

Meeting Minutes
Cuyahoga County Personnel Review Commission
Wednesday, March 5, 2025
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Boseman called the meeting to order at 3:59 p.m.

2) ROLL CALL

Chairman Boseman and Commissioner Southerington were present; Commissioner Colaluca was absent. A quorum was determined.

3) APPROVAL OF MINUTES from February 5, 2025

Chairman Boseman made a motion to approve the meeting minutes from February 5, 2025; Commissioner Southerington seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT - Nothing was submitted.

5) UNFINISHED BUSINESS

6) NEW BUSINESS

a) Appeals

i) Nancy Farina – Report and Recommendation

Appellant Nancy Farina and Cuyahoga County Assistant Law Director Wesley Kretch addressed the Commission regarding the appeal. Discussion ensued.

Chairman Boseman made a motion to approve the Hearing Officer's recommendation to dismiss the appeal for lack of jurisdiction; Commissioner Southerington seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Administrator, IT Organizational Change Management	IT	NC	1/13/2025
ERP Information Systems Analyst - HRIS	IT	NC	2/3/2025
Manager, Financial Reporting	FISC	NC	2/3/2025
Senior Project Manager	PW	C	2/3/2025
Fiscal Office Inquiry Assistant	TREA	C	2/3/2025

Administrative Assistant 2	CJFS	C	2/3/2025
Manager, Tax Assessment	FISC	C	2/3/2025
Employment Testing Specialist	PRC	C	2/3/2025
Supervisor, Social Services	HHSDO	C	2/4/2025
Pump Station Mechanic I	PW	C	2/4/2025
Corrections Activity Recreational Therapy Specialist	SHER	C	2/4/2025
Human Resources Generalist	HR	C	2/4/2025
Court Security Officer (Security Monitor)	SHER	C	2/4/2025
Senior and Adult Assessment Specialist	DSAS	NC	2/5/2025
Administrator, Records Management	DCFS	C	2/7/2025
Sheriff's Clerk (Level 2)	SHER	C	2/10/2025
Corrections ADA Coordinator	SHER	C	2/10/2025
Administrative Assistant 1	DCFS	C	2/10/2025
Supervisor, Social Services	DCFS	C	2/10/2025
Correction Officer	SHER	C	2/11/2025
IT Infrastructure Engineer 4	IT	C	2/11/2025
Engineer 4	PW	NC	2/11/2025
Emergency Call-Taker	PSJS	C	2/12/2025
Employment and Family Services Specialist	CJFS	C	2/13/2025
Project Manager	PW	C	2/14/2025
Imam	SHER	NC	2/18/2025
Forensic Scientist 2-Drug Chemistry	MEO	NC	2/18/2025
IT Infrastructure Engineer 1	IT	C	2/18/2025
Information Technology Senior Project Manager	IT	NC	2/18/2025
Forensic Scientist 2-DNA	MEO	NC	2/18/2025
IT Infrastructure Engineer 5	IT	C	2/21/2025
Developer 2	IT	C	2/25/2025
Business Administrator	CJFS	C	2/25/2025
Communications Specialist	COMM	C	2/27/2025
Senior Communications Specialist	COMM	C	2/28/2025

Chairman Boseman made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Southerington seconded the motion. All were in favor, no objections.

c) Class Plan Recommendations

PRC Classification & Compensation Manager Albert Bouchahine addressed the Commission regarding the proposed Class Plan recommendations.

Chairman Boseman made a motion to approve the Class Plan recommendations; Commissioner Southerington seconded the motion. All were in favor, no objections.

6) EXECUTIVE SESSION – Discussion of personnel matter

Chairman Boseman made a motion to close the meeting for Executive Session at 4:29 p.m.; Commissioner Southerington seconded the motion. All were in favor, no objections. The meeting reopened at 4:43 p.m.

Chairman Boseman made a motion to approve the PRC Director's recommendation to appoint Lauryn Holm to the position of Employment Testing Associate with an expected start date of March 10, 2025; Commissioner Southerington seconded the motion. All were in favor, no objections.

7) OTHER BUSINESS – Nothing Submitted.

8) ADJOURNMENT

Chairman Boseman made a motion to adjourn the meeting at 4:44 p.m.; Commissioner Southerington seconded the motion. All were in favor, no objections.