

**OFFICE OF HEALTH & HUMAN SERVICES**

**PURCHASE OF SERVICE CONTRACT  
WITH  
MHS, Inc.**

**AMENDMENT**

**IN CONSIDERATION** of the mutual promises contained in the Contract Agreement by and between the County of Cuyahoga, Ohio (the "County") and **MHS, INC.**, a corporation not-for-profit, with principal offices located at 1744 Payne Avenue, Cleveland, Ohio 44114, (the "Provider"), to implement the Homeless Prevention and Rapid Re-housing Program (HPRP), effective **September 15, 2009**, Cuyahoga County Contract No. **CE - 0900642-01,02.**

**WITNESSETH:**

**WHEREAS**, in order to continue to provide a Homeless Prevention and Rapid Re-housing Program, an amendment to the aforementioned Contract Agreement is necessary:

**NOW, THEREFORE**, the following amendments to the aforementioned Contract Agreement are agreed to by and between the parties hereto, as follows:

1. Except as herein specifically amended, all terms and provisions contained in the parent Contract are hereby ratified, confirmed, and said Contract is hereby incorporated to the same extent as if fully rewritten herein.
2. The Term of the contract is to be extended to **December 31, 2012**.
3. The amount of the contract is to be increased by **\$300,000.00**. Budget for increased amount is attached.
4. By entering into this Contract, I agree on behalf of the Provider, it's Officers, Employees, Subcontractors, Subgrantees, Agents or Assigns, to conduct this transaction by electronic means by agreeing that all documents requiring County signatures may be executed by electronic means, and that the electronic signatures affixed by the county to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

**IN WITNESS WHEREOF**, the County and the Provider have executed this Agreement.

MHS, Inc.

BY: Susan Neeth

County of Cuyahoga, Ohio

Edward FitzGerald, County Executive

BY: Ed FitzGerald / jpc  
Edward FitzGerald, County Executive

**MHS, Inc.**  
**HPRP Bridge Budget**

**Housing Relocation & Stabilization Services**

	Original/Revised Budget		Bridge Budget		Total Budget	
	9/15/2009 - 7/31/2012		6/01/2012 - 12/31/2012			
Position	FTE	Cost	FTE	Cost	FTE	Cost
Associate Director	0.74	128,457	0.33	9,713	1.07	138,170
Director of Emergency Housing	-	-	0.25	8,047	0.25	8,047
Program Director	0.30	46,014	-	-	0.30	46,014
Program Manager	2.00	228,252	2.39	43,933	4.39	272,185
Assessment Worker	5.00	381,545	5.00	67,702	10.00	449,247
Case Manager	4.00	293,344	2.00	27,741	6.00	321,085
Fringes	-	281,491	-	54,949	-	336,440
		<b>1,359,103</b>		<b>212,085</b>		<b>1,571,188</b>
Supplies		21,015		5,812	-	26,827
Postage		1,250		-	-	1,250
Office Equipment/Phones		43,070		5,165	-	48,235
Insurance		5,000		833	-	5,833
Travel		49,005		4,607	-	53,612
Recruitment		2,000		417	-	2,417
Training		3,000		312	-	3,312
		<b>124,340</b>		<b>17,146</b>		<b>141,486</b>
<b>Data Collection &amp; Evaluation</b>						
HMIS Tech	0.50	56,362	0.50	10,188	1.00	66,550
Data Tech	2.00	127,143	2.33	26,730	4.33	153,873
Fringes	-	48,045	-	12,921	-	60,966
		<b>231,550</b>		<b>49,839</b>		<b>281,389</b>
<b>Operational Costs</b>						
Computers/Monitors/Printers		6,021		-	-	6,021
Timeclock & Licenses		4,740		-	-	4,740
Servers & Storage		9,570		-	-	9,570
Software Licensing		1,920		-	-	1,920
		<b>22,251</b>		<b>-</b>		<b>22,251</b>
<b>Administrative Costs</b>						
Billing Specialist	0.0635	8,990		-	0.06	8,990
A/P Specialist	0.06	6,703		-	0.06	6,703
Payroll Specialist	0.06	6,393		-	0.06	6,393
HR Director	0.05	9,288		-	0.05	9,288
CFO	0.0236	5,712		-	0.02	5,712
General Overhead @ 7.5%	-	-		20,929	-	20,929
		<b>37,086</b>		<b>20,929</b>		<b>58,015</b>
<b>Total</b>		<b>1,774,330</b>		<b>300,000</b>		<b>2,074,330</b>