

Meeting Minutes
Cuyahoga County Personnel Review Commission
Thursday, January 9, 2025
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Boseman called the meeting to order at 4:06 p.m.

2) ROLL CALL

Chairman Boseman and Commissioner Southerington were present; Commissioner Colaluca was absent. A quorum was determined.

3) APPROVAL OF MINUTES from December 4, 2024

Chairman Boseman made a motion to approve the meeting minutes from December 4, 2024; Commissioner Southerington seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing was submitted.

5) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the date posted to the PRC website.

Senior Training Officer	HHSDO	12/2/2024
Hazardous Materials (HazMat) Coordinator	PSJS	12/3/2024
Correction Officer	SHER	12/3/2024
C.A.D. Technician 1	FISC	12/3/2024
Contract Compliance Officer	FISC	12/4/2024
Information Systems Analyst	IT	12/9/2024
Senior Superintendent, Facilities	PW	12/10/2024
IT Infrastructure Engineer 4	IT	12/10/2024
Supervisor, Social Services	DCFS	12/11/2024
Communications Specialist	HHSDO	12/13/2024
Supervisor, Employment & Family Service	CJFS	12/16/2024
Senior Administrative Assistant	DSAS	12/17/2024
Social Service Worker 1	DCFS	12/17/2024
Administrative Assistant 1	CJFS	12/18/2024
Clerical Specialist 1	CJFS	12/18/2024
Manager, Neighborhood Center	CJFS	12/20/2024
Security Officer 2	SHER	12/20/2024

Deputy Dog Warden	PW	12/23/2024
Information Technology Project Manager	IT	12/23/2024
Supervisor, Administrative Support	CJFS	12/23/2024
ERP Information Systems Analyst-HRIS	IT	12/23/2024
Human Resources Associate	HR	12/23/2024
Community Outreach Coordinator	CJFS	12/23/2024
Senior Development Housing Specialist	DEV	12/26/2024
Program and Contract Specialist	DSAS	12/31/2024

Chairman Boseman made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Southerington seconded the motion. All were in favor, no objections.

b) Class Plan Recommendations

Chairman Boseman made a motion to approve the recommended Class Plan changes; Commissioner Southerington seconded the motion. All were in favor, no objections.

6) EXECUTIVE SESSION

a) Discussion of a Personnel Matter

Chairman Boseman closed the meeting at 4:08 p.m. to discuss a personnel matter. The meeting was reopened at 4:55 p.m.

Chairman Boseman made a motion to approve the Director's recommendation for the appointment of Elise Hara to the position of Hearing Officer; Commissioner Southerington seconded the motion. All were in favor, no objections.

Chairman Boseman made a motion to accept the resignation letter of Shakeera Hooker; Commissioner Southerington seconded the motion. All were in favor, no objections.

Chairman Boseman made a motion to accept the PRC Director's recommendations for pay increases for PRC employees; Commissioner Southerington seconded the motion. All were in favor, no objections.

7) OTHER BUSINESS

8) ADJOURNMENT

Chairman Boseman made a motion to adjourn the meeting at 4:55 p.m.; Commissioner Southerington seconded the motion. All were in favor, no objections.