



AGENDA
CUYAHOGA COUNTY COMMUNITY DEVELOPMENT COMMITTEE MEETING
TUESDAY, MAY 30, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:30 PM

Committee Members:

Cheryl L. Stephens, Chair – District 10
Pernel Jones Jr., Vice Chair – District 8
Sunny M. Simon - District 11
Michael J. Gallagher - District 5
Patrick Kelly - District 1

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MAY 1, 2023 MEETING** [See Page 3]
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2023-0127: A Resolution awarding a total sum, not to exceed \$15,000, to the Friendly Inn Settlement, Inc. for the Friendly Inn Signage Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 10]
 - b) R2023-0142: A Resolution awarding a total sum, not to exceed \$34,500, to the CREW Foundation for the Ginn Academy Summer Filming Cohort from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 32]

- c) R2023-0150: A Resolution authorizing an agreement with City of Lakewood in the amount not-to-exceed \$523,506.00 for HOME funded activities for the period 5/1/2023 - 4/30/2025; authorizing the County Executive to execute Agreement No. 3292 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 40]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMUNITY DEVELOPMENT COMMITTEE MEETING
MONDAY, MAY 1, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairwoman Stephens called the meeting to order at 10:02 a.m.

2. ROLL CALL

Ms. Stephens asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Stephens, Jones, Gallagher and Kelly were in attendance and a quorum was determined. Committee member Simon was absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE APRIL 17, 2023 MEETING

A motion was made by Mr. Jones, seconded by Mr. Gallagher, and approved by unanimous vote to approve the minutes from the April 17, 2023 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0122: A Resolution making awards to various municipalities, in the total amount of \$3,004,930.00, for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023; authorizing the County Executive to execute the agreements and all other documents

consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Gazebo and Train Station Repair Project.
- 2) City of Berea in the amount not-to-exceed \$150,000.00 for Emerson Avenue Improvement Project.
- 3) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
- 4) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for ADA Restroom Project.
- 5) Village of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for East 71st Street Stabilization Project.
- 6) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Public Facility Regional Environmental Improvement Project.
- 7) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
- 8) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for Comprehensive Plan Update.
- 9) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
- 10) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
- 11) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for Bardbury Avenue Resurfacing Project.
- 12) Village of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.

- 13) City of North Olmsted in the amount not-to-exceed \$150,000.00 for Brookpark Road Underpass Pedestrian Safety Enhancement Project.
- 14) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Rehabilitation and Preservation Program.
- 15) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Pedestrian Safety Improvement Project.
- 16) Olmsted Township in the amount not-to-exceed \$150,000.00 for Cook Road Sidewalk Project.
- 17) City of Parma Heights in the amount not-to-exceed \$150,000.00 for purchase of Fire Paramedic Vehicle.
- 18) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- 19) City of South Euclid in the amount not-to-exceed \$150,000.00 for South Belvoir Boulevard Phase 2: Concrete Repair Project.
- 20) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- 21) Village of Woodmere in the amount not-to-exceed \$85,000.00 for Exterior Home Maintenance Grant Program.

Ms. Sara Parks Jackson, Director of the Department of Housing and Community Development, addressed the Committee regarding Resolution No. R2023-0122. Discussion ensued.

Committee members asked questions of Ms. Parks Jackson pertaining to the item, which she answered accordingly.

On a motion by Mr. Gallagher with a second by Mr. Jones, Resolution No. R2023-0122 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

b) R2023-0123: A Resolution making awards to various municipalities and agencies in the total amount of \$1,413,295.72 for various projects or programs in connection with the 2023 Community Development Supplemental Grant Program for the period 4/1/2023 – 3/31/2024; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) City of Bay Village in the amount not-to-exceed \$50,000.00 for The Village Green.
- 2) City of Bedford in the amount not-to-exceed \$50,000.00 for Historic District Proposed Parking Lost and Community Meeting Space Acquisition.
- 3) City of Berea in the amount not-to-exceed \$50,000.00 for Emerson Avenue Improvement Project.
- 4) City of Brecksville in the amount not-to-exceed \$50,000.00 for Downtown Brecksville/Civic District ADA Accessibility Project.
- 5) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Exterior Grant Program.
- 6) City of Brooklyn Heights in the amount not-to-exceed \$50,000.00 for ADA Restroom Project.
- 7) Burten Bell Carr in the amount not-to-exceed \$50,000.00 for Light Up the Blocks.
- 8) Cleveland Cultural Gardens in the amount not-to-exceed \$20,000.00 for One World Day.
- 9) City of Cleveland Heights in the amount not-to-exceed \$50,000.00 for New and Replacement City Benches.
- 10) City of Euclid in the amount not-to-exceed \$50,000.00 for Heritage Park Playground Replacement and Improvements.

- 11) City of Fairview Park in the amount not-to-exceed \$49,837.00 for Brookpark Road and Mastick Road Sidewalk Project.
- 12) First Suburbs Development in the amount not-to-exceed \$25,000.00 for Citizenserve Regional Portal.
- 13) City of Garfield Heights in the amount not-to-exceed \$40,712.00 for Dan Kostel Recreation Center Equipment and Infrastructure Improvement.
- 14) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for Construction of Pickle Ball Courts at Avery Lake Park.
- 15) Village of Highland Hills in the amount not-to-exceed \$50,000.00 for Residential Sidewalk Improvement Project.
- 16) City of Lakewood in the amount not-to-exceed \$50,000.00 for Court Resurfacing and Transformation at Lakewood Park.
- 17) Cuyahoga Landbank Charities in the amount not-to-exceed \$50,000.00 for South Euclid Solar Homes.
- 18) City of Maple Heights in the amount not-to-exceed \$50,000.00 for 2023 Exterior Home Repair Program.
- 19) City of Mayfield Heights in the amount not-to-exceed \$50,000.00 for installation of ADA Playground Equipment and Surfacing.
- 20) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Middleburgh Heights Tri City Bark Park Pavilion.
- 21) Village of North Randall in the amount not-to-exceed \$32,000.00 for Household Safety Program.
- 22) City of North Royalton in the amount not-to-exceed \$50,000.00 for Memorial Park All-Purpose Trail.

