

## MEETING MINUTES

Cuyahoga County Personnel Review Commission  
Wednesday, August 6, 2025  
9830 Lorain Ave., Classroom 5  
Cleveland, Ohio 44102  
4:00 p.m.

### 1) CALL TO ORDER

Commissioner Debbie Southerington called the meeting to order at 4:01 p.m.

### 2) ROLL CALL

Commissioner Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Commissioners Southerington and Colaluca were present; Chairman Boseman was absent. A quorum was established.

### 3) APPROVAL OF MINUTES from July 9, 2025

Commissioner Southerington made a motion to approve the minutes from the July 9, 2025 PRC Meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

### 4) PUBLIC COMMENT – Nothing submitted.

### 5) NEW BUSINESS

#### a) Appeals

##### i) Latanya Jackson-Williams – Report and Recommendation

Appellant Jackson-Williams was not present. Assistant Law Director Wesley Kretch addressed the Commission on behalf of Appellee Cuyahoga County. Discussion ensued.

Commissioner Southerington made a motion to approve the Hearing Officer's Report and Recommendation to dismiss the appeal due to the Appellant's withdrawal; Commissioner Colaluca seconded the motion. All were in favor, no objections.

##### b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Talent Acquisition & Employment Specialist	HR	7/3/2025
Sanitary Sewer Specialist	PW	7/8/2025
Planner	CCPC	7/9/2025
Customer Service Aide	CJFS	7/9/2025
Administrator, Records Management	SHER	7/9/2025

Correction Officer	SHER	7/11/2025
Support officer	CJFS	7/14/2025
Fiscal Specialist 2	FISC	7/14/2025
Supervisor, Map Room	FISC	7/22/2025
Fiscal Specialist 2	HHSDO	7/23/2025
Engineer 3	PW	7/24/2025
Senior and Adult Benefits Program Specialist	DSAS	7/28/2025
IT Infrastructure Engineer 3	IT	7/30/2025
Adult Programs Customer Service Representative	DSAS	7/31/2025

Employment Testing Manager George Vaughan addressed the Commission regarding the establishment of the eligibility lists as of the date posted to the PRC website. Discussion ensued.

Commissioner Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Class Plan Recommendations

Classification and Compensation Analyst Verona Blonde addressed the Commission regarding the Class Plan Recommendations. Discussion ensued.

Commissioner Southerington made a motion to approve the Class Plan recommendations; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Collective Bargaining Negotiations Update

Human Resources Manager of Employee and Labor Relations Brooke Deines addressed the Commission regarding the Collective Bargaining Negotiations update. Discussion ensued.

e) PRC Resolution 2025-002: Proposed Revisions to the PRC Employee Handbook

PRC Director Rebecca Kopcienski and PRC Testing Manager George Vaughan addressed the Commission regarding PRC resolution 2025-002: Proposed Revisions to the PRC Employee Handbook. Discussion ensued.

Commissioner Southerington made a motion to approve PRC Resolution 2025-002; Commissioner Colaluca seconded the motion. All were in favor, no objections.

**6) OTHER BUSINESS – Nothing submitted.**

**7) ADJOURNMENT**

Commissioner Southerington made a motion to adjourn the meeting at 4:18 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections.