

HUMAN RESOURCES AGENDA

Wednesday April 13, 2011

A. APPROVAL OF MINUTES FROM 3/24/11

B. BUDGET AND STAFFING ISSUES

1. Status of visit with Summit HRC
2. Status (Posting) Administrator and Clerical Support
3. Status (Posting) Retention of Hearing Officers

C. PENDING ISSUES/INFORMATION REQUIRED

1. Identity and status of appeals on "hold" for HRC review

D. RULEMAKING/PROCEDURAL

1. Coordinate authority to promulgate Rules regarding H.R. "policies and systems" with County Council and County Executive
2. Establish procedure for promulgating and amending HRC Rules and for encouraging feedback and comment from all "stake holders"

E. RULEMAKING SUBSTANTIVE

1. Rules for hearings before appointed officer and appeals to HRC
2. Substantive Scope of HRC Review/Appeal
 - layoffs - procedural compliance and substantive decision
 - discipline - any discipline (SPBR), discipline in excess of 3 days (Summit County HRC) or in excess of 10 days (Cleveland Civil Service Rules)
3. Reclassification
4. Investigations

F. OTHER CHARTER MANDATED DUTIES

1. Ethics Ordinance/HRC Role
2. Status of
 - Training management on personnel policies and employees on job duties
 - Guarantee standardization of benefits and pay equity for like positions
 - Coordination of Recruitment
 - EEO Compliance

G. OTHER BUSINESS

Memorandum of Concern -- Tammy Johnson, Cishma Haines and Donna Marie Morris

H. PUBLIC COMMENT