- 23) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Tryon Road Pedestrian Safety Improvement Project.
- 24) Olmsted Township in the amount not-to-exceed \$50,000.00 for Cook Road Sidewalk Project.
- 25) City of Parma in the amount not-to-exceed \$50,000.00 for Ukranian Village and Polish Village Streetscape Improvement Phase V.
- 26) City of Parma Heights in the amount not-to-exceed \$49,686.72 for Restoration of the Cassidy Theatre/Community Center Lobby.
- 27) City of Richmond Heights in the amount not-to-exceed \$30,000.00 for Fire Station Roof Replacement.
- 28) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for Home Repair Grant Program.
- 29) City of South Euclid in the amount not-to-exceed \$50,000.00 for South Euclid Park Improvements.
- 30) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 Richmond and Harvard Street Light Replacement.
- 31) Village of Woodmere in the amount not-to-exceed \$16,060.00 for Public Safety and Traffic Calming Program.

Ms. Parks Jackson addressed the Committee regarding Resolution No. R2023-0123. Discussion ensued.

Committee members asked questions of Ms. Parks Jackson pertaining to the item, which she answered accordingly.

On a motion by Mr. Gallagher with a second by Mr. Jones, Resolution No. R2023-0123 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Chairwoman Stephens adjourned the meeting at 10:10 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0127

| | |
|--|---|
| Sponsored by: Councilmember Jones | A Resolution awarding a total sum, not to exceed \$15,000, to the Friendly Inn Settlement, Inc. for the Friendly Inn Signage project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$15,000 to the Friendly Inn Settlement, Inc. for the Friendly Inn Signage project; and

WHEREAS, the Friendly Inn Settlement, Inc. estimates approximately 4,000 people will be served annually through this award; and

WHEREAS, the Friendly Inn Settlement, Inc. estimates the total cost of the project is \$20,976.80; and

WHEREAS, the Friendly Inn Settlement, Inc. indicates the other funding source(s) for this project includes:

- A. \$5,500 from the City of Cleveland, Councilman Starr Ward 5
- B. \$476.80 from Friendly Inn; and

WHEREAS, the Friendly Inn Settlement, Inc. is estimating the start date of the project will be June 2023 and the project will be completed by July 2023; and

WHEREAS, the Friendly Inn Settlement, Inc. requested \$15,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$15,000 to the Friendly Inn Settlement, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$15,000 to the Friendly Inn Settlement, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Friendly Inn Signage project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

| APPLICANT INFORMATION: | |
|--|----------------------------|
| Name of Requesting Entity (City, Business, Non-Profit, etc.): | |
| Friendly Inn Settlement, Inc. | |
| Address of Requesting Entity: | |
| 2386 Unwin Road Cleveland, Ohio 44104 | |
| County Council District # of Requesting Entity: 8 | |
| Address or Location of Project if Different than Requesting Entity: Same | |
| County Council District # of Address or Location of Project if Different than Requesting Entity: Same | |
| Contact Name of Person Filling out This Request: | |
| Yolanda Y. Armstrong, MSSA, LSW President & CEO | |
| Contact Address if different than Requesting Entity: Same | |
| Email: yarmstrong@thefriendlyinn.org | Phone: 216-431-7656 |
| Federal IRS Tax Exempt No.: 34-0714413 | Date: 4/25/2023 |

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Friendly Inn Signage

Friendly Inn's exterior sign has been posted since 2003. As of today the sign is falling apart. It is discolored and not stable. It is an eye sore for all those who enter our parking lot. We need \$20,976.80 and we are requesting \$15,000.00 from County Council and have already been approved for \$5,500 from Councilman Starr and \$476.80 from Friendly Inn,

There are over 6,000 residents, community partners and other stakeholders who visit our facility every year and to pull up and see this sign is a nuisance. As we begin preparing for our 150th Anniversary Celebration in 2024 it is imperative to build a structure that reflects our agency name and resiliency. Our goal is to have the contractor start in June and complete the request by July 31st.

Attach are photos of the sign and a copy of the contract and new design of our signage, Thank you!

Project Start Date: 06/2023

Project End Date: 07/2023

IMPACT OF PROJECT:

Who will be served: All agency participants, stakeholders and community partners.

How many people will be served annually: 4000+

Will low/moderate income people be served; if so how: All of our program services serve participants/clients below the 200% poverty level.

How does the project fit with the community and with other ongoing projects: We recently updated our roof and security system as well as put in new carpet and received funding to upgrade two classrooms.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: n/a

If applicable, what environmental issues or benefits will there be: n/a

If applicable, how does this project serve as a catalyst for future initiatives:

FINANCIAL INFORMATION:

Total Budget of Project: \$20, 976.80

Other Funding Sources of Project (list each source and dollar amount separately):

**City of Cleveland Councilman Starr Ward 5 \$5,500
Friendly Inn 476.80**

Total amount requested of County Council American Resource Act Dollars: \$15,000

Since these are one-time dollars, how will the Project be sustained moving forward: The materials that are being used to build the new concrete/boulder signage will last for 50+ years.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Yellanda Y. Armstrong

Signature:



Date:

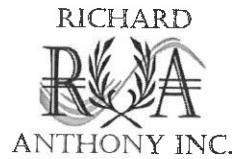
4/25/2023

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

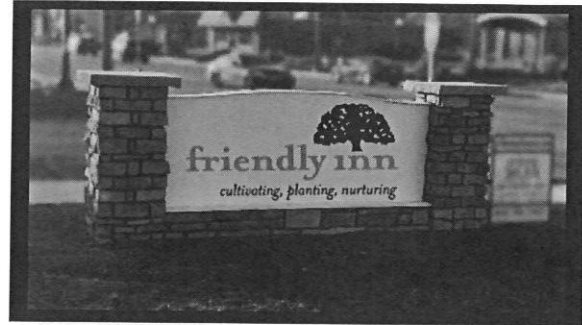
Photo of damaged sign

Contract from Richard Anthony Inc. with photos of new sign to be built.



March 3, 2023

Yolanda Armstrong President
And CEO of Friendly Inn Settlement
2386 Unwin Road Cleveland Ohio 44104



REGARDING: *New Sign Build*
Friendly Inn Settlement House

Dear Ms. Armstrong and the Board of Directors,

Per your inquiry, I have prepared the following proposal. This proposal is regarding the pre-existing sign, that needs replacing. A generous deduction of the cost of the new sign has been donated by my company in honor and recognition of the founding of Friendly Inn Settlement's 150th year celebration. I would kindly like to call to your attention that this contract is time sensitive. **We have two weeks to decide** if we are going to proceed with the new sign. The reason for the time frame is due our work schedule for this season and my suppliers who are working with me to control the price of supplies and materials on this project.

I request that the Board make a decision by March 17, 2023. A full proposal has been provided. Please feel free to reach out to me with any questions.

Kindest regards,

Richard Anthony / President of
Richard Anthony Inc.
440-346-2065

Scope of work:

The image below is of your pre-existing sign. My company's approach for the new sign is as follows: We would like to build a sign that will stand to the elements of the weather throughout the seasons. It is our goal to build a sign that is low maintenance. The second image is the sign that we are offering to erect, especially in honor of your 150th anniversary.



The footer for the sign;

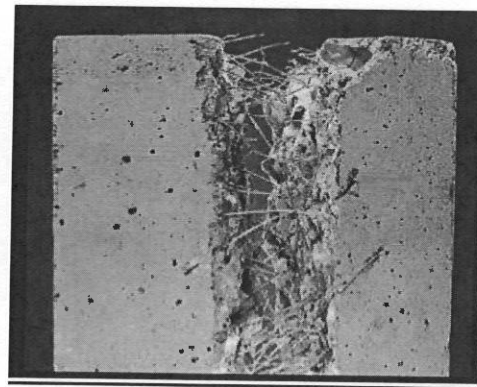
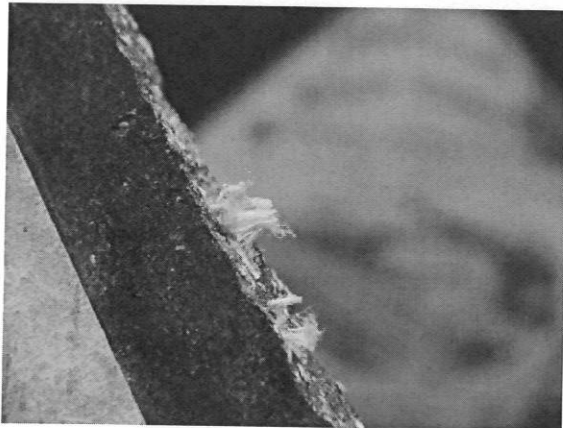
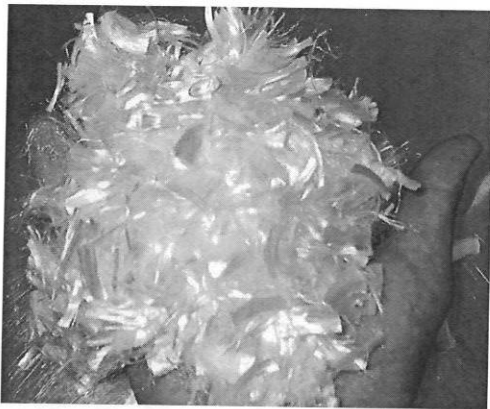
Our first step, once we demolish the current sign, will be to excavate a footer for the new sign. The footer will ensure that the sign will not shift through the freeze and thaw during the season change. The footer will also act as a solid foundation to support the sign and give it strength. Once the footer has been excavated, we will then pour the footer with concrete.

There are different types of concrete in the industry, utilized for specific applications. We will use a concrete mix that has fiber mesh in it. This fiber mesh is high in density and acts as a binding agent for a solid footer.



Fiber Mesh in Quality Concrete

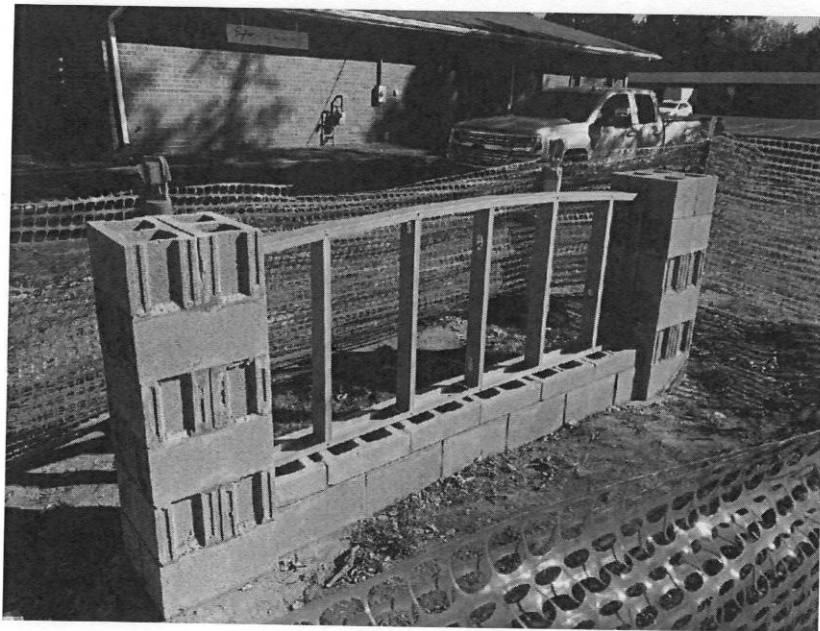
Fiber mesh is used in mid to higher-quality concrete. The mesh is made up of fibers which include steel fibers, glass fibers, synthetic fibers, and other natural ones. This mesh helps in strengthening the concrete and acts as the tendons and muscles do in our body. The mesh offers strength for a higher result factor when used with the higher composition elements in the mid to higher-grade concrete.



The image below illustrates the concrete poured into the footer.

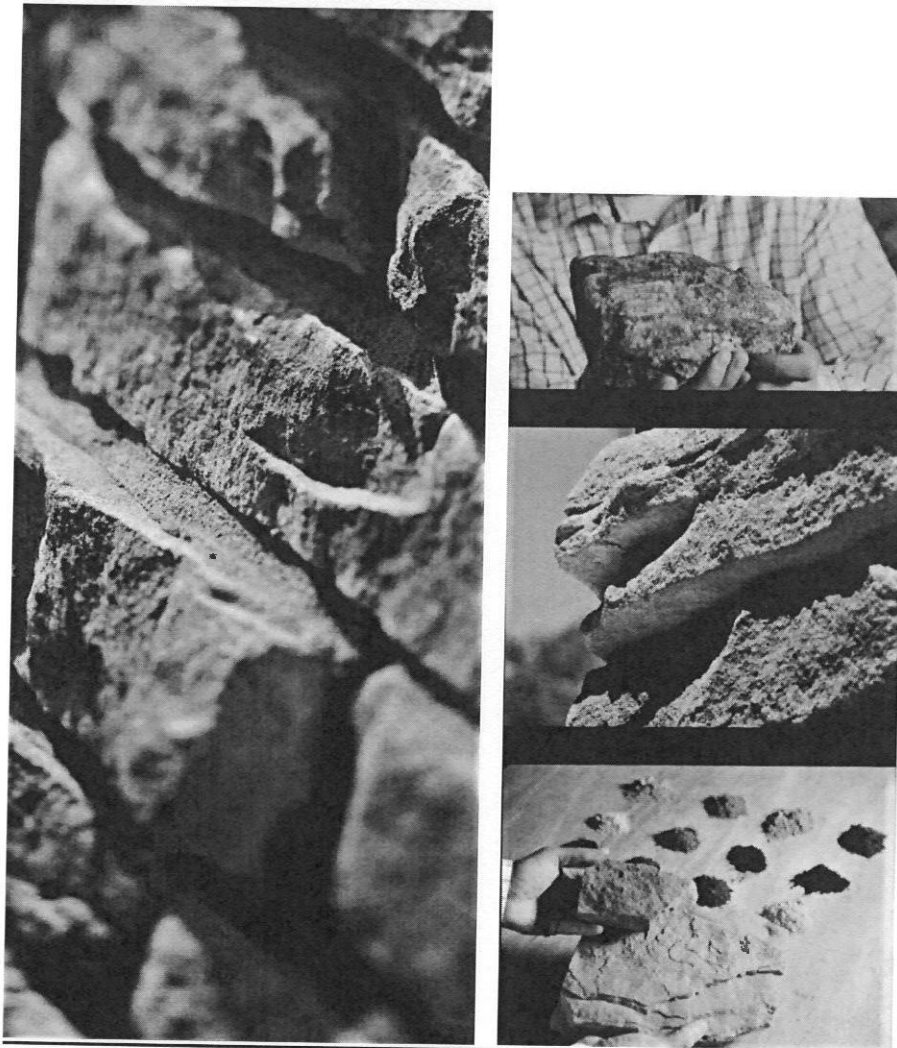


Once the footer cures, we will begin to build the sign's outer frame using concrete cinder blocks. The first image below illustrates this. The second image illustrates galvanized steel studs. We use these to give the actual backing of the sign strength.

