



## **MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement (MOA) is entered into by and between the County of Cuyahoga, Ohio (COUNTY) and the Bowling Green State University (BGSU) a state assisted institution of higher education, dba its Office of Continuing Education's State Fire School located at 14 College Park, Bowling Green State University, Bowling Green, Ohio 43403; shown below as Contracting Parties.

### **I. CONTRACTING PARTIES**

The Receiving Party: The County of Cuyahoga, Ohio, 1219 Ontario Street, Cleveland, Ohio 44113

The Performing Party: Bowling Green State University (BGSU) 14 College Park, Bowling Green, Ohio 43403

### **II. STATEMENT OF SERVICES PERFORMED**

BGSU shall provide a Rope Rescue Level I Class (07-002f) for four (4) days, commencing on March 5, 2012, and ending on March 8, 2012. BGSU shall provide a Rope Rescue Level II Class (07-002f) for four (4) days, commencing on March 12, 2012, and ending on March 15, 2012. The contract includes the following costs: instructors, meals, supplies and administrative. See Attachment I.

### **III. CONTRACT AMOUNT**

The total amount of this contract is: Fifteen Thousand Dollars and no cents (\$15,000.00).

### **IV. PAYMENT FOR SERVICES**

Payment for services performed shall be billed *lump sum with payment due within thirty (30) days of receipt.*

### **V. TERM OF CONTRACT**

This contract is to begin as of the date December 1, 2011, and shall terminate March 31, 2012.

**VI. ELECTRONIC SIGNATURE AND TERMS OF AGREEMENT**

The parties further agree to include the following language in all agreements, amendments to agreements and all applicable procurement documents:

By entering into this AGREEMENT, I agree on behalf of the contracting or submitting business entity, its officers, employees, subcontractors, subgrantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all electronic signatures requiring COUNTY signatures may be executed by electronic means, and that electronic signatures affixed by the COUNTY to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of Chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions and to comply with the electronic signature policy of Cuyahoga County.

Edward FitzGerald, County Executive

County of Cuyahoga, Ohio:

2012-01-30 15:30:59

Name: \_\_\_\_\_

Edward FitzGerald

Title: County Executive

Date: \_\_\_\_\_

Bowling Green State University:

Name: \_\_\_\_\_

Kerry Gonzalez

Title: Assistant Director, State Fire School

Date: 12-5-11