



AGENDA
CUYAHOGA COUNTY EDUCATION, ENVIRONMENT & SUSTAINABILITY
COMMITTEE MEETING
WEDNESDAY, JULY 12, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM

Committee Members:

Sunny M. Simon, Chair – District 11

Cheryl L. Stephens, Vice Chair – District 10

Pernel Jones, Jr. – District 8

Jack H. Schron, Jr. – District 6

Yvonne M. Conwell – District 7

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JUNE 14, 2023 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2023-0166: A Resolution awarding a total sum, not to exceed \$106,000, to Merrick House for the Youth Development and Leadership Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
 - b) R2023-0167: A Resolution awarding a total sum, not to exceed \$49,000, to Merrick House for capital improvements to the Merrick House Community Center from the District 7 ARPA Community Grant

Fund; and declaring the necessity that this Resolution become immediately effective.

- c) R2023-0169: A Resolution awarding a total sum, not to exceed \$75,000, to the Catholic Charities Job and Career Training Center for the Workforce Development Career Pathways Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
- d) R2023-0173: A Resolution awarding a total sum, not to exceed \$25,000, to the Olivet Housing and Community Development Corporation for the NECESS Initiative and workforce development training and education from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
- e) R2023-0189: A Resolution awarding a total sum, not to exceed \$10,000, to the Dunnican Foundation for the Comics at the Corner Literacy Lounge from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
- f) R2023-0200: A Resolution authorizing an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00; authorizing the County Executive to amend Contracts Nos. 2389 and 2390 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - 1) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$-0-.
 - 2) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$829,059.00.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY EDUCATION, ENVIRONMENT & SUSTAINABILITY
COMMITTEE MEETING
WEDNESDAY, JUNE 14, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM

1. CALL TO ORDER

Chairwoman Simon called the meeting to order at 3:06 p.m.

2. ROLL CALL

Ms. Simon asked Deputy Clerk Carter to call the roll. Committee members Simon, Stephens and Conwell were in attendance and a quorum was determined. Committee members Jones and Schron were absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MAY 17, 2023 MEETING

A motion was made by Ms. Conwell, seconded by Ms. Stephens and approved by unanimous vote to approve the minutes from the May 17, 2023 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0153: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Watershed Divide Conservation Initiative in

the City of Broadview Heights and City of Brecksville; and declaring the necessity that this Resolution become immediately effective.

Ms. Alison Ball, Planning Initiatives Specialist; and Mr. Derek Schafer, Executive Director of West Creek Conservancy, addressed the Committee regarding Resolution No. R2023-0153. Discussion ensued.

Committee members asked questions of Ms. Ball and Mr. Shafer pertaining to the item, which they answered accordingly.

On a motion by Ms. Stephens with a second by Ms. Conwell, Resolution No. R2023-0153 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2023-0159: A Resolution authorizing an amendment to Contract No. 2958 with The Kaiser Group, LLC dba Dynamic Workforce Solutions for Title I Business Services in connection with the Federal Workforce Innovation and Opportunity Act for the period 1/1/2023 – 6/30/2024, for additional funds in the amount not-to-exceed \$1,650,960.44; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Laura Chalker, Deputy Director of Workforce Development; and Mr. Anthony Maddox, Program Director for Dynamic Workforce Solutions, addressed the Committee regarding Resolution No. R2023-0159. Discussion ensued.

Committee members asked questions of Ms. Chalker and Mr. Maddox pertaining to the item, which they answered accordingly.

On a motion by Ms. Stephens with a second by Ms. Conwell, Resolution No. R2023-0159 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- c) R2023-0160: A Resolution authorizing an amendment to Contract No. 3345 (fka Contract No. 78) with United Labor Agency Incorporated for operation of the Workforce Service Center, job seekers and employer services and management of the On-the-Job Training Program and the Federal Reemployment Services and Reemployment Services Eligibility Assessment (RESEA) program for the period 7/1/2019 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$4,138,362.31; and declaring the necessity that this Resolution become immediately effective.

Ms. Chalker and Ms. Amy Emery, Director of Strategic Partnerships for United Labor Agency, addressed the Committee regarding Resolution No. R2023-0160. Discussion ensued.

Committee members asked questions of Ms. Chalker and Ms. Emery pertaining to the item, which they answered accordingly.

On a motion by Ms. Simon with a second by Ms. Stephens, Resolution No. R2023-0160 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairwoman Simon adjourned the meeting at 3:33 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0166

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$106,000, to Merrick House for the Youth Development and Leadership Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$106,000 to Merrick House for the Youth Development and Leadership Program; and

WHEREAS, Merrick House estimates approximately 250 students will be served annually through this award; and

WHEREAS, Merrick House estimates approximately two permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Merrick House estimates the total cost of the project is \$259,033; and

WHEREAS, Merrick House indicates the other funding source(s) for this project includes:

- A. \$81,100 from government contracts/grants;
- B. \$69,583 from foundation grants;
- C. \$1,250 from the United Way;
- D. \$1,000 from miscellaneous revenue; and

WHEREAS, Merrick House requested \$106,100 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$106,000 to Merrick House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$106,000 to Merrick House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Youth Development and Leadership Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

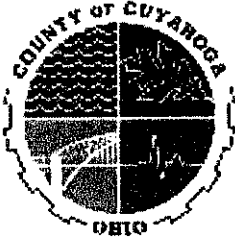
SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Merrick House	
Address of Requesting Entity: 1050 Starkweather Ave Cleveland, Ohio 44113	
County Council District # of Requesting Entity: 7	
Address or Location of Project if Different than Requesting Entity: N/A	
County Council District # of Address or Location of Project if Different than Requesting Entity: N/A	
Contact Name of Person Filling out This Request: Harriet Hadley	
Contact Address if different than Requesting Entity: N/A	
Email: Harrieth@merrickhouse.org	Phone: 216-771-5077
Federal IRS Tax Exempt No.: 34-0714463	Date: June 16, 2022

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Merrick House is a nonprofit community center in Cleveland that provides services to support residents from birth through adulthood. Merrick House is requesting funds to enhance and expand its Youth Development and Leadership Program. The program is open to any student between the ages of 6 and 17 who wants to participate and hundreds of students from various schools throughout Cleveland come to Merrick House for programming. Afterschool Alliance, a national nonprofit focused on expanding access to out-of-school activities, identified an enormous unmet demand for afterschool and summer programming in Ohio, reporting that for every one child in programming, there are five on a waitlist. The need for youth programming continues to grow, fueling Merrick House's plan to build capacity and increase enrollment. With this grant opportunity, Merrick House will expand outreach to more schools in Cleveland and invest in an evaluation consultant to improve social and emotional programming for youth.

According to Afterschool Alliance, twenty percent of children are alone after the school day ends. Merrick House's year-round Youth Program provides a reliable place for the children of working families to go. For many, Merrick House has been one of the only places to participate in in-person programming during the pandemic. The organization knows the importance of children having a safe place to go after school and has invested in safety measures to keep its doors open.

Afterschool program sessions run from 3pm-6pm, while summer programs are offered from 8:30am-4pm. Programming takes place Monday through Friday, with themed activities for each day of the week. Students are welcome to attend anywhere from once per week to every day. Every day during afterschool and summer programs, students participate in a combination of structured activities and open recreation. In addition, participants are provided with snacks and meals, provided in partnership with a local food pantry. Programs are segmented by age group to allow for more focused programming and team building among participants.

Merrick House creates space in its Youth Development and Leadership Program plan, allowing for adaptation based on feedback from students. Investment from students in the youth programming that's delivered ensures that participants keep coming back. The Youth Development and Leadership Program is designed with the mission of Merrick House in mind, with activities that encourage and educate, empowering kids to help their neighborhood thrive. The program curriculum evolves annually to reflect current events, helping students to connect with what is happening in their community.

Program curriculum and activities are informed by Ohio's Learning Standards to support lessons kids learn in the classroom. Program topics include STEM (science, technology, engineering, math), entrepreneurship, art & music, career exploration, etc. Merrick House recently received a large grant from Microsoft to install a tech loft and computer lab for students to utilize. With this new technology, much of the youth programming at Merrick House will be adapted to incorporate STEM. There are opportunities throughout the week for program vendors to come work with the students and Merrick House will provide in-house programming as well.

Overall, Merrick House intends for students in the Youth Development and Leadership Program to develop the social and emotional intelligence that will help them succeed throughout their lives. By offering students a safe, consistent atmosphere with caring adults to guide them, Merrick House aims to help students strengthen their five competencies defined by the Framework for Systemic Social and Emotional Learning:

- Self-Awareness
- Self-Management
- Social Awareness
- Relationship Skills
- Responsible Decision-Making

Project Start Date: 9/1/2022

Project End Date: 8/31/2023

IMPACT OF PROJECT:

Who will be served:

Merrick House's Youth Development and Leadership Program is designed for students in kindergarten through 12th grade and serves children in Tremont and Cleveland's West Side. Current program participants are from the following schools within Cleveland Metropolitan School District and others: Tremont Montessori, Scranton Elementary, Buhner Dual Language Academy, Luis Munoz Marin Dual Language Academy, Robinson G. Jones Elementary, Campus International Elementary and High School, Garfield Heights Schools. Expansion of programming will recruit from Cleveland K-12 schools within 2-mile radius of Merrick House, including: Northeast Ohio College Prep, Horizon Science Academy, Paul L. Dunbar Elementary School, Orchard STEM School, The Welsh Academy, Near West Intergenerational School Walton Elementary School.

How many people will be served annually:

Currently, Merrick House's Youth Programming serves 200 students every year. With support from the County, programming will be expanded to serve 450 students annually.

In school year 2022-23, Merrick House is planning targeted outreach to schools within walking distance of the center. This is an approach that has been used successfully in the past, and Merrick House anticipates that consistent outreach to this community will increase enrollment and engagement in its programming. Within a 15-minute walk to Merrick House, there are 6 schools and over 2,000 students. Schools include a combination of public, charter, and religious schools. Merrick House will heavily recruit within local schools as well as leave promotional materials on doors of nearby residences and in permitting businesses. In addition, Merrick House is updating its intake form for youth programming to collect more data to ensure programming is meeting their needs.

Will low/moderate income people be served; if so how:

Yes, Merrick House is a nonprofit organization that offers programming specifically for low-to-moderate-income residents. A high proportion of the youth served by this program live below the poverty line, and close to 90% of the students live in single-parent households. All of these factors contribute to youth who don't receive the empowerment and support they need to succeed. Merrick House's Youth Development and Leadership Program fills this gap, providing a safe and educational space for students to thrive. To ensure accessibility to quality after-school programming, Merrick House offers the Youth Development and Leadership Programs at no cost to youth and their families.

How does the project fit with the community and with other ongoing projects:

There is an ongoing need in Cleveland for youth programming as the public schools struggle to provide students the resources they need to excel. Chronic absenteeism is a major barrier for students in Cleveland, with students missing so many days of school that it inhibits their learning. Cleveland Metropolitan School District had an 81% attendance rate during the most recent school year, meaning one out of every five students missed a significant amount of school days.

Merrick House's Youth Program provides a safety net for these kids, offering educational year-round programming that reinforces what students are learning in the classroom.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

To increase Merrick House's capacity to deliver Youth Programming to more students, the organization plans to hire part-time staff to assist with program delivery. This will be a seasonal position that is ongoing and not temporary. In addition, Merrick House plans to hire an evaluation consultant to create a foundation for measuring the impact of its programs. The consultant will be engaged temporarily.

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

With funds from this grant opportunity, Merrick House plans to contract with an outside evaluation firm to establish a foundation for solid program evaluation and outcome measurements that will strengthen future programming. As a small, grassroots community organization, Merrick House has never developed a strong method for tracking outcomes in participants. Currently, programming is informed through satisfaction surveys and success is shown with individual stories and returning members. Merrick House is positioned to provide enormous social and emotional growth for students in Cleveland because of its status as a trusted resource in the community. Merrick House is committed to investing in the time, equipment, and expertise needed to provide evidence-based programming.

FINANCIAL INFORMATION:

Total Budget of Project:

\$259,033

Other Funding Sources of Project (list each source and dollar amount separately):

Government contracts/grants: \$81,100
Foundation grants: \$69,583
United Way contributions: \$1,250
Miscellaneous revenue: \$1,000

Total anticipated for FY2022: \$152,933

Total amount requested of County Council American Resource Act Dollars:

\$106,100

Since these are one-time dollars, how will the Project be sustained moving forward:

Merrick House has been offering Youth Programming in various forms since it was founded as a settlement house over 100 years ago. Many of the costs included in this request to enhance and expand the Youth Development and Leadership Program are one-time costs, including contracting an evaluator. One-time purchases include Please see the attached budget.

Merrick House's Youth Development and Leadership Program is supported every year through annual philanthropic support. Merrick House has substantially decreased its overall deficit, from \$100,502 in 2018 to only \$12,268 in 2020. This change is the result of a generous bequest in 2019 as well as the agency aggressively seeking government assistance during the pandemic. Merrick House is in a strong financial position to continue expanding the Youth Program after this grant has been expended.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Harriet Hadley

Signature:

[Handwritten signature]

Date:

6/17/22

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

Attached is a proposed budget for funds requested from the County.



**Merrick House
Youth Development and Leadership Program
Proposed Budget to Cuyahoga County Council**

	FY2022
Evaluation Consultant	\$ 45,000.00
Trauma-informed staff training	\$ 15,000.00
Supplies to delivery program	\$ 10,900.00
Marketing	\$ 13,000.00
Safety equipment	\$ 8,900.00
Capital upgrade to gym (sound panels)	\$ 13,300.00
TOTAL	\$ 106,100.00

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0167

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$49,000, to Merrick House for capital improvements to the Merrick House Community Center from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$49,000 to Merrick House for capital improvements to the Merrick House Community Center; and

WHEREAS, Merrick House estimates approximately 1,600 people will be served annually through this award; and

WHEREAS, Merrick House estimates the total cost of the project is \$64,467; and

WHEREAS, Merrick House indicates the other funding source(s) for this project includes \$15,300 from the City of Cleveland Community Development Block Grant; and

WHEREAS, Merrick House requested \$49,167 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$49,000 to Merrick House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$49,000 to Merrick House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for capital improvements to the Merrick House Community Center.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



**Cuyahoga County
Council**

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(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Merrick House	
Address of Requesting Entity: 1050 Starkweather Ave Cleveland, Ohio 44113	
County Council District # of Requesting Entity: 7	
Address or Location of Project if Different than Requesting Entity: N/A	
County Council District # of Address or Location of Project if Different than Requesting Entity: N/A	
Contact Name of Person Filling out This Request: Harriet Hadley	
Contact Address if different than Requesting Entity: N/A	
Email: Harrieth@merrickhouse.org	Phone: 216-771-5077
Federal IRS Tax Exempt No.: 34-0714463	Date: June 16, 2022

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Merrick House is requesting one-time funds to invest in repairing and improving the 73-year-old community center.

Merrick House's neighborhood center, located on Starkweather Avenue, is part of Cleveland's history. However, the aging building is in need of updates to remain a safe and welcoming place for West Cleveland residents. There are two infrastructure improvements that need to be addressed immediately to ensure the safety and efficiency of Merrick House staff and clients: installation of a security system and improved electrical work throughout the building. These updates will allow Merrick House to continue providing needed social services to the residents of West Cleveland.

Merrick House's neighborhood center has been serving the community since 1949 and many of the rooms are no longer designed to accommodate the growing client population. Within its building, Merrick House hosts a childcare center, spaces for youth programming, a gym for recreational use, and classroom for adult education and parenting classes. The center also contains offices for the staff, 19 full-time and 4 part-time, who keep the agency running. Through grant funding this year, Merrick House replaced outdated fluorescent lights and key operated switches with new LED mounted fixtures and standard switches. These updates will provide more adequate and energy-conscious lighting. With funding from the County, Merrick House would finalize updates to the building's electrical system by replacing electrical panel boxes throughout the center.

In addition to electrical upgrades, Merrick House has identified a pressing need for security. Tremont, where Merrick House is located, is a relatively safe neighborhood in Cleveland, but has seen an increase in break-ins recently. The building is unoccupied most evenings and Merrick House finds itself vulnerable to theft with the new addition of a computer lab, donated by Microsoft. In addition, the center has a responsibility to keep its members safe, from the children in Early Childhood Education program to the adults earning their GED in Adult Learning classrooms. With support from the County, Merrick House plans to install a security camera at the front entrance and a security system to secure the entire building.

Finally, Merrick House is requesting funds from the County to invest in a cooling system for the center's gymnasium. The gym is utilized by all community members, from the kids who attend summer youth programs to adults who participate in evening Zumba classes. Merrick House's building lacks central air conditioning and currently uses industrial fans to keep the large gym cool. However, these fans are proving inefficient during Cleveland increasingly warm summers. Merrick House plans to purchase portable cooling systems for the gymnasium. This one-time purchase will transform the gym into a safe and comfortable space for community members to enjoy.

Project Start Date: 7/1/2022

Project End Date: 6/30/2023

IMPACT OF PROJECT:

Who will be served:

Merrick House serves as a neighborhood anchor and safety-net resource, providing wraparound services that address the concerns of youth, parents, families, seniors, immigrants, and the homeless in their neighborhood. The agency serves Cleveland's West Side; primarily Tremont, Clark-Fulton, Stockyards, and Brooklyn Centre; offering support to residents from birth through adulthood by infusing the community with resources to improve life in Cleveland.

How many people will be served annually:

Merrick House serves 1,600 individuals annually.

Will low/moderate income people be served; if so how:

Yes, Merrick House exclusively serves low/moderate income individuals. The need for services in the community is great. In the neighborhoods surrounding Merrick House, nearly half of all families with children live below the federal poverty line.

How does the project fit with the community and with other ongoing projects:

The need for Merrick House's services in the community continues to grow. The organization offers early childhood education, afterschool and summer programming for youth, as well as GED and workforce development courses, all provided at little to no cost to participants. Merrick House's childcare center was one of few that was allowed to remain open during the height of the pandemic, providing childcare for first responders and essential staff at local hospitals. In addition, Merrick House hosts the only MomsFirst program in Cleveland's west side. This program, sponsored by the city of Cleveland, offers supportive services to pregnant women with the goal of decreasing infant mortality.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Merrick House will hire various contractors to complete the work outlined above, creating temporary jobs in the Cleveland community.

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

The capital repairs needed for Merrick House's aging building are badly needed to ensure the future of the organization.

FINANCIAL INFORMATION:

Total Budget of Project:

\$64,467

Other Funding Sources of Project (list each source and dollar amount separately):

City of Cleveland Community Development Block Grant: \$15,300

Total amount requested of County Council American Resource Act Dollars:

\$49,167

Since these are one-time dollars, how will the Project be sustained moving forward:

The capital repairs are a one-time cost.

	FY2022
Portable Evaporation Coolers-gym (2)	\$ 10,189
Security camera (equipment & installation)	6,828
Electrical Panel Box- gym	4,250
Electrical Panel Box- lower level Panel1	3,200
Electrical Panel Box- lower level Panel2	3,200
Electrical Panel Box- main floor	3,800
Electrical Panel Box- Little Theater	<u>3,000</u>
	17,450
<i>Less: City block grant funding secured for electrical upgrades</i>	<i>(15,300)</i>
Wiring upgrades - 2nd Floor	<u>30,000</u>
TOTAL	<u>\$ 49,167</u>

To view the full story, click [here](#).

