

CUYAHOGA COUNTY LEAD REMEDIATION WINTER CONTRACT

between

CUYAHOGA COUNTY

and

Paragon CMS

Address: 4201 Okalona Rd. Community: South Euclid

This Contract, made and entered into this 25th day of February, 2013, by and between **Cuyahoga County**, a political subdivision of the State of Ohio, on behalf of the **Cuyahoga County Department of Development** ("County"), and Paragon CMS an Ohio Corporation ("Contractor"), located at 3740 Carnegie Ave., Suite 302, Cleveland, OH 44115.

- 1) **SCOPE OF WORK:** The scope of work for this contract is set forth in the completed Cuyahoga County Lead Remediation Specifications, attached hereto and incorporated herein by reference.
- 2) **EFFECTIVE DATE OF CONTRACT:** The Contract shall become binding upon the parties concerned when both parties have properly signed the Contract and a written Proceed Order has been issued. If a Proceed Order is not issued within 90 calendar days of submission of the contractor's proposal, the Contractor may withdraw its proposal.
- 3) **TIME FOR PERFORMANCE:** Winter shall be defined as November 1st through March 1st. Winter contracts executed between November 1st and March 1st shall be completed in full by May 31st, 2013. All work to be performed by the Contractor shall be completed in accordance with the Contract by May 31st, 2013. Interim Clearance from Cuyahoga County Board of Health for interior work must be obtained within **ninety (90)** days of County Contracts and Purchasing Board approval of this contract. Notwithstanding the aforesaid, the Contractor is excused from the performance time requirement if, during the progress of the work, an extension for a definite period of time is authorized in writing by the County, or delay is caused by strikes, lockouts, fire, unusual delay in transportation, unavoidable casualties, or any other causes completely beyond the Contractor's control.
- 4) **WORK PRACTICES:** The Contractor is to provide all labor, material and equipment necessary to complete all aspects of the work in the Contract. All materials and equipment shall be installed in accordance with the manufacturer's specifications applicable. All labor shall be done by skilled mechanics, qualified and competent to perform the best grade of workmanship as usually recognized in the building industry. The work shall also comply with requirements of all current versions of applicable national, state and local regulations. Where there is a conflict between this Specification and the cited federal, state or local regulations or guidelines, the more restrictive or stringent requirements shall prevail. The County reserves the right to have personnel removed from the job who are not performing their services in a workmanlike manner.

The Contractor will follow all "HUD Guidelines for the Evaluation and Control of Lead Based Paint Hazards in Housing", found at 24 CFR Parts 35, 36, 37. All lead remediation work shall be supervised by State of Ohio Licensed Lead Abatement Contractors and carried out by State of Ohio Licensed Lead Abatement Workers. The Contractor will not use open-flame burning, chemical strippers containing methylene

abrasive blasting, or machine sanding without HEPA attachments or heat stripping above 1100 degrees (F) at any time.

WORK PRACTICES (cont'd):

The Contractor will observe the procedures for worker protection established by the Federal Occupational Safety and Health Administration, including but not limited to:

29 CFR 1910 General Industry Standards
29 CFR 1910.1025 Lead Standards for General Industry
29 CFR 1910.134 Respiratory Protections
29 CFR 1910.1200 Hazard Communications
29 CFR 1910.245 Specifications for Accident Prevention (Sign and Tags)
29 CFR 1926 Construction Industry Standards
29 CFR 1926.62 Construction Industry Lead Standard

The contractor will dispose of waste resulting from abatement in accordance with all applicable local, State, and Federal regulations.

The job site must be left clean and must pass final lead clearance inspection by the Cuyahoga County Board of Health prior to payment under this contract.

