \$9,000,000 grant award will provide three years of funding for three critical workforce development initiatives, each of which supports and is strategically connected to ongoing Workforce Sector Partnership activities, also funded, in part, by the Workforce Funders Group:

(a) \$5,000,000 for expansion of the Manufacturing Sector Partnership, to dramatically increase the number of people placed into manufacturing jobs through the Manufacturing Sector Partnership. This will scale up manufacturing hiring from 500 to a goal of placing 2,750 people, 60% who are Black or Latinx, in good paying manufacturing jobs,. Support will include stipends during training and wraparound services before, during, and for a year after completing training. Outreach through neighborhood-based partners, and job coaches, will also expand.

(b) \$1,000,000 for a Higher Education Internship Program, to create 500 internships or co-ops for higher ed students in industries including manufacturing, information technology, healthcare, science & finance.

(c) \$3,000,000 for Career Education in public schools countywide, partnering with the newly formed Greater Cleveland Career Consortium to ensure all students in Cuyahoga County (with a focus on our first ring suburban schools and traditionally marginalized students) graduate high school with a career plan and vision, and the skills to reach that vision. Funding will focus on institutionalizing career awareness, guidance, exploration and workforce opportunities for students in grade 6-12 in Cuyahoga County.

The grant agreement will provide for three annual payments of \$3,000,000 each, with release of the second and third annual payments conditioned on satisfactory progress on funded activities.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	2451

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	CF	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing</b>
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			<b>Department initials</b>	<b>Purchasing</b>
Justification Form			CF	OK Jgas 4-21-22
IG#	19-0013-REG 31DEC2023		CF	OK Jgas 4-21-22
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	2/17/2022	CF	OK Jgas 4-21-22
Auditor’s Finding	Date:	2/17/2022	CF	OK Jgas 4-21-22
Vendor’s Submission			CF	OK Jgas 4-21-22
Independent Contractor (I.C.) Requirement	Date:	10/13/2021	CF	OK Jgas 4-21-22
Cover - <i>Master contracts only</i> <i>Fund for our Economic Future of Northeast Ohio</i> 27-0606927 4415 Euclid Avenue, Suite 203 Cleveland, OH 44103 Bethia Burke 216.456.9800			N/A	N/A
Contract Evaluation – <i>if required</i>			CF	OK Jgas 4-21-22
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			CF	OK Jgas 4-21-22

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law</b>
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## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	CF (Attached)
Matrix Law Screen shot	CF (Attached)
COI	CF (Attached)
Workers’ Compensation Insurance	CF (Attached, expires 7-1-22)

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Execution (est 6/15/2022)-12/31/2022	FS100500	55130	FS-21-ARP-LFRF	\$3,000,000.00
1/1/2023-12/31/2023	FS100500	55130	FS-21-ARP-LFRF	\$3,000,000.00
1/1/2024-12/31/2024	FS100500	55130	FS-21-ARP-LFRF	\$3,000,000.00
1/1/2025-6/14/2025				\$0.00
			<b>TOTAL</b>	\$9,000,000.00

<b>Contract History</b> CE/AG# (if applicable)	CE1900142-01, CE1900437-01-CONV
<b>Infor/Lawson PO# and PO Code</b> (if applicable)	EXMT
<b>Lawson RQ#</b> (if applicable)	
<b>CM Contract#</b>	1621, 1904

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$1,450,000.00		1/1/2022-12/31/2024	11/23/2021	R2021-0246
<b>Prior Amendment Amounts</b> (list separately)		\$225,000.00	1/1/2022-12/31/2024	3/7/2022	BC2022-132
		\$100,000.00	1/1/2019-12/31/2021	9/30/2019	BC2019-715
		\$290,000.00	7/24/2018-12/31-2021	9/12/2018	R2018-0138
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Purchasing Use Only:

Prior Resolutions:	R2021-0246, BC2022-132, BC2019-715, R2018-0138
CM#:	2451
Vendor Name:	Fund for Our Economic Future Northeast Ohio
ftp:	Effective date upon signature of County Executive – Three years from effective date
Amount:	NTE \$9,000,000.00
History/CE:	CE1900142-01, CE1900437-01-CONV, 1621, 1904
EL:	OK
Procurement Notes:	The Department of Development recommends a grant award of \$9,000,000 to The Fund for our Economic Future as fiscal agent for the Workforce Funders Group. This grant award is made from the General Fund appropriation approved by County Council on March 8, 2022, made possible by the calendar year 2021 receipt of American Rescue Plan funds by Cuyahoga County to replace revenue lost due to COVID-19. The \$9,000,000 grant award will provide three years of funding for three critical workforce development initiatives, each of which supports and is strategically connected to ongoing Workforce Sector Partnership activities. The grant agreement will provide for three annual payments of \$3,000,000 each, with release of the second and third annual payments conditioned on satisfactory progress on funded activities. The Effective date is upon signature of County Executive, and the expiration date is three years from effective date.
Purchasing Buyer approval:	Jgas 4-21-22

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Fund for Our Economic Future of NEO				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM 1904				
<b>RQ#</b>					
<b>Time Period of Original Contract</b>	1/1/2022 to 12/31/2024				
<b>Background Statement</b>	The Dept of Development previously contracted with the Fund for our Economic Future to serve as the fiscal agent and to monitor the creation of up to three (3) sector partnership intermediaries for workforce development.				
<b>Service Description</b>	Provides funding to support the manufacturing, healthcare and information technology sector partnerships.				
<b>Performance Indicators</b>	Each sector partnership was to develop specific programs to improve talent attraction in its respective sector.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Each sector partnership did form, develop and implement specific programs.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	All sector partnerships fulfilled their initial work plans.				
<b>Department Contact</b>	Frank Brickner				
<b>User Department</b>	Workforce Development				
<b>Date</b>	2/17/2022				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0121

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the designation of Joyce Huang to serve as the alternate to Mayor Justin Bibb on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code (“R.C.”) Section 713.22 provides for the organization and maintenance of a county planning commission;

WHEREAS, R.C. Section 713.22(A) establishes the procedure by which a member of a county planning commission may designate not more than (1) one alternate to serve on a member’s behalf;

WHEREAS, R.C. Section 713.22(A) requires that a member’s designation of an alternate be made by a letter of appointment directed to the clerk of the county board of commissioners, which designation the board may either approve or disapprove;

WHEREAS, Article III, Section 3.01 states the Council shall be the legislative and taxing authority of the County; and

WHEREAS, on or about May 3, 2022, Mayor Justin Bibb caused a letter of appointment designating Joyce Huang as his alternate to the Cuyahoga County Planning Commission to be served on the Clerk of Council.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms Joyce Huang to serve as the alternate to Mayor Justin Bibb on the Cuyahoga County Planning Commission, representing the Cleveland Region for the term 1/1/2022 – 12/31/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.



**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 10, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



## City of Cleveland

Justin M. Bibb, Mayor

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Office of the Mayor  
Cleveland City Hall  
601 Lakeside Avenue, Room 202  
Cleveland, Ohio 44114  
216/664-3990 • Fax 216/420-8766  
[www.cleveland-oh.gov](http://www.cleveland-oh.gov)

April 11, 2022

Mary Cierebiej  
Cuyahoga County Planning Commission  
Executive Director & CEO  
2079 E. 9<sup>th</sup> St., Suite 5-300, Cleveland, OH 44115

Dear Mary,

Please accept this correspondence as official notification that I am appointing the following individual to serve on my behalf and represent the City of Cleveland on the Cuyahoga County Planning Commission

**Joyce Huang**  
Director of City Planning  
[jhuang@clevelandohio.gov](mailto:jhuang@clevelandohio.gov)  
(216) 664-3468

Any additional questions can be directed to Ryan Puente, Chief Government Affairs Officer, at (216) 664-3544 or via email at [rpunte@clevelandohio.gov](mailto:rpunte@clevelandohio.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Justin M. Bibb", with a long horizontal flourish extending to the right.

**Justin M. Bibb**  
Mayor | City of Cleveland

Joyce Pan Huang, Vice President of Community Development  
MidTown Cleveland, Inc.



**Long Bio:**

Joyce Pan Huang is the incoming Director of City Planning for the City of Cleveland in the Bibb administration. Prior to this appointment, she served as the Vice President of Community Development at MidTown Cleveland, Inc., an economic and community development organization for the MidTown and AsiaTown neighborhoods. During Joyce's tenure at MTC, she coordinated five visionary and community-driven planning efforts for MidTown's transportation corridors, neighborhood-based arts and culture, and the innovative Neighborhood Vision Plan. Joyce also executed on a variety of placebuilding projects, culminating in a mural festival that added 19 murals to the neighborhood. Her own contributions in the Asian American Pacific Islander (AAPI) community led to the formation of an AsiaTown team housed at MTC, the first to serve residents comprising staff of Asian descent with language fluency. A deep respect for people, culture and lived experience drivers her philosophy for neighborhood growth. Racial equity and belonging are the key driving principles for her work, along with the belief that people-centered investments and relationship-building are central to developing dynamic neighborhoods.

