



## DOMESTIC VIOLENCE SHELTERS FUNDING APPLICATION

Cuyahoga County Public Safety & Justice Services, on behalf of the Cuyahoga County Domestic Violence Shelters Advisory Board, is seeking applications from **shelters that solely serve victims of domestic violence** eligible for release of fees collected for marriage licenses and other costs in accordance with ORC 3113.35, 3113.36, and 3113.38.

**Applications must be submitted via e-mail to [ldjones@cuyahogacounty.gov](mailto:ldjones@cuyahogacounty.gov) by 12:00 p.m. on Friday, September 9, 2026.**

In accordance with the O.R.C., applications must contain:

1. Evidence that the shelter is incorporated in this state as a nonprofit corporation
2. A list of the trustees of the corporation, and a list of the trustees of the shelter, if different. This list must demonstrate that the trustees represent the racial, ethnic and socioeconomic diversity of the community to be served, including at least one person who is or has been a victim of domestic violence.
  - a. Applicants must submit documentation of the outreach efforts taken to recruit diverse candidates that reflect the demographics of the community it serves.
3. The proposed budget of the shelter for the following calendar year, with accompanying narrative detail for each income and expense line-item, including a plan for addressing potential shortfalls/deficits in revenue. This budget must demonstrate that at least 25% of the shelter's budget is from sources other than funds distributed pursuant to section 3113.35 of the Revised Code. Please also submit a detailed revenue and expense statement with a line-item narrative for the current calendar year.
4. A summary of services proposed to be offered in the following calendar year.
5. An estimate of the number of persons to be served during the following calendar year, the number of persons served to date in the current calendar year, and the number of persons served in calendar year 2025.
6. A list and description of continuing education opportunities provided to shelter staff in the current and previous calendar years.
7. Evidence or a statement that the shelter does not discriminate in its admissions or provision of services on the basis of race, religion, color, age, marital status, national origin or ancestry.

In addition, applications must:

1. Contain the legal name for the shelter and the first date of continuous existence
2. Contain an organizational chart for the shelter
3. Identify the project manager in charge of service delivery

Eligible shelters must:

1. Provide residential service or facilities for children when accompanied by a parent, guardian or custodian who is a victim of domestic violence and who is receiving temporary residential services at the shelter, and
2. Require persons employed by or volunteering services to the shelter to maintain the confidentiality of any information that would identify individuals served by the shelter
3. Have at least one trustee who represents the population it serves, including at least one person who is or has been a victim of domestic violence