

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, February 21st, 2018
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
4:00 p.m.

1) CALL TO ORDER

Commissioner Colaluca called the meeting to order at 4:00 PM.

2) ROLL CALL

Commissioner Colaluca asked Administrative Assistant 2, Phil Tomko, to call the roll. Commissioners Colaluca and Boseman were in attendance. Chairwoman Southerington was absent, and a quorum was determined.

3) APPROVAL OF MINUTES from February 7th, 2018

Commissioner Colaluca made a motion to approve the minutes from February 7th, 2018; Commissioner Boseman seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT—Nothing submitted

5) UNFINISHED BUSINESS—Nothing submitted

6) NEW BUSINESS

a) Appeals

i) Christopher Meditz – Report & Recommendation

Commissioner Colaluca made a motion to accept the Hearing Officer's recommendation; Commissioner Boseman seconded the motion. All were in favor; no objections.

b) Class Plan Revision Requests

Classification and Compensation Manager Albert Bouchahine presented the Class Plan Revision Requests. Commissioner Colaluca made a motion to accept the Request as presented; Commissioner Boseman seconded the motion. All were in favor; no objections.

c) Establishment of the Eligibility Lists as of the date posted to the PRC website:

Program Officer 4	HHS-DO	2/5/2018
Account Clerk	Fiscal	2/6/2018
Program Officer 4	Development	2/6/2018
Construction Laborer (CDL)	PW	2/6/2018
Case Control Reviewer	JFS	2/7/2018
Fiscal Officer 3	Sheriff	2/8/2018
Social Service Worker 3	DCFS	2/8/2018
Social Services Supervisor	DSAS	2/9/2018
Administrative Assistant 1	CJFS	2/12/2018
Pathology Assistant	MEO	2/12/2018
Certified Network Engineer	IT	2/13/2018
WAN Engineer 2	IT	2/14/2018

Commissioner Colaluca made a motion to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded. All were in favor; no objections.

d) 2017 Employment Testing Survey Results

Senior Employment Testing Specialist Skye Gillispie presented the findings and results of the 2017 Employment Testing Survey to the Commissioners. Discussion ensued.

Note: Chairwoman Southerington arrived late and is present.

6) PUBLIC COMMENT—Nothing submitted

7) EXECUTIVE SESSION – Discussion of personnel matter

Chairwoman Southerington made a motion to approve the Performance Based Pay increases recommended by the Director for eligible PRC staff members retroactive to January 2018; Commissioner Boseman seconded the motion. All were in favor; no objections.

8) OTHER BUSINESS—Nothing submitted

9) ADJOURNMENT

Commissioner Southerington made a motion to adjourn the meeting at 4:40 p.m.; Commissioner Boseman seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, March 7th, 2018 at 4:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the Administrative Assistant 2 at 216-698-2975.