Joyce is a transplant with roots in the Rochester, NY area who lived for 10 years in the Shaker Square, Ohio City and AsiaTown neighborhoods. She holds a Master of Urban Planning, Design and Development from Cleveland State University's Levin College of Urban Affairs and a B.S. in Sociology with a minor in Program in the Environment from the University of Michigan. Joyce is the recipient of Cleveland Magazine's 2022 Most Interesting People, Crain's 40 Under 40 in 2020, the YWCA's Distinguished Young Woman Award in 2019 and the AICP Outstanding Planning Student award in 2017. Joyce has participated in speaking engagements and panels for gatherings such as The City Club of Cleveland, Ohio American Planning Association, the Midwest Creative Placemaking Summit, and Rail~Volution.

Joyce's board and volunteer involvement includes the Federal Reserve Bank of Cleveland's Community Advisory Council, NOACA's Emerging Leaders Council, the Executive Committee of Building Hope in the City, the Executive Committee of the Cleveland Asian Festival, the Advisory Board of the Ariel Economic Development Fund CDFI, and the Steering Committee co-chair of [unbail] Inform. Past experience includes sitting on the City of Cleveland's East Region Design Review Advisory Committee and the Advisory Board Member for the Cleveland State University MUPD reaccreditation process. Joyce also contributes to Cleveland's Asian American Pacific Islander (AAPI) community's civic engagement efforts.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0122

<p>Sponsored by: <b>County Executive Budish/Departments of Public Works and Health and Human Services</b></p> <p>Co-sponsored by: <b>Councilmember Conwell</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 842 with Fairfax Renaissance Development Corporation for lease of office space, located at 8111 Quincy Avenue, Cleveland for the period 6/1/2002 – 5/31/2022, to extend the time period to 5/31/2027 and for additional funds in the amount not-to-exceed \$5,888,550.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Departments of Public Works and Health and Human Services has recommended an amendment to Contract No. 842 with Fairfax Renaissance Development Corporation for lease of office space, located at 8111 Quincy Avenue, Cleveland for the period 6/1/2002 – 5/31/2022, to extend the time period to 5/31/2027 and for additional funds in the amount not-to-exceed \$5,888,550.00; and

WHEREAS, the primary goal of this amendment is to extend the lease for the Neighborhood Family Service Center located at 8111 Quincy Avenue, Cleveland, consisting of approximately 63,600 square feet of space; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 842 with Fairfax Renaissance Development Corporation for lease of office space, located at 8111 Quincy Avenue, Cleveland for the period 6/1/2002 – 5/31/2022, to extend the time period to 5/31/2027 and for additional funds in the amount not-to-exceed \$5,888,550.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: May 10, 2022  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: May 18, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title: 2022 Amendment for Lease of Space for HHS with Fairfax Renaissance Development Corporation.

The Department of Public Works is seeking to amend a certain lease of space on behalf of HHS agencies with FAIRFAX RENAISSANCE DEVELOPMENT CORPORATION to extend the term an additional 5 years. (RQ# 18220)

#### Scope of Work Summary

Department of Public Works, on behalf of Health and Human Services (HHS) is requesting approval of a five-year amendment for lease of 63,660 square feet of space located at 8111 Quincy Ave. with the Landlord, FAIRFAX RENAISSANCE DEVELOPMENT CORPORATION in an amount not to exceed \$5,888,550.00.

Health and Human Services Levy funds have been used to lease this space to provide direct line services to the Public for JFS and CFS. The current lease is expiring on 05/31/2022 and the new amended term would start 06/01/2022 and run for 5 years through 05/31/2027. The County has a right of contraction to reduce its square footage at a couple of points during the new term. CE13495, CM842, PWD2637.

The new lease has a start date of June 1, 2022 and will run through May 31, 2027.

The primary goals of the project are to continue to provide office space for various HHS (JFS & CFS) agencies to provide accessible human services in the neighborhoods. No TAC approval is required.

#### Procurement

The procurement method for the underlying lease was originally through RFP # 18220. This current amendment is pursuant to the terms of the original lease, as amended. The County will save moving and new build-out costs by continuing to stay in this current location and continue to partner with Fairfax Development, a community partner and a non-profit, local development corporation. The total value of this current amendment is ~~\$5,880,550.00~~ **\$5,888,550.00**.

#### Contractor and Project Information

FAIRFAX RENAISSANCE DEVELOPMENT CORPORATION

8111 Quincy Ave. Suite #100

Cleveland, Ohio, 44104

216 361-8400

Council District 07

The Executive Director of Fairfax Renaissance Development Corporation is Ms. Denise VanLier

The address or location of the project is:

Fairfax Renaissance Development Corporation

8111 Quincy Ave. (PPN 119-26-004)

Cleveland, Ohio 44104

The project is located in Council District 07

#### Project Status and Planning

The project is taking advantage of the County's long term relationship with this non-profit, local development corporation where it has used space to have direct Health and Human Services accessible in various neighborhoods. This proposed amendment will extend this lease by an additional 5 years.

The current lease term expires May 31, 2022 and HHS and DPW would request to have approval in place prior to that date.

#### Funding

This lease is funded through the County's Health and Human Services levy funds.

The schedule of payments will be monthly.

The project is an amendment to a existing Lease. This amendment changes the term by extending the lease an additional 5 years. The new amendment will be in an amount to not exceed ~~\$5,880,550.00~~ **\$5,888,550.00**. The history of this lease, as amended is an original lease that was in place from 06/01/2002 through 05/31/2016 (\$28,955,330.00) and amended for an additional 5 year term of 06/01/2016 through 05/31/2022 (\$5,500,224.00).



**Department of Purchasing – Required Documents Checklist**

**Fairfax Renaissance Development Corporation  
RQ#18220 CM#842 Supplier#2713 Vendor#25642**

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	RQ3277-RQ#18220
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	CM#842

Briefing Memo	Department JCM provided/NDF	Clerk of the Board
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Late Submittal Required:	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				JCM provided/NDF	OK
IG#	22-0019 exp12/31/26			NDF	OK
Annual Non-Competitive Bid Contract Statement - (only needed if <i>not going to BOC or Council for approval</i> )	Date:	3/25/22		NDF	OK (not required for this action)
Debarment/Suspension Verified	Date:	3/30/22		NDF	OK
Auditor's Finding	Date:	3/30/22		NDF	OK
Independent Contractor (I.C.) Requirement	Date:	3/15/22 3/24/2022		NDF	OK
Cover - Master amendments only				NDF	OK
Contract Evaluation				JCM to provide	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				NDF	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PWD-2637 ADavis
Matrix Law Screen shot	PWD-2637 ADavis
COI	Email verification - AAssad
Workers' Compensation Insurance	Email verification - AAssad

**Department of Purchasing – Required Documents Checklist**

**Fairfax Renaissance Development Corporation  
RQ#18220 CM#842 Supplier#2713 Vendor#25642**

Original Executed Contract (containing insurance terms) & all executed amendments	PWD-2637 ADavis
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**REVISED 4/19/2022 Accounting Units:** 3/31/22 KStarks provided HHS fiscal staff completed Accounting Unit chart

3/31/22 DRA and verification email funds available from VCrawford and ABeasley provided

3/31/22 Cherwell#130710 CM842 moved from “OPD timed out” to “ready to activate” Now active with the assistance of SWalker, PPorter. PPorter requested NFarina to verify with KStarks/HHS staff that existing 22 fund lines are correct for contract ending 5/31/22. NFarina emailed JMyers and KStarks and DBasta resolved and provided verification email that CM842 existing 22 funds correct for R2017-0090 ending 5/31/22 and ready for new Amendment.

