

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, January 10, 2024
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Commissioner Boseman called the meeting to order at 4:01 p.m.

2) ROLL CALL

Commissioner Boseman asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Commissioner Boseman and Commissioner Colaluca were present; Chairwoman Southerington was absent. A quorum was established.

3) APPROVAL OF MINUTES from December 6, 2023

Commissioner Boseman made a motion to approve the meeting minutes from the December 6, 2023; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Proposed Cuyahoga County Policy: Retire/Rehire

PRC Director Rebecca Kopcienski introduced Human Resources Director Sarah Nemastil. Director Nemastil addressed the Commission regarding the Retire/Rehire Policy. Discussion ensued.

Commissioner Boseman made a motion to approve the proposed Retire/Rehire Policy subject to the approval of the Law Department; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Proposed Cuyahoga County Policy: Paid Parental Leave

Human Resources Director Sarah Nemastil addressed the Commission regarding the Paid Parental Leave Policy. Discussion ensued.

Commissioner Boseman made a motion to approve the Paid Parental Leave policy; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Family Service Aide 2	DSAS	12/4/2023
Program Officer 2	HHSDO	12/4/2023

Web Designer 2	IT	12/7/2023
Corrections Officer Lieutenant	SHER	12/11/2023
Business Administrator 2	PW	12/11/2023
Custodial Worker	PW	12/12/2023
Social Service Worker 2	SHER	12/13/2023
Information Technology Senior Project Manager	IT	12/13/2023
Account Clerk	DCFS	12/15/2023
Systems Analyst	IT	12/18/2023
Engineer 1	PW	12/18/2023
Senior Administrative Assistant	HHSDO	12/18/2023
Contract Analyst	HHSDO	12/20/2023
Family Service Aide 2	DCFS	12/20/2023
Social Service Worker 3	DCFS	12/22/2023
HMO Heavy	PW	12/22/2023
Support Specialist 2	CJFS	12/22/2023
Senior Communications Specialist	COMM	12/27/2023
Radio Dispatch Coordinator	PW	12/27/2023
Construction Laborer	PW	12/27/2023
IT Infrastructure Engineer 3	IT	12/28/2023
Clerk	COC	12/29/2023
Administrative Hearing Officer	CJFS	1/3/2024
Sewer Maintenance Worker	PW	1/4/2023
Director, Nursing	DSAS	1/4/2023

Commissioner Boseman made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Class Plan Changes

Commissioner Boseman made a motion to approve the proposed Class Plan changes; Commissioner Colaluca seconded the motion. All were in favor, no objections.

e) Audit Report of County Job Audits Resulting in Reclassification

PRC Staff Attorney Cynthia Sands addressed the Commission regarding the Audit Report of County Job Audits Resulting in Reclassification. Discussion ensued.

6) EXECUTIVE SESSION

a) Discussion of a Personnel Matter

PRC Director Rebecca Kopcienski informed the Commission that the Executive Session regarding the discussion of a personnel matter would be postponed until Chairwoman Southerington was in attendance.

7) OTHER BUSINESS – Nothing submitted.

8) ADJOURNMENT

Commissioner Boseman made a motion to adjourn the meeting at 4:27 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections.