

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, September 10, 2014
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:00 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:50 p.m. Chairwoman Walsh made a motion to approve the minutes from the August 20, 2014 meeting. Commissioner Robert Wolff seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Robert Wolff, PRC Administrator Rebecca Kopcienski, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, PRC Employment Testing Manager George Vaughan, Assistant Prosecutor Nora Graham, Law Director Majeed Makhoulf, Assistant Law Director Robin Wilson, Assistant Law Director Ruchi Asher, Assistant Law Director Joseph Boatwright, Attorney Kevin Roberts, Public Works Director Bonnie Teeuwen, Special Assistant Jim Boyle and IT Director Jeff Mowry.

Commissioner Thomas Colaluca was not present.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) PRC Move Update

Public Works Director Teeuwen and Special Assistant Boyle spoke with the Commission about the PRC's move to 2429 Superior Viaduct. Discussion ensued.

b) Update to Class Plan (Employment Testing Specialist)

Commissioner Wolff made a motion to approve the new classification of Employment Testing Specialist; Commissioner Walsh seconded the motion. All were in favor; no objections.

c) PRC Administrative Rules

Commissioner Walsh made a motion to approve the PRC Administrative Rules; Commissioner Wolff seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Appeals

i) John Hunter – Report & Recommendation

Both parties have indicated that they rest on their briefs previously submitted to the PRC. The Commission will take the matter under advisement and address this appeal at the October 8, 2014 PRC meeting.

b) PRC Staffing

Administrator Kopcienski updated the Commission on the PRC's staffing needs for a Classification & Compensation Manager and Classification & Compensation Analysts. Discussion ensued.

6) PUBLIC COMMENT – Nothing Submitted

7) OTHER BUSINESS

Administrator Kopcienski updated the Commission on the Pay Equity study. She noted that the PRC will have Focus Groups in-house on October 2nd and October 3rd to discuss pay equity. Discussion ensued.

8) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 7:00 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for Wednesday, October 8, 2014 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.