4/19/22 DRA 's revised and accounting units on checklist from VCrawford and ABeasley –new lines 6/7revised per DBasta

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
06/01/22-12/31/22	HS260210	54400	UCH08260	\$447,291.08
06/01/22-12/31/22	HS260130	54400	UCH02140	\$230,422.67
01/01/23-12/31/23	HS260210	54400	UCH08260	\$766,784.70
01/01/23-12/31/23	HS260130	54400	UCH02140	\$395,010.30
01/01/24-12/31/24	HS260210	54400	UCH08260	\$772,911.98
01/01/24-12/31/24	HS260130	54400	UCH02140	\$398,166.77
01/01/25-12/31/25	HS260210	54400	UCH08260	\$777,288.60
01/01/25-12/31/25	HS260130	54400	UCH02140	\$400,421.40
01/01/26-12/31/26	HS260210	54400	UCH08260	\$789,543.15
01/01/26-12/31/26	HS260130	54400	UCH02140	\$406,734.35
01/01/27-05/31/27	HS260210	54400	UCH08260	\$332,623.50
01/01/27-05/31/27	HS260130	54400	UCH02140	\$171,351.50
			<b>TOTAL</b>	<b>\$ 5,888,550.00</b>

**Accounting Units:** 3/31/22 KStarks provided HHS fiscal staff completed Accounting Unit chart

3/31/22 DRA and verification email funds available from VCrawford and ABeasley provided

3/31/22 Cherwell#130710 CM842 moved from “OPD timed out” to “ready to activate” Now active with the assistance of SWalker, PPorter. PPorter requested NFarina to verify with KStarks/HHS staff that existing 22 fund lines are correct for contract ending 5/31/22. NFarina emailed JMyers and KStarks and DBasta resolved and provided verification email that CM842 existing 22 funds correct for R2017-0090 ending 5/31/22 and ready for new Amendment.

Time Period	<del>Accounting Unit</del>	Account Number	Sub Account	<del>Dollar Amount</del>
<del>06/01/22-12/31/22</del>	<del>HS260210</del>	54400	UCH08260	<del>\$383,392.35</del>
<del>06/01/22-12/31/22</del>	<del>HS260130</del>	54400	UCH02140	<del>\$197,505.18</del>
<del>01/01/23-12/31/23</del>	<del>HS260210</del>	54400	UCH08260	<del>\$766,784.70</del>

**Department of Purchasing – Required Documents Checklist**

**Fairfax Renaissance Development Corporation  
RQ#18220 CM#842 Supplier#2713 Vendor#25642**

01/01/23-12/31/23	HS260130	54400	UCH02140	\$395,010.30
01/01/24-12/31/24	HS260210	54400	UCH08260	\$772,036.65
01/01/24-12/31/24	HS260130	54400	UCH02140	\$397,715.88
01/01/25-12/31/25	HS260210	54400	UCH08260	\$777,288.60
01/01/25-12/31/25	HS260130	54400	UCH02140	\$400,421.40
01/01/26-12/31/26	HS260210	54400	UCH08260	\$787,792.50
01/01/26-12/31/26	HS260130	54400	UCH02140	\$405,832.50
01/01/27-05/31/27	HS260210	54400	UCH08260	\$399,148.20
01/01/27-05/31/27	-HS260130	54400	UCH02140	\$205,621.80
	-	-	<b>TOTAL</b>	<b>\$ 5,888,550.00</b>

Contract History CE/AG# (if applicable)	CE13495 N/A
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	RQ#18220
CM Contract#	CM#842

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
	\$28,653,139.00 (Agreement approval)		10/1/2001-12/31/2016	8/8/2000	Reso # 0030203
	\$0.00 (1 <sup>st</sup> amendment to lease agreement)		6/1/2002 – 5/31/2017	3/13/2001	Reso # 0109111
<b>Original Amount</b>	\$ 28,955,330.00		10/1/2001 - 12/31/2016	5/28/2002	Resol#022165
<b>Prior Amendment Amounts (list separately)</b>	(Amend #2)	\$302,191.00	6/1/2002 – 5/31/2017	4/9/2002	Reso # 0214108
	(Amend #3)	\$ 225,000.00	5/31/2017	4/1/2003	Resol#31337
	(Amend #4)	\$ 5,500,224.00	5/31/2022	5/23/2017	R2017-0090
<b>Pending Amendment</b>	(Amend #5)	\$ 5,888,550.00	5/31/2027		
<b>Total Amendments</b>		\$ 11,613,774.00			
<b>Total Contact Amount</b>		\$ 40,569,104.00			

**Purchasing Use Only:**

Prior Resolutions:	R2017-0090, 031337, 0214108, 022165, 0109111, 0030203
Amend:	842

**Department of Purchasing – Required Documents Checklist**

**Fairfax Renaissance Development Corporation  
RQ#18220 CM#842 Supplier#2713 Vendor#25642**

Vendor Name:	Fairfax Renaissance Development Corporation
ftp:	6/1/2002 – 5/31/2022 EXT 5/31/2027
Amount:	Add'l \$5,888,550.00mm
History/CE:	OK
EL:	Needs WET
Procurement Notes:	<p>4/13/2022: BuySpeed RQ3277 referenced. Revised Amendment to end 5/31/2027. Attach revised checklist with corrected accounting breakdown – accounting must match amendment amount.</p> <p>4/7/2022: May has 31 days, are you sure you want to end on 5/30/2027, as is currently in the contract and not 5/31/2027? Expiration date in Contract tab has 5/31/2027. This information must match. Justification references an RFP – what was that number? RQ18220 was RFP for revenue-generating child care center at the Quincy location. Prior covers reference RQ3277 (BuySpeed#). Amendment lines for 2022 funding must have expiration of 12/31/2022. Accounting Units on checklist does not match amendment amount - attach revised checklist with corrected accounting breakdown; History has been corrected to reflect all prior amendments.</p>
Purchasing Buyer's initials and date of approval	OK, ssp 4/20/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	FAIRFAX RENAISSANCE DEVELOPMENT CORPORATION				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE13495, PWD2637, Vendor #25642, CM842				
<b>RQ#</b>	18220				
<b>Time Period of Original Contract</b>	10.01/2001 to May 31, 2022				
<b>Background Statement</b>	Renewal of Lease of 63,660 square feet of space for use by various HHS Agencies				
<b>Service Description</b>	Lease of space for HHS located at 8111 Quincy Ave., Cleveland, Ohio.				
<b>Performance Indicators</b>	Terms of the Lease Agreement.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Daily delivery of climate controlled, cleaned space for use by HHS County agencies.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	Consistent adherence to terms of the Lease.				
<b>Department Contact</b>	John Myers, Department of Public Works				
<b>User Department</b>	HHS				
<b>Date</b>	March 31, 2022				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0125

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services</b></p> <p>Co-sponsored by: <b>Councilmember Conwell</b></p>	<p><b>A Resolution;</b> authorizing a grant award to Greater Cleveland Food Bank in the amount not-to-exceed \$5,000,000.00 to construct a new and expanded food distribution center in the City of Cleveland’s Collinwood neighborhood and to renovate the current facility, located at 15500 South Waterloo Road, Cleveland, to serve as a one-stop-shop for critical wraparound social services and support, effective upon contract signature of all parties for a period of one (1) year; authorizing the County Executive to execute the Contract No. 2429 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Health and Human Services has recommended a grant award to Greater Cleveland Food Bank in the amount not-to-exceed \$5,000,000.00 to construct a new and expanded food distribution center in the City of Cleveland’s Collinwood neighborhood and to renovate the current facility, located at 15500 South Waterloo Road, Cleveland, to serve as a one-stop-shop for critical wraparound social services and support, effective upon contract signature of all parties for a period of one (1) year; and

WHEREAS, the primary goal for this project is to provide construct a new and expanded food distribution center and renovate the current facility to a one stop shop for wrap-around services; and

WHEREAS, this project is 100% funded by the General Fund- American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a grant award to Greater Cleveland Food Bank in the amount not-to-exceed \$5,000,000.00 to construct a new and expanded food distribution center in the City of Cleveland’s Collinwood neighborhood and to renovate the current facility, located at 15500 South Waterloo Road, Cleveland, to serve as a one-stop-shop for critical wraparound social services and support, effective upon contract signature of all parties for a period of one (1) year.

**SECTION 2.** That the County Executive is authorized to execute Contact No. 2429 all documents consistent with said agreement and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 10, 2022  
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested on the Floor: May 10, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_,20\_\_\_\_\_



DEPARTMENT OF HEALTH AND HUMAN SERVICES - Greater Cleveland Food Bank for Food Insecurity to support mission activities – GRANT AGREEMENT

Scope of Work Summary

Department of Health and Human Services is requesting approval of a grant agreement with the Great Cleveland Food bank for the anticipated cost of \$5,000,000.00.

This Agreement shall become effective as of the Effective Date and shall remain in full force and effect for one year from the Effective Date, unless extended by written agreement of the Parties.

Describe the exact services being provided. The anticipated start-completion dates are 5/1/2022-4/30/2023

First, the Food Bank is constructing a new, expanded food distribution center on a piece of donated property that previously stood vacant for nearly forty years in Cleveland's Collinwood neighborhood. This new facility will allow the Food Bank to exponentially increase our capacity to receive and store food, produce meals, and distribute more to our network of one thousand partner agencies.

