

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, February 6, 2019
2429 Superior Viaduct, 3rd Floor
Cleveland, Ohio 44113
4:00 p.m.

1) CALL TO ORDER

Chairman Boseman called the meeting to order at 4:01 p.m.

2) ROLL CALL

Chairman Boseman asked AA2 Phil Tomko to call the roll. Commissioner Boseman and Commissioner Colaluca were present. Commissioner Southerington arrived after Roll Call was taken; a quorum was determined.

3) APPROVAL OF MINUTES from January 9, 2019

Chairman Boseman made a motion to approve the minutes from January 9, 2018; Commissioner Colaluca seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT—Nothing submitted

5) UNFINISHED BUSINESS—Nothing submitted

6) NEW BUSINESS

a) Appeals

i) John Kucmanic – Report & Recommendation

Chairman Boseman made a motion to accept the Hearing Officer's Report & Recommendation; Commissioner Colaluca seconded the motion. All were in favor; no objections.

ii) John Kable -Recommendation for Dismissal

Commissioner Colaluca made a motion to accept the Recommendation for Dismissal; Chairman Boseman seconded the motion. All were in favor; no objections.

iii) John O'Brien -Recommendation for Dismissal

Commissioner Colaluca made a motion to accept the Recommendation for Dismissal; Chairman Boseman seconded the motion. All were in favor; no objections.

iv) Lars St. John-Recommendation for Dismissal

Chairman Boseman tabled this appeal until the next meeting.

v) Jennifer Black-Recommendation for Dismissal

Chairman Boseman made a motion to accept the Recommendation for Dismissal; Commissioner Colaluca seconded the motion. All were in favor; no objections.

vi) Tracy Buchheit -Recommendation for Dismissal

Staff Attorney Sara DeCaro presented a summary of the Appeal the Commissioners. Appellant Tracy Buchheit presented her opposition to the Recommendation for Dismissal. Discussion ensued.

Commissioner Southerington arrived and was noted present for the record.

Chairman Boseman made a motion to adjourn the meeting at 4:10pm for deliberation. Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to reconvene and open the meeting at 4:44pm. Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to accept the Recommendation for Dismissal; Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to conduct an inquiry into the use of Temporary Work Level Employees when there is an active eligibility list. Commissioner Colaluca seconded the motion. All were in favor; no objections. Discussion ensued.

b) 2018 Updates: Testing and Class & Comp divisions

Manager of Employment Testing George Vaughan presented the 2018 update on Employment Testing to the Commissioners. Discussion ensued.

c) Establishment of the Eligibility Lists as of the date posted to the PRC website

Support Officer	CJFS	1/4/2019
Emergency Management Specialist	PSJS	1/4/2019
Correction Officer 2	SHER	1/7/2019
Support Specialist 1	CJFS	1/7/2019
Multisystemic Therapist	DCFS	1/7/2019
Crime Analyst	SHER	1/9/2019
Talent Advisor	Development	1/11/2019
Social Services Supervisor	DCFS	1/11/2019
Registered Nurse	SHER	1/14/2019
Evidence Technician	MEO	1/16/2019

Chairman Boseman made a motion to accept the establishment of the above Eligibility Lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor; no objections.

d) Class Plan and Non-Bargaining Salary Schedules Revision Requests

On behalf of Classification and Compensation Manager Albert Bouchahine, Classification and Compensation Specialist Ashley Marcinick presented the Class Plan Revision Requests. Chairman Boseman made a motion to approve the Class Plan Revision Requests; Commissioner Colaluca seconded the motion. All were in favor; no objections.

On behalf of Manager Bouchahine, Director Kopcienski presented the proposed changes to eliminate steps in the pay grades and to retain the current minimum and maximum levels in the

pay grades. Chairman Boseman made a motion to recommend these practices to County Council for the 2019 calendar year; Commissioner Colaluca seconded the motion. All were in favor; no objections.

6) PUBLIC COMMENT—Nothing submitted

7) OTHER BUSINESS—Nothing submitted

8) ADJOURNMENT

Chairman Boseman made a motion to adjourn the meeting at 5:03 p.m.; Commissioner Colaluca seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, March 6, 2019 at 4:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC's Administrative Assistant at 216-698-2975.