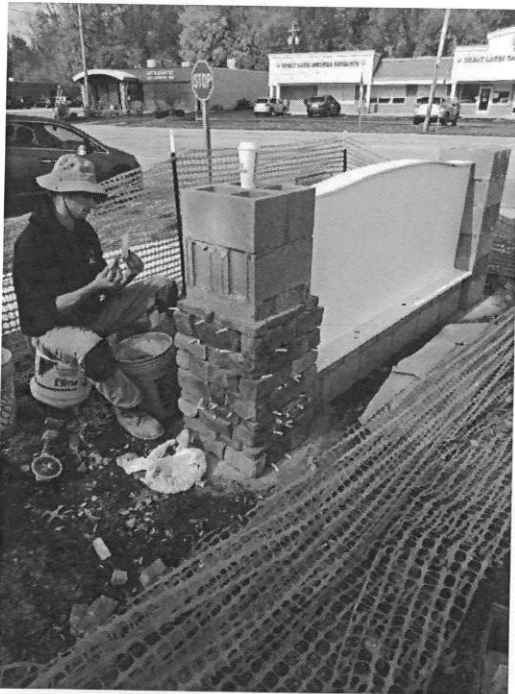


About your Cultured Stone Veneer

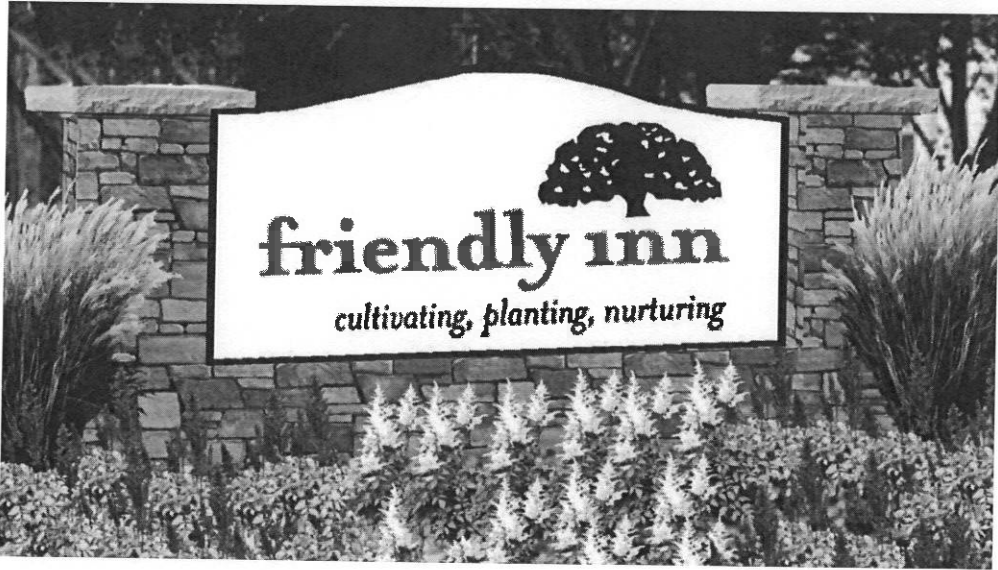
Our manufactured (Class A Series) stones are carefully selected from unique geographic regions and then skillfully molded into a cast. Special care is taken to maximize nature's beauty of the undercut for stunning realism. Once the mold creation process has been completed, it moves into production, and stones are meticulously colorized using raw pigment and oxides which provides richness to every stone. They also use superior shale aggregates while casting and each mixture of the base material is quality controlled for batch-to-batch consistency. This manufacturer has a leading-edge process and equipment to ensure that every step in creating each stone is optimized for aesthetics and consistency.



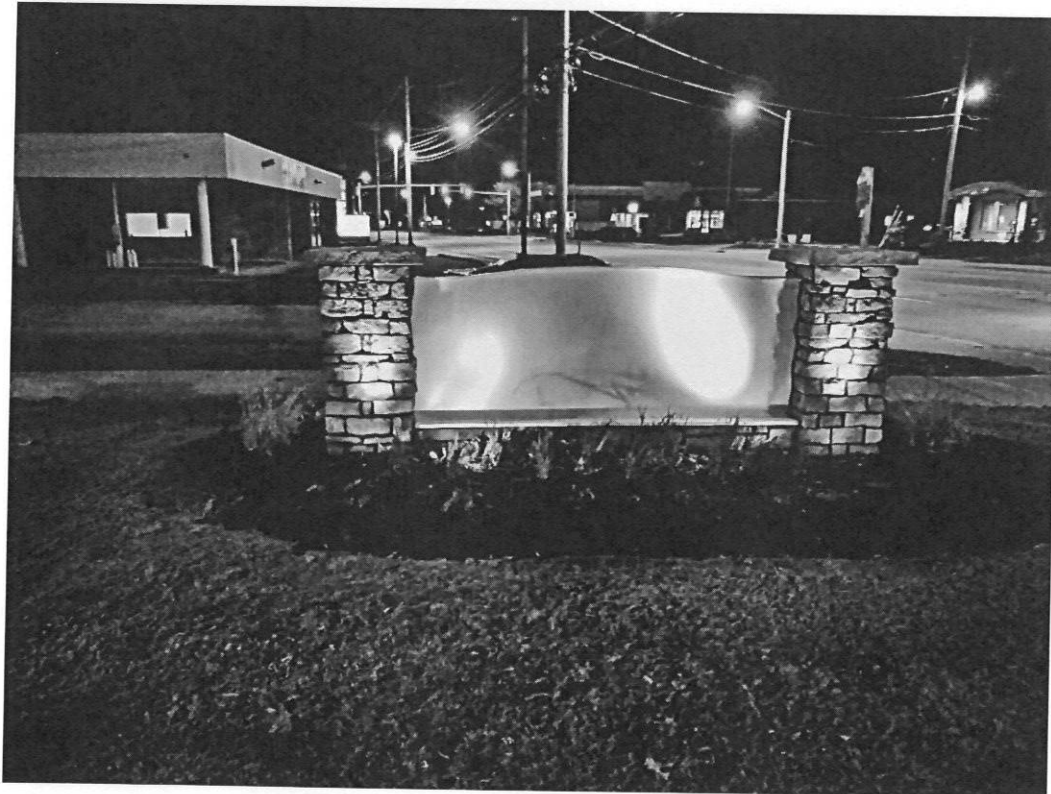
Next, once the concrete cinder blocks cure, we will begin to install the cultured stone veneer by hand. This is a time-consuming process that takes skill to properly install each piece. Performing the skillset allows for the stone veneer to look more natural once installed. The white backing you see in both images is made out of Azek™. This product is made of a polyresin material that will never rot or deteriorate. The actual signage with the “Friendly Inn Settlement logo, will be fastened to the Azek™ backboard with stainless steel screws. These stainless-steel screws will not rust.



The two images below, depict how the sign will look. The actual sign that will be mounted on the back Azek™ board, will be artistically hand painted. The artisan who we have worked with for over 25 years, will utilize a high-grade auto body enamel paint. The sign will be an all-aluminum sign. The plantings that are in the image, will be donated if our company does the sign, are all low-maintenance perennials.



The first image below shows the high gloss all-aluminum sign. The Friendly Inn Settlement sign will be a white piece of aluminum. The image also illustrates the high gloss-protected enamel paint. The second image illustrates how the solar lights will illuminate the sign at twilight.



All work will be completed in a neat and professional manner. All material is guaranteed to be as specified. Any alterations or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All sales are final outside of the Right to Rescind. The proposed prices within this contract are good for **15 days** from the date of the contract proposal. If the contract is not signed within the 15 days of the given date of this contract, the project must be reevaluated to protect our company from any price changes within the industry.

The time frame on the project may be delayed because of any mechanical or technological setbacks, any delay on materials because our suppliers or material are on back-order, etc., the weather (weather permitting). In addition to the weather, Mother Nature is unpredictable and may cause damage or interfere in the future of all work performed geographically. If this occurs (**Acts of God**), this factor makes us null and void of any responsibility if our work progress is hindered. Therefore, these events are out of our control.

There is a 1-1/2 % finance charge, per month (**18% Annual Rate**) which will be assessed on the remaining balance if not paid at the time of completion. This serves as a late charge for any late unpaid invoice(s). The customer is responsible for any legal and/or court fees involved in the recovery of payment owed to our company, or any disputes proceeded from the customer against our company. If a dispute where to arise between the client versus the company, both parties (company and the client, or clients) agree to have a legal mediator to justify a dispute.

X _____ Date _____
Clients Signature

X Richard Anthony B / President Date 3-3-23

Responsible Constituent from company (Signature)

NOTICE OF CANCELLATION

You may cancel this transaction, without penalty or obligation, within three business days from the above date. If you cancel, any property traded in, any payments made under the contract or sale, and any negotiable instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled. If you cancel, you must make available to the seller at your residence, in substantially good condition as when received, any goods delivered to you under this contract or sale; or you may if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within twenty days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for the performance of all obligations under the contract. To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram,

To _____

_____ no later than

midnight of _____
Date

I hereby cancel this transaction.

_____ Date Customer's signature

We propose to furnish material and labor – complete in accordance with the above specifications for the sum of:

Original cost for the sign complete \$37,577.49

Donated deduction -16,600.69

Total = 20,976.80

Responsible constituent from company, to render in accordance in compliance all that is written within this contract, to the client.

X Richard Anthony B / President Date 3-3-23
Richard Anthony B / President

Payment to be made as follows: Half Down, Balance Upon Completion.

X _____ Date _____
Clients Signature of Approval

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0142

| | |
|---|---|
| Sponsored by: Councilmember Turner | A Resolution awarding a total sum, not to exceed \$34,500, to the CREW Foundation for the Ginn Academy Summer Filming Cohort from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$34,500 to the CREW Foundation for the Ginn Academy Summer Filming Cohort; and

WHEREAS, the CREW Foundation estimates approximately 10 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the CREW Foundation estimates the total cost of the project is \$34,500; and

WHEREAS, the CREW Foundation is estimating the start date of the project will be June 2023 and the project will be completed by August 2023; and

WHEREAS, the CREW Foundation requested \$34,500 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$34,500 to the CREW Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$34,500 to the CREW Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Ginn Academy Summer Filming Cohort.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

| APPLICANT INFORMATION: | |
|---|---------------|
| Name of Requesting Entity (City, Business, Non-Profit, etc.): | |
| The CREW Foundation | |
| Address of Requesting Entity: | |
| 6815 Euclid Avenue Cleveland, OH 44106 | |
| County Council District # of Requesting Entity: | |
| 9 | |
| Address or Location of Project if Different than Requesting Entity: | |
| 655 E 162nd St, Cleveland, OH 44110 | |
| County Council District # of Address or Location of Project if Different than Requesting Entity: | |
| 10 | |
| Contact Name of Person Filling out This Request: | |
| Sheila Wright | |
| Contact Address if different than Requesting Entity: | |
| | |
| Email: | Phone: |
| swright3030@gmail.com swright@thecrewfoundation.org | 2163745550 |
| Federal IRS Tax Exempt No.: | Date: |
| 38-4163693 | May 12, 2023 |

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Pilot to support Training Program.

