

**CONTRACT AMENDMENT
WITH
STARTING POINT
CE 0900604-01
Amendment #7**

WITNESSETH THAT:

WHEREAS, an amendment of Contract # **CE 0900604-01** by and between the County of Cuyahoga, Ohio and Starting Point relative to the Universal Pre-Kindergarten program for the Invest in Children Program is necessary for the purpose of amending the contract to extend the time period, increase the value of the contract, and change the scope of services as follows:

- I. Amending Article I "Scope of Work/Provider Deliverables", effective August 1, 2012, to read:

1. SCOPE OF WORK/PROVIDER DELIVERABLES

Universal Pre-Kindergarten Program Management

Management and implementation of the Cuyahoga County Universal Pre-Kindergarten (UPK) Management Information System (MIS); UPK Safety Net Scholarship program; UPK Family Engagement; Resource Coordination; and Program Enhancement Components.

- A. MIS Management and Implementation**
- **Provide on-going maintenance of the MIS for the UPK program using Child Outcome, Planning, and Assessment (COPA) system**
 - **Provide on-going training and support for UPK providers on the use of the system**
 - **Update MIS information on an on-going basis**
 - **Provide access to the MIS for UPK evaluators and Office of Early Childhood (OEC) staff**
 - **Provide technical assistance to UPK provider staff on the use of the MIS**
- B. UPK Safety Net Scholarship**
- **With OEC staff, review family eligibility for the UPK Safety Net Scholarship and revise protocols for its administration as necessary**
 - **Administer funds to UPK providers for families determined to be eligible for the UPK Safety Net Scholarship**
 - **Collect and report data to OEC on use of the scholarship funds**
- C. Family Engagement**
- **Maintain enrollment of the Cuyahoga County UPK program and individual UPK sites in the National Network of Partnership Schools (NNPS)**
 - **Assist UPK providers in maintaining enrollment in the NNPS**

- Provide training to UPK providers on the Epstein model of family engagement
- Provide technical assistance to providers in developing and implementing family engagement plans known as Action Team Plans.
- Collect and report data to be used in evaluating the effectiveness of UPK provider family engagement plans

D. Resource Coordination

- Collect information on resource needs of UPK families
- Collect and disseminate resources to UPK providers
- Provide technical assistance and training to providers in making appropriate referrals and linking participating families to needed services
- Collect and report data to be used in determining the effectiveness of the resource coordination component of UPK
- Link with other resource coordination initiatives including, but not limited to, Family and Children First Council Service Coordination team
- For children entering Kindergarten, continue implementation of transition protocol and plan in coordination with school districts linked to Cuyahoga County's Universal Pre-Kindergarten sites and the Kindergarten Transition Consortium.

E. Program Enhancement

- Conduct Early Childhood Environment Rating Scale (ECERS) on UPK providers and use as the basis for the development of Quality Enhancement Plans
- Report ECERS scores to UPK evaluators
- Provide technical assistance to UPK providers in improving quality in areas of need
- Assist UPK providers in developing and implementing program enhancement plans
- Provide career counseling services to UPK provider staff engaged in or seeking to engage in professional development activities
- Provide Teacher Education and Compensation Helps (T.E.A.C.H.) scholarships to UPK early care and education practitioners.
- Assist OEC with on-going implementation and refinement of the UPK fiscal model.

F. Child Outcome Assessments

- Using the Bracken Basic Concept Scale: Receptive, assess children in the UPK program upon program entry (either 3 or 4 year old class). At program exit (spring/summer before they are entering K), assess children using the Bracken School Readiness Assessment (a subset of the Receptive Scale).
- Conduct training on the Bracken Basic Concept Scale and Basic Concept Development program for UPK site staff, Starting Point staff, evaluators, and consultants.

- **Provide Bracken materials to consultants and UPK sites as required for implementation of the program**
- **Assist UPK providers in developing and implementing interventions, as needed, using the Bracken Basic Concept Development Program.**

2. CONTRACT PERFORMANCE OUTCOMES: At the end of this contract, the following performance outcomes are expected to have been achieved:

- **Completed transition plans for 36 Cuyahoga County Universal Pre- Kindergarten sites.**
- **Maintain the UPK MIS system.**
- **Provide UPK Safety Net Scholarships to eligible families.**
- **Family engagement plans developed and implemented in 36 UPK sites.**
- **Implement protocol for UPK Resource coordination and support development of service linkages for families at 36 UPK sites.**
- **Assessment of 50 preschool classrooms in UPK centers using Thelma Harms Early Childhood Environment Rating Scale (ECERS).**
- **Professional development plans completed for UPK directors, teachers and assistant teachers who do not currently meet UPK 2020 educational requirements.**
- **Program Quality Improvement Plans completed for 36 UPK sites.**
- **T.E.A.C.H. scholarships awarded to 15 UPK early care and education practitioners.**
- **The provision of 1,200 technical support visits for UPK centers.**
- **Conduct pre- and post-assessments using the Bracken Basic Concept Scale with preschool children at 36 UPK sites. Bracken pre-assessments will be completed by November 30th of each year. Bracken post-assessments will be completed by May 31st of each year.**
- **Bracken profiles and aggregate classroom results will be distributed to each site within 30 days of completion. Bracken data will be submitted to evaluators within 45 days of completion of all child assessments at all UPK sites.**

II. Amending Article II "Contract Period and Amount" to increase the amount of the contract by \$566,865.00, and to read:

This amendment shall total \$566,865.00 and the aggregate value of the contract shall not exceed \$2,358,352.00 for the time period August 1, 2009 through July 31, 2013.

The cost for the Universal Pre-Kindergarten Program support systems for the period of August 1, 2012 through July 31, 2013, totals \$566,865.00 in the aggregate and the cost breakdown is as follows:

Universal Pre-Kindergarten - \$566,865

The cost for managing and implementing the Cuyahoga County Universal Pre- Kindergarten (UPK) Management Information System (MIS), the UPK Safety Net Scholarship program; and implementation of the UPK Family Engagement, Resource Coordination, and Program Enhancement Components will be allocated as follows:

A. Management and Implementation

- 1. The ceiling for management and implementation shall be \$385,554.**
- 2. \$15,000.00 for the on-going maintenance of the UPK MIS system.**

B. UPK Early Care and Education Provider Services

- 1. \$75,000 for the provision of the T.E.A.C.H. Scholarship Program to support college scholarships for early care and education practitioners in UPK sites.**

C. UPK Safety Net Scholarships

- 1. \$91,000.00 for the provision child care scholarships to UPK providers.**

D. Parent Engagement Special Events

- 1. \$311 for parent engagement meetings, trainings and recognition.**

III. By entering into this Contract Amendment I agree on behalf of the contracting or submitting business entity, its officers, employees, subcontractors, subgrantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all documents requiring county signatures may be executed by electronics means, and that the electronic signatures affixed by the county to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of Chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

All other terms of the contract are hereby reaffirmed.

IV. Executed this _____ day of _____, 2012.

Starling Point

BY: Billie Osborne-Fears
Billie Osborne Fears

Edward FitzGerald, County Executive

COUNTY OF CUYAHOGA, OHIO

2012-09-27 11:57:50

BY: Ed FitzGerald/apc
Edward FitzGerald, County Executive