

## CONTRACT

THIS CONTRACT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012 by and between the County of Cuyahoga, Ohio (the "County") on behalf of the Department of Public Safety and Justice Services and Cinecraft Productions, Inc, a Corporation with principal office located at 2515 Franklin Boulevard, Cleveland, Ohio 44113 (the "Provider").

### **WITNESSETH THAT:**

WHEREAS the COUNTY and PROVIDER enter into a contract in order to carry out the proposed plan set forth in Attachment I (Provider's response to request for quote) during the period of November 1, 2012, through and including February 28, 2013, or as adjusted by approved formal request.

The PROVIDER will provide the COUNTY with a bundled public relations media product to promote awareness of the Northeast Ohio Regional Fusion Center in relation to the FY10 Law Enforcement State Homeland Security Program (LE-SHSP) funds administered by Cuyahoga County through the Public Safety Grants (PSG) division of the Cuyahoga County Department of Public Safety and Justice Services. Due to LE-SHSP grant requirements, the project is to be complete by February 28, 2013.

NOW THEREFORE, the parties hereby agree as follows:

#### **I. SCOPE OF SERVICES**

The PROVIDER shall provide all services necessary to develop an integrated marketing campaign to promote the Northeast Ohio Regional Fusion Center as well as project management and professional services set forth in the attached Statement of Work (Attachment I). The Northeast Ohio Regional Fusion Center will become the owner of the final product when it is presented to them by the PROVIDER.

#### **II. COMPENSATION-METHOD OF PAYMENT**

The COUNTY shall reimburse the PROVIDER for allowable expenses incurred in providing the above services, utilizing FY10 LE-SHSP funds per Attachment II.

Payment shall be made by the COUNTY to the PROVIDER based upon successful completion of the above-mentioned Statement of Work. Payment shall be made within thirty (30) days following the receipt of detailed, documented invoice of services from the PROVIDER. **Compensation shall not exceed Ten Thousand One-Hundred and Nineteen Thousand Dollars and 0 Cents (\$10,119.00).**

The COUNTY may withhold reimbursements, if the PROVIDER is determined to be in non-compliance status with Federal, State and/or COUNTY requirements, regulations and conditions and written notification of this non-compliance is submitted to the PROVIDER.

### **III. AVAILABILITY**

None of the work or services covered by this contract shall be subcontracted without prior written approval of the COUNTY.

### **IV. TERM**

This Contract will enter into effect as of **November 1, 2012**, and unless sooner terminated for cause, will terminate on **February 28, 2013**, unless otherwise extended and approved in writing by the COUNTY.

### **V. TERMINATION**

This Contract shall terminate on the date stated in Section IV above. The COUNTY reserves the right to reduce or cancel this contract thirty (30) days after providing written notification if funding related to this contract is reduced. If the Contract is terminated by the COUNTY, then the COUNTY agrees to pay the PROVIDER for work performed and product delivered through the date of such notice, or such later date as agreed by the parties.

### **VI. MODIFICATIONS**

By mutual consent of the COUNTY and the PROVIDER, this Contract may be

modified whenever such modifications are deemed necessary. Any such modification to this Contract shall be reduced to writing and signed by both parties.

## **VII. NOTICES**

Any reports, notices, invoices or communications required in this Contract shall be sufficient if sent by the parties in the United States Mail, postage paid, to the addresses noted below:

### **COUNTY:**

Paula Young  
Cuyahoga County Det. of Public Safety and Justice Services  
310 W. Lakeside Avenue, Suite 700  
Cleveland, Ohio 44113  
Telephone: (216) 698-2701

### **AGENCY:**

Kate Hawk  
Cinecraft Productions, Inc.  
2515 Franklin Boulevard  
Cleveland, Ohio 44113  
Telephone: (216) 781-2300

or at such other addresses as may be designated by written notice.

## **VIII. NON-DISCRIMINATION**

The PROVIDER agrees to provide the program services without discrimination on account of race, sex, color, religion, national origin, age, occupation, physical or mental disability or veteran status, to the extent required by law. The parties agree that discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national

origin, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 of the Code of Federal Regulations, are incorporated herein to the extent binding upon the PROVIDER.

#### **IX. COUNTY OF CUYAHOGA, OHIO HELD HARMLESS**

The PROVIDER agrees to indemnify and hold harmless and defend Cuyahoga County elected officials, and all other persons or organizations cooperating in the conducts of the program, and their employees, agents, and officers (each of which persons and organizations is hereinafter called an "indemnity") from and against any and all claims, loss, damages, liability, costs, expense, judgment or obligation whatsoever, for or in connection with injury (including death) or damage to any person or property resulting from, or in any way connected with the performance or failure to perform obligations hereunder by the PROVIDER, and applies without limitation to injury or damage to third parties and Cuyahoga County and its respective property.

#### **X. COMPLIANCE WITH THE LAW**

The PROVIDER agrees to provide the services in compliance with all applicable Federal, State and County laws, rules, regulations and ordinances.

#### **XI. ENTIRE CONTRACT**

This Contract constitutes the full and complete expression of the Contract between the parties and supersedes any prior contemporaneous oral or written Contracts. This Contract shall not be amended, except by a written instrument signed by both parties.

#### **XII. ELECTRONIC CONTRACT**

By entering into this Contract I agree on behalf of the contracting or submitting business entity, its officers, employees subcontractors, sub grantees, agents or

assigns, to conduct this transaction by electronic means by agreeing that all documents requiring County signatures may be executed by electronic means, and that the electronic signatures affixed by the county to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

IN WITNESS WHEREOF, the COUNTY and the PROVIDER have executed and delivered this Contract as of the date first written above.

COUNTY OF CUYAHOGA, OHIO

Edward Fitzgerald, County Executive

BY: Edward Fitzgerald, Jr.  
Edward Fitzgerald, County Executive

Cinecraft Productions, Inc.

BY: Maria Keckan  
MARIA KECKAN,  
PRESIDENT