

**MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, June 5, 2024  
9830 Lorain Ave., Classroom 5  
Cleveland, Ohio 44102  
4:00 p.m.

**1) CALL TO ORDER**

Chairwoman Southerington called the meeting to order at 4:02 p.m.

**2) ROLL CALL**

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairwoman Southerington and Commissioner Colaluca were present; Commissioner Boseman was absent. A quorum was established.

**3) APPROVAL OF MINUTES** from April 3, 2024 and May 1, 2024

Chairwoman Southerington made a motion to approve the minutes from the April 3, 2024 and May 1, 2024 PRC meetings; Commissioner Colaluca seconded the motion. All were in favor, no objections.

**4) PUBLIC COMMENT** – Nothing submitted.

**5) NEW BUSINESS**

a) Appeal

i) William Brewer – Recommendation for Dismissal

Mr. Brewer was not in attendance. PRC Staff Attorney Cynthia Sands addressed the Commission regarding the appeal. Discussion ensued.

Chairwoman Southerington made a motion to dismiss the appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Child Care Licensing Specialist Assistant	HHSDO	3/29/2024
HMIS Administrator	HHSDO	4/1/2024
Sewer Maintenance Worker	PW	4/1/2024
Engineer 2	PW	4/1/2024
Veterinary Technician	PW	4/1/2024
Animal Adoptions Coordinator	PW	4/4/2024
Senior Supervisor, Investigation	HHSDO	4/9/2024

Principal Planner	PC	4/9/2024
Accountant 3	FISC	4/9/2024
Employment and Family Services Specialist	CJFS	4/11/2024
Evidence Technician	MEO	4/11/2024
Correction Officer	SHER	4/15/2024
Security Engineer	IT	4/16/2024
Supervisor, Maintenance	PW	4/16/2024
Fiscal Specialist 2	HHSDO	4/16/2024
Custodial Worker	PW	4/18/2024
Fleet Mechanic 1	PW	4/19/2024
IT Infrastructure Engineer 6	IT	4/22/2024
Program Officer 2	CID	4/22/2024
Superintendent, Sewer Maintenance	PW	4/22/2024
Supervisor, Social Services	DSAS	4/23/2024
Accounting Technician	FISC	4/23/2024
Information Systems Analyst	IT	4/29/2024
ERP Information Systems Analyst - HRIS	IT	4/29/2024
Deputy Sheriff Cadet	SHER	4/29/2024
Manager, Technical Services	IT	4/30/2024
Program Officer 4	CID	4/30/2024
Administrator, Senior Records Management	PW	5/2/2024
Information Processor 1	CJFS	5/3/2024
Social Service Worker 3	DCFS	5/3/2024
Family Service Aide 2	DSAS	5/6/2024
Support Specialist 1	CJFS	5/6/2024
Caregiver Coach	HHSDO	5/6/2024
Administrator, Social Program 3	CID	5/7/2024
Account Clerk 2	HHSDO	5/9/2024
Social Service Worker 3	DCFS	5/10/2024
GIS Analyst	IT	5/13/2024
Child Care Licensing Specialist	HHSDO	5/13/2024
Correction Officer	SHER	5/13/2024
Superintendent, Sewer Maintenance	PW	5/14/2024
ERP Information Systems Analyst - HRIS	IT	5/14/2024
Senior Account Clerk	FISC TREA	5/14/2024
Examiner	TREA	5/20/2024
Fiscal Specialist 1	PW	5/21/2024
Systems Analyst	IT	5/21/2024
Emergency Call-Taker	PSJS	5/21/2024
Accountant 3	FISC	5/24/2024
Administrator, Records Management	CJFS	5/28/2024
Clerical Specialist 1	CJFS	5/28/2024
Manager, OBM	FISC	5/28/2024
Deputy Dog Warden	PW	5/28/2024
Forensic Scientist 2 - Firearms & Toolmarks	MEO	5/29/2024

Business Administrator 1	HHSDO	5/29/2024
Director, Nursing	DSAS	3/11/2024

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Class Plan Changes

Chairwoman Southerington made a motion to approve the proposed class plan changes; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Temporary Appointments Report

PRC Staff Attorney Cynthia Sands addressed the Commission regarding the Temporary Appointments Report. Discussion ensued.

6) **OTHER BUSINESS** – Nothing submitted.

7) **ADJOURNMENT**

Chairwoman Southerington made a motion to adjourn the meeting at 4:09 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections.