



## THE CUYAHOGA COUNTY SHERIFF'S DEPARTMENT SHERIFF HAROLD A. PRETEL

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### Cuyahoga County Sheriff Inmate Unclaimed Funds Process.

If you believe you have unclaimed inmate funds remaining with the Cuyahoga County Sheriff Department that were remaining in your commissary inmate trust fund account during your incarceration at the Cuyahoga County Jail. Please follow the below steps to claim your funds.

#### **Step 1: Search for your name via the following ways:**

- Visit [cuyahogacounty.gov/sheriff](https://cuyahogacounty.gov/sheriff) - **OR**
- Visit in person The Cuyahoga County Sheriff's Commissary Department located at 1215 West 3rd Street, Cleveland, OH 44113 and search through the **Unclaimed Inmate Funds Book** which is located at the Commissary window.
- A Commissary Clerk is available to assist you with this search if needed during the hours of 8:30a.m. - 4:00p.m. Monday through Friday.

#### **Step 2: Once you have located your name on either list. You must do the following:**

- Visit the Cuyahoga County Sheriff Commissary Department in person at 1215 West 3rd Street, Cleveland, OH 44113 during the hours of 8:30a.m. - 4:00p.m. to claim your funds.
- Prior to issuance of your funds we will have to confirm your identity via the the following methods:
  - Fingerprint Verification
  - Valid State Issued ID with your picture on it

#### **Step 3: Once you have been properly identified by our Commissary Staff**

- A Commissary staff member will issue your funds back to you in the form of a Debit Release Card.

#### **Please Note:**

- You will have until **09/22/2025** to claim your funds from the Cuyahoga County Sheriff's Commissary Department.
- After **09/22/2025** you will be directed to the Cuyahoga County Treasurer's Office located in the Cuyahoga County Administrative Building @ 2079 E. 9th Street, Cleveland, OH 44113 to claim your funds.