

MINUTES
Cuyahoga County Human Resource Commission
Wednesday, December 5, 2012
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:00 p.m.

1) CALL TO ORDER

Chairman Wolff called the meeting to order at 5:00 p.m. Commissioner Palmer made a motion to approve the minutes from the November 7, 2012 meeting. Chairman Wolff seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Robert Wolff, Commissioner Kathleen Palmer, HRC Administrator Rebecca Kopcienski, HRC Coordinator Jessica Vezina, Assistant Prosecutor Sara DeCaro, Assistant Law Director Joseph Boatwright, HR Director Elise Hara, Jason Sobczyk (HR), Radine Brown (HR) and Lynn Ferraro (HR). (Commissioner Simmons was absent.)

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Appeals

i) Crockett, T. – Recommendation for Dismissal of Appeal

Commissioner Palmer made a motion to dismiss Ms. Crockett's appeal with the HRC due to her unclassified status; Chairman Wolff seconded the motion. All were in favor; no objections.

ii) Babik, J. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Gordillo; Commissioner Palmer seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Appeals

i) Palumbo, D. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Stevenson; Commissioner Palmer seconded the motion. All were in favor; no objections.

ii) Groves, F. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Stevenson; Commissioner Palmer seconded the motion. All were in favor; no objections.

b) Proposed Rule Changes to PPM

Director Hara showed the Commission a presentation summarizing proposed changes to the Policy and Procedures Manual. These proposed changes are currently posted on the HRC's website and can be acted upon by the Commission at their next regularly scheduled meeting on December 19, 2012. Discussion ensued.

c) Ava Viera Withdrawal Letter

Administrator Kopcienski shared with the Commissioners the letter from Ms. Viera concerning withdrawing her appeal and allegations noted in the letter. Discussion ensued.

6) EXECUTIVE SESSION – HRC PERSONNEL

Chairman Wolff made a motion to go into Executive Session to discuss HRC personnel matters; seconded by Commissioner Palmer, approved by unanimous vote.

7) PUBLIC COMMENT – Nothing Submitted.

8) OTHER BUSINESS – Nothing Submitted.

9) ADJOURNMENT

Chairman Wolff made a motion to adjourn the meeting at 6:35p.m. Commissioner Palmer seconded the motion. All were in favor; no objections.

Next Human Resource Commission meeting is scheduled for Wednesday, December 19, 2012 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).