

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, September 13, 2023
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

PRC Chairwoman Debbie Southerington called the meeting to order at 4:01 p.m.

2) ROLL CALL

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairwoman Southerington and Commissioner Colaluca were present; Commissioner Boseman was absent. A quorum was established.

3) APPROVAL OF MINUTES from August 2, 2023

Chairwoman Southerington made a motion to approve the meeting minutes from the August 2, 2023 PRC meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Timothy Donley – Recommendation for Dismissal

Mr. Donley was not in attendance. PRC Staff Attorney Cynthia Sands addressed the Commission regarding the appeal. Discussion ensued.

Chairwoman Southerington made a motion to approve the PRC Director's recommendation to dismiss the appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

ii) Rochelle Jackson-Days – Recommendation for Dismissal

Ms. Jackson-Days was not in attendance. PRC Staff Attorney Cynthia Sands addressed the Commission regarding the appeal. Discussion ensued.

Chairwoman Southerington made a motion to approve the PRC Director's recommendation to dismiss the appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Morgue Technician	MEO	7/31/2023
Deputy Sheriff	SHER	7/31/2023
Electronic Technician	PW	8/1/2023
Administrator, Social Program 4	DCFS	8/1/2023
ERP Information Systems Analyst - Fiscal	IT	8/3/2023
Sewer Maintenance Worker	PW	8/4/2023
Senior Account Clerk	FISC/TREA	8/7/2023
Senior Supervisor, Social Services	DCFS	8/7/2023
IT Infrastructure Engineer 6	IT	8/7/2023
Chief Investigator	MEO	8/7/2023
Engineer 3	PW	8/7/2023
Administrator, Social Program 4	CID	8/9/2023
Systems Analyst	IT	8/10/2023
Data Systems Technician	IT	8/11/2023
Service Desk Specialist	IT	8/14/2023
Administrator, Social Program 6	DCFS	8/14/2023
Purchasing Analyst	IT	8/15/2023
Correction Officer	SHER	8/15/2023
Program Officer 4	CJFS	8/15/2023
Manager, Purchasing	FISC	8/16/2023
Senior Supervisor, Employment and Family Services	CJFS	8/17/2023
Fiscal Specialist 1	FISC	8/18/2023
ERP Information Systems Analyst - Fiscal	IT	8/21/2023
Fiscal Office Inquiry Assistant	TREA	8/21/2023
Program Officer 3	CJFS	8/22/2023
Social Service Worker 3	DCFS	8/22/2023
Senior Supervisor, Employment and Family Services	CJFS	8/22/2023
Senior Database Administrator	IT	8/23/2023
Administrative Assistant 1	DCFS	8/24/2023
Clerical Specialist	DCFS	8/24/2023
Legal Service Assistant	CJFS	8/25/2023
Principal Planner	PC	8/28/2023
Superintendent, Sewer Maintenance	PW	8/29/2023
Security Officer 2	SHER	8/29/2023
Court Security Officer	SHER	8/29/2023
Custodial Worker	PW	8/29/2023
HHS Training Specialist	HHS	8/29/2023
Senior Manager, Contracts and Performance	HHS-DO	8/31/2023
Senior Bridge Inspector	PW	9/1/2023
Inspector	FISC	9/1/2023
Supervisor, Firearms/Toolmark Laboratory	MEO	9/5/2023
Construction Laborer	PW	9/6/2023
Talent Acquisition & Employment Specialist	HR/SHER	9/6/2023

PRC Testing Manager George Vaughan addressed the Commission regarding the establishment of the eligibility lists. Discussion ensued.

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Class Plan Changes

Classification and Compensation Specialist Verona Blonde addressed the Commission regarding the Class Plan changes. Discussion ensued.

Chairwoman Southerington made a motion to approve the Class Plan changes; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Consistent Discipline Audit Report

PRC Staff Attorney Cynthia Sands addressed the Commission regarding the Consistent Discipline Audit report. Discussion ensued.

e) PRC Director's Budget Report

PRC Director Rebecca Kopcienski addressed the Commission regarding the Budget Report. Discussion ensued.

6) **OTHER BUSINESS** – Nothing submitted.

7) **ADJOURNMENT**

Chairwoman Southerington made a motion to adjourn the meeting at 4:24 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections.