

CUYAHOGA COUNTY
COURT OF COMMON PLEAS, JUVENILE COURT DIVISION
CONTRACT FOR IN-HOME FAMILY THERAPY TREATMENT SERVICES

THIS CONTRACT is entered into this _____ day of _____, 2013 ("effective date"), by and between the County of Cuyahoga, Ohio (hereinafter called the "COUNTY"), Cuyahoga County Court of Common Pleas, Juvenile Court Division (hereinafter called the "COURT") and the following agencies (hereinafter called "VENDORS"):

1. Beech Brook;
2. Catholic Charities Corporation;
3. Ohio Guidestone;
4. Ohio Mentor

WITNESSETH THAT:

WHEREAS, the COURT desires to engage the VENDORS to provide professional and technical services to conduct a program entitled In-Home Family Therapy Treatment Services for youth and their families.

WHEREAS, each one of the VENDORS has submitted a proposal to the COURT describing the target population, service site, budget and unit rates for each of the programs offered, as further described in Exhibits "A" through "D," as attached herein;

WHEREAS, the COURT desires to consolidate all services provided by the VENDORS into one CONTRACT under the same terms and conditions for a term starting February 1, 2014 and ending on January 31, 2016.

NOW THEREFORE, the COURT and the VENDORS hereto agree as follows:

- I. TARGET POPULATION – The youth (hereinafter called the "YOUTH") referred to the program shall be males and females, ages 18 and under. These YOUTH shall be residents of Cuyahoga County referred by the COURT'S Probation Department. The VENDORS' programs shall include services as described in Exhibits "A" through "D," as attached and incorporated herein in the contract.
- II. DESCRIPTION OF SERVICES -The VENDORS shall provide the following services:
 - A. Referral and Intake – Upon receipt of Juvenile COURT'S referral, the VENDOR shall provide immediate (within the next business day) intake services, consisting of either a face-to-face meeting or a phone call with the parent/guardian of the YOUTH, to schedule the completion of the intake process with the YOUTH and parents. The referring COURT Probation Officer must be notified immediately by the VENDOR of any failure to contact the YOUTH/family within the prescribed period listed above. Should a YOUTH or the YOUTH'S family be non-compliant in the program (be unreachable for up to three (3) documented attempts over a period of thirty (30) days, unable to contact the YOUTH/family for the initial assessment or miss two (2) consecutive scheduled appointments), then the referring COURT Probation Officer must be notified immediately.
 - B. Diagnostic Assessment – The VENDOR shall complete, within fourteen (14) days of referral receipt, a psycho-social assessment of the youth, including DSM-5 mental health

diagnoses, and substance abuse/dependency disorder. The VENDOR shall also incorporate the COURT'S Ohio Youth Assessment System (OYAS) information, including criminal justice involvement; family; education; peer relations; substance abuse; leisure activities; mental health and behavior issues; and antisocial attitudes. If a more complete clinical assessment is deemed necessary, the VENDOR shall assist the family in locating the appropriate community resources at no cost to the COURT. A mechanism and timeframe for assessment updates must also be included. The COURT expects to see the case assessment/ screening and risk assessment to be conducted in the YOUTH'S home or in the community.

- C. Individualized Service Plan (ISP) – The VENDOR shall complete an Individualized Service Plan, within seven (7) days of the completed assessment. The ISP shall include individualized goals, objectives for each goal, strategies to reach those goals, and objective measures to assess outcomes. The VENDOR shall involve the family in the development of the ISP. The VENDOR shall notify the referring Probation Officer of YOUTH and families who refuse to sign or are otherwise non-compliant in relation to the ISP. If needed, the ISP shall be updated every ninety (90) days. The COURT expects that the program length of stay will not exceed one hundred twenty days (120). If the YOUTH services need to extend past 120 days, the VENDOR shall provide a goal-specific rationale, which is both quantifiable and time-specific, and request a program extension from the assigned Probation Officer. The VENDOR shall receive an approved extension request to continue with services beyond 120 days. The completed assessment and ISP shall be submitted to the YOUTH'S assigned Probation Officer, and are not considered complete until the submission is complete.
- D. In-Home Family Therapy Treatment Services – Services shall begin within five (5) days of the ISP completion, and shall include the following components.
 - 1. *Community Psychiatric Supportive Treatment (CPST)* – CPST shall include ongoing assessments; service planning and monitoring; crisis intervention, skill building; symptom recognition and development of coping skills; advocacy and outreach; education and training; and employing interventions to eliminate barriers to progress.
 - 2. *Therapy sessions* - Therapy sessions are conducted in the home according to the established treatment plan.
 - a. *Individual* therapy focuses on such issues as anger management, problem solving, conflict resolution, decision-making, stress management, empathy skills, and self-respect.
 - b. *Family therapy* is effective at repairing troubled relationships; exploring family roles, rules, and behavior patterns; and identifying coping mechanisms.
- E. Referral and Linkage with Community Resources- The VENDOR shall also provide the family with community resources as deemed relevant, including, but not limited to: parenting classes; hygiene and reproductive health; vocational and independent living skills; gender-specific groups; social skills training; tutoring and school advocacy; substance abuse support/education; and mentoring services for both parents and youth. The VENDOR shall also work with youth and families to develop neighborhood links to pro-social activities in the community, while assisting families in the development of strength-based coping skills.
- F. Program Termination – The VENDOR shall submit a termination report within ten (10)

working days of the termination date and submitted to the appropriate Probation Officer. The report shall include the YOUTH'S duration in the program, program activities and specific community resources to which the YOUTH was referred, the progress made, and any special concerns. In closing successful cases, (met or partially met ISP objects and/or demonstrated improvement in outcome measures,) the VENDOR shall obtain the signatures of the participating YOUTH and his/her parents/guardians on the case closing summary indicating their understanding of what services were provided, what goals were achieved and what actions the YOUTH and family are expected to continue on their own to maintain and continue their progress. The VENDOR shall also document service gaps (both levels and types of services needed).

- G. COURT Communication - The VENDOR shall maintain ongoing communication with involved COURT staff, including providing monthly progress reports for Probation Officers within five (5) days of their completion, and weekly or bi-weekly phone or email updates on YOUTH progress in program.
- H. Crisis Services- The VENDOR'S staff shall be available on a seven (7) day per week, twenty-four (24) hours per day basis to respond to family crisis. Staff will provide consultation and crisis stabilization.
- I. Record Maintenance - The VENDORS will maintain all records and forms utilized, in adherence with State standards, in accordance with Medicaid eligible services, whether or not services provided meet this eligibility.
- J. Staffing - The VENDOR shall provide appropriate and fully trained staff. The selection and hiring policies shall meet the State requirements and shall comply with the provisions in the Ohio Revised Code. The primary employee of the VENDOR providing services to each YOUTH and their family shall have a minimum of a Bachelor's degree in human services or a related field.
- K. Documentation - The VENDOR will maintain all records and forms utilized, in adherence with State standards, within accordance with Medicaid and ODADAS services, whether or not services provided meet this eligibility. The VENDOR shall keep records of all attempts to engage the YOUTH and family, even when these attempts are unsuccessful. The VENDOR will keep youth tracking information up-to-date on the COURT's web-based RiteTrack data management system. The VENDOR shall maintain all fiscal and programmatic records subject to inspection, review and audit by Court Personnel. Strict Confidentiality will be maintained, including HIPPA and Federal 42 C.F.R Part 2 Alcohol and Drug Regulations.

III. OPERATIONAL DETAILS

- A. Service Site - All services will take place as described in Exhibits "A" through "D," as attached herein.

B. Contact Person:

Vendor

As stated in Exhibits "A" through "F"

Juvenile Court

Karen Lippmann

9300 Quincy Avenue

Cleveland, Ohio 44106

(216) 698-4791

klippmann@cuyahogacounty.us

IV. OBJECTIVES - The VENDOR shall ensure that the following Objectives and Performance Indicators are met.

Performance Objectives

1. 80% of youth referred for services during the contract period will be successfully engaged in the program.
2. 85% of youth who start services will successfully completed the program by meeting or partially meeting their identified ISP goals at the time of termination.
3. 85% of youth who start services will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of termination.
4. 95% of youth will be involved in at least one pro-social activity at the time of successful program completion.
5. 75% of youth will demonstrate a decrease in criminogenic risk factors as measured by the Ohio Youth Assessment System after successful program completion.
6. 75% of youth who successfully complete the program will maintain law abiding behavior for 12 months after program completion, as measured by not being adjudicated within the COURT of a new criminal charge or violation, where the charged incident occurs after the program completion.

