

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0003

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on December 2, 2020, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through K) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Area Construction Engineer*

Number: 18076
Pay Grade: 16A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012.
Language was updated to better reflect work performed on the job.
Position was opened to the Bridge and Road Maintenance section
of Public Works.

Exhibit B: Class Title: *Customer Service Representative*
Class Number: 16041
Pay Grade: 5B/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2014.
Language was updated to better reflect the work performed on the
job. Added a Technology Requirements section.

Exhibit C: Class Title: *Emergency Management Specialist*
Class Number: 12091
Pay Grade: 8A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Language was updated to better reflect work performed on the job.
A Technology Requirements section was added.

Exhibit D: Class Title: *Engineer 1*
Class Number: 18072
Pay Grade: 8A/Exempt
* PRC routine maintenance. Classification last revised in 2012.
Language was changed to better reflect work performed on the job.
Added a Technology Requirements section and recommending
FLSA change to Exempt based on professional exemption.

Exhibit E: Class Title: *Engineer 2*
Class Number: 18073
Pay Grade: 10A/Exempt
* PRC routine maintenance. Classification last revised in 2012.
Language was changed to better reflect the work performed on the
job. Added a Technology Requirements section and
recommending FLSA change to Exempt based on professional
exemption.

Exhibit F: Class Title: *Engineer 3*
Class Number: 18074
Pay Grade: 14A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012.
Language was changed to better reflect work performed on the job.
Added a Technology Requirements section.

Exhibit G: Class Title: *Engineer 4*

Class Number: 18075
Pay Grade: 15A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012.
Language was changed to better reflect work performed on the job.
A Technology Requirements section was added.

Exhibit H: Class Title: *Engineering Technician*
Class Number: 18701
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012.
Language was updated to better reflect work performed on the job.
A Technology Requirements section was added.

Exhibit I: Class Title: *Section Chief, Engineer*
Class Number: 18077
Pay Grade: 17A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012.
Language has been updated to better reflect work performed on the job.
A Technology Requirements section was added.

Exhibit J: Class Title: *Senior Emergency Management Specialist*
Class Number: 12092
Pay Grade: 10A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017.
Language was updated to better reflect work performed on the job.
A Technology Requirements section was added.

Exhibit K: Class Title: *Supervisor, Emergency Management Specialist*
Class Number: 12093
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Language was updated to better reflect work performed on the job.
A Technology Requirements section was added.




SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Ms. Brown, seconded by Ms. Conwell, the foregoing Resolution was duly adopted.

Yeas: Tuma, Gallagher, Schron, Conwell, Brown, Stephens, Simon, Baker, Miller, Sweeney and Jones

Nays: None

 _____ County Council President	<u>2/9/2021</u> _____ Date
 _____ County Executive	<u>2/9/2021</u> _____ Date
 _____ Clerk of Council	<u>2/9/2021</u> _____ Date

First Reading/Referred to Committee: January 12, 2021
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC041
February 9, 2021

[Clerk's Note: Electronic signatures affixed in accordance with Cuyahoga County Code Chapter 110]