- 5) **SUBSTITUTIONS/CHANGES:** It is not the desire of the County to exclude any products or materials of equal or greater merit to those specified herein. Trade names are designated to establish the quality desired. Contractors wishing to make substitutions under the provisions of "or equal," will provide the County with complete information and samples where required. All changes in the Contract (material, labor, etc.) shall be approved in advance by the County and Contractor on a written Change Order Document.
- 6) **SAMPLES:** The Contractor shall furnish, for the approval of the County, all samples as directed. The work shall be in accordance with the approved samples.
- 7) **MATERIAL REMOVAL/RETAINAGE:** The Contractor shall keep the premises clean and orderly during the course of the work and remove all debris upon completion of the work. Materials and equipment that have been removed as part of the work shall belong to the Contractor unless otherwise stated in the Contract. New materials remaining after installation shall belong to the Contractor and are given to the property owner solely at the discretion of the Contractor.
- 8) **UTILITIES:** The contract price is based on the Contractor using, at no cost, existing utilities such as light, heat, power and water necessary to the completion of the work.
- 9) **PERMITS/LICENSES:** All permits and licenses necessary for the completion and execution of the work shall be secured and paid for by the Contractor. All work shall be performed in conformance with all applicable federal, State, and local laws, regulations, codes and requirements. If the Contractor performs contrary to such laws, ordinances, etc., he shall bear all costs to correct the work.

- 10) **INSURANCE:** The Contractor shall maintain such insurance as will protect him from claims under worker's compensation acts and other employee benefits acts, from claims for damages to property which may arise both out of and during operations under the Contract, whether such operations be by himself or by any Subcontractor or anyone directly or indirectly employed by either of them. Public liability insurance protecting the Contractor and the County shall be written for not less than \$100,000/\$300,000 one occurrence for injury to persons and not less than \$100,000 for damages to property. Additional pollution liability insurance for the lead remediation work will be required for not less than \$100,000/\$300,000 one occurrence for injury to persons and not less than \$100,000 for damages to property. Certifications of proof of such insurance shall be filed with the County prior to executing the Contract. The Contractor shall defend, indemnify and hold harmless the County, its officers and employees, for liability and claim for damages because of bodily injury, death, property damages, sickness, disease, or loss and expense arising from the Contractor's operations under the Contract.

- 11) **SUPERINTENDENCE:** The Contractor shall furnish the County with the name and telephone number of one State Licensed Lead Abatement Contractor who will represent the Contractor and be responsible for all the Lead Remediation Work under this contract.

Name of State Licensed Abatement Contractor (Person): michael Audrick

Daytime Phone Number: (214) 361-5555

- 12) **INSPECTION OF WORK:** The County shall at all times have access to the work. If the Contract plans, instructions, law, ordinances, other applicable assistance program, or any public authority requires any work to be specifically inspected, tested or approved, the Contractor shall give the County timely notice. Hidden work that has not been inspected may be uncovered for examination at the Contractor's own expense. If such work should be found not in accordance with this contract the Contractor shall pay such cost.
- 13) **SUBCONTRACTING:** Because this work requires a State of Ohio Lead Abatement Contractor License, subcontracting of the work is not permitted without prior written consent of the County.
- 14) **ANTI-KICKBACK RULES:** Salaries of architects, draftsmen, technical engineers, and technicians performing work under the Contract shall be paid unconditionally and not less often than once a month without deduction or rebate on any account except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 STT. 108; Title 18 U.S.C., Section 874; and Title 40 U.S.C., Section 276 c). The Contractor shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts covering work under the Contract to insure compliance by Subcontractors with such regulations, and shall be responsible for the submission of affidavits required of Subcontractors thereunder except as the Secretary of Labor may specifically provide for variation of or exemption from the requirements thereof.

