

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, June 1, 2022

Remote Meeting Held via Zoom

4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:03 p.m.

2) ROLL CALL

Chairman Colaluca and Commissioner Southerington were present; Commissioner Boseman joined the meeting after roll call. A quorum was determined.

3) APPROVAL OF MINUTES from May 4, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the May 4, 2022 PRC meeting; Commissioner Southerington seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Anjanette Fischer-Alexander – Report and Recommendation

Appellant Anjanette Fischer-Alexander was not in attendance and Appellee Cuyahoga County had no objections to the Report and Recommendation to present.

Chairman Colaluca made a motion to approve the Report and Recommendation, effectively dismissing the appeal as it was settled; Commissioner Southerington seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Correction Officer	SHER	2/1/2022
Correction Officer	SHER	2/17/2022
Senior Administrative Assistant	DCFS	3/15/2022
Investigator	CJFS	5/2/2022
Witness/Victim Program Specialist	PSJS	5/2/2022
Administrative Assistant 1	DCFS	5/3/2022
Senior Administrative Assistant	HHS-DO	5/3/2022
Engineer 4	PW	5/4/2022

Human Resources Business Partner	HR	5/4/2022
Human Resources Generalist	HR	5/4/2022
Supervisor, Social Services	DCFS	5/4/2022
Tax Collection Manager	TREA	5/4/2022
Social Service Worker 3	DCFS	5/5/2022
Account Clerk 2	CJFS	5/9/2022
Information Systems Analyst	IT	5/9/2022
Custodial Worker	PW	5/9/2022
HHS Training Specialist	HHS	5/9/2022
Account Clerk	DCFS	5/10/2022
Forensic Scientist 2 - Firearms and Toolmark	MEO	5/10/2022
Dockworker	SHER	5/11/2022
Fraud Auditor	CJFS	5/12/2022
Senior Business Intelligence Analyst	CJFS	5/13/2022
Fiscal Office Inquiry Assistant	TREA	5/13/2022
Employment & Family Services Specialist	CJFS	5/16/2022
Supervisor, Employment & Family Service	CJFS	5/16/2022
Budget and Planning Administrator	FO	5/17/2022
Correction Officer	SHER	5/17/2022
Deputy Sheriff	SHER	5/17/2022
Business Administrator 4	CJFS	5/18/2022
Emergency Call-Taker	PSJS	5/19/2022
Senior Project Manager	PW	5/19/2022
Security Officer 2	SHER	5/23/2022
Service Desk Analyst	IT	5/23/2022
Sheriffs Clerk (Level 2)	SHER	5/24/2022
Licensed Practical Nurse	DSAS	5/24/2022
Engineer 3	PW	5/25/2022
Cook 1	SHER	5/25/2022
Senior Bridge Inspector	PW	5/26/2022
Administrative Coordinator	SHER	5/26/2022
Senior Human Resources Associate	HR	5/27/2022
Intelligence Analyst	PSJS	5/27/2022

Chairman Colaluca made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Class Plan Recommendations

Chairman Colaluca made a motion to approve the Class Plan recommendations; Commissioner Southerington seconded the motion. All were in favor, no objections.

d) PRC Resolution 2022-003: 1% COLA Increase 7/3/2022 -12/31/2022

PRC Staff Attorney Cynthia Sands addressed the Commission regarding PRC Resolution 2022-003: 1% COLA increase commencing 7/3/2022-12/31/2022. Discussion ensued.

Chairman Colaluca made a motion to approve PRC Resolution 2022-003; Commissioner Boseman seconded the motion. All were in favor, no objections.

e) Proposed Recommended Changes to various provisions of the County's Employee Handbook

Pat Smock, Director, HR Employee Services, addressed the Commission regarding the proposed recommended changes to various provisions of the County's Employee Handbook. Discussion ensued.

Chairman Colaluca stated that the PRC would take the proposed changes into consideration and would act on them at the next PRC meeting in July, after the 20-day posting requirement has been completed.

6) EXECUTIVE SESSION

a) Discussion of a Personnel Matter

Chairman Colaluca made a motion to close the meeting for Executive Session at 4:42 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections. The PRC went back on the record at 4:45 p.m.

Chairman Colaluca made a motion to accept the letter of resignation of Shane Greenlee, Employment Testing Specialist, effective June 10, 2022; Commissioner Southerington seconded the motion. All were in favor, no objections.

7) OTHER BUSINESS

PRC Director Rebecca Kopcienski informed the Commission that, barring any changes from the State Government, the July PRC meeting and all following meetings will be held in person at the PRC offices.

8) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 4:47 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.

Meeting Attendees

Chairman Tom Colaluca
Commissioner Debbie Southerington
Commissioner Allen Boseman
Rebecca Kopcienski
Shannon De Sciscio
Mario Pollard

Jessica Serio
Cynthia Sands
George Vaughan
Albert Bouchahine
Nora Poore
Amy Marquit Renwald
Sheba Marshall
Pat Smock