

**AGREEMENT**

between

**CUYAHOGA COUNTY**

and

**Village of Hunting Valley**

for

**FY10 Interoperable Emergency Communications Grant**

**TICP and Radio Usage Seminar**

THIS AGREEMENT made and entered into this 21 day of Aug, 2012 by and between the County of Cuyahoga, Ohio (the "COUNTY"), and Village of Hunting Valley, a political subdivision, with principal offices located at 38251 Fairmount Blvd., Chagrin Falls, OH 44022 (the "VILLAGE").

WHEREAS, pursuant to Resolution No. EA2011-0047 duly adopted on 1/18/2011, by the COUNTY approving the FY10 Interoperable Emergency Communication Grant (hereinafter called "FY10 IECGP"); and

WHEREAS the purpose of this AGREEMENT is to coordinate and identify activities, procurement, and services utilizing grant funds received by the COUNTY as they pertain to the FY10 IECGP; and

WHEREAS the FY10 IECGP grant funds were awarded to the COUNTY, for the COUNTY, and on behalf of the municipalities and other permissible agencies in Cuyahoga County, and the following documents consisting of Attachment I, and Exhibit A, are incorporated herein as part of this AGREEMENT:

- FY10 IECGP Award and Guidance (Attachment I)
- Overtime and Backfill Request Form (Exhibit A)

WHEREAS, it is necessary that the COUNTY and VILLAGE enter into an AGREEMENT in order to carry out the coordination and responsibilities of the FY10 IECGP grant awards and description of the programs contained in Attachment I;

NOW, THEREFORE, the parties agree as follows:

**I. SCOPE OF SERVICE**

The VILLAGE will provide all services and assure adherence to the requirements as set forth in Attachments I during the period from 6/01/2010 through and including

12/31/2012 or as adjusted by approved formal request for a grant period change, program modification or grant extension. Any changes or deviations from the Attachment must be set forth in writing and approved by the COUNTY prior to implementation.

- August 1-2012 TICP and Radio Usage Training
- Village of Hunting Valley-\$271.49

The VILLAGE will submit reimbursement documentation for overtime and/or backfill of employees who complete trainings and/or participate in exercises approved by the Cuyahoga County Public Safety Urban Area Working Group (UAWG). The Ohio Emergency Management Agency and the Office of Domestic Preparedness of the United States Department of Homeland Security must approve these trainings and/or exercises in advance in compliance with Attachment I.

## II. TERMS AND CONDITIONS OF PAYMENT

### A. Reimbursement

The COUNTY shall reimburse the VILLAGE for 100% of approved eligible expenses incurred by the VILLAGE solely out of the grant funds in an amount not to exceed **Two Hundred Seventy One Dollars and Forty Nine Cents (\$271.49)**.

### B. Required Documentation for Reimbursement Negotiates

1. For each item or group of same items purchased by the VILLAGE, copies of proof of payment and copies of invoices signed by the VILLAGE indicating approval and acceptance of goods shall be submitted to the COUNTY as required in Attachments I and Exhibit A and according to all AGREEMENT documents, in order to obtain reimbursement. In no event shall any expenditure by the VILLAGE be reimbursed unless said expenditure is included in the schedule of expenses and proper documentation submitted by the VILLAGE is approved by the COUNTY. Following approval of the amount requested for reimbursement, the COUNTY shall issue a check to the VILLAGE for the total amount of approved invoice within thirty (30) business days after grant funds are received from the State.
2. The COUNTY shall make payment to the VILLAGE on the basis of the approved documentation and adherence to the terms stated in Attachment I.
3. The VILLAGE must submit reimbursement requests at least once per quarter. Each such reimbursement request shall be made in the form of Exhibit A (attached).
4. If the COUNTY has knowledge of a delay in funding, the VILLAGE will be notified immediately.
5. The COUNTY may withhold reimbursements if the VILLAGE has been found and notified of non-compliance status with federal, state

and/or County requirements, regulations and conditions set forth in this AGREEMENT.

6. It is the VILLAGE'S responsibility to handle discrepancies with vendors.

### III. GRANT CONDITIONS

The VILLAGE shall: 1) Comply with all special and standard grant conditions set forth in the Attachment I and Exhibit A attached and made part of this AGREEMENT; 2) Comply with Senate bill 9 (Ohio's homeland security and anti-terrorism legislation; 3) Comply with HB 694; and 4) Comply with the Buy American Act (41 U.S.C. 10a et seq.).

### IV. AUDITS

#### A. Access to records

To the extent permitted by law, the COUNTY and the State of Ohio Emergency Management Agency authorized representatives shall have access during business hours for the purpose of audit and examination of any books, papers, program site, staff, clients, and records of the VILLAGE that are pertinent to the subject grant. The COUNTY shall provide the VILLAGE with two (2) days advance written notice of intent to audit.

#### B. Final Audit

1. Final audit of the VILLAGE shall be made by the Auditor of the State at each level of local government in accordance with standard time schedules. The VILLAGE agrees to cooperate with Federal, State, and local auditing requirements and comply with standards, procedures, and reasonable schedules whether the audit be general, full-scope, financial, compliance, performance, total entity, or other, in accordance with Federal GAO reporting standards, Grant Conditions GA-110-SC-85, JA/JJ 110-SC-75-1, and the applicable requirements of Federal OMB circulars A-102, A-110, A-128, A-122, A-124, A-133, A-87, A-88, A-21, and A-27. The COUNTY shall provide the VILLAGE with two (2) days advance written notice of intent to audit.

2. In the event of a state and/or federal audit of COUNTY records concerning his grant project, the COUNTY will provide the VILLAGE with a copy of findings for recovery related to the VILLAGE'S expenditures under this AGREEMENT, so that the VILLAGE shall have an opportunity to submit a written response to said findings. The VILLAGE shall be liable to the COUNTY for the return of all unexpended funds or disallowed expenditures as a result of an audit finding. The VILLAGE shall be liable to the COUNTY for findings of recovery made as the result of a state audit.

### V. REPORTING REQUIREMENTS

In order to facilitate compliance with the grant conditions, the VILLAGE shall provide the required reports as indicated and required in Attachment I to the COUNTY. The COUNTY shall submit a program report to the Department of Homeland Security

("DHS") as required by the grant conditions. The COUNTY shall make available to the VILLAGE a copy of all sections of the program report related to its activities and expenditures under this AGREEMENT.

#### VI. NOTICES

Any reports, notices, invoices or communications required in this AGREEMENT shall be sufficient if sent by the parties via United States Mail, postage paid, to the addresses noted below:

COUNTY: Cuyahoga County Justice Services  
Grants and Training/Public Safety Grants Administration  
310 Lakeside Avenue, Suite 750  
Cleveland, Ohio 44113  
Attn: Manager

VILLAGE: Hunting Valley  
38251 Fairmount Blvd.  
Chagrin Falls, OH 44022

Or at such other address as the COUNTY may have designated by the written notice to the VILLAGE.

#### VII. TERMINATION

This AGREEMENT shall terminate on the expiration date stated below, provided that termination does not effect the COUNTY'S obligation to pay the VILLAGE for pending purchases or the COUNTY'S obligation to fulfill the COUNTY'S requirements as described in the grant conditions. Either party without cause will not terminate this AGREEMENT.

In the event the U.S. Department of Homeland Security or Ohio Emergency Management Agency disapprove the grant award, or for any reason reduce or discontinue the grant of funds thereby causing the COUNTY to receive a lesser amount of funds than specified by this AGREEMENT, then the COUNTY reserves the right to reduce or cancel this AGREEMENT.

This AGREEMENT may be terminated for failure to meet the terms of this AGREEMENT or the failure of the VILLAGE to meet its service/grant objectives. The COUNTY will notify the VILLAGE in writing when corrective action is required. The VILLAGE will commence the recommended corrective action (s) within 30 days after notice. Failure to commence corrective action may result in a delay in reimbursement and/or the termination of the AGREEMENT.

#### VIII. TERM

This AGREEMENT will be effective as of 6/01/2010, and unless sooner terminated for cause, will terminate on 12/31/2012.

#### IX. NON-DISCRIMINATION

The VILLAGE agrees to provide the program services without discrimination on account of race, sex, color, religion, national origin, age, occupation, physical or mental disability or veteran status, to the extent required by law. The parties agree that discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 or the Code of Federal Regulations, are incorporated into this AGREEMENT to the extent binding upon the VILLAGE.

**X. COMPLIANCE WITH THE LAW**

Performance under this AGREEMENT shall be in compliance with all applicable Federal, State and County laws, regulations, circulars, rules, and ordinances.

**XI. PROTECTION OF CONFIDENTIAL INFORMATION**

This AGREEMENT including the attachments and exhibits may contain confidential information that should not be disclosed. Any party reviewing requests for information concerning this AGREEMENT under the Ohio Public Records Law or the Freedom of Information Act must consult with the Cuyahoga County Director of Law before releasing or reproducing confidential information. This section is not meant to encourage non-compliance with the Ohio Public Records Law.

**XII. ENTIRE AGREEMENT**

This AGREEMENT constitutes the full and complete understanding between the parties concerning the FY10 IECGP. This AGREEMENT shall be not be amended except by a written instrument signed by both parties in accordance with law.

The parties further agree to include the following language (modified to suit the situation) in all agreements, contracts, amendments to agreements and contracts, requests for proposals, requests for qualifications, notices and instructions to bidders and all applicable procurement documents:

By entering into this AGREEMENT, I agree on behalf of the contracting or submitting business entity, its officers, employees, subcontractors, subgrantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all documents requiring COUNTY signatures may be executed by electronic means, and that the electronic signatures affixed by the COUNTY to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of Chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

IN WITNESS WHEREOF, the COUNTY and the VILLAGE have executed and delivered this AGREEMENT as of the date first above written.

County of Cuyahoga, Ohio:

Edward FitzGerald, County Executive

By: 

Edward FitzGerald, County Executive

2012-11-14 17:45:57

Village of Hunting Valley:

By: 