Second, the Food Bank is converting our current facility on South Waterloo Road into a family-focused space to serve as a one-stop-shop for critical wrap-around social services and support. The new and renovated space will include a client choice food pantry and also serve as a hub to other local nonprofits who specialize in addressing the root causes of hunger - housing, healthcare, and employment. With this two-pronged approach to hunger relief, the Food Bank can more effectively connect clients to the resources they need to fight food insecurity today and tomorrow.

The primary goals of the project are:

- a) Construct a new and expanded food distribution center
- b) Renovate current facility to serve as a one stop shop for wrap-around services.

Procurement

The procurement method for this project is grant agreement, The total value of the grant agreement is \$5,000,000.00

The Grant Agreement was closed on: Pending Council Approval

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The grant agreement is a Council and Executive Priority related to the funds for American Rescue Plan Act (ARPA)

Contractor and Project Information

The address of the Vendor is:  
Greater Cleveland Food Bank  
15500 S. Waterloo Rd.  
Cleveland, Ohio 44110

The President and CEO of the Cleveland Food Bank is Kristin Warzocha.

The project location is 15500 S. Waterloo Rd., Cleveland, Ohio 44110.

The project is available throughout the County

**Project Status and Planning**

The project is a new to the County

**Funding**

The project is funded 100% by the American Rescue Plan Act (ARPA) funding

The schedule of payments is other. One-time payment.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	N/A
CM Contract#	2429

<b>Greater Cleveland Food Bank - Food Insecurity Grant Agreement</b>	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	DL	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>OTHER THAN FULL AND OPEN COMPETITION</b>				
<b>RFP Exemptions (Contract)</b>				
<b>Reviewed by Purchasing</b>				
			Department initials	Purchasing
Justification Form			DL	Revised needed – OK
IG#	22-0093-REG exp 12/31/2026		DL	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	03/18/2022	DL	OK
Auditor’s Finding	Date:	03/18/2022	DL	OK
Vendor’s Submission 04/07/2022			DL	Signed Contract - OK
Independent Contractor (I.C.) Requirement	Date:	01/07/2022	DL	OK
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	Missing – Different scope, per dept - OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DL	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>OTHER THAN FULL AND OPEN COMPETITION</b>	
<b>RFP Exemptions (Contract)</b>	
<b>Reviewed by Law</b>	
	<b>Department initials</b>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	N/A
Workers’ Compensation Insurance	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
05/01/2022 – 04/30/2023	FS100500	55130	FS-21-ARP-LFRF	\$5,000,000.00
			<b>TOTAL</b>	<b>\$5,000,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	
<b>Lawson RQ# (if applicable)</b>	
<b>CM Contract#</b>	2429

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$5,000,000.00		05/01/2022 – 04/30/2023	Pending Approval	Pending Approval
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$5,000,000.00			

### Purchasing Use Only:

<b>Prior Resolutions:</b>	
<b>CM#:</b>	2429
<b>Vendor Name:</b>	Greater Cleveland Food Bank

## **Department of Purchasing – Required Documents Checklist**

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Upload as “word” document in Infor

ftp:	Upon Execution – One Year
Amount:	\$5,000,000.00 M
History/CE:	OK
EL:	OK
Procurement Notes:	4/13/22: Justification Form states that the Grant was awarded by Council and Executive, that Resolution is needed. Contract Evaluation is missing, the County has contracted with the Foodbank for providing these services in the past. TN

Purchasing Buyer approval: TN 4/14/22



**JUSTIFICATION FOR USE OF NON-COMPETITIVE PROCESS**

The County requires submitting departments to provide a business case which includes specific details supporting the Contract/Purchase being made.

As a consequence, departments need to provide detailed information justifying any purchases to be made non-competitively. The County has developed a justification packet for completion. If submitting a request for a non-competitive purchase, the department must complete this form, and attach it (along with supporting documentation) in the Procurement software system.

A review of the Contract/Purchase request will not be completed without a signed completed Justification packet uploaded as an attachment when submitting the contract/purchase request in the Procurement software system. It is critically important, and incumbent upon the department to fully and accurately complete the form in order to avoid any lengthy and unnecessary delays in processing the contract/purchase request.

Requestor	David Latsko
Requestor Phone Number	(216) 987-7421
Date	3/24/22
Requisition Number	N/A

**OPERATING DEPARTMENT & ACTIVITY:**

The Department of Health and Human Services plans to enter into a grant agreement with Greater Cleveland Food Bank for Food Insecurity to support mission activities in the amount of \$5,000,000.00.

RQ#   N/A  

**Check the appropriate box:**

- Governmental Purchase - County Code 501.12 (B)(8)**
- State Contract Purchase – County Code 501.12(B)(19)**
- Lower than State Contract Purchase**
- Government Cooperative Purchasing - County Code 501.12(B)(18)**
  - Federal Contracts**
  - Joint Purchasing Programs (includes GSA)**
- Contract Amendment**
- X RFP Exemption – County Code 501.12(D)**
- Community Rehabilitation Program (CRP) - O.R.C. 125.60 - O.R.C. 125.607**
- Ohio Industries for the Handicapped (OIH) - County Code 501.12(B)(13)**
- Public Utility (911 System) - O.R.C. 128.03 (F)**
- Exemption from Aggregation of Contracts -County Code 501.05(C)**
- Alternative Procurement Process – County Code 501.12(B)(15)**
- Federal, State, or Other Grant Application Program (County Code 501.12(B)(16)**

**1. Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.**

The Greater Cleveland Food Bank's mission is to ensure that everyone in Greater Cleveland has the nutritious food they need every day, including during the COVID-19 (Coronavirus) crisis; and has increased its services in response to the Coronavirus crisis as well as its focus on strengthening food security this grant is to support those Mission Activities.

First, the Food Bank is constructing a new, expanded food distribution center on a piece of donated property that previously stood vacant for nearly forty years in Cleveland's Collinwood neighborhood. This new facility will allow the Food Bank to exponentially increase our capacity to receive and store food, produce meals, and distribute more to our network of one thousand partner agencies.

Second, the Food Bank is converting our current facility on South Waterloo Road into a family-focused space to serve as a one-stop-shop for critical wrap-around social services and support. The new and renovated space will include a client choice food pantry and also serve as a hub to other local nonprofits who specialize in addressing the root causes of hunger - housing, healthcare, and employment.

This is a new grant agreement for \$5,000,000.00.

This Agreement shall become effective as of the Effective Date and shall remain in full force and effect for one year from the Effective Date, unless extended by written agreement of the Parties.

*If contract or contract amendment term has begun, please respond to questions 1a. and 1b below:*

**1a. Why is the contract/amendment being submitted late?**

N/A

**1b. What is being done to prevent this from reoccurring?**

N/A

**2. Funding Source(s) including percentage breakdown and identify the actual fund name(s).**

100% American Rescue Plan Act (ARPA)



**3. Was the specific project funding included in OBM-approved budget for the current year? If not, please explain.**

**Yes. ARPA approved project.**

**4. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)**

This grant agreement is a priority issue for County Council and the Executive.

**5. What other available options and/or vendors were evaluated? If none, include the reasons why (Attach supporting documentation such as other vendor quotes/pricing).**

This grant agreement is a priority issue for County Council and the Executive.

**6. What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? (Attach supporting documentation).**

This grant agreement is a priority issue for County Council and the Executive.

**7. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive process. (Attach supporting documentation).**

Again, This grant agreement is a priority issue for County Council and the Executive.

**8. Describe what future plans, if any, your department can take to permit competition before any subsequent purchases of the required supplies or services. In none, please explain why.**

We have no future plan to make a purchase for these services after this initial agreement.

**CERTIFICATION REQUIREMENTS**

I certify that the information contained in and attached to this Justification is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify the non-competitive request.

**Signature of Director:** \_\_\_\_\_



**Date:** 4/13/2022

RQ# N/A

**Procurement software system title: HHS grant agreement with Greater Cleveland Food Bank for Food Insecurity to support mission activities in the amount of \$5,000,000.00.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0126

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Cuyahoga County Job and Family Services</b></p> <p>Co-sponsored by: <b>Councilmember Conwell</b></p>	<p><b>A Resolution</b> making awards on RQ8476 to various providers in the total amount not-to-exceed \$9,397,121.00 for the Comprehensive Case Management Employment Program-Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga County Job and Family Services has recommended awards on RQ8476 to various providers in the total amount not-to-exceed \$9,397,121.00 for the Comprehensive Case Management Employment Program-Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023:

- a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$1,400,000.00
- b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$7,997,121.00; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

WHEREAS, the project is funded 100% from Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes awards on RQ8476 to various providers in the total amount not-to-exceed \$9,397,121.00 for the

Comprehensive Case Management Employment Program-Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023:

- a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$1,400,000.00
- b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$7,997,121.00.

**SECTION 2.** That the County Executive is authorized to execute a Master Contract and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 10, 2022  
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested on the Floor: May 10, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

Cuyahoga County Department of Job & Family Services; RQ# 8476; Youth Opportunities Unlimited (Y.O.U.); Verge, Inc.; Summer Youth Employment Program

#### Scope of Work Summary

Department of Job & Family Services is requesting approval of an RFP Master Agreement with Youth Opportunities Unlimited (Y.O.U.) and Verge, Inc. not to exceed ~~\$9,397,120.00~~ **\$9,397,121.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

4/09/2019 – R2019-0088

6/23/2020 – R2020-0117

5/25/2021 - R2021-0130

9/19/2021 – BC2021-486

Y.O.U. and Verge, Inc. will collaborate to operate a Summer Youth Employment Program serving low-income, in-school, TANF-eligible youth ages 14-24 for the period April 1, 2022 through December 31, 2023.

Depending on vendor performance there is an optional extra 10 months that can be awarded from 01/01/2024 through 10/31/2024.

The primary goals of the project are to provide the youth participants:

- To increase the employability of TANF-eligible youth by providing a summer work experience which will result in improved soft skills necessary for success in the workplace
- To increase the ability of TANF-eligible youth to compete in the current job market by developing a work history and obtaining a positive job reference
- To improve TANF-eligible youth job retention in paid, unsubsidized employment by enhancing workplace skills and offering youth the opportunity to obtain quality, full time employment with benefits

#### Procurement

The procurement method for the Master Agreement was RFP. The total value of the RFP is ~~\$9,397,120.00~~ **\$9,397,121.00**.

The RFP was issued on 12/28/2021 and closed on 01/26/2022.

There were 94 responses issued to vendors and 4 proposal responses received:

1. Catholic Charities
2. Eckerd Youth Alternatives
3. Verge Inc.
4. Youth Opportunities Unlimited (Y.O.U.)

All four proposals were reviewed by two separate review teams, with recommendations for award to Verge Inc. and Y.O.U. based on higher review scores.

#### Contractor and Project Information

Youth Opportunities Unlimited

1228 Euclid Ave, Suite 200

Cleveland, OH 44115

Craig Dorn, CEO

Verge, Inc

1325 Carnegie Avenue, 2<sup>nd</sup> Floor  
Cleveland, OH 44115  
Shaun Woods, President

This project is open to all Cuyahoga County residents who meet the eligibility criteria

#### Project Status and Planning

The project's term is about to begin. We issued an RFP and reviewed proposals and made awards to these two vendors. Contract negotiations took some time and getting revised budgets additionally took some time. We could not complete the draft contract for signature without the revised budgets.

Contract is being submitted late because of a vendor delay on signing the contract and submitting compliant COIs. To prevent this from reoccurring in the future the agency will start the process earlier and be more available for questions and concerns from the vendor regarding the contract.

#### Timeline for late submittal-

November 2022	Prepare/finalize RFP
December 1, 2021	Enter requisition for RFP into Infor
December 28, 2021	Release RFP
January 10, 2022	Pre-bid conference @ 1:00 p.m.
January 26, 2022	Proposals due by 11:00 a.m. @ OPD
February 17 <sup>th</sup> /18 <sup>th</sup>	Evaluate/rate proposals and prepare recommendation
February 23, 2022	Internal Deliberation for awards
March 4, 2022	Award letters sent out and vendor negotiations begin
March 11, 2022	Revised budget from Y.O.U. received
March 4 – March 29, 2022	Write contract/s, contract document collection
March 15, 2022	Revised budget from Verge received
March 23, 2022	Request contract draft from Law Department
March 24, 2022	Request revised budgets from both vendors
March 29, 2022	Revised Budgets submitted
March 29, 2022	Submit revised budgets to the law department
April, 8, 2022	Sent Contracts for signature to both Vendors
April 11, 2022	Followed up with Vendors
April 12, 2022	Received Signed Contracts from Both Vendors
April 12, 2022	Released contracts in Infor

#### Funding

The project is funded 100% by the Temporary Assistance for Need Families funds (TANF)

The schedule of payments is monthly, by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8476
Infor/Lawson PO# Code (if applicable):	RFP
Event #	2298
CM Contract#	2389

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	AC	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No
Why is the contract being submitted late?	Vendor Delay on signing contract and returning compliant COIs	
What is being done to prevent this from reoccurring?	Start the process earlier and make ourselves more available for questions and concerns from the vendor regarding the contract	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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### FULL AND OPEN COMPETITION

#### Formal RFP

#### Reviewed by Purchasing

Verge, Inc.	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	AC	Okay per MH
Bid Specification Packet	AC	Okay per MH
Evaluation Summary (names of evaluators to be included)	AC	
Final DEI Goal Setting Worksheet	N/A	n/a Okay per MH
Diversity Documents – <i>if required (goal set)</i>	N/A	n/a Okay per MH
Award Letter (sent to awarded vendor)	AC	Okay per MH
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	Okay per MH
Tabulation Sheet	AC	Okay per MH
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )	AC	Okay per MH
IG# 19-0066-REG Exp: 12/31/2023	AC	Okay per MH
Debarment/Suspension Verified Date: 3/23/2022	AC	Okay per MH
Auditor’s Finding Date: 3/23/2022	AC	Okay per MH
Vendor’s Submission	AC	Okay per MH
Independent Contractor (I.C.) Requirement Date: 3/15/2022	AC	Okay per MH
Cover - <i>Master contracts only</i>	AC	Okay per MH
Contract Evaluation – <i>if required</i>	N/A	n/a Okay per MH
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	n/a Okay per MH
Checklist Verification	AC	Okay per MH

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	AC
Matrix Law Screen shot	N/A
COI	AC
Workers' Compensation Insurance	AC
Performance Bond, if required per RFP	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2022 – 12/31/2022	HS260100	55130	UCH08301	\$700,000.00
1/1/2023 – 12/31/2023	HS260100	55130	UCH08301	\$700,000.00
			<b>TOTAL</b>	<b>\$1,400,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	RFP
<b>Lawson RQ# (if applicable)</b>	8476
<b>CM Contract#</b>	MASTER

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$9,397,121.00		04/01/2022 – 12/31/2023	Pending	Pending
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$9,397,121.00			

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

### Purchasing Use Only:

Prior Resolutions	n/a
CM#:	Master Contract 1 of 2
Vendor Name:	Verge, Inc.
ftp:	Effective Date – December 31, 2023
Amount:	\$9,397,121.00
History/CE:	Okay per MH
EL:	Okay per MH
Procurement Notes:	Master Agreement for TANF Summer Youth Employment in the amount of \$9,397,121.00 ftp effective date through 12/31/2023. (Verge, Inc. to receive \$1,400,000.00)
Purchasing Buyer’s initials and date of approval	<b>Okay per MH. 4/21/2022</b>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8476
Infor/Lawson PO# Code (if applicable):	RFP
Event #	2298
CM Contract#	2390

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	AC	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No
Why is the contract being submitted late?	Vendor Delay on signing contract and returning compliant COIs	
What is being done to prevent this from reoccurring?	Start the process earlier and make ourselves more available for questions and concerns from the vendor regarding the contract	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing</b>
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Youth Opportunities Unlimited (Y.O.U.)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	AC	Okay per MH
Bid Specification Packet	AC	Okay per MH
Evaluation Summary (names of evaluators to be included)	AC	
Final DEI Goal Setting Worksheet	N/A	n/a Okay per MH
Diversity Documents – <i>if required (goal set)</i>	N/A	n/a Okay per MH
Award Letter (sent to awarded vendor)	AC	Okay per MH
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	Okay per MH
Tabulation Sheet	AC	Okay per MH
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )	AC	Okay per MH
IG# 20-0365-REG Exp 12/31/2024	AC	Okay per MH
Debarment/Suspension Verified Date: 3/23/2022	AC	Okay per MH
Auditor’s Finding Date: 3/23/2022	AC	Okay per MH
Vendor’s Submission	AC	Okay per MH
Independent Contractor (I.C.) Requirement Date: 3/24/2022	AC	Okay per MH
Cover - <i>Master contracts only</i>	AC	Okay per MH
Contract Evaluation – <i>if required</i>	N/A	Okay per MH
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	n/a Okay per MH
Checklist Verification	AC	Okay per MH

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	AC
Matrix Law Screen shot	N/A
COI	AC
Workers’ Compensation Insurance	AC
Performance Bond, if required per RFP	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2022 – 12/31/2022	HS260100	55130	UCH08301	\$3,726,253.00
1/1/2023 – 12/31/2023	HS260100	55130	UCH08301	\$4,270,868.00
			<b>TOTAL</b>	<b>\$7,997,121.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	RFP
<b>Lawson RQ# (if applicable)</b>	8476
<b>CM Contract#</b>	MASTER

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$9,397,121.00		04/01/2022 – 12/31/2023	Pending	Pending
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$9,397,121.00			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Purchasing Use Only:

Prior Resolutions	n/a
CM#:	Master Contract 2 of 2
Vendor Name:	Youth Opportunities Unlimited
ftp:	Effective Date – December 31, 2023
Amount:	\$9,397,121.00
History/CE:	Okay per MH
EL:	Okay per MH
Procurement Notes:	Master Agreement for TANF Summer Youth Employment in the amount of \$9,397,121.00 ftp effective date through 12/31/2023. (Youth Opportunities Unlimited to receive \$7,997,121.00)
Purchasing Buyer's initials and date of approval	<b>Okay per MH. 4/21/2022</b>

AWC



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 8476	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$12,000,000.00
CONTRACT PERIOD: 4/1/2022 - 10/31/2024	RFB/RFP/RFQ DUE DATE: January 26, 2022	NUMBER OF RESPONSES (issued/submitted): 94/4
REQUESTING DEPARTMENT: Job and Family Services	COMMODITY DESCRIPTION: TANF Summer Youth Employment Program	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB: Low Non-CCBB Bid \$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREFERENCE % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Catholic Charities Diocese of Cleveland 79 Detroit Ave Cleveland OH 44102	N/A	N/A	Buyer Initials: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-0766 Exp 12/31/2023 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> N/A CCBEIP: <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> YES DOP Buyer Initials: AHW			SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: _____ % MBE: _____ % WBE: _____ %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials:		

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Verge Inc 1325 Carnegie Ave 2 <sup>nd</sup> Fl Cleveland OH 44115	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No * IG Number: N/A * NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> N/A CCBEIP: <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> YES DOP Buyer Initials: AHW	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___% MBE: ___% WBE: ___% SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4. Youth Opportunities Unlimited The Halle Building 1228 Euclid Ave #200 Cleveland OH 44115	N/A	N/A	Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes  IG Number: 20-0365 Exp: 12/31/24  NCA: <input checked="" type="checkbox"/> Yes  PH: <input checked="" type="checkbox"/> Yes  CCBB: <input checked="" type="checkbox"/> N/A CCBEIP: <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> YES  DOP Buyer Initials: AHW	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: _____ % MBE: _____ % WBE: _____ %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Youth Opportunities Unlimited				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM#627				
<b>RQ#</b>	44122				
<b>Time Period of Original Contract</b>	7/1/2019-6/30/2022				
<b>Background Statement</b>	The Workforce Innovation and Opportunity Act (WIOA) funds OhioMeansJobs Cleveland-Cuyahoga County to deliver an array of integrated services to individuals seeking jobs and skills training. The WIOA funds are braided with Temporary Assistance to Needy Families (TANF) funding to provide the services for youth in the Comprehensive Case Management and Employment Program (CCMEP).				
<b>Service Description</b>	Provide WIOA and TANF eligible youth and young adults with assessment, training and employment assistance				
<b>Performance Indicators</b>	Current evaluation period: (75% of one year metric) 36 participants received paid work experience. Average training wage: \$12.50/hour				
<b>Actual Performance versus performance indicators (include statistics):</b>	Current evaluation period (75% of one year metric) 29 participants received paid work experience. Average training wage: \$13.04/hour. based on most recent data identified.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	Program impacted in terms of enrollment, retention and milestones achievement due to unprecedented COVID-19 pandemic building and employer closures and stay-at-home orders/advisories.				
<b>Department Contact</b>	Marcos Cortes 216 698-2586				

<b>User Department</b>	CJFS
<b>Date</b>	4/21/2022

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0127

<b>Sponsored by: County Executive Budish/Sheriff Department</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022 to extend the time period to 8/08/2022 and for additional funds in the amount of \$10,600,000.00, for a total not-to-exceed amount of \$55,927,040.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department has recommended an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022 to extend the time period to 08/08/2022 and for additional funds in the amount not-to-exceed \$10,600,000.00;

WHEREAS, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Corrections Center mandated by ORC 5120:1-8-09 which mandates medical, dental and mental health services to all County Jail inmates; and

WHEREAS, this project is funded 100% by the General Fund Jail Health Care; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022 to extend the time period to 8/8/2022 and for additional funds in the amount of \$10,350,000.00, for a total not-to-exceed amount of \$55,927,040.00.

**SECTION 2.** If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: May 10, 2022  
Committee(s) Assigned: Public Safety & Justice Affairs

Legislation Substituted in Committee: May 17, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0113

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> adopting the Annual Alternative Tax Budget for the year 2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, O.R.C. 5705.28(A)(2) requires that Council, as the taxing authority of Cuyahoga County, adopt a tax budget for the next succeeding fiscal year on or before the fifteenth day of July; and,

WHEREAS, O.R.C. 5705.281 permits the county budget commission to waive the tax budget requirement, but shall require the taxing authority to provide such information to the commission as may be required by the commission to perform its duties under this chapter; and,

WHEREAS, the purpose of the Tax Budget is to demonstrate the need for property taxes levied by the County and to establish the next succeeding fiscal year's revenue estimates; and,

WHEREAS, the Tax Budget establishes tax rates and provides the basis for the Official Certificate of Estimated Resources, the legal document that establishes the legal limitations within which the County must abide when setting appropriations; and,

WHEREAS, the Office of Budget and Management has submitted and recommended approval of the Annual Alternative Tax Budget; and,

WHEREAS, the County Operating Tax Budget for 2023 is \$1,942,343,088; and,

WHEREAS, after due consideration of the Alternative Tax Budget, it is deemed advisable by the Council of Cuyahoga County to adopt said County Alternative Tax Budget for the year 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The year 2023 Annual Alternative Tax Budget for the County of Cuyahoga as prepared in accordance with O.R.C. 5705.28, O.R.C. 5705.281, and the requirement of the Cuyahoga County Budget Commission, is hereby approved.



**SECTION 2.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive    Date

\_\_\_\_\_  
Clerk of Council    Date

First Reading/Referred to Committee: April 26, 2022

Committee(s) Assigned: Finance & Budgeting

Committee Report/Second Reading: May 10, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 2022



ARMOND BUDISH  
Cuyahoga County Executive

To: County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: April 6, 2022

RE: 2023 Alternative Tax Budget

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Pursuant to **Ohio Revised Code §5705.28(A)(2)** and **Ohio Revised Code 5705.281**, the County is required to adopt the annual Alternative Tax Budget by July 15<sup>th</sup>. The intent of the Alternative Tax Budget is to estimate revenue generated by property tax levies for the coming year and to demonstrate, by way of the estimates, the need to continue to levy the taxes.

**A total of 14.85 mills will be levied by the County in voted and unvoted millage in 2023 totaling \$438.8 million.** The revenue generated by this millage supports general operations, debt service, health and human services, and programs and services for the developmentally disabled.

This proposed 2023 Alternative Tax Budget reflects an allocation of the 1.45 inside millage: 1.10 mills to the General Fund and 0.35 mills to the General Obligation Bond Retirement Fund. This is a change from the prior year increasing the allocation to the General Fund by 0.10 mills and decreasing the allocation to the General Obligation Bond Retirement Fund by the same 0.10 mills. This change is due to the \$4 billion increase in assessed valuation (*from 30.8 billion in 2020 to 34.8 billion in 2021*).

Attached please find the following:

- Resolution R2022-xxxx, adopting the 2023 Alternative Tax Budget
- The 2023 Alternative Tax Budget, Schedules I-V

Please contact Mike Chambers or I with any questions. Thank you for your consideration.

# ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: Cuyahoga County

For the Fiscal Year Commencing January 1, 2023

Fiscal Officer Signature *Marko Chant* CPA Date 4-6-2022

## COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **County Budget Commission Action**

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

### **Alternative Tax Budget Information Filing Deadline**

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

# **GUIDELINES FOR COMPLETING THE ALTERNATIVE TAX BUDGET INFORMATION**

## **SCHEDULE 1**

The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule B issued by the budget commission for the current year and add any new levies. This will help to ensure that no levies are missed.

In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

## **NOTE:**

The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part;

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and lawfully, adopted under this chapter or by other information required per ORC 5705.281."

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback, and the personal property 10,000 exempt monies.

## **SCHEDULE 2**

The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all funds.

In column 3, total estimated receipts should include all revenues plus transfers in excluding property taxes and local government revenue. All taxing authority must submit a list of all tax transfers.

## **SCHEDULE 3**

The general purpose of schedule 3 is to provide inside/charter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad valorem property tax to pay debt service on general obligation debt as it becomes due, unless that debt service is paid from other sources.

## **SCHEDULE 4**

The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever amount is necessary to pay debt service on those bonds.

