

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0228

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan A-J; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on June 5, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through J) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:	Class Title:	<i>IT Network Engineer 1</i>
	Number:	16281
	Pay Grade:	8B/Non-Exempt

Exhibit B: Class Title: *Supervisor, Animal Shelter*
Number: 14113
Pay Grade: 8A/Non-Exempt

Proposed Revised Classifications:

Exhibit C: Class Title: *Manager, Hotel/Motel Audit*
Class Number: 11081
Pay Grade: 11A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential functions, related education and experience, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit D: Class Title: *Medical Examiner Investigator 1*
Class Number: 12221
Pay Grade: 8A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential job functions, physical requirements, and language and formatting. No change to pay grade or FLSA status.

Exhibit E: Class Title: *Medical Examiner Investigator 2*
Class Number: 12222
Pay Grade: 10A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential job functions, physical requirements, and language and formatting. No change to pay grade or FLSA status.

Exhibit F: Class Title: *Motor Pool Attendant*
Class Number: 15051
Pay Grade: 1A/Non-Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the distinguishing characteristics, mathematical requirement, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit G: Class Title: *Pathology Assistant*
Class Number: 17001
Pay Grade: 8A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, physical requirement, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit H: Class Title: *Supervisor, Motor Pool*

Class Number: 15052
Pay Grade: 6A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the distinguishing characteristics, essential job functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit I: Class Title: *User Experience Designer*
Class Number: 16301
Pay Grade: 12B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the distinguishing characteristics, essential job functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

Proposed Deleted Classifications:

Exhibit J: Class Title: *Employment Testing Proctor*
Class Number: 10131
Pay Grade: 3A/Non-Exempt
* The PRC redesigned the role of Employment Testing Proctor to be included in the Employment Testing Associate classification. The PRC does not intend to utilize the Proctor classification in the future.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Ms. Turner, seconded by Mr. Miller, the forgoing Resolution was duly adopted.

Yeas: Byrne, Gallagher, Conwell, Turner, Stephens, Simon, Kelly, Miller and Jones

Nays: None



County Council President

07/05/2024

Date



County Executive

07/09/2024

Date



Clerk of Council

07/03/2024

Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

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July 2, 2024