

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0191

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on July 14, 2021 the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *GIS Analyst*

Class Number: 16152
Pay Grade: 10B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2018.
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Exhibit B: Class Title: *GIS Technician*
Class Number: 16151
Pay Grade: 7B/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Exhibit C: Class Title: *Manager, Emergency Management*
Class Number: 12094
Pay Grade: 16A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017.
Updates were made to essential job functions, minimum training and experience, certifications, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.

Exhibit D: Class Title: *Senior GIS Analyst*
Class Number: 16153
Pay Grade: 12B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017.
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Proposed Deleted Classification:

Exhibit E: Class Title: *Senior Administrative Secretary*
Class Number: 10261
Pay Grade: 7A/Non-Exempt
* This classification is being eliminated after the consolidation of the administrative and clerical classifications in the County. This position was held until the employees were transferred/retired. There are no longer any incumbents in this classification.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Ms. Brown, seconded by Ms. Conwell, the foregoing Resolution was duly adopted.

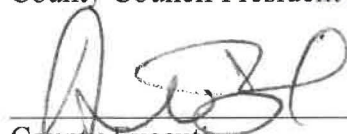
Yeas: Stephens, Simon, Baker, Miller, Sweeney, Tuma, Gallagher, Conwell, Brown and Jones

Nays: None



County Council President

10/18/21
Date



County Executive

10-15-21
Date



Clerk of Council

10/12/2021
Date

First Reading/Referred to Committee: August 3, 2021
Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: September 28, 2021

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October 12, 2021