Pilot: CREW Foundation - Summer Filming Cohort - Ginn Academy

PILOT: Train and develop a pipeline of students from Ginn Academy that will feed into Cleveland State University's Film School through exposure and skill development.

OUTCOMES: Students will create narrative and commercial film projects through the planning and development of a documentary film and short features. Students will receive industry certifications and resume development as well as tours to Cleveland State University Film School and Cuyahoga Community College. There will be presentations from staff at both campuses about college applications, financial aid and course requirements. Students will learn how to market and leverage the final product for future opportunities. Training is specifically designed to close knowledge gaps, drive measurable outcomes and position participants to immediately apply specific skill sets to a extensive span of work environments. Skill development will incorporate hybrid workforce models via 1) 20% remote instruction from a comprehensive employment digital platform based on industry standards and 2) 80% hands-on instruction from career specific professionals.

Training will also encompass lighting, audio and camera skill development which apply to a broad range of job opportunities.
Timeframe: 7 weeks for 10 students

BUDGET: \$15,000= Workshop facilitators

\$15,000= \$1,500 Stipend for 10 students

\$2,500= \$250 x 10 iPad's for filming, graphic design and editing

\$1,000= Sound equipment for 10 ten students

\$1,000= Lighting equipment

Total= \$34,500

Facilitators:

Stephanie Wahome, Art of Me Films Kevin Taylor,

KT Films

SUSTAINABILITY: The 2023 Summer cohort will serve as a pilot. Upon successful completion of the program, interested Ginn Academy students will sign up next year with Youth Opportunities Unlimited (Y.O.U.) for summer stipends. Ginn Academy will serve as a Y.O.U. site. Students who complete the summer program will also receive an invitation to work on a film set for Art of Me's Annual Fall Film Production. Additionally, the Ginn Academy Administration is committed to adding courses that provide instruction and hands on training in film and television production during the school year. Successful completion will support and inform broader training initiative county wide.

Project Start Date:

June 20, 2023

Project End Date:

August 4, 2023

IMPACT OF PROJECT:

Who will be served:

High School Students from Ginn Academy

How many people will be served annually:

This is a summer pilot. Upon successful with measured impact: the training will expand county wide to students and adults.

Will low/moderate income people be served; if so how:

Yes, all members of the pilot are low to moderate income.

How does the project fit with the community and with other ongoing projects:

For more than a decade, industry clusters have been fueling growth in the Midwest. Long established east and west coast industries such as finance, software technology and film and television production are establishing a presence in new markets. Ohio has capitalized on this trend by investing \$40 million dollars a year to bring film and theater productions to the state. In 2009, Ohio created the Ohio Motion Picture Tax Credit to encourage and develop the film industry in Ohio. The state also invested \$7.5 million into a state-of-the-art film school. Today, the credit provides a refundable tax credit of 30% on production cast and crew wages plus other eligible in-state spending. Over the past year, more than \$300 million worth of productions have applied to use the incentive. Two years ago, projects were awarded the incentive with a combined production budget of over \$140 million. Today, Senate Bill 4 is pending at the state which proposes to unclog the \$40 million dollar cap. That also creates a significant opportunity.

Still, outside of working as extras on set for nominal daily rates, most constituents of the county did not benefit from full-time competitive wage jobs created by the demand for production crew. Most full-time competitive wage jobs for productions in Ohio went to people who live outside of the state and thereby outside of the county. Moreover, the slim margin of people in the state who have been able to compete for jobs on productions do not largely represent Black, Indigenous People of Color. (BIPOC). As we think about the CLEVELAND INNOVATION PROJECT INVESTMENT and the knowledge economy jobs that will come from that investment, we need to also provide competitive wage jobs with low barriers to entry.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The summer pilot will 10 summer jobs geared to demonstrate impact, program design and community interest. Upon successful completion of the pilot, the training program will expand to additional partners and serve a broader base of the community to include students and adults.

If applicable, what environmental issues or benefits will there be:

If applicable, how does this project serve as a catalyst for future initiatives:

The CREW Foundation (CREW) training initiative will help close local employment and economic gaps by ushering underrepresented, unskilled, and underemployed residents into a low barrier to entry production workforce. CREW will work with partners to develop a pipeline of diverse talent so that projects can hire local and keep the money in our region. CREW will partner with organizations that make up the film and theater production ecosystem within the county. CREW will help increase employment in the county for youth and adults through skill development, certification, and placement in both non-degree and degree career pathways curated to build pipelines for entry level positions in digital, streaming, audio, theater, and media production. Training will be specifically designed to close knowledge gaps, drive measurable outcomes and position participants to immediately apply specific skill sets to a broad range of work environments. Skill development will incorporate hybrid workforce models via 1) remote instruction from a comprehensive employment digital platform based on industry standards and 2) hands-on instruction from career specific professionals. Training will encompass lighting, audio and camera skill development which apply to a broad range of job opportunities. Local funders have already supported program development through the planning phase. The summer pilot is a result of the year of planning to ensure the program's success. CREW will partner with organizations to create a sustainable model beyond start-up costs. CREW will work with Karamu, Tri-C and CSU to absorb the cost of space and equipment. CREW will work with Ohio Means Jobs to supplement a portion of the cost for training. CREW's training is inclusive and will help students and adult participants overcome hurdles of college acceptance, exorbitant costs, and the limited opportunities to work on production sets. The program is designed to ensure that 80% of skill development and training will be hands-on and occur under real work conditions on actual projects. Interested student and adult graduates of the initiative can layer their training with additional instruction from CSU and Tri-C reinforcing CREW as a feeder for the two academic programs. The CREW Foundation will work with the universities and economists with the Federal Reserve Bank of Cleveland to measure its economic impact using four metrics; (1) employment, (2) household earnings, (3) economic output, and (4) value added.

FINANCIAL INFORMATION:

Total Budget of Project:
\$34,500 – Summer Pilot

Other Funding Sources of Project (list each source and dollar amount separately):

Total amount requested of County Council American Resource Act Dollars:

\$34,500

Since these are one-time dollars, how will the Project be sustained moving forward:

The 2023 Summer cohort will serve as a pilot. Upon successful completion of the program, interested Ginn Academy students will sign up next year with Youth Opportunities Unlimited (Y.O.U.) for summer stipends. Ginn Academy will serve as a Y.O.U. site. Students who complete the summer program will also receive an invitation to work on a film set for Art of Me's Annual Fall Film Production. Additionally, the Ginn Academy Administration is committed to adding courses that provide instruction and hands on training in film and television production during the school year. Successful completion will support and inform broader training initiative county wide.

The subsequent initiative: Crew will work with Karamu, Tri-C and CSU to absorb the cost of space and equipment. CREW will work with Ohio Means Jobs to supplement a portion of the cost for training. CREW's training is inclusive and will help students and adult participants overcome hurdles of college acceptance, exorbitant costs, and the limited opportunities to work on production sets. The program is designed to ensure that 80% of skill development and training will be hands-on and occur under real work conditions on actual projects. Interested student and adult graduates of the initiative can layer their training with additional instruction from CSU and Tri-C reinforcing CREW as a feeder for the two academic programs. The CREW Foundation will work with the universities and economists with the Federal Reserve Bank of Cleveland to measure its economic impact using four metrics; (1) employment, (2) household earnings, (3) economic output, and (4) value added. We will leverage existing resources.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Sheila Wright

Signature:



Date:

May 12, 2023

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

Proposal – includes information on facilitators

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0150

| | |
|--|--|
| <p>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</p> <p>Co-sponsored by: Councilmember Miller</p> | <p>A Resolution authorizing an agreement with City of Lakewood in the amount not-to-exceed \$523,506.00 for HOME funded activities for the period 5/1/2023 - 4/30/2025; authorizing the County Executive to execute Agreement No. 3292 and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, the County Executive/Department of Community and Housing Development recommends an agreement with City of Lakewood in the amount not-to-exceed \$523,506.00 for HOME funded activities for the period of 5/1/2023 - 4/30/2025; and

WHEREAS, the primary goal of this project is for the City of Lakewood to use HOME funds for eligible rehabilitations home buyer assistance, and new construction project costs for the community; and

WHEREAS, this project is funded by 100% HOME investment Partnership Program Grant; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with City of Lakewood in the amount not-to-exceed \$523,506.00 for HOME funded activities for the period of 5/1/2023 - 4/30/2025.

SECTION 2. That the County Executive is authorized to execute Agreement No. 3292 and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble.

Briefing Memo for City of Lakewood- HOME Consortium Agreement

Title: Department of Development; CM3292; City of Lakewood; HOME Consortium Agreement; HUD Grant

Scope of Work Summary

The Department of Development is requesting the approval of an RFP exemption and the contract with the City of Lakewood for the anticipated not-to-exceed amount of \$523,506.

The anticipated start-completion dates are May 1, 2023 – April 30, 2025

The primary goal of the project is for the City of Lakewood to use HOME funds for eligible rehabilitation, home buyer assistance, and new construction project costs for the community.

Under the agreement with the US Department of Housing and Urban Development set forth in 24 CFR 92, the communities of Cleveland Heights, Euclid, Lakewood, and Parma Ohio have collectively formed the Cuyahoga Housing Consortium to receive funds for the purposes of carrying out the objectives of the Cranston-Gonzalez Affordable Housing Act.

This request is a continuation of support given to the City of Lakewood through a contract previously approved in BC2021-474 on 08/30/2021.

Procurement

The procurement method for this project is an RFP exemption because only the members of the Cuyahoga Housing Consortium are eligible for these funds. No other entity has the rights to these funds.

Contractor and Project Information

City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107
District 10

Meghan F. George/ Mayor

Project Status and Planning

The project's term is slated to begin on May 1, 2023. The Consortium contracts will reoccur biennially.

Funding

The project is being funded by the HOME Investment Partnership Program Grant. The schedule of payments is monthly as dollars are expended.

OnBase Item Late Submittal - Form

Title: (Department of Development) City of Lakewood; 2023 HOME Consortium Agreement; HUD Grant

1. Project/Procurement Start Date (date your team started working on this item)

This started on 04/03/2023.

2. Date of insurance approval from risk manager Date documents were requested from vendor.

Dates items were requested were: 04/12/2023.

3. Date item was entered and released in Infor.

04/24/2023

4. Date using department approved item in Infor.

04/25/2023

5. Date Law Department approved item in Infor.

04/25/2023

6. Date approved by DoP in Infor

7. Length of processing time in Infor in calendar days. Detail any issues that arose during

22 Days

Reason for delay:

We did not receive their information/documentation in time to process the contract before the expiration of the previous contract. We needed to verify if we were to review with Fiscal the past contracts for unexpended balances in order to either amend the current contract and add unexpended funds or create a new contract with unobligated HOME funds and amend with outstanding funds later on. As we sent the contracts for review and signature, we did not receive back in time in order to proceed without delay.