

## **MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, June 1, 2016  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44113  
5:00 p.m.

### **1) CALL TO ORDER**

Chairman Tom Colaluca called the meeting to order at 5:03 p.m.

### **2) ATTENDANCE**

Chairman Tom Colaluca, Commissioner Rob Wolff, Commissioner Debbie Southerington, PRC Classification & Compensation Manager Albert Bouchahine, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, PRC Coordinator Cheryl DiMattia, Assistant Law Director Amy Marquit Renwald, Christina Royer, Tanisha Knighton

### **3) APPROVAL OF MINUTES**

Commissioner Southerington made a motion to approve the minutes from May 18, 2016; Commissioner Wolff seconded the motion. All were in favor; no objections.

### **4) PUBLIC COMMENT – Nothing submitted**

### **5) UNFINISHED BUSINESS**

#### **a) Appeals – Tanisha Knighton – Report & Recommendation**

Due to an unexpected closing of the Detroit/Superior bridge, Chairman Colaluca requested this agenda item be moved to the end of New Business to allow Appellee's counsel more time to appear.

### **6) NEW BUSINESS**

#### **a) Appeals – Brian Rice – Report & Recommendation**

Commissioner Southerington moved to accept the Hearing Officer's Report and Recommendation to dismiss the appeal based on a withdraw by the Appellant; Commissioner Wolff seconded. All were in favor; no objections.

#### **b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website**

Program Officer 4 - Health and Human Services—Director's Office - 05/13/16  
Social Service Worker 3 - Children and Family Services - 05/16/16  
Airport Manager - Public Works - 05/17/16  
Correction Officer 2 - Sheriff's Department - 05/17/16  
Help Desk Technician - Information Technology - 05/24/16  
Administrative Assistant 1 - Public Works - 05/25/16

Support Enforcement Manager - Job and Family Services - 05/25/16

Commissioner Southerington made a motion to accept the establishment of the above listed eligibility lists as of the date posted to the PRC website; Commissioner Wolff seconded. All were in favor; no objections.

c) Request to use a Pre-Existing Eligibility List Established for Another Appointing Authority

CJFS requests to use Treasury's eligibility list for Administrative Assistant 2

Commissioner Wolff made a motion to approve CJFS's request to use the Treasurer's eligibility list for the position of Administrative Assistant 2; Commissioner Southerington seconded. All were in favor; no objections.

Appeals – Tanisha Knighton – Report & Recommendation

Both the Appellant's attorney, Christina Royer, and the Appellee's attorney, Amy Marquit Renwald, addressed the Commissioners. Discussion ensued.

Chairman Colaluca closed the meeting at 5:36 p.m. for deliberations.

Chairman Colaluca called the meeting to back to order at 5:56 p.m.

Chairman Colaluca moved to modify the Hearing Officer's Report & Recommendation to a 60-day suspension; Commissioner Wolff seconded. Commissioner Southerington opposed.

d) **PUBLIC COMMENT** – Nothing Submitted

e) **OTHER BUSINESS**

PRC Classification & Compensation Manager Bouchahine informed the Commissioners of an upcoming meeting with the Department of Human Resources to discuss rule changes to the FLSA. Discussion ensued.

f) **ADJOURNMENT**

Since there was no other business to be discussed, Commissioner Wolff made a motion to adjourn the meeting at 5:58 p.m.; Commissioner Southerington seconded the motion. All were in favor; no objections.

*The next Personnel Review Commission Meeting is scheduled for Wednesday, June 15, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3<sup>rd</sup> Floor.*