

## **MEETING MINUTES**

Cuyahoga County Personnel Review Commission  
Wednesday, September 21, 2016  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, Ohio 44113  
5:00 p.m.

### **1) CALL TO ORDER**

Chairman Tom Colaluca called the meeting to order at 5:00 p.m.

### **2) ATTENDANCE**

Chairman Tom Colaluca, Commissioner Debbie Southerington, Commissioner Rob Wolff; PRC Manager Classification & Compensation Albert Bouchahine, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, PRC Coordinator Cheryl DiMattia, Assistant Law Director Amy Marquit Renwald, PRC Senior Employment Testing Specialist Skye Gillispie

### **3) APPROVAL OF MINUTES**

Chairman Colaluca made a motion to approve the minutes from September 7, 2016; Commissioner Wolff seconded the motion. All were in favor; no objections.

### **4) PUBLIC COMMENT – Nothing submitted**

### **5) UNFINISHED BUSINESS – Nothing submitted**

### **6) NEW BUSINESS**

#### **a) Appeals**

##### **i) Charise McAlpine – Dismissal**

Commissioner Wolff made a motion to dismiss the appeal due to lack of jurisdiction; Commissioner Southerington seconded. All were in favor; no objections.

#### **b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website**

Mechanic 2 - Public Works - 09/08/16

Training Officer Supervisor - Children and Family Services - 09/13/16

Information Processor 1 - Job and Family Services - 09/14/16

Project Inspector - Public Works - 09/14/16

Social Service Worker 3 (Child Protection Specialist) - Children and Family Services - 09/14/15

Clerical Supervisor - Children and Family Services - 09/15/16

Accountant 2 - Public Works - 09/15/16

Commissioner Wolff moved to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Southerington seconded. All were in favor; no objections.

c) Class Plan Revision Requests

PRC Manager Classification & Compensation Bouchahine presented the modifications to the County's non-bargaining classification plan, which have been posted on the PRC's website for 20 days.

Commissioner Wolff moved to accept the proposed classification plan revisions; Commissioner Southerington seconded the motion. All were in favor; no objections.

**7) PUBLIC COMMENT – Nothing Submitted**

**8) OTHER BUSINESS – Nothing Submitted**

**9) EXECUTIVE SESSION – Discussion of pending or imminent litigation**

Commissioner Colaluca moved to go into Executive Session to discuss a pending or imminent litigation matter; Commissioner Wolff seconded. All were in favor; no objections.

Executive Session was called to order at 5:04 p.m. The following Commissioners were present: Colaluca, Wolff and Southerington. The following attendees were present: PRC Staff Attorney DeCaro, Assistant Prosecutor Nora Poore, PRC Manager Classification & Compensation Bouchahine

At 5:35 p.m., Executive Session was adjourned, without objection, and Chairman Colaluca reconvened the meeting.

**10) ADJOURNMENT**

Since there was no other business to be discussed, Commissioner Wolff moved to adjourn the meeting at 5:35 p.m.

*The next Personnel Review Commission Meeting is scheduled for Wednesday, October 5, 2016 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3<sup>rd</sup> Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.*