

MINUTES
Cuyahoga County Human Resource Commission
Wednesday, September 18, 2013
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:15 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:25 p.m. Chairwoman Walsh made a motion to approve the minutes from the September 4, 2013 meeting. Commissioner Wolff seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Robert Wolff, HRC Administrator Rebecca Kopcienski, HRC Coordinator Jessica Vezina, HRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Graham, Assistant Law Director Ed Morales, HR Recruitment and Retention Manager Albert Bouchahine and Assistant Law Director Amy Marquit-Renwald.

Commissioner Angela Simmons was absent.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Appeals

i) T. Cain, P. Kearney, P. Lynch and R. Orosz. – Update on Motion to Stay Proceedings

Assistant Law Director Amy Marquit-Renwald updated the Commission on the status of on-going negotiations between the parties in these appeals. This item is moved to the November 6, 2013 HRC meeting to allow the parties additional time for negotiations.

b) Continued Discussions on Civil Service Testing

HRC Staff Attorney Sara DeCaro reviewed the updated draft civil service testing rules with the Commissioners. Discussion ensued.

5) NEW BUSINESS

a) Human Resources on Pay Adjustment Procedures for Job Audits

HR Manager Albert Bouchahine spoke with the Commission regarding step placement and position audits. Mr. Bouchahine noted several things that are

taken into consideration for decisions as to salaries including the employee's education beyond the minimum qualifications, experience beyond the minimum qualifications, and where other similarly-situated employees are paid. Discussion ensued.

b) Law Department on Collective Bargaining

Assistant Law Director Ed Morales updated the Commission on the status of collective bargaining efforts currently underway. Discussion ensued.

c) HRC Administrator's Reports

Administrator Kopcienski reviewed the proposed budget which includes funding for a pay equity study and civil service testing operations. Discussion ensued.

6) PUBLIC COMMENT– Nothing submitted

7) OTHER BUSINESS– Nothing submitted

6) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 7:25 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Human Resource Commission meeting is scheduled for Wednesday, October 2, 2013 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).