

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, June 7, 2023

9830 Lorain Ave., Classroom 5

Cleveland, Ohio 44102

4:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 4:02 p.m.

2) ROLL CALL

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairwoman Southerington and Commissioner Colaluca were present; Commissioner Boseman was absent. A quorum was established.

3) APPROVAL OF MINUTES from May 3, 2023

Chairwoman Southerington made a motion to approve the minutes from the May 3, 2023 PRC meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) UNFINISHED BUSINESS

a) Appeals

i) Shemeka Green – Recommendation for Dismissal

Chairwoman Southerington informed the parties to the Appeal that the PRC had received a legal opinion that the PRC does not have jurisdiction over terms of a Last Chance Agreement between the County and a County Employee. Discussion ensued.

Chairwoman Southerington made a motion to adopt the Hearing Officer’s Report and Recommendation to dismiss the appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

6) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Talent Acquisition & Employment Specialist	HR / SHER	5/1/2023
Developer 1	IT	5/1/2023
Morgue Technician	MEO	5/1/2023
Senior and Adult Assessment Specialist	DSAS	5/1/2023
Employee Services Specialist	HR	5/2/2023

Family Service Aide 2	DCFS	5/2/2023
Electronic Technician	PW	5/3/2023
Social Service Worker 3 - Hiring Event	DCFS	5/4/2023
Compensation Analyst	HR	5/4/2023
Emergency Call-Taker	PSJS	5/4/2023
Budget and Planning Administrator	FISC	5/5/2023
Fiscal Specialist 2	FISC	5/8/2023
Contract Compliance Officer	FISC	5/9/2023
Engineer 4	PW	5/10/2023
Manager, Environmental Services	PW	8/11/2023
Fiscal Specialist 1	FISC	5/12/2023
Fiscal Office Inquiry Assistant	TREA	5/12/2023
Maintenance Mechanic 1	PW	5/12/2023
Fiscal Specialist 3	HHS-DO	5/12/2023
Information System Analyst	IT	5/15/2023
Business Intelligence Analyst	HHS-DO	5/15/2023
Fiscal Specialist 3	SHER	5/15/2023
Correction Officer	SHER	5/16/2023
Supervisor, Maintenance	PW	5/17/2023
Contract Evaluator / Negotiator	HHS-DO	5/17/2023
Service Desk Analyst	IT	5/22/2023
Program Officer 3	TREA	5/22/2023
Purchasing Agent	FISC	5/22/2023
Family Service Aide 2	DCFS	5/23/2023
Multisystemic Therapist	DCFS	5/23/2023
Executive Officer	CID	5/23/2023
Intelligence Analyst	PSJS	5/23/2023
Administrative Assistant 2	FISC	5/23/2023
Sheriff's Clerk (Level 2)	SHER	5/24/2023
Administrative Assistant	PW	5/25/2023
Supervisor, Custodial Worker	PW	5/26/2023
Emergency Management Specialist	PSJS	5/30/2023
Clerical Specialist	CJFS	5/30/2023
Information Processor 1	CJFS	5/31/2023
Senior Database Administrator	IT	6/1/2023
Investigator	HHS-DO	6/1/2023

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Class Plan Changes

Chairwoman Southerington made a motion to approve the Class Plan changes; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) PRC Strategic Plan Update – Part 2

PRC Director Rebecca Kopcienski presented the PRC Strategic Plan update – part 2. Discussion ensued.

d) 2022 Ethics Report

PRC Staff Attorney and Compliance Audit Manager Cynthia Sands presented the 2022 Ethics Report. Discussion ensued.

7) OTHER BUSINESS – Nothing submitted.

8) ADJOURNMENT

Chairwoman Southerington made a motion to adjourn the meeting; Commissioner Colaluca seconded the motion. The meeting was adjourned at 4:33 p.m.