

MINUTES  
Cuyahoga County Personnel Review Commission  
Wednesday, July 15, 2015  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, OH 44113  
5:00 p.m.

1) CALL TO ORDER

Chairman Thomas Colaluca called the meeting to order at 5:02 p.m.

Commissioner Wolff made a motion to approve the minutes from the July 8, 2015 meetings. Commissioner Southerington seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Robert Wolff, Commissioner Debbie Southerington, PRC Administrator Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, PRC Coordinator Jessica Vezina, Assistant Prosecutor Nora Graham, PRC Manager of Employment Testing George Vaughan and Assistant Law Director Amy Marquit Renwald.

3) PUBLIC COMMENT – None Submitted

4) UNFINISHED BUSINESS

a) Appeals

i) Stephen Kallman – Report & Recommendation

Chairman Colaluca made a motion to hold this appeal in abeyance until notification of a settlement has been reached and Appellant's subsequent withdrawal of appeal; Commissioner Wolff seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Appeals

i) Ronald Foster – Report & Recommendation

Commissioner Wolff made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Southerington seconded the motion. All were in favor; no objections.

ii) Matthew Pastorelle – Report & Recommendation

Commissioner Wolff made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Southerington seconded the motion. All were in favor; no objections.

b) Establishment of the Eligibility Lists

Construction Laborer (CDL) for Public Works  
Program Officer 2 (Crime Stoppers) for the Sheriff's Department  
Forensic Pathologist 2 for the Medical Examiner's Office  
Forensic Scientist 1 - Toxicology for the Medical Examiner's Office  
Information Processor 1 for Job & Family Services  
Information Processor 2 for Job & Family Services  
Employment Contract Negotiator/Evaluator for Job & Family Services  
Animal Adoptions Coordinator for Public Works  
Family Service Aide 2 for the Division of Senior & Adults Services

Commissioner Wolff made a motion to establish the eligibility lists for the following: Construction Laborer (CDL) for Public Works, Program Officer 2 (Crime Stoppers) for the Sheriff's Department, Forensic Pathologist 2 for the Medical Examiner's Office, Forensic Scientist 1 - Toxicology for the Medical Examiner's Office, Information Processor 1 for Job & Family Services, Information Processor 2 for Job & Family Services, Employment Contract Negotiator/Evaluator for Job & Family Services, Animal Adoptions Coordinator for Public Works, and the Family Service Aide 2 for the Division of Senior & Adults Services; Commissioner Southerington seconded the motion. All were in favor; no objections.

c) Procedure for Requesting Use of an Established Eligibility List for Different Appointing Authority

Administrator Kopcienski distributed the proposed procedure and explained the rationale behind it. Discussion ensued.

6) EXECUTIVE SESSION – Discussion of PRC Personnel Matters

A motion was made by Chairman Colaluca, seconded by Commissioner Wolff and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters pertaining to PRC personnel matters and imminent or pending court actions.

Executive Session was then called to order by Chairman Colaluca at 5:25 p.m. The following Commissioners were present: Colaluca, Southerington and Wolff. The following attendees were present: Assistant Prosecutor Nora Graham, PRC Administrator Kopcienski, PRC Employment Testing Manager Vaughan, PRC Coordinator Vezina and PRC Staff Attorney DeCaro.

At 5:56 p.m., Executive Session was adjourned, without objection, and Commissioner Wolff then reconvened the meeting.

Chairman Colaluca made a motion to hire Ryan Fahey as a PRC Employment Testing Specialist; Commissioner Southerington seconded the motion. All were in favor; no objections.

7) PUBLIC COMMENT – None Submitted

8) OTHER BUSINESS – None Submitted

9) ADJOURNMENT

Commissioner Wolff made a motion to adjourn the meeting at 6:00 p.m. Chairman Colaluca seconded the motion. All were in favor; no objections.

Next Personnel Review Commission special meeting is scheduled for July 21, 2015 at 4:00 p.m. at 2079 E. 9<sup>th</sup> Street, 4<sup>th</sup> Floor Room 4-407, Cleveland, OH 44115.