Merrick House

By: Michael Rotman of Cleveland Historical

Merrick House Social Settlement was established in 1919, in part to help “Americanize” immigrants by inculcating middle-class social and cultural values as bases for citizenship. By this time, Tremont had changed a good deal from its original 1850s inception as an enclave for Cleveland’s wealthy citizens. After the Civil War, European immigrants flocked to the area, finding work in the booming factories and steel mills nearby. Rudimentary housing (often without running water or electricity) sprang up within walking distance of the Flats. Poverty became commonplace and working/living conditions were frequently dreadful.

Responding to the struggles facing the urban poor, reformers in England and the US had begun opening settlement houses like Merrick during the late 19th century. The first settlement house established in Cleveland was Hiram House (1896). Roughly ten such facilities were built in Cleveland and a handful (e.g., Merrick, Karamu and Alta) still survive. Unlike its counterparts, however, Merrick House was funded through the National Catholic War Council, using surplus funds from war relief. The original facility, named for Mary Merrick, founder of the National Christ Child Society, was located in a small storefront on Starkweather Avenue and West 11th Street. In 1949, the facility was largely rebuilt at the same location (the northwest corner of Lincoln Park).

Merrick House quickly became the neighborhood’s go-to spot for English classes, child care, recreation, cultural programs and neighborhood clubs. In the 1950s, additional facilities were developed and, with the arrival of Puerto Rican immigrants to the area, Merrick launched Spanish-speaking programs. Under long-time director Gail Long, who served from 1972 to 2006, Merrick House also promoted the peaceful desegregation of Cleveland’s public schools, helped keep Metro General Hospital a public hospital, enhanced community health by assisting with the establishment of the Tremont People’s Free Clinic and Neighborhood Family Practice, and worked to maintain affordable housing in Tremont. In 1979, Merrick House helped found the non-profit Tremont West Development Corporation (TWDC)—part of a city-wide network of community development corporations (CDCs) which have played a significant role in the revitalization of Cleveland neighborhoods.

Today, Merrick House’s core service areas include early childhood education, youth services, teen and adult education, recreation, community organizing, and outreach programming, including a “MomsFirst” program for at-risk pregnant women.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Merrick M. Harty

Signature:

Merrick M. Harty

Date:

6/17/22

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

Attached is a proposed budget for funds requested from the County.

To better understand Merrick House's significance in the community, please also visit Cleveland Historical's page on the center, transcribed and linked in the accompanying attachment.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0169

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$75,000, to the Catholic Charities Job and Career Training Center for the Workforce Development Career Pathways Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$75,000 to the Catholic Charities Job and Career Training Center for the Workforce Development Career Pathways Project; and

WHEREAS, the Catholic Charities Job and Career Training Center estimates approximately 100 people will be served annually through this award; and

WHEREAS, the Catholic Charities Job and Career Training Center estimates approximately 100 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Catholic Charities Job and Career Training Center estimates the total cost of the project is \$93,209; and

WHEREAS, the Catholic Charities Job and Career Training Center requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$75,000 to the Catholic Charities Job and Career Training Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$75,000 to the Catholic Charities Job and Career Training Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Workforce Development Career Pathways Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the

expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

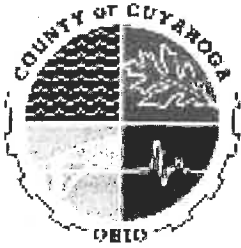
Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Catholic Charities Job and Career Training Center	
Address of Requesting Entity: 799 East 82 nd St. Cleveland, Ohio 44103	
County Council District # of Requesting Entity: Ward 10	
Address or Location of Project if Different than Requesting Entity: 799 East 82 nd St. Cleveland, Ohio 44103	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Autumn Winfield, Director III	
Contact Address if different than Requesting Entity:	
Email: awinfield@ccdocle.org	Phone: 216 391-4415 ext 21 Cell: 216 905-0922
Federal IRS Tax Exempt No.: 34-131-8541	Date: 6/13/2022

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Workforce Development Career Pathways

This initiative was developed to address the needs of the Cuyahoga County Job and Family Services Non-Custodial Parent TANF population. According to The Center for Community Solutions in their article "Ohio's Cash Assistance Program Fails to Meet Ongoing Need," "nationwide, as of June 2020, only 1.1 million families were enrolled in TANF cash assistance, down from the historic peak of 5.1 million families who received assistance under the AFDC in March 1994," despite the COVID-19 pandemic. JCT already has a reputable record of helping individuals, as JCT serves over 500 people a year. The strength of JCT also comes from the ability to provide a full range of workforce development services for individuals with barriers from career assessment through work readiness training, leading to a job placement and post placement support. Our goal with this initiative would be to provide even more assistance Cuyahoga County and Northeast Ohio to those parents who are TANF eligible have the tools and access they need to find stable jobs in the workforce. Therefore, this program aligns with the second purpose of TANF: helping families to transition from welfare needs to sustainable job employment. It has been proven that employment is an important determinant of health. Jobs that pay a sufficient wage contribute to better health. Thus, we will not only be helping TANF parents support their families financially, but their overall health and wellness will improve, as well.

The first track will address the employment needs of customers who possess marketable employment skills and/or work experience and, with minimal assistance; can be directly placed into jobs.

The second track will concentrate on assessing a participant's employability. This track will assess the client and the barriers they face to employment and provide them with engagement processes that consist of job readiness workshops. This track also will provide intensive support services, needs identification, referral and coordination support services, supervised job search activities, and placement in jobs. The track will concentrate on those who require additional front-end case management in order to enter the workforce in Cleveland, Ohio.

Project Start Date: September 5, 2022

Project End Date: August 31, 2023

IMPACT OF PROJECT:

Who will be served: Non-Custodial Parents TANF Population

How many people will be served annually: 100

Will low/moderate income people be served; if so how:

The Job and Career Training program will collaborate with Jobs and Family Services to receive referrals for Non-Custodial TANF population.

How does the project fit with the community and with other ongoing projects:

This strategy, specifically designed for Cuyahoga County, will assist Cuyahoga's Jobs and Family Services (CJFS) in diverting individuals from welfare programs and into the workforce. The strategy also provides a continuum of services that are individually tailored to the individuals who are referred to services. Participants will receive supportive services such as food bags, emergency assistance, bus passes and referrals for mental health services if applicable.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: Outcomes:

65% of jobs will be permanent and 35% will be temporary.

Complete Transitional Job Assignment 100 80 (80% of 100)

Gain Job Placement and Retention 100 70 (70% of 100)

If applicable, what environmental issues or benefits will there be:

Additional training and services are available in the following areas, all of which will help participants learn new skills in an occupation that is in demand in this local economy. Or, they will help them learn skills that will enhance their' preparedness and likelihood for employment. Certified trainings include, Child Development Associate, Community Health Worker and Customer Service and Computer Skills.

If applicable, how does this project serve as a catalyst for future initiatives:

The Job and Career Training (JCT) program relies on funding from multiple grants to support operations within Catholic Charities; the County American Rescue Plan Act (ARPA) will help further the collaboration with Jobs and Family Services to demonstrate JCT's ability to provide employment services to non-custodial parents to receive future funding support.

FINANCIAL INFORMATION:

Total Budget of Project:

Program Supplies 4,500 Client Travel 4,000 Recruitment \$1,000

Office Supplies 1,200 Client Employment Retention Incentive 9,709 Telecommunications 1,000

Staff Travel 1,500 Case Management \$63,700 Computer Equipment \$2,000 Admin Assistant, \$4,600

Other Funding Sources of Project (list each source and dollar amount separately):

No other funding sources available at this time.

Total amount requested of County Council American Resource Act Dollars:

\$100,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

Looking forward, the JCT program continues to explore innovative funding streams with a variety of state and local partners, including the ADAMHS Board, Cuyahoga County Jobs and Family Services and the Governor's Faith Based Initiative to sustain services moving forward.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

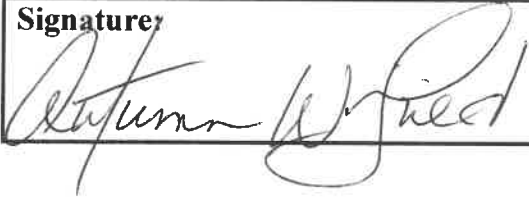
I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Autumn Winfield

Signature:



Date:

6/17/2022

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

There are no additional documents or files.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0173

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$25,000, to the Olivet Housing and Community Development Corporation for the NECESS Initiative and workforce development training and education from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$25,000 to the Olivet Housing and Community Development Corporation for the NECESS Initiative and workforce development training and education; and

WHEREAS, the Olivet Housing and Community Development Corporation estimates approximately 500 people will be served annually through this award; and

WHEREAS, the Olivet Housing and Community Development Corporation estimates the total cost of the project is \$100,000; and

WHEREAS, the Olivet Housing and Community Development Corporation requested \$25,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Olivet Housing and Community Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Olivet Housing and Community Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the NECESS Initiative and workforce development training and education.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Olivet Housing and Community Development Corporation	
Address of Requesting Entity: 8819 Quincy Avenue	
County Council District # of Requesting Entity: # 7	
Address or Location of Project if Different than Requesting Entity: 8819 Quincy Avenue	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Dr. Daisy L. Alford-Smith	
Contact Address if different than Requesting Entity:	
Email: daisyalfordsmith@gmail.com	Phone: 440-567-0292
Federal IRS Tax Exempt No.: 34-1428128	Date: March 14, 2023

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Post Pandemic Era left many individuals severely impacted by the loss of wages, eviction, and food insecurities, just to name some of the longstanding impact issues that remain. The OHCDC focuses on the economic development of our community by investing in the social and economic outcomes through our NECESS Initiative and workforce development training and education. Our programs serve individuals residing in the Fairfax Neighborhood and surrounding communities within Greater Cleveland providing access to quality and affordable education and job skills training to ensure a smart start to securing and maintaining gainful employment. This curriculum has been created and implemented for a specific group of Justice Impacted men and women who are provided with everyday skills and resource services to help them thrive at home, and in needed areas of their life. OHCDC'S wrap-around supportive services include addressing Food Insecurities and Healthy Eating Support, and Access to Career Assistive Services, *

OHCDC targets individuals residing in low- and moderate-income communities with a focus on helping them connect to competitive employment with livable wages to sustain their families and work. A major component of our services is to provide support in the areas of finding and maintaining adequate housing, learning about healthy eating lifestyles in order to become more productive and self-sufficient. Our programs include industry-standard practical and knowledge-based curriculum preparing individuals for entry-level positions within emerging fields. These programs include Information Technology (Google IT Tech Support Certificate Training), Supply Chain/Logistics Technology/Warehouse Training, Client Service Administrator (Insurance), and Community Healthcare Worker.

According to data compiled by The Center for Community Solutions in a report published by the Maxine Goodman Levin College of Urban Affairs, Cleveland State University in 2021, 71.0% of residents in Fairfax live at or below the poverty rate, the median household income is \$20,331 (vs. \$30,907 in the City of Cleveland), only 28.7% of residents have a High Diploma or its equivalent (vs. 32.9% in Cleveland), and the labor force participation rate is only 52.0% (vs. 59.7% in Cleveland). Based on this data, the educational and job skills training programs provided by the OHCDC are much needed and create opportunities that many Fairfax (and surrounding area) residents might not otherwise have access to. Our mission is to enhance the health and education, economic security, and wholistic well-being of the community by providing access to training, education, employment assistance, and supportive services in the neighborhood. We address the issue of unemployment and underemployment by helping individuals find and secure competitive livable wages to support the basic needs of their families, which includes housing and food. Our programs are offered below market rate or free of charge to eradicate financial barriers for individuals who would otherwise not be able to afford enrolling in similar training programs at other institutions or organizations. As mentioned, many of the situations are the direct result of the Pandemic, which left families jobless, hungry and in some instances, without housing.

Project Start Date:
October, 2022

Project End Date:
Indefinite

IMPACT OF PROJECT:

1) Who will be served: The City Mission

The goal of the OHCDC is to support justice impacted, incarcerated, pending release, parole and /or formerly incarcerated individuals. The services will be provided at The City Mission. This program was started in October 2022 and has proven to be successful.

The additional focus of OHCDC is to continue partnership with the YWCA to support women in the shelter who are without family and community support.

How many people will be served annually:

500 individuals

Will low/moderate income people be served; if so how:

The goal of the OHCDC is to provide education, training, and support specifically to individuals in the City Mission and the YWCA, however services are available to all persons in need. Almost all of the individuals in these facilities are low income

How does the project fit with the community and with other ongoing projects: The OHCDC NECESS Initiative is proving to be a much-needed service that affords the OHCDC to partner with numerous organizations in the community. Some include, The Greater Cleveland Food Pantry, Cuyahoga Community College, CMHA, The City Mission, The YWCA and Oswald Insurance. All of these organizations have proven to be complimentary and thus strong contributors to participant success.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: Based upon the composition of the participants, their needs and potential for economic success, each person will be educated, supported and trained through a self-paced curriculum. In some cases, individuals will be new to the workforce, others being given consideration as a “Second Chance” employee and others will have the opportunity to advance.