15) **EQUAL EMPLOYMENT OPPORTUNITY:** During the performance of the Contract, the Contractor agrees as follows:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color or national origin. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.
- C. The Contractor will cause the foregoing provisions to be inserted in all Subcontracts for any work covered by the Contract so that such provisions will be binding upon each Subcontractor provided that the foregoing provisions shall not apply to Contracts or Subcontractors for standard commercial supplies or raw materials.
- D. The Contractor will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, advising the said labor union or workers' representative of the Contractor's commitments under this section and shall post copies of the notice in conspicuous place available to employees and applicants for employment.
- E. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor or the Secretary of Housing and Urban Development, or pursuant thereto, and will permit access to his books, records and accounts by the Secretary of Housing and Urban Development, or his designee, and the Secretary of Labor for the purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- F. In the event of the Contractor's noncompliance with the nondiscrimination clauses of the Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for future Government contractors or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- 16) **DEFAULT AND TERMINATION FOR CAUSE:** In case the Contractor fails to furnish materials or execute work in accordance with the provisions of the Contract, or fails to proceed with or complete the work within the time specified in the Contract, or if the provisions of the Contract are otherwise violated by the Contractor, then in any case upon ten (10) days written notice to the Contractor, the County shall have the right to declare Contractor in default in the performance of his obligations under Contract. Said notice shall contain the reason for the County's intent to declare Contractor in default and unless within ten (10) days after service of said notice, the violation shall cease or satisfactory arrangements shall be made for its correction, the Contractor, by written notice, may be declared in default and his right to proceed under the Contract terminated. In the event the Contractor is thus declared to be in default, the County, after notifying the Contractor, will proceed to have the work completed, shall apply to the cost of having the work completed any money due to Contractor under the Contract, and the Contractor shall be responsible for any damages resulting to the County by reason of said default.
- 17) **METHOD OF PAYMENT:** The full amount of this contract will be paid in one lump sum upon completion of all work to the satisfaction of the property owner and the County, and receipt of a satisfactory written clearance examination report from the Cuyahoga County Board of Health. No advances or partial payments will be made.
- Payment will be mailed directly to the Contractor at the address of record within 30 days after signature of the Owner Satisfaction Statement by all parties, satisfactory inspection of the work by the County, and receipt of all required permits, lien waivers, clearance inspection reports and any other documents reasonably requested by the County.
- 18) **LIEN WAIVERS AND WARRANTIES REQUIRED:** Before Contractor requests a payment; he shall give the County good and sufficient evidence that the premises are free from liens, damages, or claims against the Contractor. The County shall reserve the right to retain out of the payment then due or thereafter to come due, an amount sufficient to indemnify the County against all such liens, damages, and claims until the same shall be effectually satisfied, discharged and canceled. The invoice requesting Final Payment must also have attached all manufacturers and supplier's written guarantees and warranties covering materials and equipment furnished under this Contract. Neither final certificate nor payment shall relieve the Contractor of responsibility for negligence, faulty materials, or faulty workmanship within the period provided by the Contract.
- 19) **DEFECTS AFTER COMPLETION:** The Contractor shall guarantee the work performed for a period of twelve (12) months from the date of final acceptance of all work required by the Contract. Any defects that appear within this twelve (12) month period and arise out of defective or improper materials or workmanship shall be corrected and made good by the Contractor at his expense.

LEAD REMEDIATION CONTRACT SIGNATURE PAGE

Property Address: 4201 Okalona Rd. Community: South Euclid

Contract Time of Performance: February 25, 2013 through May 31, 2013

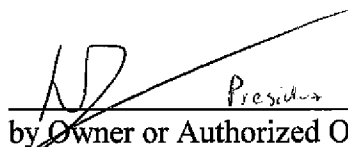
This contract specifically includes all 19 paragraphs of Terms and Conditions listed above. The Contractor's authorized representative has read and is in agreement with this Contract.

Having read the Terms and Conditions and having examined the attached specifications, for the considerations named therein, the Contractor agrees to do the work listed in the Cuyahoga County Lead Remediation Specifications, attached hereto and incorporated herein by reference, at the property address stated above and on the Lead Remediation Specifications, for the lump sum price of \$7,120.00.

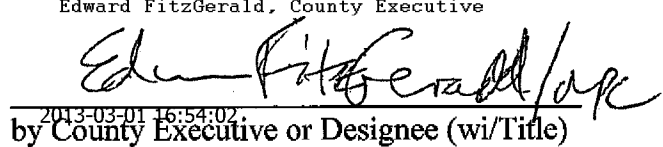
Electronic Signature Clause: By entering into this Contract or by submitting a bid or a proposal, I agree on behalf of the contracting or submitting business entity, its officers, employees, subcontractors, sub grantees, agents or assigns, to conduct this transaction by electronic means by agreeing that all documents requiring county signatures may be executed by electronic means, and that the electronic signatures affixed by the county to said documents shall have the same legal effect as if that signature was manually affixed to a paper version of the document. I also agree on behalf of the aforementioned entities and persons, to be bound by the provisions of chapters 304 and 1306 of the Ohio Revised Code as they pertain to electronic transactions, and to comply with the electronic signature policy of Cuyahoga County.

Paragon CMS
3740 Carnegie Ave., Suite 302
Cleveland, OH

Cuyahoga County
Department of Development
1701 East 12th Street, 1st Floor
Cleveland, OH 44114
Edward FitzGerald, County Executive

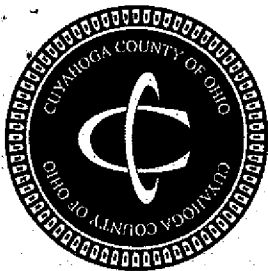

by Owner or Authorized Officer (wi/Title)

Dan Lawson
Printed Name of Person Signing Above


by County Executive or Designee (wi/Title)

Signature Date

1-18-13
Signature Date



Cuyahoga County Bidder Compliance Form

Sections 4.8 and 4.10 of the Cuyahoga County Contracting and Purchasing Procedures Ordinance (the "Contracting Ordinance") require that all successful bidders certify compliance with each and every requirement listed below prior to execution of a contract with the County. By initialing next to each requirement below and by affixing my signature at the end of this document, I hereby certify that I or the company that I am authorized to represent (the "bidder") will be in compliance with each requirement at the time of execution of a contract with the County resulting from the bid this form is attached to. Failure to initial next to each and every requirement below may result in dismissal of the bid this form is attached to. If any material breach of the certifications required below occurs during the contract performance by the bidder, the County may exercise any or all contractual remedies, including, but not limited to, contract termination for cause.

Please initial in the right hand column next to each criteria met

INITIAL

- 1 Bidder is in compliance with Ohio's Drug-Free Workplace requirements, including, but not limited to, maintaining a substance abuse policy that its personnel are subject to on the contract (the successful bidder shall provide this policy upon request).
- 2 Bidder does not have an Experience Modification Rating greater than 1.5 with respect to the Bureau of Workers Compensation risk assessment rating.
- 3 Bidder is in compliance and will remain in compliance with Federal and Ohio Equal Opportunity Employment Laws.
- 4 Bidder will pay the prevailing wage rate and comply with other provisions set forth in Sections 4115.03 through 4115.16 of the Ohio Revised Code and Sections 4101:9-4-01 through 4101:9-4-28 of the Ohio Administrative Code, including, but not limited to, the filing of certified payroll reports.
- 5 Bidder has not been debarred from public contracts for prevailing wage violations or found or determined by the state to have underpaid the required prevailing wage, whether intentionally or unintentionally, even if settled subsequent to the finding, more than three (3) times in the last ten (10) years, provided that, when aggregating for any single project, no finding of an underpaid amount of less than \$1,000.00 shall be considered, and no single finding based upon a journeyman-to-apprenticeship ratio shall be considered a violation of this provision unless as part of multiple, similar findings.
- 6 Bidder has not been penalized or debarred from any federal, state, or local public contract or falsified certified payroll records, or has otherwise been found, after appeals, to have violated the Fair Labor Standards Act in the past seven (7) years, or during the bidders' entire time of doing business, if less than seven (7) years.
- 7 Bidder has not had the professional license of any of its employees revoked for malfeasance or misfeasance.
- 8 Bidder has not violated any unemployment or workers compensation law during the past five (5) years, or during the bidder's entire time of doing business, if less than five (5) years.
- 9 Bidder does not have final, unsatisfied judgments against it which in total amount to 50% or more of the contract amount.
- 10 Bidder will utilize, for work performed under the contract, supervisory personnel that have three (3) or more years of experience in the specific trade and who maintain the appropriate state license(s), if any.
- 11 Bidder is properly licensed to perform all work as follows: (1) if performing a trades contract, shall be licensed pursuant to Ohio Revised Code Section 4740 as a heating, ventilating, and air conditioning contractor, refrigeration contractor, electrical contractor, plumbing contractor, or hydronics contractor; (2) if performing work regulated under Section 3737.65 of the Ohio Revised Code, be certified by the State Fire Marshall; and (3) if performing work under any other trade, occupation, or profession licensed under Title 47 of the Ohio Revised Code, be licensed for that trade, occupation, or profession as provided in the Ohio Revised Code. If the applicable contract does not involve any of the above-described work, Bidder shall place "N/A" and his/her initials in the box to the right.
- 12 Bidder will, if performing a trades contract pursuant to Ohio Revised Code Section 4740, not subcontract more than twenty-five percent (25%) of the labor, excluding materials, for its awarded contract, unless to subcontractors also licensed pursuant to Ohio Revised Code Section 4740 or certified by the State Fire Marshall pursuant to Ohio Revised Code Section 3737.65. If the applicable contract does not involve this type of work, Bidder shall place "N/A" and his/her initials in the box to the right.
- 13 Bidder will provide access as needed and allow the Agency of the Inspector General to perform the functions provided for in Section 4.12 of the Contracting Ordinance.
- 14 Bidder will require all of its subcontractors, at the time of execution of a subcontract, to make all of the certifications required within this form, except for certification numbers 7, 8, and 10. If the applicable contract does not involve the use of subcontractors, Bidder shall place "N/A" and his/her initials in the box to the right.
- 15 Bidder has met and will comply with all provisions of state law relating to ethics. Bidder has also met and will comply with all applicable Cuyahoga County Ordinances, including, but not limited to, the Ethics Ordinance, Inspector General Ordinance and the Contracting Ordinance.

1 D.L.

2 D.L.

3 D.L.

4 D.L.

5

D.L.

6

D.L.

7 D.L.

8 D.L.

9 D.L.

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D.L.

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D.L.

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D.L.

14

D.L.

Printed Name: Dan Lawson

Company: Paragon Cms

Signature: [Signature] President & Operating

Date: 1-18-13

Cuyahoga County
Department of Development
1701 East 12th Street Cleveland, Ohio 44114

BID REQUEST FORM

DATE BIDS DUE 1/11/13

DATE BIDS RELEASED 1/2/13

Project

Montell Boone
4201 Okalona Rd.
South Euclid, OH 44121
216-926-2631



The following is hereby submitted as per your request. This bid covers all work and/or specified in the bid documents received for this job.

Note: When multi-unit lead cases are bid, the combined lowest bidder wins all units, and the award shall not be split. The contractor needs to submit their bid for each unit, **and** a total project bid number. Only one contract for the entire project will be awarded.

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the proposed Contract Document, including furnishing of any construct, and complete said Work in accordance with the Contract Documents, for the sum of money:

All labor, materials, services, and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Total Bid Seven Thousand One Hundred and Twenty Dollars: \$ 7,120.00

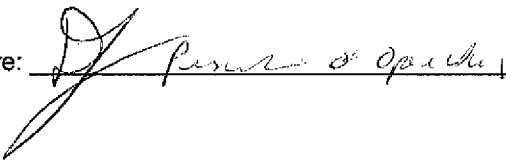
If awarded the Contract, the Bidder agrees to have on file with the Agency all required documents for verification of licensing and insurance. Completion of the project will require 60 calendar days. This proposal is valid for a period of 60 days.

For questions, please contact:

Cuyahoga County, Department of Development
Neil Ammons **Phone- 216-698-2467** **Fax 216-348-4477**

Contractor Information

Company Name: Paragon CMS
Address: 3740 Carnegie Ave #302
City, St, Zip: Cleveland, Ohio 44115
Phone: 216-361-5555

Contractor Signature:  Date: 1/11/13

Bid Request FormMontell Boone
4201 Okalona Rd., South Euclid, OH 44121

Item Specification

Quantity/Unit

Total Cost

Lead**Interior****1 Lead Project Protocol and Final Clearance**

Cover furniture, access containment, etc.

