

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, December 6, 2023
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

PRC Chairwoman Debbie Southerington called the meeting to order at 4:02 p.m.

2) ROLL CALL

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairwoman Southerington and Commissioner Boseman were present; Commissioner Colaluca was absent. A quorum was established.

3) APPROVAL OF MINUTES from November 1, 2023

Chairwoman Southerington made a motion to approve the meeting minutes from the November 1, 2023 PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Anthony Oden – Recommendation for Dismissal

Mr. Oden was not in attendance. PRC Staff Attorney Cynthia Sands addressed the Commission regarding the appeal. Discussion ensued.

Chairwoman Southerington made a motion to approve the PRC Director's recommendation for dismissal due to lack of jurisdiction; Commissioner Boseman seconded the motion. All were in favor, no objections.

ii) Alex Fernandez - Recommendation for Dismissal

Mr. Fernandez was present and addressed the Commission regarding his appeal. Discussion ensued.

Chairwoman Southerington made a motion to approve the PRC Director's recommendation for dismissal due to lack of jurisdiction; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

ERP Information Systems Analyst - Fiscal	IT	10/30/2023
Supervisor, Investigation	HHS-DO	10/30/2023
Justice System Advocate	PSJS	11/3/2023
Forensic Scientist 1 - DNA	MEO	11/6/2023
Account Clerk 2	CJFS	11/6/2023
Foster/Adoptive Recruitment Specialist	DCFS	11/6/2023
IT Infrastructure Engineer 1	IT	11/6/2023
Case Control Reviewer	CJFS	11/7/2023
Administrator, Social Program 3	CID	11/7/2023
Deputy Sheriff	SHER	11/7/2023
Administrator, Senior Records Management	PW	11/9/2023
Fiscal Specialist 2	SHER	11/13/2023
Employment and Family Services Specialist	CJFS	11/13/2023
Supervisor, Administrative Support	DCFS	11/14/2023
Administrative Assistant 1	MEO	11/14/2023
Job Coach	SHER	11/15/2023
Clerical Specialist	CJFS	11/17/2023
Senior Supervisor, Social Services	DCFS	11/20/2023
Correction Officer	SHER	11/20/2023
Service Desk Specialist	IT	11/20/2023
Correction Officer Lieutenant	SHER	11/20/2023
Deputy Sheriff Cadet	SHER	11/21/2023
Administrative Assistant 1	CJFS	11/21/2023
Social Service Worker 3	DCFS	11/28/2023
Supervisor, Social Services	DCFS	11/28/2023
Senior Project Manager	PW	11/28/2023
Security Officer 2	SHER	11/29/2023
Time and Attendance Administrator	HR/SHER	11/29/2023
Support Officer	CJFS	12/1/2023

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) PRC Resolution 2023-005 2% COLA for PRC Employees and Update to County's Non-Bargaining Salary Schedules A and B

PRC Classification and Compensation Manager Albert Bouchahine addressed the Commission regarding the proposed resolution. Discussion ensued.

Chairwoman Southerington made a motion to approve PRC Resolution 2023-005, 2% COLA for PRC employees and updates to the County's Non-Bargaining Salary Schedules A and B.

d) PRC Audit of Management Training in Personnel Practices

PRC Staff Attorney Cynthia Sands addressed the Commission regarding the PRC Audit of Management Training in Personnel Practices. Discussion ensued.

6) OTHER BUSINESS

a) Commissioners' Ethics Training

PRC Director Rebecca Kopcienski informed the Commission that Kathy Jackson from Human Resources was in attendance to present their annual Ethics training at the conclusion of the meeting.

7) ADJOURNMENT

Chairwoman Southerington made a motion to adjourn the meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

The meeting was adjourned at 4:33 p.m.