If applicable, what environmental issues or benefits will there be:

The basic environment issues may be the result of their housing situation, which may include location, repair needs, and even residence location.

If applicable, how does this project serve as a catalyst for future initiatives:

This particular initiative is serving as a pivotal game changer by providing an holistic approach to serving individuals and families who are most in need. Rather than a fragmented approach to their needs, the OHCDC either provides support through our Smart Start to Success program or collaborate with other organizations.

FINANCIAL INFORMATION:**Total Budget of Project:****\$100,000.****Requested ARPA Dollar amount \$25,000.****Other Funding Sources of Project (list each source and dollar amount separately):****CURRENT FUNDING SOURCES:****Cuyahoga Community College-\$50, 000 (50% for training in other areas)****Google 47,000. For Justice Impacted individuals****Total amount requested of County Council American Resource Act Dollars:****\$25,000.00****Since these are one-time dollars, how will the Project be sustained moving forward:**

It is the goal to create a sound and sustaining revenue source for our initiative. The revenue sources will come from fundraising activities, donations, Board member contributions and support from additional funders. The OHCDC has already demonstrated its success as a model program by having received previous resources from the Governor of Ohio's Office of Faith Based Initiative, Google, The Cleveland Foundation, First Energy, PNC, Oswald and Cuyahoga Community College.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Dr. Daisy L. Alford-Smith

Signature:

Date:

March 14, 2023

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

OHCDC Powerpoint
OHCDC Annual report

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0189

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Dunnican Foundation for the Comics at the Corner Literacy Lounge from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Dunnican Foundation for the Comics at the Corner Literacy Lounge; and

WHEREAS, the Dunnican Foundation estimates approximately 300-500 people will be served annually through this award; and

WHEREAS, the Dunnican Foundation estimates the total cost of the project is \$15,700; and

WHEREAS, the Dunnican Foundation indicates the other funding source(s) for this project includes \$4,000 from the St. Luke’s Foundation and \$1,700 from a crowdfunding campaign; and

WHEREAS, the Dunnican Foundation is estimating the start date of the project will be Summer 2023 and the project will be completed by Fall 2024; and

WHEREAS, the Dunnican Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Dunnican Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Dunnican Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Comics at the Corner Literacy Lounge.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President _____ Date

_____ County Executive _____ Date

_____ Clerk of Council _____ Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
Dunnican Foundation (as Fiscal Sponsor for Comics at the Corner)	
Address of Requesting Entity:	
3606 Lindholm Rd Shaker Hts., OH 44120	
County Council District # of Requesting Entity:	
7,8, and 9	
Address or Location of Project if Different than Requesting Entity:	
City of Cleveland and surrounding inner-ring suburbs (specifically wards 4, 5, 6, and 7 in CLE, Garfield Heights, Warrensville Heights, East Cleveland, Euclid, Maple Heights, and some parts of Shaker Hts)	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Dawn Arrington	
Contact Address if different than Requesting Entity: 2962 E. 111th Street, Cleveland, OH 44104	
Email: desarrington@gmail.com For Dawn dunnican@dunnicanfdn.org For FS (Roy)	Phone: 216-509-4857 For Dawn Arrington 216-965-5105 for Roy Dunnican
Federal IRS Tax Exempt No.: 83-4374014	Date: June 5, 2023

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Comics at the Corner Literacy Lounge serves the people in the Buckeye-Shaker, Woodland Hills, and Mt. Pleasant neighborhoods by providing pop-up-style comic book fairs in neighborhood locations. According to the Literacy Co-op's annual Literacy Dashboard, 54% of adults in Cuyahoga County are not reading proficiently. In the Mt. Pleasant area, some reports say that the number is near 90%. Literacy is not a simple issue that can be addressed using one method or by not connecting to the outlying barriers that impede access to reading. These issues include access to book ownership, financial capacity, proximity to bookstores, and availability of materials that are representative and relatable.

Comics at the Corner began in late 2018 as a response to these alarming statistics. Since its inception, we've distributed nearly 5,000 comics to residents primarily in the St. Luke's footprint. Our mission is to bridge the gap between literacy and literature in underserved & underrepresented - low-literacy - communities. We do this by providing culturally relevant and representative comic books to residents, of all ages, and providing space for residents to engage with the material in authentic and community-designed ways. We call these spaces "Literacy Lounges" or "The Lit Lounge"

A note about the language around literacy: You may notice that we avoid using the term "illiteracy" throughout this application. That is intentional. That term removes the societal factors that contribute to the problem and disengages from actionable and equitable solutions. For more insight and examples of better/equity-aligned terminology into this aspect of work please take a few minutes to read the following: <https://www.litworks.org/post/it-s-time-to-cancel-illiteracy-why-we-don-t-say-illiterate>

Project Start Date: Summer 2023

Project End Date: Fall 2024

IMPACT OF PROJECT:

Who will be served:

Families and residents in target neighborhoods of Cleveland and southeastern Cuyahoga county that are experiencing low literacy outcomes in combination with other quality of life “co-morbidities” such as lack of access to book ownership and choice.

How many people will be served annually:

We have distributed nearly 5,000 comic books over 5 years. On average one person gets 2 books. We estimate serving at least 300-500 people through our pop-up Literacy Lounges and continued community partner events like the Buckeye Neighbors Annual Trunk or Treat Halloween event.

Will low/moderate income people be served; if so how:

Yes.

The average annual household income in MT. Pleasant sits is \$53,919, while the median household income at \$36,126 per year. Residents aged 25 to 44 earn \$36,399, while those between 45 and 64 years old have a median wage of \$41,662.

The average annual household income in Buckeye-Shaker is \$69,633, while the median household income sits at \$40,563 per year. Residents aged 25 to 44 earn \$42,000, while those between 45 and 64 years old have a median wage of \$48,872.

We specifically serve communities that have seen massive disinvestment and as a result are struggling to thrive. Unfortunately, these same people tend to be LMI, have not gotten adequate investments in education and health, and lack opportunities to access literacy and literature that is both engaging and representative.

How does the project fit with the community and with other ongoing projects:

CLE Reads is a year long commitment from the mayor’s office in partnership with Cleveland Public Library to get residents reading. We have been in contact with organizers of this work and other literacy orgs like Seeds of Literacy to partner on ongoing efforts and creation of new events and engagement opportunities

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

We are exploring downloadable comic books and graphic novels as a way to promote sustainability as well as offering multiple-media options to residents. Meeting people where they are is a key component of our impact model.

