MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, July 13, 2022

9830 Lorain Ave., Classroom 5

Cleveland, Ohio 44102

4:00 p.m.

1) CALL TO ORDER

Chairman Colaluca called the meeting to order at 4:05 p.m.

2) ROLL CALL

Chairman Colaluca asked Employment Testing Associate Mario Pollard to call the roll; all Commissioners were present. A quorum was established.

3) APPROVAL OF MINUTES from June 1, 2022

Chairman Colaluca made a motion to approve the meeting minutes from the June 1, 2022 PRC Meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) EXECUTIVE SESSION – Discussion of Pending Litigation

PRC Director Rebecca Kopcienski informed the Commission that the Executive Session was no longer needed.

6) NEW BUSINESS

a) Establishment of the Eligibility Lists as of the date posted to the PRC website

Social Service Worker 2	SHER	4/15/2022
Developer 3	IT	4/28/2022
Customer Service Aide	CJFS	5/16/2022
Administrator, Social Program 2	HHS-DO	5/23/2022
Administrative Assistant	PW	5/27/2022
Information Processor 1	CJFS	5/27/2022
Project Inspector	PW	5/27/2022
Inspector	FO	5/31/2022
Licensed Practical Nurse	DSAS	5/31/2022
Radio Dispatch Coordinator	PW	5/31/2022
Fiscal Specialist 2	FO	6/1/2022
Administrator, Social Program 2	CJFS	6/2/2022
Supervisor, Nursing	DSAS	6/2/2022
Supervisor, Social Services	DCFS	6/2/2022

Social Service Worker 3 DCFS 6/3/2022 Job Coach SHER 6/6/2022 Senior Supervisor, Nursing DSAS 6/6/2022 Program Officer 2 HR 6/7/2022 Program Officer 3 CJFS 6/7/2022 Security Officer 2 Sheriff 6/7/2022 Security Officer 2 Sheriff 6/7/2022 Security Analyst IT 6/10/2022 Administrative Assistant CJFS 6/13/2022 Investigator Assistant CJFS 6/13/2022 Morgue Technician MEO 6/13/2022 Morgue Technician MEO 6/13/2022 GIS Technician IT 6/14/2022 GIS Technicial Services IT 6/14/2022 Supervisor, Case Control CJFS 6/15/2022 Business Administrator 4 SHER 6/16/2022 Social Service Worker 2 SHER 6/17/2022 Information Systems Analyst IT 6/21/2022 Senior Administrative Assistant DSAS 6/23/2022 Senior Admin	Support Officer	CJFS	6/2/2022
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IT Infrastructure Engineer 5 IT 7/8/2022			

Chairman Colaluca made a motion to approve the establishment of the Eligibility Lists as of the date posted to the PRC website; Commissioner Southerington seconded the motion. All were in favor, no objections.

b) Class Plan Recommendations

PRC Classification and Compensation Manager Albert Bouchahine asked the Commissioners to hold the Class Plan recommendations from his July 8, 2022 memorandum. However, he asked that they approve the Class Plan recommendations from the July 7, 2022 memorandum he sent.

Chairman Colaluca made a motion to approve the Class Plan recommendations from the July 7, 2022 memorandum which had been posted to the PRC's website for the required seven days; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Proposed Changes to Various Provisions of the County's Employee Handbook

Chairman Colaluca made a motion to approve the changes to various provisions of the County's Employee Handbook; Commissioner Southerington seconded the motion. All were in favor, no objections.

d) 2021 TWL Report

PRC Staff Attorney Cynthia Sands presented the 2021 TWL report. Discussion ensued.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairman Colaluca made a motion to adjourn the meeting at 4:23 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.