## **SCHEDULE 5**

The general purpose of schedule 5 is to properly account for tax anticipation notes. See schedule 5 for more details.

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)  
 (List All Levies Of The Taxing Authority)

**SCHEDULE 1**

I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/Ends	Collection Year Begins/Ends	Maximum Rate Authorized (Mills)	\$ AMOUNT Requested Of Budget Commission
Board of Developmental Disabilities (Zone 2210)	To support the provision of services to individuals and families affected by developmental disabilities	11/8/2005	Replacement	Continuous	2005/2006	Continuous	3.9	\$109,523,753
HHS Levy Fund (Zone 2255)	To support the provision of health and human services	3/3/2016	Renewal	Eight	2016/2023	2017/2024	4.8	\$134,853,518
HHS Levy Fund (Zone 2255)	To support the provision of health and human services	4/28/2020	Replacement	Eight	2020/2027	2021/2028	4.7	\$144,000,124
General Fund (Zone 1100)	To support general government operations	Inside Millage					1.10	\$38,286,120
GO Bond Retirement Fund (Zone 3500)	To support annual debt service on the three outstanding GO issues	Inside Millage					0.35	\$12,181,947
<b>Totals</b>							<b>14.85 mills</b>	<b>\$438,845,463</b>

# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

## SCHEDULE 2

I	II	III	IV	V	VI	VII
Fund By Type	Beginning Estimated Unencumbered Fund Balance	Property Taxes and Local Government Revenue	Other Sources Receipts	Total Resources Available for Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
1100 General Fund	\$ 180,751,109	\$ 38,286,120	\$ 468,544,666	\$ 667,581,895	\$ 518,985,452	\$ 148,596,443
2200 ADAMHS	\$ 30,995,057	-	\$ 43,463,659	\$ 74,458,716	\$ 46,463,659	\$ 27,995,057
2205 ADAMHS Grants	\$ (374,912)	-	-	\$ (374,912)	-	\$ (374,912)
2210 Board Of Develop. Disabilities	\$ 236,087,379	\$ 109,523,753	\$ 86,293,900	\$ 431,905,032	\$ 151,720,899	\$ 280,184,133
2215 Children Services	\$ 8,432,996	-	\$ 78,621,686	\$ 87,054,682	\$ 86,221,742	\$ 832,940
2220 Community Development	\$ 10,289,973	-	\$ 7,808,190	\$ 18,098,163	\$ 8,887,631	\$ 9,210,532
2225 Convention Center	\$ 1,871,047	-	\$ 466,599	\$ 2,337,646	\$ 268,295	\$ 2,069,351
2235 County Land Reutilization	\$ -	-	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ -
2240 Court	\$ 8,719,442	-	\$ 1,944,819	\$ 10,664,261	\$ 1,698,380	\$ 8,965,881
2245 Cuyahoga Support Enforcement	\$ 1,673,796	-	\$ 40,707,332	\$ 42,381,128	\$ 41,807,332	\$ 573,796
2250 Delinquent Real Estate Assess.	\$ 4,413,333	-	\$ 3,626,640	\$ 8,039,973	\$ 4,101,842	\$ 3,938,131
2251 Delinquent Real Estate Assess.	\$ 9,609,462	-	\$ 23,650,275	\$ 33,259,737	\$ 2,205,442	\$ 31,054,295
2255 HHS Levy 4.8 mills	\$ 15,092,795	\$ 134,853,518	-	\$ 149,886,253	\$ 136,667,048	\$ 13,219,205
2256 MetroHealth Subsidy	\$ -	-	\$ 32,472,000	\$ 32,472,000	\$ 32,472,000	\$ -
2257 HHS Levy 4.7 mills	\$ 16,282,237	\$ 144,000,124	\$ 1,513,340	\$ 161,795,701	\$ 139,527,154	\$ 22,268,547
2260 Human Services	\$ 3,541,361	-	\$ 265,487,743	\$ 269,029,104	\$ 268,919,343	\$ 109,761
2265 Litter Prevention & Recycling	\$ -	-	\$ -	\$ -	\$ -	\$ -
2270 Motor Vehicle Gas Tax	\$ 59,361,760	-	\$ 55,472,019	\$ 114,833,779	\$ 43,510,192	\$ 71,323,587
2275 Other Community Development	\$ 198,298	-	\$ 21,574	\$ 219,872	\$ 12,138	\$ 207,734
2280 Other Health And Safety	\$ 8,824,302	-	\$ 29,920,521	\$ 38,744,823	\$ 30,870,623	\$ 7,874,200
2285 Other Judicial	\$ 15,845,557	-	\$ 11,186,759	\$ 27,032,316	\$ 12,855,364	\$ 14,176,952
2290 Other Legislative And Exec.	\$ 14,005,834	-	\$ 460,276	\$ 14,466,110	\$ 1,384,717	\$ 13,081,393
2295 Other Public Works	\$ 1,010,547	-	-	\$ 1,010,547	\$ -	\$ 1,010,547
2300 Other Social Services	\$ 6,167,650	-	\$ 239,748	\$ 6,407,398	\$ 249,000	\$ 6,158,398
2305 Real Estate Assessment	\$ 25,780,746	-	\$ 16,241,659	\$ 42,022,405	\$ 17,438,793	\$ 24,583,612
2310 Solid Waste	\$ 2,447,341	-	\$ 1,336,500	\$ 3,783,841	\$ 2,195,060	\$ 1,588,781
2315 Sports Facilities Enhancement	\$ 16,433,690	-	\$ 23,000,000	\$ 39,433,690	\$ 23,000,000	\$ 16,433,690
2320 Treat Alt For Safer Comm	\$ 3,105,701	-	\$ 1,241,174	\$ 4,346,875	\$ 1,226,883	\$ 3,119,992
2325 Victim Assistance	\$ 882,147	-	\$ 2,268,524	\$ 3,150,671	\$ 2,268,524	\$ 882,147
2330 Youth Services	\$ 4,558,928	-	\$ -	\$ 4,558,928	\$ -	\$ 4,558,928
2335 Lodging Tax Fund	\$ 2,629,191	-	\$ 27,000,000	\$ 29,629,191	\$ 27,000,000	\$ 2,629,191
2345 Opioid Mitigation Fund	\$ 76,701,905	-	-	\$ 76,701,905	\$ -	\$ 76,701,905
2350 COVID-19 CARES Act Fund	\$ -	-	-	\$ -	\$ -	\$ -
3500 Debt Service	\$ 3,671,264	\$ 12,181,947	\$ 77,737,661	\$ 93,590,892	\$ 93,181,954	\$ 408,938
4600 Capital Projects	\$ 17,527,327	-	\$ 6,800,000	\$ 24,327,327	\$ 6,800,000	\$ 17,527,327
4605 Road Capital Projects	\$ 580,789	-	-	\$ 580,789	\$ -	\$ 580,789
4610 Convention Center Hotel Const.	\$ 20,135	-	-	\$ 20,135	\$ -	\$ 20,135
5700 County Airport	\$ 1,012,373	-	\$ 1,184,327	\$ 2,196,700	\$ 1,495,966	\$ 700,734
5705 County Parking Garage	\$ 5,593,746	-	\$ 3,770,559	\$ 9,364,305	\$ 4,226,992	\$ 5,137,313
5710 CC Information Systems	\$ 2,118,989	-	\$ 984,718	\$ 3,103,687	\$ 985,851	\$ 2,117,836
5715 Sanitary Engineer	\$ 26,393,463	-	\$ 25,922,251	\$ 52,315,714	\$ 33,717,545	\$ 18,598,169
5720 Public Utility-Micrigrid	\$ -	-	\$ 175,000	\$ 175,000	\$ 175,000	\$ -
6750 Central Custodial Services	\$ 3,797,306	-	\$ 52,352,374	\$ 56,149,680	\$ 55,905,517	\$ 244,163
6755 Maintenance Garage	\$ 1,657,385	-	\$ 2,631,517	\$ 4,288,902	\$ 1,150,872	\$ 3,138,030
6765 Health Insurance	\$ 19,342,859	-	\$ 130,184,128	\$ 149,528,987	\$ 124,573,003	\$ 24,953,984
6770 Workers' Compensation	\$ 13,484,881	-	-	\$ 13,484,881	\$ 7,366,244	\$ 6,118,637
6775 Postage	\$ 1,742,115	-	\$ 2,080,310	\$ 3,822,425	\$ 1,492,018	\$ 2,330,407
6780 Printing	\$ 834,140	-	\$ 3,937,600	\$ 4,771,740	\$ 2,314,613	\$ 2,457,127
<b>TOTAL ALL FUNDS</b>	\$ <b>843,055,363</b>	\$ <b>438,845,463</b>	\$ <b>1,537,750,067</b>	\$ <b>2,819,650,893</b>	\$ <b>1,942,343,088</b>	\$ <b>877,307,805</b>

# UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)  
 (Do Not Include General Obligation Debt Being Paid By Other Sources)  
 (Do Not Include Special Obligation Bonds & Revenue Bonds)

## SCHEDULE 3

I Purpose Of Bonds Or Notes	II Date Of Issue	III Final Maturity Date	IV Principal Amount Outstanding At The Beginning Of The Calendar Year	V Amount Required To Meet Calendar Year Principal & Interest Payments	VI Amount Receivable From Other Sources To Meet Debt Payments
Series 2009B General Obligation Bonds	12/22/2009	12/1/2034	\$85,480,000	\$5,168,651	\$1,908,460
Series 2019A General Obligation Bonds	9/12/2019	12/1/2035	\$38,535,000	\$1,753,600	\$1,753,600
Series 2019B General Obligation Bonds	9/12/2019	12/1/2027	\$23,640,000	\$5,078,423	\$5,078,423
Series 2020A General Obligation Bonds	11/3/2020	12/1/2037	\$44,315,000	\$6,789,000	\$302,799
Series 2020B General Obligation Bonds	11/3/2020	12/1/2035	\$48,825,000	\$2,637,206	\$0
<b>Total</b>			<b>\$240,795,000</b>	<b>\$21,426,880</b>	<b>\$9,043,282</b>

# VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

## SCHEDULE 4

I Purpose Of Notes Or Bonds	II Authorized By Voters On MM/DD/YY	III Date Of Issue	IV Final Maturity Date	V Principal Amount Outstanding At The Beginning Of The Calendar Year	VI Amount Required To Meet Calendar Year Principal & Interest Payments	VII Amount Receivable From Other Sources To Meet Debt Payments



# TAX ANTICIPATION NOTES

(Schools Only)

## SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
Amount Required To Meet Budget Year Principal & Interest Payments:		
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

Amount Of Debt Service To Be Apportioned To The Following Settlements:		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2022-0003

Sponsored by: <b>County Executive Budish</b>  Co-sponsored by: <b>Councilmembers Conwell, Sweeney, Baker and Miller</b>	<b>An Ordinance</b> providing for an amendment to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to create a Tuition Assistance Program to be applicable to all County employees and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources has recommended to amend the Human Resources Personnel Policies and Procedures Manual, otherwise known as the Employee Handbook; and

WHEREAS, pursuant to Section 9.01 of the County Charter, the County’s human resources policies and systems, including ethics policies for County employees, shall be established by ordinance and shall be administered in such manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination based on race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Adoption of Revised Human Resources Personnel Policies and Procedures Manual: Council hereby amends the County’s Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) by adding new Section 10.12, as detailed in the attachment hereto, which amendment shall be effective for all County employees and shall remain in full force and effect and shall be followed by County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended manual to all employees who are subject to the manual in accordance with the Department’s usual method of dissemination.

**SECTION 2.** Policies applicable to bargaining employees shall be effective in accordance with state law and any applicable collective bargaining agreement. This

Ordinance does not supersede or negate any currently effective collective bargaining agreement authorized by the Council.

**SECTION 3.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

Clerk of Council	Date

First Reading/Referred to Committee: April 12, 2022  
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: May 6, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## **Tuition Assistance Program**

It is the policy of Cuyahoga County to support and encourage employees to reach their personal goals, to take advantage of educational opportunities to enhance their job-related skills and to promote career development. Acquiring new skills; staying current with best practices and new technology; and gaining access to new information improves employee productivity, creates a pool of qualified and productive staff, and strengthens the County's commitment to promote the economic well-being of its employees.

Participation is voluntary and is not a condition of continued employment.

### **Eligibility**

Employee Eligibility: To be eligible for any form of tuition reimbursement under this program an employee must:

1. Be a full-time, benefits eligible employee as defined section 6.01 Employment Status in the Employee Handbook.
2. Have completed one (1) year of full-time continuous service prior to the date on which the course(s) commences.
3. Be pursuing a degree or taking individual courses at an institution approved by the Human Resources Department. The courses must be related to the employee's current position or a probable future assignment; and
4. Be in active employment status when the course(s) is completed. The resignation, release, or discharge of a participating employee after enrollment, and prior to the class completion date, will result in the employee's automatic ineligibility for a tuition reimbursement.

Eligible Coursework:

1. Program must be offered by an institution approved by Human Resources.
2. Eligible education includes undergraduate and graduate classes and individual credit granting seminars.
3. Does not include conferences or courses required for licensure/certification or to maintain minimum job qualifications.
4. Does not include books, fees, lab charges, travel, mileage, room and board/lodging or other non-tuition expenses.

Reimbursement

1. Grade of "C" or better for undergraduate studies, "B" or better for graduate studies, and a "Pass" or "Completed" for seminars.
2. Classes taken for Audit purposes are not eligible for reimbursement.

3. Maximum reimbursement of \$3,600 per calendar year for undergraduate and graduate study.

#### Approved Institution

For purposes of this Tuition Assistance Program, Approved Institution means a non-profit, public or private institution of higher education that provides Associate's, Baccalaureate and Master's/graduate programs and is accredited by the Higher Learning Commission for the programs being offered, as selected by the Director of Human Resources from time to time through a request for proposals process. The Director of Human Resources shall, no less than once every calendar year notify County employees of those institutions identified by the Director of Human Resources as an Approved Institution.

#### Procedures

To be eligible to receive reimbursement for educational expenses, employees must follow the following procedures:

- Prior to enrolling in an educational course, the employee must provide their manager/supervisor with information about the course for which the employee would like to receive reimbursement/payment and discuss the job-relatedness of the continuing education.
- At least thirty (30) prior to the commencement of the course(s), a Tuition Reimbursement Request Form must be completed by the employee, signed by the employee's department head or designee and submitted to the Human Resources Department for approval.
- Once the course(s) have been approved via the Human Resources Department, employees shall execute a Tuition Reimbursement Agreement, which describes the terms under which reimbursement is provided.
- The Human Resources Department will maintain the original Tuition Reimbursement Request Form and all subsequent supporting documentation.
- Once the course is successfully completed, the employee shall submit documented receipts (or outstanding invoices) for tuition payment/reimbursement from the educational institution and documentation reflecting that the employee received the required passing grade or certification of a passing completion to the Human Resources Department.
- Requests for reimbursement received after the commencement of the course will not be approved. **Completing tuition reimbursement documentation or enrolling in a class is not a guarantee of payment. Tuition reimbursement requests will not be authorized unless it is approved by the employee's department head and authorized by Human Resources prior to the begin date of the class.**
- Employees are not permitted to take classes during their working hours under this program.

- The Human Resources Department will coordinate the reimbursement with the Fiscal Office.

### Repayment Rules

**Should an employee leave County employment *for any reason* during the three (3) year period following the completion date of the last course taken by the employee, the employee shall be responsible to repay the reimbursement per the following schedule\*:**

- Within 1 year one hundred percent (100%) of any reimbursements received by the County within the previous 12-month period immediately preceding the employees' last day of employment.
- Within 2 years, seventy-five percent (75%) of any payments made within the previous 12-month period immediately preceding the employees' last day of employment.
- Within 3 years, fifty percent (50%) of any payments made within the previous 12-month period immediately preceding the employees' last day of employment.

\*Special circumstances, as it relates to repayment will be reviewed and a determination will be provided by the Director of Human Resources.

Any exception granted by the Director of Human Resources is made on a case-by-case basis. All decisions will be final and not considered a precedent for future requests.

**PROPOSED SUBSTITUE**

**County Council of Cuyahoga County, Ohio**

**Ordinance No. O2022-0003**

<p>Sponsored by: <b>County Executive Budish</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Sweeney, Baker and Miller</b></p>	<p><b>An Ordinance</b> providing for an amendment to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to create a Tuition Assistance Program to be applicable to all County employees and declaring the necessity that this Ordinance become immediately effective.</p>
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On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 12, 2022  
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: May 6, 2022

Committee Report/Second Reading: May 10, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## **Tuition Assistance Program**

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- Within 3 years, fifty percent (50%) of any payments made within the previous 12-month period immediately preceding the employees' last day of employment.

**The County may make an appropriate deduction toward the outstanding amount from the portion of the employee's final paycheck(s) attributable to any accrued vacation leave, sick leave, compensatory or other time that would be paid to the employee. The County reserves the right to begin or continue the recovery process through all legal means.**

\*Special circumstances, as it relates to repayment will be reviewed and a determination will be provided by the Director of Human Resources.

Any exception granted by the Director of Human Resources is made on a case-by-case basis. All decisions will be final and not considered a precedent for future requests.