



DEPARTMENT OF LAW

Executive Order No. EO2015-0001

SIGNATURE AUTHORITY

(Repealing and Replacing Executive Order EO2011-0002)

WHEREAS, Section 2.03(6) of the County Charter provides that the County Executive has the power to “execute contracts, conveyances and evidences of indebtedness on behalf of the County;”

WHEREAS, Section 501.03(B) of the County Code provides that the County Executive “may perform any of the functions that he or she may perform under Chapter 501 of the County Code through his or her duly authorized designees;”

WHEREAS, the Director of Law has requested that Executive Order EO2011-0002 be repealed and replaced to ensure that there is no confusion as to who has signature authority on behalf of the County Executive and to clarify the format in which signatures are to be entered.

NOW, THEREFORE, I, Armond Budish, County Executive of the County of Cuyahoga, Ohio, by virtue of the powers vested in me by the Charter of Cuyahoga County and the laws of the State of Ohio, do hereby order and direct that:

SECTION 1. Executive Order EO2011-0002 is hereby repealed in its entirety and replaced by this Executive Order.

SECTION 2. I authorize the County Executive’s Chief of Staff to sign all documents, including, but not limited to, all contracts, agreements, purchase and sale documents, memoranda of understanding, amendments, grant applications, loan documents, deeds and other conveyance documents, promissory notes, mortgage releases, indentures, loan agreements, bond purchase agreements, plats and drawings, administrative and personnel documents, on behalf of the County Executive.

SECTION 3. I authorize the Director of Public Works to:

- (a) sign applications as it pertains to license sticker/plate renewal, title applications, and other motor vehicle related documents for County-owned vehicles; and
- (b) sign short-term (one year or less) property leases, lease extensions, easements, licenses, rights of way, location agreements, and any such other documents or amendments thereto and to sign any other documents necessary to effectuate these short-

term transactions, including applications for permits to use County property and releases and waiver of liability documents in favor of the County connected to such use.

The Director of Public Works may, through a written Department Directive posted on the Department's web site, designate two other senior staff members in the Department of Public Works to sign such documents.

SECTION 4. I authorize the Director of Development to sign all documents related to loans, grants, and other economic development transactions approved by the appropriate County contracting approval authority. The Director of Development may also sign all documents necessary to effectuate releases of properly satisfied mortgages.

SECTION 5. I authorize the Director of Public Safety and Justice Services to sign all revenue-generating agreements and other related documents in connection with providing public safety systems services approved by the appropriate county approval authority for the Regional Enterprise Data Sharing System (REDSS).

SECTION 6. The Chief of Staff may authorize other county employees to sign any documents, including all of the contractual and debt obligation documents outlined in the foregoing sections, via electronic mail to the authorized individual with a copy to the County Executive and Director of Law.

SECTION 7. The authorizations herein extend to all forms of signatures, including electronic signatures. The signatures shall be in a form as approved by the Director of Law or his or her authorized designee.

SECTION 8. Unless other specific authorizations are delineated in resolutions or ordinances passed by County Council and approved by me, the signature authorizations contained herein are the only duly authorized designations.

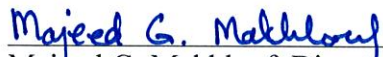
SECTION 9. This Executive Order shall go into immediate effect upon my signature, and shall remain in force until rescinded by me or any of my successors.

I signed this Executive Order on January 21, 2015, in Cleveland, Cuyahoga County, Ohio.



Armond Budish, County Executive

Approved,



Majeed G. Makhoulouf, Director of Law