

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0147

Sponsored by: **Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission**

A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on May 6, 2026, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through Q) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Manager, Grants Compliance*
Number: 11241
Pay Grade: 14A/Exempt

Exhibit B: Class Title: *Principal Design Engineer*
Number: 18077
Pay Grade: 16A/Exempt

Exhibit C: Class Title: *Senior Employee Benefits Analyst*
Number: 14072
Pay Grade: 10A/Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *Assistant Board of Control Coordinator*
Class Number: 11131
Pay Grade: 10A/Non-Exempt
* Updated was made based upon a request from the Department of Purchasing due to increased job responsibilities. Changes were made to the essential job functions. Pay grade increased from 9A to 10A. No change to FLSA status.

Exhibit E: Class Title: *Engineer 1*
Class Number: 18072
Pay Grade: 9A/Exempt
* PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, class function, and language and formatting. A minimum qualifications equivalency table was added. No change to FLSA status. Pay grade increased from 8A to 9A.

Exhibit F: Class Title: *Engineer 2*
Class Number: 18073
Pay Grade: 11A/Exempt
* PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, class function, additional qualifications, and language and formatting. A minimum qualifications equivalency table was added. No change to FLSA status. Pay grade increased from 10A to 11A.

Exhibit G: Class Title: *Engineer 3*
Class Number: 18074
Pay Grade: 14A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, class function, additional qualifications, and language and formatting. A minimum qualifications equivalency table was added. No change to FLSA status or pay grade

Exhibit H: Class Title: *Engineer 4*

Class Number: 18075

Pay Grade: 15A/Exempt (No change)

* PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, class function, distinguishing characteristics, minimum qualifications, supervisory status, and language and formatting. A minimum qualifications equivalency table was added. No change to FLSA status or pay grade.

Exhibit I: Class Title: *Area Construction Engineer (Principal Construction Engineer)*

Class Number: 18076

Pay Grade: 16A/Exempt (No change)

* This is a new classification requested by the Public Works Department based on department needs. The classification reflects the essential functions and minimum qualifications of the position. The design duties were removed from the Area Construction Engineer and added to this new position.

Exhibit J: Class Title: *Section Chief Engineer*

Class Number: 18151

Pay Grade: 17A/Exempt (No change)

* PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, minimum qualifications, and language and formatting. A minimum qualifications equivalency table was added. No change to FLSA status or pay grade.

Exhibit K: Class Title: *Senior Staff Auditor*

Class Number: 11132

Pay Grade: 14A/Exempt (No change)

* PRC routine maintenance. Classification last revised in 2022. Updates were made to the distinguishing characteristics, essential functions, and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.

Exhibit L: Class Title: *Senior Superintendent, Facilities*

Class Number: 15092

Pay Grade: 14A/Exempt (No change)

* PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, physical abilities, and language and formatting. A minimum qualifications equivalency table and technology section were added. No change to pay grade or FLSA status.

- Exhibit M Class Title: *Staff Auditor*
Class Number: 11131
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2022. Updates were made to the distinguishing characteristics, essential functions, and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
- Exhibit N: Class Title: *Superintendent, Facilities*
Class Number: 15091
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, physical abilities, and language and formatting. A minimum qualifications equivalency table and technology section were added. No change to pay grade or FLSA status.
- Exhibit O: Class Title: *Supervisor, Landscaper*
Class Number: 15111
Pay Grade: 8A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Changes were made to language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
- Exhibit P: Class Title: *Supervisor, Sewer Maintenance*
Class Number: 18001
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.

Proposed Deleted Classifications:

- Exhibit Q: Class Title: *Sustainability Coordinator*
Class Number: 13201
Pay Grade: 7A/Non-Exempt
* The position has been vacant since 2021 and some of the job responsibilities have moved to Cuyahoga Green Energy in Public Works. The department does not intend to use it in the future.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Ms. Conwell, seconded by Ms. Simon, the foregoing Resolution was duly adopted.

Yeas: Schleper, Conwell, Jones, Turner, Houser, Simon, Kelly, Sweeney, Casselberry, Gallagher and Miller

Nays: None

<u>Dale Miller</u>	<u>6/26/2026</u>
County Council President	Date
<u>Chris Ronayne</u>	<u>6/26/2026</u>
County Executive	Date
<u>Andria Richardson</u>	<u>6/26/2026</u>
Clerk of Council	Date

First Reading/Referred to Committee: May 26, 2026
Committee(s) Assigned: Human Resources, Appointments & Equity

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