

**MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, May 3, 2023  
9830 Lorain Ave., Classroom 5  
Cleveland, Ohio 44102  
4:00 p.m.

**1) CALL TO ORDER**

PRC Chairwoman Debbie Southerington called the meeting to order at 4:07 p.m.

**2) ROLL CALL**

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. All commissioners were present. A quorum was determined.

**3) APPROVAL OF MINUTES** from April 12, 2023

Chairwoman Southerington made a motion to approve the meeting minutes from the April 12, 2023 PRC meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

**4) PUBLIC COMMENT** – Nothing submitted.

**5) UNFINISHED BUSINESS**

a) Appeals

i) Shemeka Green – Recommendation for Dismissal

Chairwoman Southerington stated that the PRC would be requesting a legal opinion on the validity of the Last Change Agreement (LCA) outside of the collective bargaining agreement context and the PRC’s authority to hear appeals on the terms of an LCA.

**6) NEW BUSINESS**

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Child Health Specialist	DCFS	4/6/2023
Development Housing Specialist	DEV	4/7/2023
Supervisor, Social Services	DCFS	4/10/2023
Medical Examiner Investigator 1	MEO	4/10/2023
Program Officer 2	SHER	4/11/2023
Senior Account Clerk	FISC	4/11/2023
Manager, Technical Services	IT	4/12/2023
Court Security Officer	SHER	4/12/2023
Administrator, Program Officer	HHS DO	4/12/2023

Cashier	TREA	4/14/2023
Program Officer 4	DSAS	4/14/2023
Maintenance Mechanic 1	PW	4/14/2023
Sewer Maintenance Worker	PW	4/17/2023
Correction Officer	Sher	4/17/2023
Accountant 3	FISC	4/17/2023
Account Clerk	DCFS	4/17/2023
Human Resources Generalist	HR/SHER	4/18/2023
Administrative Assistant 1	CJFS	4/21/2023
Supervisor, CECOMS Operations	PSJS	4/21/2023
Manager, Business Services	IT	4/21/2023
Service Desk Analyst	IT	4/21/2023
Administrative Assistant 2	CJFS	4/24/2023
Custodial Worker	PW	4/24/2023
Security Officer 2	SHER	4/24/2023
Application Support Administrator	HHS DO	4/24/2023
Supervisor, HHS Training Specialist	HHS DO	4/25/2023
Deputy Sheriff	SHER	4/25/2023
IT Senior Project Manager	IT	4/26/2023
Social Service Worker 3	DCFS	4/28/2023

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Class Plan Changes

Chairwoman Southerington made a motion to approve the recommended Class Plan changes; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) PRC Strategic Plan Update

PRC Director Rebecca Kopcienski presented part 1 of the PRC's Strategic Plan Update. Discussion ensued.

d) 2022 TWL Report

PRC Staff Attorney and Compliance Audit Manager Cynthia Sands presented the 2022 TWL Report. Discussion ensued.

**7) OTHER BUSINESS** – Nothing submitted.

**8) ADJOURNMENT**

Chairwoman Southerington made a motion to adjourn the meeting at 4:55 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.