

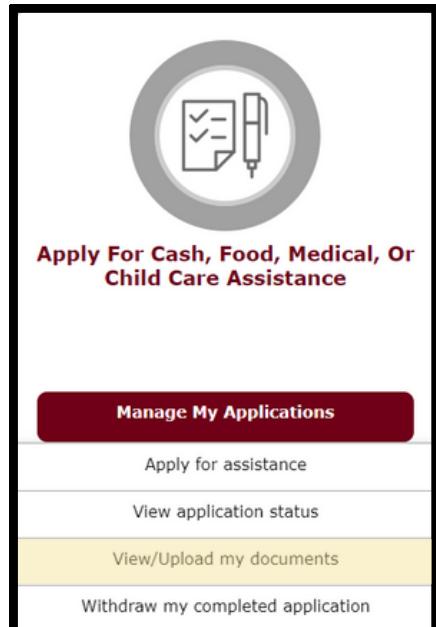
FEDERAL CHANGES ARE HERE!

DO YOU KNOW HOW TO UPLOAD DOCUMENTS via the Self-Service Portal?

Note: Online account must be linked to
previously existing benefit cases.

Just follow these six simple steps!

1 Visit: ssp.benefits.ohio.gov



2 Log-in to your account and navigate to
the "Apply for Cash, Food, Medical, or Child
Care Assistance" section

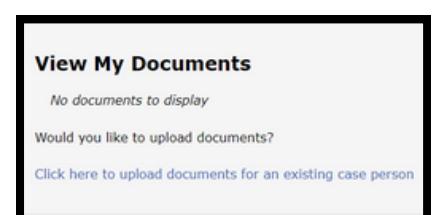
3 Click on "Manage my applications".
A drop-down menu will appear.



4 Select "View/upload my documents"



5 Select "Click here to upload
documents for an existing case
person"



6 Select the appropriate case persons
under "Select a person" then select
the appropriate case number
associated with that person. Then
choose the document to upload.

