

MINUTES  
Cuyahoga County Personnel Review Commission  
Wednesday, December 16, 2015  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44113  
5:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 5:00 p.m.

Commissioner Southerington made a motion to approve the minutes from December 2, 2015; Chairman Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Debbie Southerington, PRC Administrator Rebecca Kopcienski, PRC Coordinator Cheryl DiMattia, Assistant Prosecutor Nora Graham, Assistant Law Director Amy Marquit Renwald

3) PUBLIC COMMENT – Nothing submitted

4) UNFINISHED BUSINESS – Nothing submitted

5) NEW BUSINESS

a) Appeals

i. John Fitzmaurice – Report & Recommendation

Commissioner Southerington made a motion to dismiss the appeal based on the Hearing Officer's Report and Recommendation; Chairman Colaluca seconded the motion. All were in favor; no objections.

ii. Felicia Givhan – Report & Recommendation

Chairman Colaluca confirmed with Assistant Law Director Marquit Renwald that the County had no objections; she indicated the County is willing to accept the Report and Recommendation. Chairman Colaluca made a motion to hold this appeal in abeyance until Commissioner Wolff is present; Commissioner Southerington seconded the motion. All were in favor; no objections.

iii. Donna Kaleal – Report & Recommendation

Chairman Colaluca made a motion to dismiss the appeal based on the Hearing Officer's Report and Recommendation; Commissioner Southerington seconded. All were in favor; no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

PRC Administrator Kopcienski presented the following Eligibility Lists for approval as of the date they were posted:

- i. Administrative Officer - Cuyahoga Job & Family Services - 12/03/15
- ii. Fiscal Officer 1 - Fiscal Office - 12/03/15
- iii. Cook - Sheriff's Department - 12/08/15
- iv. Program Officer 1 - Division of Children & Family Services - 12/10/15
- v. Support Officer Lead - Cuyahoga Job & Family Services - 12/10/15
- vi. Consumer Affairs Investigator - Department of Consumer Affairs - 12/10/15
- vii. Senior Development Finance Analyst - Department of Development - 12/11/15
- viii. Social Service Aide 2 - Division of Children & Family Services - 12/14/15
- ix. Developer 2 - Information Technology - 12/14/15
- x. Clerical Specialist - Division of Children & Family Services - 12/15/15

Commissioner Southerington made a motion for the establishment of the following Eligibility Lists as of the date posted to the PRC website: Administrative Officer - Cuyahoga Job & Family Services; Fiscal Officer 1 - Fiscal Office; Cook - Sheriff's Department; Program Officer 1 - Division of Children & Family Services; Support Officer Lead - Cuyahoga Job & Family Services; Consumer Affairs Investigator - Department of Consumer Affairs; Senior Development Finance Analyst - Department of Development; Social Service Aide 2 - Division of Children & Family Services; Developer 2 - Information Technology; Clerical Specialist - Division of Children & Family Services; Chairman Colaluca seconded the motion. All were in favor; no objections.

6) PUBLIC COMMENT – Nothing submitted

7) OTHER BUSINESS

PRC Administrator Kopcienski asked the Commissioners to request a legal opinion regarding the PRC's contracting authority. Chairman Colaluca directed the PRC Staff Attorney to develop a narrow and specific question to submit to the Prosecutor for a legal opinion.

8) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 5:08 p.m.; Commissioner Southerington seconded the motion. All were in favor; no objections.

*The next Personnel Review Commission Meeting is scheduled for Wednesday, January 6, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3<sup>rd</sup> Floor.*