If applicable, how does this project serve as a catalyst for future initiatives:

Our hope is to create a community of readers. We understand that our efforts today can and should inform how the community decides to own their educational, health, and wealth outcomes of tomorrow. Comics at the Corner is ONE response to a large challenge that requires more than one solution. It is our hope that we provide bold and brave space for our neighbors to create, read, and build together.

FINANCIAL INFORMATION:

Total Budget of Project:

\$15,700

Other Funding Sources of Project (list each source and dollar amount separately):

St. Luke's Foundation: \$4,000

Ioby.org (Crowdfunding campaign) \$1,700

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Sustainability is a core focus of Comics at the Corner. We define sustainability by always providing services and programming that is relevant to the needs of the community at the time of delivery. As the needle moves so will our focus and how we collaborate within community.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Roy Dunnican, President Dunnican Foundation

Signature:



Date:6-9-2023

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0200

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga County Job and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00; authorizing the County Executive to amend Contracts Nos. 2389 and 2390 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/ Department of Health and Human Services/Cuyahoga County Job and Family Services recommends an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00 as follows:

- a) Contract No. 2389 with Verge, Inc. with no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited for additional funds in the amount not-to-exceed \$829,059.00; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

WHEREAS, the project is funded 100% from Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00 as follows:

- a) Contract No. 2389 with Verge, Inc. with no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$829,059.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga County Department of Job & Family Services; RQ# 8476; Youth Opportunities Unlimited (Y.O.U.); Verge, Inc.; Summer Youth Employment Program
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Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):
Department of Purchasing use only	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Approval Date	Approval No.
Amendment #2	CM2390	Youth Opportunities Unlimited	4/1/2023 – 12/31/2023	\$819,123.00	10/3/2022	R2022-0329
Amendment #1	CM2390	Youth Opportunities Unlimited	Effective Date – 12/31/2023	\$0.00	8/15/2022	R2022-0126
Original Contract	CM2390	Youth Opportunities Unlimited		\$9,397,120.00	5/24/2022	R2022-0126
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Approval Date	Approval No.
Amendment #2	CM2389	Verge, Inc.	4/1/2023 – 12/31/2023	\$0.00	10/3/2022	R2022-0329
Amendment #1	CM2389	Verge, Inc.	Effective Date – 12/31/2023	\$0.00	8/15/2022	R2022-0126
Original Contract	CM2389	Verge, Inc.		\$9,397,120.00	5/24/2022	R2022-0126

Service/Item Description (include quantity if applicable): Master agreement between Y.O.U. and Verge, Inc. will collaborate to operate a Summer Youth Employment Program serving low-income, in-school, TANF-eligible youth ages 14-24 for the period April 1, 2022 through December 31, 2023. This amendment is to add additional funding for Youth Opportunities Unlimited in the amount of \$829,059.00 and to allow for an advance payment for each.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed?** _____

Project Goals, Outcomes or Purpose (list 3):

- To increase the employability of TANF-eligible youth by providing a summer work experience which will result in improved soft skills necessary for success in the workplace
- To increase the ability of TANF-eligible youth to compete in the current job market by developing a work history and obtaining a positive job reference
- To improve TANF-eligible youth job retention in paid, unsubsidized employment by enhancing workplace skills and offering youth the opportunity to obtain quality, full time employment with benefits

In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)	
Youth Opportunities Unlimited 1228 Euclid Ave, Suite 200 Cleveland, OH 44115	Craig Dorn, CEO
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Multiple
Verge, Inc. 1325 Carnegie Avenue, 2 nd Floor Cleveland, Ohio 44115	Shaun Woods, President
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Multiple

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> 8476 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 1/26/2022	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$9,397,120.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 94/4	<input type="checkbox"/> State Contract, list STS number and expiration date

Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ()
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <i>If not, please explain:</i>	<input type="checkbox"/> Government Purchase
How did pricing compare among bids received?	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input checked="" type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	Other Procurement Method, please describe:

TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment		
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer:		
State date of TAC approval:	Is the item ERP approved?	
Are services covered under original ERP Budget or Project?		
Are the purchases compatible with the new ERP system?		

FUNDING SOURCE(S): (<i>No acronyms – General Fund, HHS Levy, Capital, etc.</i>). Include % if more than one source 100% TANF
Is this approved in the biennial budget? No
Payment Schedule: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

PROJECT STATUS: Provide status of project and if late, include timeline for lateness.
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase
If late, have services begun or payments made? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain):
<ol style="list-style-type: none"> 1. Project/Procurement start – The project assignment date was on 4/25/2023 The contract was submitted to the law dept. on 5/2/2023. The contract was sent back from law on 5/15/2023. The vendors were sent the contract on 5/18/2023. The signed contract was received back from YOU on 5/18/2023. The signed contract was received back from Verge on 5/22/2023. 2. Date of insurance approval from risk manager TBD 3. Date documents were requested from vendor Documents requested from Y.O.U. on 5/4/2023; Documents received from Y.O.U. on 5/4/2023. Documents requested from Verge on 5/23/2023. 4. Date item was entered and released in Infor 5/26/2023 5. Date using department approved item in Infor TBD 6. Date Law Department approved item in Infor TBD 7. Date approved by DoP in Infor TBD 8. Length of processing time in Infor in calendar days TBD

HISTORY: Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8476
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2389

	Department	Clerk of the Board
Briefing Memo	LC	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	We had to wait for the allocation for the extra funds to become available. We processed as soon as we were notified of the additional funding.	
What is being done to prevent this from reoccurring?	We cannot control when the Federal Government or State will make the awards for funding.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
VERGE, INC – SUMMER YOUTH EMPLOYMENT PROGRAM			Department initials	Purchasing
Justification Form			LC	OK AJ 6/6/2023
IG#	22-0082-REG 31DEC2026	5/22/2023	LC	OK AJ 6/6/2023
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	5/23/2023	LC	OK AJ 6/6/2023 dated within 60 days
Auditor’s Finding	Date:	5/22/2023	LC	OK AJ 6/6/2023 dated within 60 days
Independent Contractor (I.C.) Requirement	Date:	5/23/2023	LC	OK AJ 6/6/2023 dated within 1 year
Cover - <i>Master amendments only</i>			LC	OK AJ 6/6/2023
Contract Evaluation			LC	OK AJ 6/6/2023
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	OK AJ 6/6/2023

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers’ Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2023 – 12/31/2023	HS260195	55130	UCH08300	\$0.00
			TOTAL	\$0.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	8476
CM Contract#	2389

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$9,397,121.00		4/1/2022 – 12/31/2023	5/24/2022	R2022-0126
Prior Amendment Amounts (list separately)	AMND 1	\$0.00	Effective Date – 12/31/2023	8/15/2022	R2022-0126
	AMND 2 (Y.O.U.)	\$819,123.00	Effective Date – 12/31/2023	10/3/2022	R2022-0329
		\$			
Pending Amendment	AMND 3 (Y.O.U.)	\$829,059.00	4/1/2023 – 12/31/2023	Pending	Pending
Total Amendments		\$1,648,182.00			
Total Contact Amount		\$11,045,303.00			

Purchasing Use Only:

Prior Resolutions:	R2022-0126; R2022-0329
Amend:	3; Master Contract

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	Verge, Inc.
ftp:	4/1/2023 – 12/31/2023
Amount:	\$829,059.00 (Only Payable to Y.O.U.)
History/CE:	OK
EL:	OK
Procurement Notes:	Third amendment to the TANF Summer Youth Employment Program master contract to increase the contract by \$829,059.00 (only payable to Y.O.U.)
Purchasing Buyer’s initials and date of approval	OK AJ 6/6/2023

CONTRACT EVALUATION FORM

Contractor	Verge, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#2389				
RQ#	8476				
Time Period of Original Contract	4/1/2022-3/31/2023				
Background Statement	The Workforce Innovation and Opportunity Act (WIOA) funds OhioMeansJobs Cleveland-Cuyahoga County to deliver an array of integrated services to individuals seeking jobs and skills training. The WIOA funds are braided with Temporary Assistance to Needy Families (TANF) funding to provide the services for youth in the Comprehensive Case Management and Employment Program (CCMEP).				
Service Description	Provide WIOA and TANF eligible youth and young adults with assessment, training and employment assistance				
Performance Indicators	Y.O.U. and Verge, Inc. will collaborate to operate a Summer Youth Employment Program serving low-income, in-school, TANF-eligible youth ages 14-24 for the period April 1, 2022 through December 31, 2023.				
Actual Performance versus performance indicators (include statistics):	Current evaluation period. Program has just started. No new data to report				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	We do not yet have a enough data to support a rating below or above average as the program has just begun.				
Department Contact	Marcos Cortes 216 698-2586				

User Department	CJFS
Date	6/22/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8476
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2390

	Department	Clerk of the Board
Briefing Memo	LC	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	We had to wait for the allocation for the extra funds to become available. We processed as soon as we were notified of the additional funding.	
What is being done to prevent this from reoccurring?	We cannot control when the Federal Government or State will make the awards for funding.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
YOUTH OPPORTUNITIES UNLIMITED – SUMMER YOUTH EMPLOYMENT PROGRAM				Department initials	Purchasing
Justification Form				LC	OK AJ 6/6/2023
IG#	20-0365-REG 31DEC2024		4/25/2023	LC	OK AJ 6/6/2023
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	4/25/2023		LC	OK AJ 6/6/2023 dated within 60 days
Auditor’s Finding	Date:	4/25/2023		LC	OK AJ 6/6/2023 dated within 60 days
Independent Contractor (I.C.) Requirement	Date:	5/5/2023		LC	OK AJ 6/6/2023 dated within 1 year
Cover - <i>Master amendments only</i>				LC	OK AJ 6/6/2023
Contract Evaluation				LC	OK AJ 6/6/2023
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				LC	OK AJ 6/6/2023

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers’ Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2023 – 12/31/2023	HS260195	55130	UCH08300	\$829,059.00
			TOTAL	\$829,059.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	8476
CM Contract#	2390

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$9,397,121.00		4/1/2022 – 12/31/2023	5/24/2022	R2022-0126
Prior Amendment Amounts (list separately)	AMND 1	\$0.00	Effective Date – 12/31/2023	8/15/2022	R2022-0126
	AMND 2	\$819,123.00	Effective Date – 12/31/2023	10/3/2022	R2022-0329
		\$			
Pending Amendment	AMND 3	\$829,059.00	4/1/2023 – 12/31/2023	Pending	Pending
Total Amendments		\$1,648,182.00			
Total Contract Amount		\$11,045,303.00			

Purchasing Use Only:

Prior Resolutions:	R2022-0126; R2022-0329
Amend:	3; Master Contract
Vendor Name:	Youth Opportunities Unlimited

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

ftp:	4/1/2023 – 12/31/2023
Amount:	\$829,059.00 (Only Payable to Y.O.U.)
History/CE:	OK
EL:	OK
Procurement Notes:	Third amendment to the TANF Summer Youth Employment Program master contract to increase the contract by \$829,059.00 (only payable to Y.O.U.)
Purchasing Buyer’s initials and date of approval	OK AJ 6/6/2023

CONTRACT EVALUATION FORM

Contractor	Youth Opportunities Unlimited				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#2390				
RQ#	8476				
Time Period of Original Contract	4/1/2023-12/31/2023				
Background Statement	The Workforce Innovation and Opportunity Act (WIOA) funds OhioMeansJobs Cleveland-Cuyahoga County to deliver an array of integrated services to individuals seeking jobs and skills training. The WIOA funds are braided with Temporary Assistance to Needy Families (TANF) funding to provide the services for youth in the Comprehensive Case Management and Employment Program (CCMEP).				
Service Description	TANF Summer Youth Employment Program serves low-income, TANF-eligible youth between the ages of 14 and 24. The program provides a quality, paid work experience to eligible youth in order to provide participants with an employment history, practical work experience, job skills and knowledge of the workplace.				
Performance Indicators	<p>Job Retention:</p> <ul style="list-style-type: none"> • 90% will successfully complete work <p>Customer Satisfaction:</p> <ul style="list-style-type: none"> • 85% or higher are satisfied or very satisfied with the program <p>Customer Satisfaction- Employers:</p> <ul style="list-style-type: none"> • 85% or higher are satisfied or very satisfied with the program <p>Employment readiness:</p> <ul style="list-style-type: none"> • 100% of youth will score “proficient” or “exemplary” on 7 of the 10 foundations skills on the youth evaluation 				
Actual Performance versus performance indicators (include statistics):	<p>Job Retention:</p> <ul style="list-style-type: none"> • 89% successfully complete work <p>Customer Satisfaction:</p> <ul style="list-style-type: none"> • 85% or higher are satisfied or very satisfied with the program <p>Customer Satisfaction- Employers:</p> <ul style="list-style-type: none"> • 78% or higher are satisfied or very satisfied with the program <p>Employment readiness:</p> <ul style="list-style-type: none"> • 80.7% of youth will score “proficient” or “exemplary” on 7 of the 10 foundations skills on the youth evaluation 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		

Justification of Rating	Base on previous performance we expect the vendor to achieve their deliverables.
Department Contact	Marcos Cortes 216 698-2586
User Department	CJFS
Date	5/18/2023