

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, February 2, 2022
9830 Lorain Ave., Classroom 2
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:00 p.m.

2) ROLL CALL

Chairman Colaluca asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairman Colaluca and Commissioner Boseman were present; Commissioner Southerington arrived after roll call.

3) APPROVAL OF MINUTES from January 12, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the January 12, 2022, PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the date posted to the PRC website

Account Clerk 2	DSAS	1/11/2022
Manager, Web and Applications Development	IT	1/12/2022
Administrator, Social Program 6	HHS - DO	1/10/2022
Correction Officer	SHER	1/12/2022
Social Service Worker 3	DCFS	1/14/2022
Examiner	Treasury	1/14/2022
Medical Records Technician	DSAS	1/14/2022
Deputy Sheriff	SHER	1/18/2022
Information Systems Analyst	IT	1/19/2022
Supervisor, Nursing	DSAS	1/19/2022
Sheriff's Clerk (Level 2)	SHER	1/21/2022
Administrator, Social Program 4	DSAS	1/25/2022
IT Infrastructure Engineer 6	IT	1/25/2022
Security Officer 2 (6)	SHER	1/26/2022
Senior Human Resources Associate	HR	1/26/2022
Developer 3	IT	1/27/2022
Custodial Worker	PW	1/27/2022

Engineer 4	PW	1/31/2022
Supervisor, Administrative Support	Treasury	1/27/2022
Administrative Officer	CJFS	1/31/2022

Chairman Colaluca made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

b) Request to Extend an Eligibility List

i) Residential/Agricultural Appraiser – Fiscal Office

PRC Employment Testing Manager George Vaughan addressed the Commission regarding the Fiscal Office’s request to extend the Residential/Agricultural Appraiser eligibility list. Discussion ensued.

Chairman Colaluca made a motion to approve the Fiscal Office’s request to extend the eligibility list for Residential/Agricultural Appraiser; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Class Plan Recommendations

PRC Classification & Compensation Manager Albert Bouchahine addressed the Commission regarding the proposed Class Plan recommendations. Discussion ensued.

Chairman Colaluca made a motion to approve the Class Plan recommendations; Commissioner Boseman seconded the motion. All were in favor, no objections.

d) Proposed PRC Retention Policy

PRC Director Rebecca Kopcienski addressed the Commission regarding the proposed PRC Retention Policy. Discussion ensued.

Chairman Colaluca stated the Commission would take the policy into consideration during the required twenty-day posting period on the PRC website.

e) 2021 Appointments Report

PRC Director Rebecca Kopcienski informed the Commission that the 2021 Appointments Report was not ready for presentation as more information from Human Resources was needed to complete the report.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 4:05 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.