Performance Indicators

1. Number of referred youth who start services divided by the total number of youth referred for services.
2. Number of youth who successfully meet or partially meet their identified ISP goals at the time of termination divided by number of youth who are terminated from the program.
3. Number of youth who demonstrate an improvement on the outcome measure divided by the total number of youth who have been terminated.
4. Number of youth involved in at least one pro-social activity at the time of successful program completion divided by the number of youth who have successfully completed the program.
5. Number of youth whose Ohio Youth Assessment System score is lower after program completion, as compared to the score prior to admission.
6. Number of successfully terminated youth who maintain law abiding behavior for 12 months after termination divided by the number of youth who have been successfully terminated from the program.

V. BUDGET - Funding for this CONTRACT is contingent upon the availability of funds and shall not exceed **\$400,000.00** for the term of the CONTRACT. Depending on the

financial conditions, program usage and effectiveness, the COURT may independently decide to encumber additional funds to the CONTRACT through an amendment process. The VENDORS have acknowledged that the CONTRACT amount may be adjusted by COURT at any given time during the CONTRACT period based on program usage and COURT-referred youth needs through the amendment process as described in Section XVII of this CONTRACT. In the event the funds necessary for the continuation of this CONTRACT are not appropriated, the COURT will notify the VENDOR of such occurrence in writing. This CONTRACT shall thereafter terminate and be rendered null and void on the last day of the last fiscal period for which appropriations were available. Such termination is made pursuant to and in accordance with the terms of this CONTRACT and shall not be considered to be a breach or default on the part of the COUNTY or the COURT and shall not result in the COUNTY or the COURT having liability to the VENDOR or any third party for any penalty, liability or any other expense.

- A. Unit Rate - A per unit rate (hereinafter called the "UNIT RATE") for each YOUTH shall be paid by the COURT to the VENDORS for each YOUTH receiving program services, as detailed in the Description of Services section. If the VENDORS have a "Non-Medicaid" rate, then documentation of Medicaid ineligibility must accompany all invoices for YOUTH where this UNIT RATE applies. The COURT will not process any invoice for YOUTH with a "Non-Medicaid" rate unless this documentation is included with the invoice. **Only direct contact with YOUTH, their family, or supporting community persons will be eligible for payment; e-mails, phone messages and paperwork are not eligible for payment.** The UNIT RATE for the programs offered by each of the VENDORS is as stated in Exhibits "A" through "D" as attached herein.
- B. Incurring Costs - The COURT shall not be responsible for any costs incurred by the VENDOR prior to award of and subsequent to the termination of this CONTRACT.
- C. Monthly Fiscal Report - The VENDORS shall, within ten (10) days following the last day of each calendar month, submit an invoice (see Attachment A) to the COURT covering services rendered to YOUTH by the VENDORS during the previous month and the Current Youth Population form (see Attachment B) to the COURT. All invoices shall include the VENDORS' names, program name, address, phone, invoice number, and month. No invoices shall be processed without an accompanying Current Youth Population form. All invoices must be signed and dated for verification by both the fiscal and programmatic officials. Additional or corrected invoicing for services beyond the previous month must be requested separately in writing describing the reasons for the additional billing along with specific supporting documentation to substantiate the requested claim. Under no circumstance will the COURT accept or process any initial invoices received after sixty (60) days following the end of the month that the service was provided in. For example, if the service was provided within January, then the 60 day period expires on March 31. Failure to comply with submission of the invoice within the ten (10) day submission rule may result in the COURT not processing the invoice for payment.
- C. Payment - The COURT shall review invoices for completeness and accuracy before processing for payment. The invoices submitted are subject to adjustment for computational or processing errors, incorrect rates, non-covered services and to audit by the COURT. Incomplete invoices shall be returned for correction. While original "wet" signatures are required on all invoices submitted, the COURT shall accept the electronic

invoice as evidence of its receipt by the COURT. The electronic invoice shall be deemed received the date it is sent by the VENDORS. **Invoices will be processed expeditiously by the COURT, but it is highly unlikely that payment will be received by the VENDOR in less than forty-five (45) days from receipt of invoice. It is recommended that the VENDOR have reserve funding to sustain operations for at least ninety (90) days without payment for submitted invoices.**

