

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, August 2, 2023
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

PRC Chairwoman Debbie Southerington called the meeting to order at 4:00 p.m.

2) ROLL CALL

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairwoman Southerington and Commissioner Boseman were present; Commissioner Colaluca was absent. A quorum was established.

3) APPROVAL OF MINUTES from July 12, 2023

Chairwoman Southerington made a motion to approve the meeting minutes from the July 12, 2023 PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Workers' Compensation Coordinator	HR	7/10/2023
Program Officer 1	CJFS	7/11/2023
Organizational and Employee Development and Training Specialist	HR	7/11/2023
Customer Service Aide	CJFS	7/11/2023
Custodial Worker	PW	7/12/2023
Senior Project Manager	PW	7/13/2023
Social Service Worker 3	DCFS	7/14/2023
Administrative Hearing Officer	CJFS	7/17/2023
Clerical Specialist	CJFS	7/18/2023
Director, Nursing	DSAS	7/18/2023
Residential/Agricultural Appraiser	FO	7/19/2023
Support Specialist 1	CJFS	7/21/2023
Support Officer	CJFS	7/21/2023
Administrative Assistant 2	CJFS	7/24/2023
Senior Planner	PC	7/24/2023
Clerk	FO	7/24/2023
Supervisor, Social Services	DCFS	7/25/2023
Foster/Adoptive Recruitment Specialist	DCFS	7/25/2023

Fiscal Specialist 3	DCFS	7/25/2023
Sheriff's Clerk (Level 2)	SHER	7/26/2023
Cashier	TREA	7/28/2023
Manager, Time and Attendance	HR	7/28/2023

PRC Testing Manager George Vaughan addressed the Commission regarding the establishment of the eligibility lists as of the date posted to the PRC website. Discussion ensued.

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

- b) Proposed Rule Change: PRC Administrative Rule 9.03 Breaking Tied Grades and 10.02 Number of Names to be Certified

Chairwoman Southerington made a motion to approve the changes to Administrative Rules 9.03 Breaking Tied Grades and 10.02 Number of Names to be Certified; Commissioner Boseman seconded the motion. All were in favor, no objections.

- c) Class Plan Changes

PRC Classification and Compensation Manager Albert Bouchahine addressed the Commission regarding the proposed changes to the Class Plan. Discussion ensued.

Chairwoman Southerington made a motion to approve the proposed changes to the Class Plan; Commissioner Boseman seconded the motion. All were in favor, no objections.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairwoman Southerington made a motion to adjourn the meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

The meeting was adjourned at 4:04 p.m.