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County Council of Cuyahoga County, Ohio

Resolution No. R2026-0245

Sponsored by: **Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission**	**A Resolution** adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on August 5, 2026, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through T) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, **BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Administrator 2, Performance Improvement*
Number: 13391
Pay Grade: 17A/Exempt

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Exhibit B: Class Title: *Manager, Performance Improvement*
Number: 13381
Pay Grade: 15A/Exempt

Exhibit C: Class Title: *Permit Technician*
Number: 10341
Pay Grade: 5A/Non-Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *Benefits Analyst*
Class Number: 14071
Pay Grade: 9A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2022. Changes were made to essential functions, language, and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA evaluation.

Exhibit E: Class Title: *Crime Stoppers Coordinator*
Class Number: 12145
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2022. Changes were made to essential functions, language, and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA evaluation.

Exhibit F: Class Title: *Manager, Witness Victim Services*
Class Number: 12061
Pay Grade: 15A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2022. Changes were made to essential functions, language, and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA evaluation.

Exhibit G: Class Title: *Manager, Emergency Management*
Class Number: 12094
Pay Grade: 16A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2021. Changes were made to language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA evaluation.

Exhibit H: Class Title: *Manger, Payroll*
Class Number: 14032
Pay Grade: 16A/Exempt
* PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, level of data

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analysis, and language and formatting. A minimum qualifications equivalency table was added. The pay grade has increased from PG 15A to PG 16A.

Exhibit I: Class Title: *Performance Consultant*
Class Number: 10221
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2022. Changes were made to essential functions, language, and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA evaluation.

Exhibit J: Class Title: *Radio Dispatch Coordinator*
Class Number: 15191
Pay Grade: 3A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Changes were made to essential functions, language, and formatting. No change to pay grade or FLSA evaluation.

Exhibit K: Class Title: *Supervisor, Building Maintenance*
Class Number: 15081
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2022. Changes were made to essential functions, language, and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA evaluation.

Exhibit L: Class Title: *Payroll Supervisor*
Class Number: 14031
Pay Grade: 12A/Exempt
* PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, level of data analysis, and language and formatting. A minimum qualifications equivalency table was added. The pay grade has increased from PG 11A to PG 12A.

Proposed Deleted Classifications:

Exhibit M: Class Title: *Chief Toxicologist*
Class Number: 12311
Pay Grade: 21A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

Exhibit N: Class Title: *Supervisor, Drug Chemistry Laboratory*
Class Number: 12264

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Pay Grade: 17A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

Exhibit O: Class Title: *Supervisor, Fingerprints Laboratory*
Class Number: 12244
Pay Grade:17A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

Exhibit P: Class Title: *Supervisor, Firearms/Toolmark Laboratory*
Class Number: 12284
Pay Grade: 17A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

Exhibit Q: Class Title: *Supervisor, Forensic DNA Lab, DNA Tech & Training Laboratory*
Class Number: 12234
Pay Grade: 21A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

Exhibit R: Class Title: *Supervisor, Parentage Laboratory*
Class Number: 12291
Pay Grade:17A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

Exhibit S: Class Title: *Supervisor, Toxicology Laboratory*
Class Number: 12254
Pay Grade: 17A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

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Exhibit T: Class Title: *Supervisor, Trace Evidence Laboratory*
Class Number: 12274
Pay Grade: 17A/Exempt
* This classification was deemed unclassified by the law department on 5/26/2022 and can be deleted from the class plan. All employees were transferred in 2024 to unclassified positions.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Sweeney, seconded by Ms. Turner, the foregoing Resolution was duly adopted.

Yeas: Sweeney, Casselberry, Gallagher, Schleper, Conwell, Jones, Turner, Houser, Simon, Kelly and Miller

Nays: None

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Dale A. Miller	10/14/2026
County Council President	Date
Chris Ronayne	10/16/2026
County Executive	Date
Andria Richardson	10/14/2026
Clerk of Council	Date

First Reading/Referred to Committee: September 8, 2026
Committee(s) Assigned: Human Resources, Appointments & Equity

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