

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, July 10, 2024
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 4:01 p.m.

2) ROLL CALL

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. All commissioners were present. A quorum was established.

3) APPROVAL OF MINUTES from June 14, 2024

Chairwoman Southerington made a motion to approve the minutes from the June 14, 2024 Special PRC meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Medical Examiner Investigator 2	MEO	4/29/202
Administrative Hearing Officer	CJFS	4/30/2024
Sheriff's Clerk (Level 2)	SHER	5/31/2024
Correction Officer	SHER	6/3/2024
Senior Administrative Officer	HHSDO	6/4/2024
Storekeeper 2	HHSDO	6/4/2024
Senior Emergency Management Specialist	PSJS	6/6/0224
Accounting Technician	FISC	6/7/2024
Security Officer 2	SHER	6/7/2024
Social Service Worker 3	DSAS	6/12/2024
Manager, Business Services	PW	6/12/2024
Veterinary Technician	PW	6/12/2024
Fiscal Specialist 3	HHSDO	6/13/2024
HHS Training Specialist	HHSDO	6/18/2024
Support Officer	CJFS	6/18/2024
Superintendent, Sewer Maintenance	PW	6/18/2024
Social Service Worker 3	DCFS	6/20/2024
Correction Officer	SHER	6/21/2024

Senior Supervisor, Social Services	DCFS	6/24/2024
Supervisor, Employment and Family Service	CJFS	6/24/2024
Customer Service Aide	CJFS	6/26/2024
Cashier	TRE	6/27/2024
Senior Superintendent, Facilities	PW	6/25/2024
Chief Surveyor	PW	6/25/2024
Program Officer 4	PSJS	7/1/2024
Developer 3	IT	7/2/2024
Supervisor, Custodial Worker	PW	7/3/2024
Administrative Assistant	DSAS	7/4/2024

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Class Plan Changes

Chairwoman Southerington made a motion to approve the recommended Class Plan changes; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Consistent Discipline Audit Report – Phase I

PRC Director Rebecca Kopcienski informed the Commission that the Consistent Discipline Audit Report would be presented in its entirety at the August 7, 2024 PRC meeting.

6) OTHER BUSINESS

PRC Director Rebecca Kopcienski informed the Commission of the all-staff meeting between the PRC and the Human Resources department. Discussion ensued.

PRC Employment Testing Manager George Vaughan addressed the Commission regarding the PRC's new remote testing and proctoring contract with Synap Learning Limited. Discussion ensued.

7) ADJOURNMENT

Chairwoman Southerington made a motion to adjourn the meeting; Commissioner Boseman seconded the motion. All were in favor, no objections. The meeting was adjourned at 4:06 p.m.