- VI. RETENTION OF ACCOUNTING AND REPORTING PROCEDURES - The VENDOR shall maintain and preserve all fiscal and programmatic records, books, documents and papers that pertain to the performance of this CONTRACT. Such records shall be subject to inspection, review and audit by COURT personnel. The VENDORS shall maintain the aforementioned records for at least five (5) years following the termination of this CONTRACT or longer, as may be required by the applicable records retention schedule.
- VII. PROFESSIONALLY WRITTEN RECORDS - All correspondence and reports to the COURT shall be computer-generated and shall appear professional, with the VENDORS' names, address, and contact information included.
- VIII. ON SITE VISITS - The COURT and the State of Ohio shall be allowed to access, review and discuss activities and records and shall be allowed to interview individual youth, family, and/or VENDORS' staff that are served or paid in whole or in part under this CONTRACT.
- IX. INDEMNITY - The VENDORS hereby indemnify, defend and hold harmless the COUNTY and the COURT and its respective officers, officials, directors, board members, employees, and agents, from and against all claims, damages, losses, liens, causes of action, suits, judgments and expenses (including attorney's fees and other costs of defense), of any nature, kind or description, that result from (a) the negligent acts or omissions of the VENDORS, including all of its officers, owners, principals, subcontractors, employees, and agents, or (b) breach or default by the VENDORS under any terms or provisions of this CONTRACT. The VENDORS acknowledge that, as a political subdivision of the State of Ohio, the COUNTY, nor the COURT, does not indemnify any person or entity. The VENDORS agree that no provision of this contract or any other contract or CONTRACT between the VENDOR and the COUNTY may be interpreted to obligate the COUNTY and the COURT to indemnify or defend the VENDORS or any other party.
- X. BUILDING CODES-SAFETY ORDINANCES - If applicable, all buildings, offices and facilities utilized by the program where the youth shall be present shall conform to and abide by all Federal, State, County and City building codes and safety ordinances. Documentation of such shall be presented to the COURT upon request.
- VI. INSURANCE - The VENDORS shall procure, maintain and pay premiums for the insurance coverage and limits of liability indicated below with respect to products, services, work and/or operations performed in connection with this CONTRACT.
- A. **Mandatory Insurance Requirements** - The following three items (Worker's Compensation Insurance, Commercial General Liability Insurance, and Business Automobile Liability Insurance) are all mandatory requirements unless otherwise specified.

1. Worker's Compensation Insurance as required by the State of Ohio. Such insurance requirement may be met by either purchasing coverage from the Ohio State Insurance Fund or by maintaining Qualified Self-Insurer status as granted by the Ohio Bureau of Workers Compensation (BWC).

For Contractors with employees working outside of Ohio, Worker's Compensation Insurance as required by the various state and Federal laws as applicable including Employers' Liability coverage with limits of liability not less than:

- \$1,000,000 each accident for bodily injury by accident;
- \$1,000,000 each employee for bodily injury by disease;
- \$1,000,000 policy limit for bodily injury by disease.

Such insurance shall be written on the National Council on Compensation Insurance (NCCI) form or its equivalent.

2. Commercial General Liability Insurance with limits of liability not less than:

- \$1,000,000 each occurrence bodily injury & property damage;
- \$1,000,000 personal & advertising injury;
- \$2,000,000 general aggregate;
- \$2,000,000 products/completed operations aggregate.

Such insurance shall be written on an occurrence basis on the Insurance Services Office (ISO) form or its equivalent.

3. Business Automobile Liability Insurance covering all owned, non-owned, hired, and leased vehicles. Such insurance shall provide a limit of not less than \$1,000,000 combined single limit (bodily injury & property damage) each accident;

Such insurance shall be written on an occurrence basis on the Insurance Services Office (ISO) form or its equivalent.

- B. Insurance Coverage Terms and Conditions** - The insurance policies of the Contractor required for this contract, with the exception of the All Risk Equipment Insurance and Errors & Omissions Insurance, shall each name the "County of Cuyahoga, Ohio and its employees" as an Additional Insured and shall contain the following provisions:

- Thirty (30) days prior notice of cancellation or material change;
- A waiver of subrogation wherein the insurer(s) waives all rights of recovery against the County.

1. The insurance required for this contract shall be provided by insurance carrier(s) licensed to transact business and write insurance in the state(s) where operations are performed and shall carry a minimum A.M. Best's rating of A VII or above.
2. These insurance provisions shall not affect or limit the liability of the Contractor stated elsewhere in this Contract or as provided by law.
3. The Contractor shall require any and all of its subcontractors to procure, maintain, and pay premiums for the insurance coverages and limits of liability outlined above with respect to products, services, work and/or operations performed in connection with this Contract.
4. The County reserves the right to require insurance coverages in various amounts or to modify or waive insurance requirements on a case-by-case basis whenever it is determined to be in the best interest of the County.

5. If the Bid/Proposal/RFQ specifies the need for higher limits of liability for any applicable insurance provision, the Bid/Proposal/RFQ specifications shall govern.
6. The Contractor shall furnish a Worker's Compensation Certificate and Certificate of Insurance evidencing the insurance coverages required herein are in full force and effect. Acceptance of a non-conforming certificate of insurance by the County shall not constitute a waiver of any rights of the parties under this Contract.

- XI. ANTI-DISCRIMINATION – The COUNTY and the COURT will follow its policies of non-discrimination. VENDORS hereby agrees that in all matters pertaining to the employment of labor, skilled or unskilled, in the performance of this CONTRACT, the VENDORS shall at all times conduct their business in a manner that assures there shall be no discrimination exercised against any person because of race, color, national origin, religion, age, handicap, veteran status or any factor as specified in the Civil Rights Act of 1964 and subsequent amendments. It is further agreed that the VENDORS shall fully comply with all appropriate Federal and State laws regarding such regulations including the Americans with Disabilities Act.
- XII. ASSIGNABILITY - None of the work or services covered by this CONTRACT shall be subcontracted without the prior written approval of the COURT.
- XIII. RELIGIOUS AFFILIATIONS - Religious programs/programming if offered shall be voluntary and non-denominational. Non-participation by YOUTH shall not result in any penalty.
- XIV. CONFIDENTIALITY - The VENDORS shall comply with the provisions of the Privacy Act of 1974 and instruct its employees to use the same degree of care as it uses with its own data to keep confidential information concerning client data, the business of the COURT, its financial affairs, its relations with its citizens and its employees as well as any other information which may be specifically classified as confidential by the COURT. Client related information is highly confidential. All Federal and State regulations and statutes related to confidentiality shall be applicable to the VENDORS and it shall have an appropriate contract with its employees to that effect.
- XV. LICENSURE - The VENDORS shall have the appropriate license(s) or certification(s) necessary to provide the services of this CONTRACT. The VENDORS shall also immediately notify the COURT of any change in licensure status affected by the certifying authority.
- XVI. AMENDMENT - This CONTRACT constitutes the entire agreement of the parties in the subject matter hereof and may not be changed, modified, discharged or extended except by written agreement executed by the COURT and the VENDORS. The VENDORS agrees that no representation or warranties shall be binding upon the COURT unless expressed in writing herein or in a duly executed amendment hereof.
- XVII. TERMINATION
 - a. For Cause: If the COURT or any of the VENDORS breaches any terms for this CONTRACT or if any of the certifications, representations, and warranties under this

CONTRACT turn out not to be true or cease to be true, the COURT shall have the right to immediately terminate this CONTRACT with each of the offending VENDORS by giving written notice of termination to the respective VENDOR. The CONTRACT with the remaining VENDORS shall continue until the expiration of the term.

- b. For Convenience: This CONTRACT may be terminated by the COURT or each of the VENDORS upon thirty (30) days prior written notice. Termination of the CONTRACT by one of the VENDORS pursuant to this paragraph shall not affect the CONTRACT with the remaining VENDORS and the COURT'S obligation to pay the VENDORS pursuant to the Budget Section of this CONTRACT for services performed prior to termination.

XVIII. BREACH OF CONTRACT REMEDIES - Upon breach or default of any of the provisions, obligations or duties embodied in this CONTRACT, the parties may exercise any administrative, contractual, equitable, or legal remedies available, without limitation. The CONTRACT with the remaining VENDORS that are not in breach shall continue until the expiration of the term. The waiver of any occurrence of breach or default is not a waiver of subsequent occurrences, and the parties retain the right to exercise all remedies hereinabove mentioned. If one of the VENDORS fails to perform an obligation or obligations under this CONTRACT and thereafter such failure(s) is (are) waived by the COURT, such waiver is limited to the particular failure(s) so waived and shall not be deemed to waive other failures hereunder. Waiver by the COURT is not effective unless it is in writing and signed by the COURT.

XIX. SERVICE CONTINUITY - In the event that the funding for the program is not renewed, and the CONTRACT provides for direct youth services, then the VENDORS shall develop a plan for youth still receiving service at the end of the contract period. This plan shall consist of a re-assessment of the youth's progress and a determination of the best course of action for the youth. Choices may include closing cases, accelerating services or aiding in transferring cases to a funded program.

XX. ETHICS REQUIREMENTS - The VENDORS shall comply with all applicable COUNTY ordinances, including but not limited to, the Cuyahoga County Ethics ordinance and Cuyahoga County Inspector General Ordinance. The VENDORS agree that the charter provisions and all ordinances, resolutions, rules and regulations of the COUNTY now or hereafter applicable shall be included in this CONTRACT for all purposes. The VENDOR shall also comply with requirements within the provisions set forth in State of Ohio, Office of the Governor, Executive Order 2007-01S which establishes ethics requirements.

XXI. FINDINGS FOR RECOVERY - The VENDOR represents and warrants that it is not subject to an "unresolved" finding for recovery under Ohio Revised Code Section 9.2.

XXII. PUBLIC RECORDS - All parties hereto acknowledge that the COUNTY is a political subdivision in the State of Ohio and as such is subject the Ohio Revised Code and other law related to the keeping and access to Public Records, including any and all applicable Sunshine Laws, open meeting requirements, and retention schedules effecting any and all manner of communication with the COUNTY and any and all documents in any format or media.

- XXIII. GOVERNING LAW AND JURISDICTION - This CONTRACT shall be governed by and construed under the laws of the State of Ohio without regard to conflicts of law provisions. The parties agree that the state and federal courts sitting in Ohio will have exclusive jurisdiction over any claim arising out of this CONTRACT, and each party consents to the exclusive jurisdiction of such courts. The VENDORS hereby agree not to challenge any provision in this CONTRACT, including this Governing Law and Jurisdiction provision, and not to attempt to remove any legal action outside of Cuyahoga County for any reason.
- XXIV. This CONTRACT has been properly authorized pursuant to the required provisions of any and all charter provisions, ordinances, resolutions and regulations of COUNTY and each of the VENDORS. The individuals signing on behalf of the parties to this CONTRACT are authorized to execute this CONTRACT on behalf of the COURT and the COUNTY and the VENDORS. The VENDORS recognize and agree that no public official or employee of COUNTY may be deemed to have apparent authority to bind the COUNTY to any contractual obligations not properly authorized pursuant to COUNTY'S Contracting and Purchasing Procedures. The signatory parties are legally bound by the terms and conditions of this CONTRACT as of the "effective date" of the CONTRACT even when the CONTRACT is not signed by all the enumerated VENDORS.
- XXV. CRIMINAL RECORDS CHECK - The VENDORS shall comply with the provisions as specified in the Ohio Revised Code 109.572 regarding criminal records checks for prospective employees and volunteers. The COURT shall receive upon request verification of police checks, reference checks and confirmation of educational requirements for all employees and volunteers of the VENDORS assigned to this program.
- XXVI. COUNTERPARTS AND FACSIMILE/ELECTRONIC EXECUTION - This CONTRACT may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which, taken together, shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page of this CONTRACT (and each amendment, modification and waiver in respect of it) by facsimile or other electronic transmission, including email, shall be as effective as delivery of a manually executed original counterpart of each such instrument.
- XVII. ELECTRONIC SIGNATURES - By entering into this CONTRACT, the VENDORS agree on behalf of the contracting business entity, its officers, employees, subcontractors, subgrantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all documents requiring county signatures may be executed by electronic means and that the electronic signatures affixed by the COUNTY to said documents shall have the same legal effect as if the signature was manually affixed to a paper version of the document. The VENDORS also agree on behalf of the aforementioned entities and persons to be bound by the provisions of chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

IN WITNESS WHEREOF, the COURT, the COUNTY, and the VENDORS have executed this CONTRACT as of the date first above written.

Cuyahoga County Court of Common Pleas, Juvenile Court Division

By: Marita Kavalec DCC
Marita Kavalec, Court Administrator

Cuyahoga County, Ohio

Edward FitzGerald, County Executive

By: Ed FitzGerald/apc
2014-02-20 15:56:20
Edward FitzGerald, County Executive

Applewood Centers, Inc.

By: _____

Beech Brook

By: Marco Tanti

Bellefaire Jewish Children's Bureau

By: _____

Catholic Charities Corporation

By: Man A

Ohio Guidestone

By: Donna M Keegan

Ohio Mentor

By: J. M. H., ed. p.

EXHIBIT "A"
BEECH BROOK

PRINCIPAL OFFICES:

3737 Lander Road, Pepper Pike, Ohio 44124



TARGET POPULATION:

The youth (hereinafter called the "YOUTH") referred to the program shall be males and females, ages 18 and under. These YOUTH shall be residents of Cuyahoga County referred by the COURT'S Probation Department.

SERVICE SITE:

All services will take place at the YOUTH'S home or in a community setting.

CONTACT PERSON:

Debra Rex
3737 Lander Road
Cleveland, Ohio 44124
Phone: (216) 831-2255 ext2290
Debra_rex@beechbrook.org

UNIT RATE:

The UNIT RATE for this program will be **\$90.30/ hour**.

EXHIBIT "B"

CATHOLIC CHARITIES CORPORATION

PRINCIPAL OFFICES:

6753 State Road, Parma, Ohio 44134-4596



TARGET POPULATION:

The youth (hereinafter called the "YOUTH") referred to the program shall be males and females, ages 18 and under. These YOUTH shall be residents of Cuyahoga County referred by the COURT'S Probation Department.

SERVICE SITE:

All services will take place at the YOUTH'S home or in a community setting.

CONTACT PERSON:

Maureen Dee

6753 State Road

Parma, Ohio 44134

Phone: (216) 391-2064 xt12

mdee@clevelandcatholiccharities.org

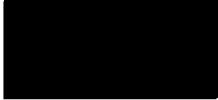
UNIT RATE:

The UNIT RATE for this program will be **\$92.86/ hour.**

EXHIBIT "C"
OHIO GUIDESTONE

PRINCIPAL OFFICES:

202 East Bagley Road, Berea Ohio 44107



TARGET POPULATION:

The youth (hereinafter called the "YOUTH") referred to the program shall be males and females, ages 18 and under. These YOUTH shall be residents of Cuyahoga County referred by the COURT'S Probation Department.

SERVICE SITE:

All services will take place at the YOUTH'S home or in a community setting.

CONTACT PERSON:

Donna Keegan
202 East Bagley Road
Berea Ohio 44107
Phone: 440-234-2006
Donna.keegan@guidestoneohio.org

UNIT RATE:

The UNIT RATE for this program will be **\$89.06/ hour**.

EXHIBIT "D"
OHIO MENTOR

PRINCIPAL OFFICES:

3085 W. Market Street Suite 101, Fairlawn, Ohio 44333



TARGET POPULATION:

The youth (hereinafter called the "YOUTH") referred to the program shall be males and females, ages 18 and under. These YOUTH shall be residents of Cuyahoga County referred by the COURT'S Probation Department.

SERVICE SITE:

All services will take place at the YOUTH'S home or in a community setting.

CONTACT PERSON:

A.M. Chip Bonsutto
3085 W. Market Street Suite 101
Fairlawn, Ohio 44333
Phone: 330-835-1468
Angelo.bonsutto@thementornetwork.com

UNIT RATE:

The UNIT RATE for this program will be **\$86.97/ hour.**

ATTACHMENT A

ATTACHMENT B



CURRENT YOUTH POPULATION
CUYAHOGA COUNTY JUVENILE COURT
MONTH _____ YEAR _____



AGENCY _____ PROGRAM _____

Please list all ACTIVE youth that received services within the month, regardless if the Court is not the primary payor. Any youth not listed here AND the invoice will be disallowed for reimbursement. This list MUST accompany the invoice each month. Please list youth alphabetically. Use additional sheets as necessary.

COLL NT	YOUTH NAME	DATE OF BIRTH	SOCIAL SECURITY NUMBER	IFCJ DATE OF SERVICE	TERMINATION DATE	TERMINATION REASON
1						
2						
3						
4						
5						
6						
7						
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33						
34						
35						

CONTACT PERSON: _____

PHONE #: _____ EMAIL _____

* **TERMINATION CODES:**

S - Successful completion
U - Unsuccessful completion
O - Youth moved or died