Demolition and debris removal

Pollution liability insurance

Clean all horizontal surfaces. Must pass Board of Health's testing. Carpets and rugs to be HEPA vacuumed only. All other horizontal areas i.e. **window sills, wells, stoops** to be washed with a solution such as "TOP JOB" or an approved equal or wiped with Tri-sodium wipes and **sealed** if necessary.

Coat all trim as needed, where needed on doors and windows to ensure a non porous surface, match existing color. Must include all areas in house.

Ground over if needed

Furnace filter replace with (High-Particulate Pleated Filter)

1.00 ea

\$ 475.00**Exterior****2 Glass block window with vent**

Remove existing window sash and trim. Install glass block with one vent section in opening. Glass block to be properly struck up and sealed on both sides. Owners choice of design "clear" block.

ALL BASEMENT WINDOWS

5.00 Each

\$ 775.00

Bid Request FormMontell Boone
4201 Okalona Rd., South Euclid, OH 44121

Item	Specification	Quantity/Unit	Total Cost
3	<p>Vinyl replacement window (full casing) Remove and dispose of sash, stop and parting beads. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair or replace all rotted or defective wood. Remove pulley assembly and weights, fill weight cavity with fiberglass insulation (no foam). Prime jamb opening. Cover existing window frame opening with coil stock (vinyl or aluminum) completely. Back-caulk all seams per HUD specs. Apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood. (If applicable) Provide and install a prefabricated welded frame and welded sash Double-hung vinyl W / W energy star insulated 3/4" glass replacement window, including half screens. All street facing windows shall match existing windows in style and mullion detail. Caulk blind-stop and the edges to seal. Prime and paint all casing, sill's and apron's. PRODUCT STANDARD: Minimum 3/4" insulated glass, energy star, welded sash and frame, tilt in capable. NOTE: If there is any conflict in specifications, window shall be installed according to manufacturer's instructions unless otherwise indicated. PLEASE EXPRESS WINDOW BRAND TO BE INSTALLED, NOTE BRAND HERE:</p> <p>10 - DOUBLE HUNG 1-(1/2-1/4-1/4) FRONT PICTURE WINDOW 4-CASMENT IN REAR ADDITION(FAMILY ROOM)</p> <p>GLASS BLOCK WINDOWS IN BATHROOMS ARE NOT INCLUDED. INTERIOR CLEAR ONLY</p>	15.00 Each	\$ 4,835.00
4	<p>ENTRY DOOR: Shall match existing in style. Remove old door complete, including threshold, jambs, all casing, and trim - re-frame, prime, insulate and seal as needed using urethane caulk. Install new prep-hung, factory finished, steel or fiberglass door with new jam, new casings, new threshold, new trim, new molding and all hardware. Prime and paint two coats all interior casing and trim to match existing . Prime, paint and coil all exterior casing and trim. To be installed in a lead safe manner following HUD Protocols followed by a passing clearance inspection. Include keyed lock and dead bolt set. ALL LOCKS KEYED ALIKE</p> <p>1-FRONT DOOR (SIDE A) 1-REAR ADDITION DOOR (SIDE B)</p>	2.00 EA	\$ 950.00
5	<p><u>Door JAM prep & Paint complete</u> Paint (exterior) Follow appropriate containment measures. Wet scrape all loose, peeling, blistered, cracked paint from <u>jamb, threshold</u>. Feather edge and dull gloss with wet sand paper. Dispose of chips properly. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. FULL PRIME and then paint to hide with Acrylic paint.</p> <p>1-SIDE B FRONT DOOR</p>	1.00 Each	\$ 85.00
Lead Total			\$ 7120.00

Bid Request Form

Montell Boone
4201 Okalona Rd., South Euclid, OH 44121

Item Specification

Quantity/Unit

Total Cost

Total Bid	\$ 7,120.00
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