

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, March 19, 2014
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:00 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:00 p.m. Chairwoman Walsh made a motion to approve the minutes from the March 5, 2014 meeting. Commissioner Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Robert Wolff, Commissioner Thomas Colaluca, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, County Council Research & Policy Analyst Kahlil Seren, Assistant Prosecutor Nora Graham and Assistant Law Director Amy Marquit Renwald.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) Appeals

i) Terry Cain, Patrick Kearney, Patrick Lynch and Richard Orosz Appeals

Assistant Law Director Amy Marquit Renwald updated the Commission on the status of these appeals, and noted that one of the parties to the settlement was out of town currently and unable to review the proposed settlement at this time. She expected him to be able to review it before the next meeting. The Commission agreed to move this item to the April 2, 2014 meeting.

ii) Guendolyn Miller – Motion to Stay March 5, 2014 Order

Chairwoman Walsh made a motion to grant the Motion to Stay of the March 5, 2014 Order; Commissioner Wolff seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Revised Meeting Minutes of January 9, 2013, February 6, 2013 and March 6, 2013

Chairwoman Walsh made a motion to approve the revised minutes of January 9, 2013, February 6, 2013 and March 6, 2013; Commissioner Colaluca seconded the motion. All were in favor; no objections.

b) Administrator's Report

1. Proposed changes to procedure for designation of Chairperson

- The Commission prefers a two year rotation of the Chairperson.

2. Pay Equity RFP Update

- Administrator Kopcienski discussed the status of the RFP. Proposals are due by March 31, 2014.

3. Update - Manager of Employment Testing

- Administrator Kopcienski told the Commission that interviews were underway for the position of Manager of Employment Testing.

4. CPC – request for legal opinion

- PRC requests a legal opinion regarding jurisdiction over the County Planning Commission employees, if all Planning Commission employees are unclassified.

5. Meeting with Council re: space

6. Update on docket management system development

- Coordinator Vezina updated the Commission on the progress of the docket management system being developed in collaboration with Avantia, Inc.

7. Initial draft of plans to begin Class/Comp administration

- Administrator Kopcienski told the Commission about her recent meeting with HR Recruitment and Retention Manager Albert Bouchahine. Discussion ensued.
- Commissioner Colaluca asked Staff Attorney DeCaro to gather data on pay compression between bargaining and non-bargaining classified employees and also employees that are currently earning more than their supervisors.

6) PUBLIC COMMENT – Nothing Submitted

7) OTHER BUSINESS – Nothing Submitted

8) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 5:45 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for Wednesday, April 2, 2014 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).