

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, October 13, 2021
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:02 p.m.

2) ROLL CALL

Chairman Colaluca asked PRC Director Rebecca Kopcienski to call the roll. All commissioners were present. A quorum was determined.

3) APPROVAL OF MINUTES from September 8, 2021

Chairman Colaluca made a motion to approve the meeting minutes from the September 8, 2021, PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Simone Russell – Withdrawn

Chairman Colaluca made a motion to dismiss the appeal as it was withdrawn; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Communications Specialist	COMM	8/20/2021
Administrative Assistant 1	CJFS	9/7/2021
Mechanic II	PW	9/7/2021
Family and Children First Council Service Coordinator	HHS	9/8/2021
Airport Operations Technician II	PW	9/10/2021
Security Officer 2	SHER	9/13/2021
Social Service Worker 3	DCFS	9/13/2021
Evidence Technician	MEO	9/14/2021
Human Resources Associate	HR	9/14/2021
Deputy Dog Warden	PW	9/14/2021
Correction Officer	SHER	9/16/2021
Manager, Payroll	Fiscal	9/16/2021

Sheriffs Clerk (Level 2) - Internal	Sheriff	9/17/2021
Custodial Worker	PW	9/20/2021
Forensic Scientist 1 - DNA	MEO	9/21/2021
Senior Training Officer	DSAS	9/21/2021
Job Coach	SHER	9/22/2021
Deputy Sheriff	SHER	9/22/2021
Social Service Worker 1	DCFS	9/24/2021
HR Generalist	HR	9/27/2021
Administrator, Social Program 2	CJFS	9/27/2021
Senior Supervisor, Nursing	DSAS	9/27/2021
Early Childhood Mental Health Therapist	DCFS	9/28/2021
Senior Human Resources Associate	HR	9/28/2021
Correction Officer	SHER	9/30/2021
Forensic Scientist 1 - Firearms and Toolmarks	MEO	9/30/2021
Employee and Labor Relations Specialist 1	HR	9/30/2021

c) Proposed Class Plan Changes

Chairman Colaluca made a motion to approve the proposed class plan changes; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) Proposed Changes to the PRC Administrative Rules

PRC Staff Attorney Cynthia Sands presented the proposed changes to the PRC Administrative Rules. Discussion ensued.

Chairman Colaluca made a motion to adopt the proposed changes to the PRC Administrative Rules; Commissioner Southerington seconded the motion. All were in favor, no objections.

6) EXECUTIVE SESSION

a) Discussion of a Personnel Matter

Chairman Colaluca made a motion to close the meeting for Executive Session at 4:09p.m.; Commissioner Boseman seconded the motion. The PRC went back on the record at 4:13 p.m.

Chairman Colaluca made a motion to approve the PRC Director's recommendation to appoint Jessica Serio to the position of Employment Testing Associate, effective October 18, 2021; Commissioner Boseman seconded the motion. All were in favor, no objections.

Chairman Colaluca made a motion to approve the PRC Director's recommendation to appoint Molly Goldman to the temporary position of Intern, effective October 18, 2021; Commissioner Southerington seconded the motion. All were in favor, no objections.

Chairman Colaluca made a motion to accept the resignation letter of Katelyn Zuber, effective October 6, 2021; Commissioner Boseman seconded the motion. All were in favor, no objections.

7) OTHER BUSINESS – Nothing submitted.

8) ADJOURNMENT

Commissioner Colaluca made a motion to adjourn the meeting at 4:15 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.